



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | williamsbay.org

Phone: 262-245-2700

OFFICIAL MINUTES STREETS AND HIGHWAYS 06/20/22 MEETING MONDAY, JUNE 20, 2022 AT 6:30 PM VILLAGE HALL COUNCIL ROOM

I. Call to Order

Chairman Stanek called the meeting to order at 6:30pm.

II. Roll Call

Present: George Vlach, Matt Stanek, Jim D'Alessandro

Also Present: President Duncan, Trustee Umans, Wright, Administrator Tobin, Treasurer Peternell, Director of Public Works Edwards, Police Chief Timm and Engineer Snyder

III. 119 Conference Point

Snyder informed the Committee regarding the property at 119 Conference Point Road; he stated that the installation of the concrete driveway and final site grading were different than the approved site plan of July 14, 2020. A letter was sent to the property owner on December 16, 2021 that stated the following:

1. There is fill on the property at 132 Conference Point Road. The fence is located on the neighbor's property; your fill material is against the fence. Please remove the fill material from the neighbor's property and establish the drainage shown on the approved plan.
2. The concrete drive does not allow water to drain as shown on the approved plan. Modify the concrete driveway to conform to the approved plan. The enclosed letter you provided from Mackie Consultants was issued prior to the installation of the concrete drive.

The property owner was given until May 15, 2022 to correct these deficiencies. In addition, on January 12, 2022 the engineer provided the property owner with the following (3) options on how to remedy the problem.

1. Replace only the curb and make the curb (and Lincoln Drive) drain to a point in the curb just north of your existing driveway and transfer the water by catch basin inlet and storm sewer pipe to a spot in your yard that will drain by gravity. This option will require new curb, a new catch basin, and storm sewer pipe, but will prevent you from removing your driveway.
 2. Replace the driveway with one matching the dimensions and drainage of the approved plan.
 3. Provide a revised plan with alternate concept.
- Patty Clare at 131 Conference Point spoke regarding problems they are experiencing because of the construction changes that differ from the approved site plans.
- D'Alessandro/Vlach motion to direct staff to send a certified letter to the property owner at 119 Conference Point Rd with engineer's (3) options with a timeframe of 30 business days to correct. Unanimously carried.

IV. Adjourn

The motion to adjourn was initiated by George Vlach and seconded by Jim D'Alessandro at 7:11pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

These are not official Minutes until approved by the Governing Body.