



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | williamsbay.org

Phone: 262-245-2700

NOTICE

COMMITTEE MEETINGS

WEDNESDAY, AUGUST 10, 2022 AT 6:30 PM

VILLAGE HALL COUNCIL ROOM

AGENDA

The following agenda items may be considered for Discussion, Consideration, or Action

I. Streets & Highways Committee – Stanek, D'Alessandro, Vlach

- a. Call to Order
- b. Roll Call
- c. Streets & Highways Committee Meeting Minutes of June 15, 2022
- d. Streets & Highways Committee Meeting Minutes of June 20, 2022
- e. Block Party- Bailey Estates
- f. Parking on N Walworth
- g. Adjourn

II. Protective Services Committee – Vlach, Umans, Jaramillo

- a. Call to Order
- b. Roll Call
- c. Protective Services Committee Meeting Minutes of July 13, 2022
- d. EMS Report from Fontana
- e. Reactivation of Officer Gates to Part-time Officer
- f. Chaplain Process
- g. Green Grocer Liquor License mapping
- h. Monthly Numbers
- i. Adjourn

III. Parks & Lakefront Committee – D'Alessandro, Stanek, Wright

- a. Call to Order
- b. Roll Call
- c. Parks & Lakefront Committee Meeting Minutes of July 13, 2022
- d. TLS Windsled Inc. Lease Renewal
- e. Playground Proposal

- f. Outfield Fence Proposal- Theatre Road
- g. Lakefront Cameras usage and policies
- h. Adjourn

IV. Finance & Personnel Committee – Wright, D’Alessandro, Umans

- a. Call to Order
- b. Roll Call
- c. Finance & Personnel Committee Meeting Minutes of July 13, 2022
- d. Borrowing Project Plan
- e. Tracking of project costs for borrowed funds
- f. Resolution to Exceed Levy Limits and Approve Referendum Question- DRAFT ONLY
- g. Short-Term rental license refunds
- h. Set 2023 Budget Department Head Meetings
- i. Adjourn

V. Water & Sewer Committee – Umans, Jaramillo, Stanek

- a. Call to Order
- b. Roll Call
- c. Water & Sewer Committee Meeting Minutes of July 13, 2022
- d. Adjourn

VI. Building, Zoning & Ordinance Committee – Jaramillo, Vlach, Wright

- a. Call to Order
- b. Roll Call
- c. Building, Zoning & Ordinance Committee Meeting Minutes of July 13, 2022
- d. Building, Zoning & Ordinance Committee Meeting Minutes of August 1, 2022
- e. Building, Zoning & Ordinance Committee Meeting Minutes of August 2, 2022
- f. Political Signs Ordinance
- g. Adjourn

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the Village Clerk’s office in advance so the appropriate accommodations can be made.

Posted: 08/09/2022 5:00 PM



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UNOFFICIAL MINUTES STREETS AND HIGHWAYS COMMITTEE WEDNESDAY, JUNE 15, 2022, AT 6:30 PM VILLAGE HALL COUNCIL ROOM

Call to Order

Meeting was called to order by Chairman Stanek at 6:48pm.

Roll Call

Trustees Stanek and Umans

Excused: Trustee Vlach

Also Present: President Duncan, Trustee D'Alessandro and Wright, Administrator Tobin, Treasurer Peternell, Police Chief Timm, Director of Public Works Edwards, Engineer Snyder and Greg & Tina Hamberg; 528 Woodlawn Dr.

Meeting Minutes

D'Alessandro/Stanek motion to approve meeting minutes of March 16, 2022. Unanimously carried.

Gage/Summer Haven Drive Proposal

Discussion was held regarding Gage Marine's request to widen the access drive to Summer Haven lakefront to improve pedestrian safety and traffic flow. It appears that over the years the right-a-way has been over taken by landscaping creating a very narrow traffic lane. This area is shared by Summer Haven members vehicle and pedestrian, and Gage Marine staff and guests. The narrow passage creates a safety issue for both vehicles and pedestrians. Currently Bill Gage owns 14 Liechty Dr and is willing to surrender some of his property and pay to widen the drive. The proposal would widen the current lane from just over 17 feet to approximately 23 feet. The improvement would be done in asphalt with a small curbing in asphalt to direct water to the center of the lane away from residences. The current concrete curb is cracked and would need to be replaced to follow the new paving. The new paving with integrated gutter would terminate at the western edge of the concrete drive of 14 Liechty and flair to the south. Discussion was held that Summer Haven owns the road and has requested an updated survey so they can vote on the request. Snyder stated that the curb design would need to be approved by the Village. No action taken.

Prairie View Drainage

Tina Hamberg spoke regarding the ongoing drainage issues in Prairie View. Snyder referenced his Engineer's Report dated June 9, 2022. In the report, he states that this issue goes back to 2020. At the time, the roadside ditch on Woodlawn Drive contained standing water following nearly every rain event. The storm water was not draining as intended by the original design. Maintenance and repairs were needed on the infiltration basin. Later the same year, the former developer and the Prairie View Homeowner's Association performed maintenance and made repairs to the infiltration basin. The site was reviewed on May 4, 2022, following a 1.4-inch rain event on May 3, 2022; there was no water in the roadside ditch along Woodlawn Drive and the basin appeared to be draining. He stated that the infiltration basin may need some maintenance and some structures removed that were placed there by the property owners, but it appears to be functioning as intended by the original design. He further stated that the issues are between the homeowner and the HOA, and that the Village would only get involved if the roadways are damaged, which is not happening. No action taken.

Adjourn

D'Alessandro/Stanek motion to adjourn at 7:18pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

These are not official minutes until approved by the Streets & Highways Committee



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | williamsbay.org

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UNOFFICIAL MINUTES STREETS AND HIGHWAYS 06/20/22 MEETING MONDAY, JUNE 20, 2022 AT 6:30 PM VILLAGE HALL COUNCIL ROOM

I. Call to Order

Chairman Stanek called the meeting to order at 6:30pm.

II. Roll Call

Present: George Vlach, Matt Stanek, Jim D'Alessandro

Also Present: President Duncan, Trustee Umans, Wright, Administrator Tobin, Treasurer Peternell, Director of Public Works Edwards, Police Chief Timm and Engineer Snyder

III. 119 Conference Point

Snyder informed the Committee regarding the property at 119 Conference Point Road; he stated that the installation of the concrete driveway and final site grading were different than the approved site plan of July 14, 2020. A letter was sent to the property owner on December 16, 2021 that stated the following:

1. There is fill on the property at 132 Conference Point Road. The fence is located on the neighbor's property; your fill material is against the fence. Please remove the fill material from the neighbor's property and establish the drainage shown on the approved plan.
2. The concrete drive does not allow water to drain as shown on the approved plan. Modify the concrete driveway to conform to the approved plan. The enclosed letter you provided from Mackie Consultants was issued prior to the installation of the concrete drive.

The property owner was given until May 15, 2022 to correct these deficiencies. In addition, on January 12, 2022 the engineer provided the property owner with the following (3) options on how to remedy the problem.

1. Replace only the curb and make the curb (and Lincoln Drive) drain to a point in the curb just north of your existing driveway and transfer the water by catch basin inlet and storm sewer pipe to a spot in your yard that will drain by gravity. This option will require new curb, a new catch basin, and storm sewer pipe, but will prevent you from removing your driveway.
 2. Replace the driveway with one matching the dimensions and drainage of the approved plan.
 3. Provide a revised plan with alternate concept.
- Patty Clare at 131 Conference Point spoke regarding problems they are experiencing because of the construction changes that differ from the approved site plans.
- D'Alessandro/Vlach motion to direct staff to send a certified letter to the property owner at 119 Conference Point Rd with engineer's (3) options with a timeframe of 30 business days to correct. Unanimously carried.

IV. Adjourn

The motion to adjourn was initiated by George Vlach and seconded by Jim D'Alessandro at 7:11pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

These are not official Minutes until approved by the Governing Body.

From:

Sent: Wednesday, August 3, 2022 10:05 AM

To: Becky Tobin <admin@williamsbay.org>

Subject: Re: Block party

Yes

On Wed, Aug 3, 2022, 9:31 AM Becky Tobin <admin@williamsbay.org> wrote:

Good morning Tracey. Are you looking to have it blocked off at Sussex?

Thank you.

Becky Tobin
Village Administrator
250 Williams Street
Williams Bay, WI 53191
(262) 245-2700

From:

Sent: Wednesday, August 3, 2022 9:06 AM

To: Becky Tobin <admin@williamsbay.org>

Subject: Block party

Hi Becky

We would would like to get approval to block off our street. Chambridge dr. In the Bailey Estates,for a Block party. From 11am to 7pm . We trying to avoid through travel for the kids to travel safely up and down the street. We plan to possible have one or two food trucks, game and bounce house.

If you have any questions please contact me. If I have to be at any meetings please let me know. Thanks for all your help

Tracey Sawyers

Sent via the Samsung Galaxy S22 Ultra 5G, an AT&T 5G smartphone



Village of Williams Bay

Police Department

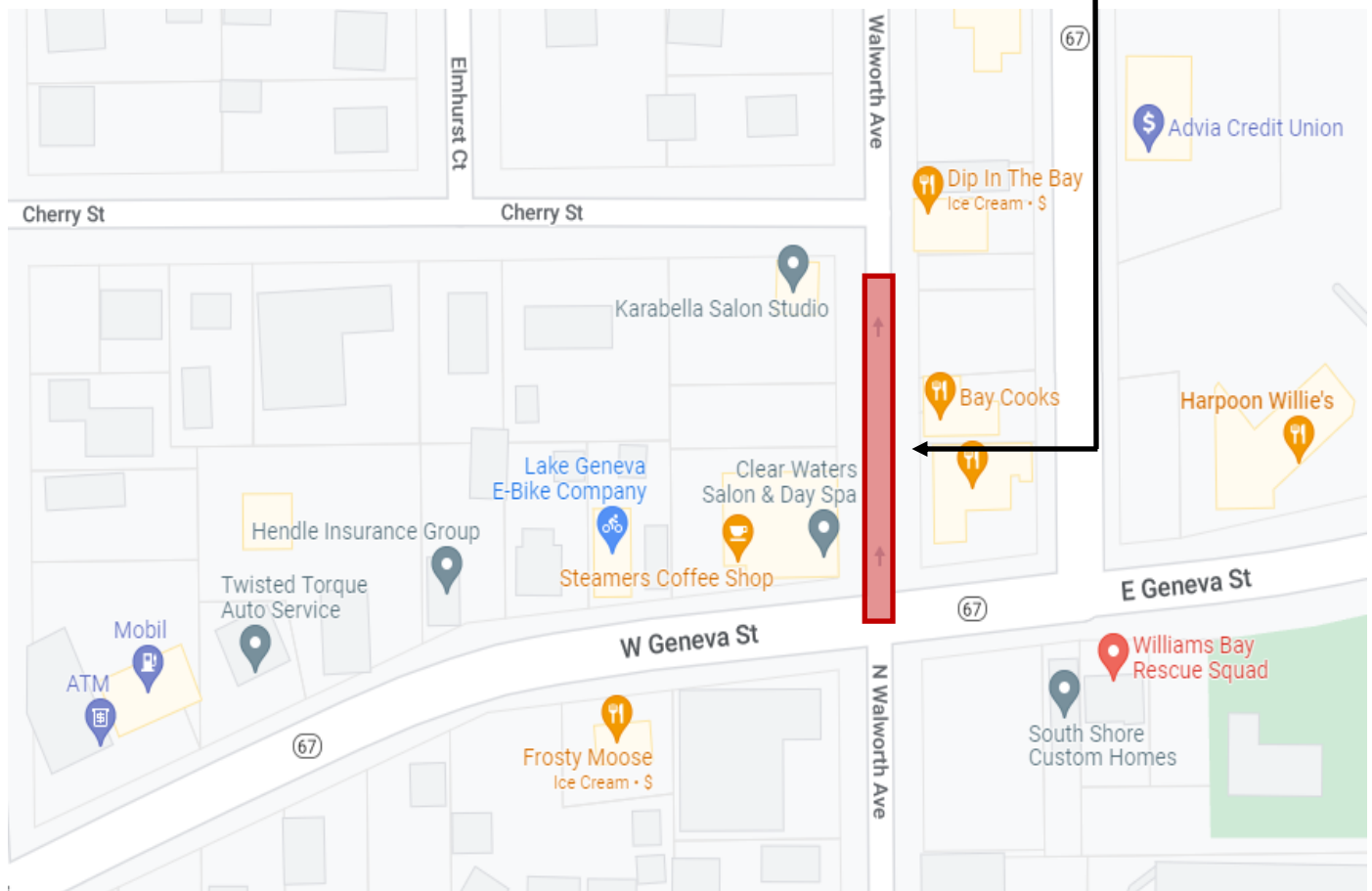


One Hour Parking Restriction: North Walworth Avenue

This is a reminder that per Ordinance 354-4 C(2) regarding Walworth Avenue parking:

No person shall park a vehicle on Walworth Avenue between Geneva Street and Cherry Street except at an angle on the east side of the street and parallel to the west side of the street between the marked lines. Parking on Walworth Avenue between Geneva Street and Cherry Street **shall be limited to not more than one hour in duration** and shall be marked by official “one-hour parking zone” ◀ signs.

Below is a map of the area where parking is restricted to one-hour.





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UNOFFICIAL MINUTES PROTECTIVE SERVICES COMMITTEE WEDNESDAY, JULY 13, 2022, AT 6:30 PM VILLAGE HALL COUNCIL ROOM

Call to Order

Meeting was called to order by Trustee Umans at 6:31pm

Roll Call

Trustees Jaramillo and Umans

Excused: Chairman Vlach

Also Present: President Duncan, Trustees D'Alessandro and Wright, Administrator Tobin, Treasurer Peternell, Police Chief Timm, Director of Public Works Edwards and Engineer Snyder.

Meeting Minutes

Umans/Jaramillo motion to approve meeting minutes of June 15, 2022. Unanimously carried.

Umans/Jaramillo motion to approve meeting minutes of June 29, 2022. Unanimously carried.

Law Enforcement Agency Grant (WI)

Timm stated that the parameters for eligible uses of the grant have changed since it was announced in March of this year. At that time the Village Board approved utilizing the funds for bonuses to Police Officers. That no longer is an eligible expenditure for the grant. Timm stated that mobile data computers (MDC) are an eligible expense that is included in the future borrowing that now can be allocated towards the grant. Umans/Jaramillo motion to recommend Village Board approval of changing the allocation of the grant funds to the purchase of mobile data computers (MDC). Unanimously carried.

Monthly Numbers

Chief Timm provided an overview of the June 2022 Police Activity. Timm gave a brief update on monthly police activities.

Adjourn

Umans/Jaramillo motion to adjourn at 6:52pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer



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UNOFFICIAL MINUTES PARKS AND LAKEFRONT COMMITTEE WEDNESDAY, JULY 13, 2022, AT 6:30 PM VILLAGE HALL COUNCIL ROOM

Call to Order

Meeting was called to order by Chairman D'Alessandro at 6:52pm

Roll Call

Present: Trustees D'Alessandro and Wright

Excused: Trustee Stanek

Also Present: President Duncan, Trustee Jaramillo and Umans, Administrator Tobin, Treasurer Peternell, Police Chief Timm, Director of Public Works Edwards, Engineer Snyder, Terry Soltow; TLS Windsled and La Marr (Sparky) Lundberg; 675 Jackson Parkway.

Meeting Minutes

Wright/D'Alessandro motion to approve meeting minutes June 15, 2022. Unanimously carried.

TLS Windsled Inc – Hovercraft Rides 2023

Terry Soltow was present to recap the 2022 season in preparation for the 2023 season. Soltow stated due to the Village's requirement to carry \$2M in liability coverage, the cost of insurance was \$29.69 per rider. The ride charge was \$35.00 per rider. Soltow stated that his insurance company stated that when the hovercraft is on the ice his liability insurance is what is in effect and not the Village's. Tobin asked Soltow to have his insurance carrier provide a letter stating this that can be submitted to the Village's insurance carrier for review.

Dredging of Southwick Creek

Discussion was held regarding the large amount of gravel that has been coming into Southwick Creek from the Odling Gravel pit since 2019. Umans stated that he and the Village Administrator and DPW Director met with representatives from Odling to discuss the removal of the gravel. Odling stated that they agreed to take the gravel at no charge to the Village but needed to work out the transportation of the gravel. Snyder discussed the proposal from ILM Environments to dredge Southwick Creek. The proposal including permitting, soil/water testing, dredging and material transport was approximately \$200,000. Discussion was held regarding including this in the upcoming borrowing by either increasing the amount to be borrowed or reallocation of projects so that this project could be included. Further discussion was had regarding having discussions with Odling to determine if they are willing to provide financial assistance for the dredging and also contact the DNR to inquire about their position is on the issue. Snyder stated that the dredging needs to be done before realigning of Southwick Creek and the Village should begin the permitting process in July 2022. D'Alessandro/Wright motion to move item to the Finance & Personnel Committee to discuss funding. Unanimously carried.

Deer Culling

Timm stated that he spoke with the Wisconsin DNR regarding the deer culling brought up to the Village Board at our most recent meeting. He suggested two separate options for the Parks and Lakefront Committee to consider.

Option 1: Public Hunting Permits

- The village would be able to issue antlerless deer tags free of charge to a controlled population of hunters
- This would run the duration of the regular hunting season September through December

- The village would control the tags and can issue them on a first come first serve bases or however the board chooses to regulate who is hunting and receiving these tags
- Fontana and other communities that utilizes this option have a low success rate

Option 2: Sharpshooting Company

- The village would need to employ a sharpshooting company (Usually \$350/deer)
- The company has different regulations than deer hunting such as hunting at night, baiting deer, using suppressors. Because of these regulations, they tend to have a higher success rate
- This season is from December-March
- DNR does not regulate who the village can utilize as a company

The DNR they will not do a population count since this is a social issue and not an ecological issue. The DNR would also not regulate how many deer are culled. They usually start with 20 deer tags and can issue more if needed.

It was the consensus of the Committee to provide information to residents via the website and newsletter on deer deterrent methods instead of culling.

Adjourn

Wright/D'Alessandro motion to adjourn at 7:47pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

These are not official minutes until approved by the Parks and Lakefront Committee

MUNICIPAL BUSINESS LEASE

SECTION I. Date, Contracting Parties, Description of Property and Term of the Lease.

1. This lease is made this _____ day of _____, 2022, between The Village of Williams Bay, Wisconsin, herein called the Municipality, and TLS WindSled Inc. herein called the Renter.

2. The Municipality, in consideration of the agreements with the Renter herein set forth, hereby leases to the Renter, to occupy the municipal boat launch area to provide Hovercraft ice rides to patrons.

3. This lease shall be for the following specified period: December 15, 2022 and shall continue in force until March 15, 2023. The season shall be determined by the weather conditions. Renter shall provide a tentative schedule to the Village Administrator by December 1, 2022. Renter shall provide a 24-hour notice to the Village if they are scheduled to be open for business and are not able to due to weather or some other unforeseen circumstance. There shall be no automatic renewal of this agreement.

SECTION II. Rental Payments.

1. Amount of Rent: The monthly rental payment owed by the Renter shall be 3% of the Renter's gross sales for the payment period. That amount shall be calculated from the start of this lease to the end of the first month, and subsequently each month after. The Renter shall provide verification of the gross sales to the Municipality.

2. Time of Payment: The monthly cash rent for this business to be paid by the Renter to the Municipality is to be paid on the 10th day of each month, or the closest Monday thereafter if said due date occurs on a Saturday or Sunday. The first payment shall be due January 10, 2023, and monthly thereafter with the last payment being due April 10, 2023.

3. Checks shall be made payable to the: Village of Williams Bay

4. Overdue rental payments shall bear interest at the rate of 10% per annum.

SECTION III. The Renter and Municipality Agree as Follows:

1. It is the responsibility of the Renter to obtain and hold all necessary licenses and permits from the State of Wisconsin and Department of Agriculture, Trade & Consumer Protection, DNR, and to comply with all requirements of said licenses and permits and provide copies of the same to Village Administrator.
2. Renter agrees to only operate on Saturdays and Sundays during the specified period in Section 1. Hours of operation are 11:00 a.m.- 5:00 p.m. Renter is permitted to leave equipment at the municipal boat launch during overnight hours on Saturday if the business is going to be operating on Sunday.
3. Premises herein leased and every part thereof, during said term, shall be used only for the lawful business purposes of the Renter.
4. Renter shall not alter or redecorate said premises without prior written consent of Municipality. Renter agrees to maintain the area in a neat, clean, and orderly manner.
5. Renter agrees to pay all reasonable costs, attorneys' fees, and expenses that shall be paid or incurred by Municipality in enforcing this lease.
6. Renter agrees not to assign this lease or sublease the premises without the consent of the Municipality.
7. Renter agrees to indemnify and hold harmless the Municipality from any and all liability, loss, or damage the Municipality may suffer as a result of claims, demands, costs, or judgments against it arising from the Renter's activities with this agreement. Renter shall provide a Certificate of Insurance to the Municipality with liability coverage being a minimum \$1,000,000 each occurrence, damage to rented property no less than \$500,000 and a general aggregate of no less than \$2,000,000.
8. TLS WindSled Inc. and Terry Soltow agree to personally guarantee the debts from Section II only of the Renter for this agreement.
9. Municipality will provide snow removal of the parking lot. Renter has permission to use electrical outlets and portable toilets that are available on the property.

SECTION IV. Termination of Agreement:

1. Failure on the part of either party to perform any of the terms, covenants, or conditions covered by this agreement, shall constitute grounds for termination thereof, at the option of the other party.

SECTION V. Signatures:

RENTER:

Terry Soltow, President, TLS WindSled Inc.

Approved by Village Board of the Village of Williams Bay this _____ day of
_____, 2022.

MUNICIPALITY:
VILLAGE OF WILLIAMS BAY

William B. Duncan, President

ATTEST:

Jackie Pankau-Daniels, Clerk



COLOR KEY	
●	REDWOOD
●	OLIVE
●	BROWN
●	SILVER
●	GRANITE
●	GRAY
●	GRAY/BLACK



INFORMATION
MINIMUM FALL ZONE
SURFACED WITH
RESILIENT MATERIAL
AREA

2368 SQ.FT.

PERIMETER

332 FT.

STRUCTURE SIZE

51' 2" x 64' 7"

STRUCTURE IS DESIGNED
FOR CHILDREN AGES:

- ☐ 6-23 MONTH OLDS
☐ 2-5 YEAR OLDS
☒ 5-12 YEAR OLDS
☐ 13 + YEAR OLDS



Registered
to ISO 9001

Registered
to ISO 14001

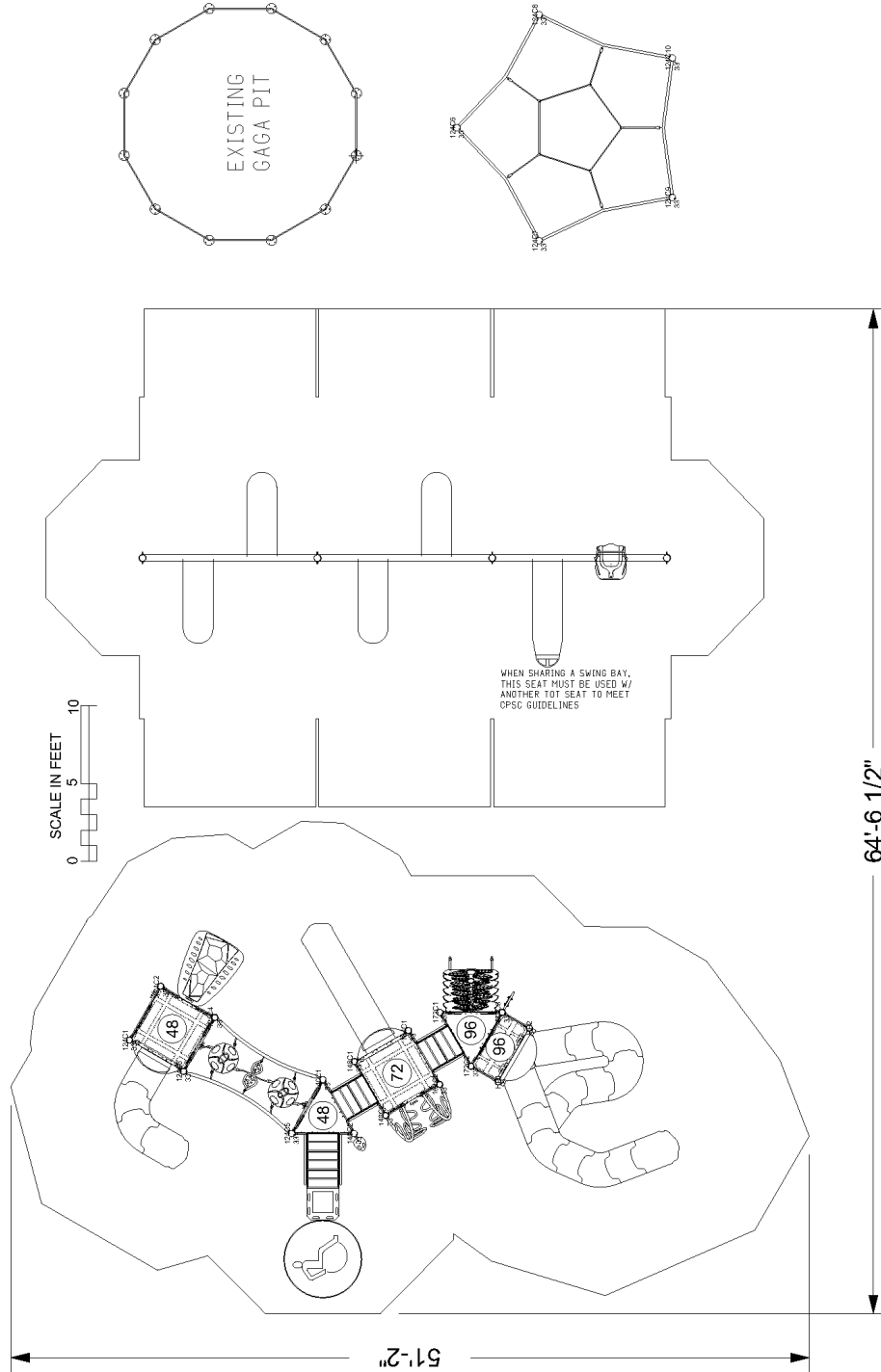


To verify product certification,
visit www.ipema.org

The play components identified
in this plan are IPEMA
certified. The use and layout of
these components conform to the
requirements of ASTM F1487.
To verify product certification,
visit www.ipema.org

The space requirements shown
here are to ASTM standards.
Requirements for other standards
may be different.

The use and layout of play
components identified in this plan
conform to the CPSC guidelines.
U.S. CPSC recommends the
separation of age groups in
playground layouts.



WARNING!

ACCESSIBLE SAFETY SURFACING MATERIAL IS REQUIRED BENEATH
AND AROUND THIS EQUIPMENT.
FOR SLIDE FALL ZONE SURFACING AREA SEE CPSC's Handbook for
Public Playground Safety.
PLATFORM HEIGHTS ARE IN INCHES ABOVE RESILIENT MATERIAL.

ADA ACCESSIBILITY GUIDELINE (ADAAG CONFORMANCE)

NUMBER OF PLAY EVENTS:	18
NUMBER OF ELEVATED PLAY EVENTS:	9
NUMBER OF ELEVATED PLAY EVENTS ACCESSIBLE BY RAMP:	PROVIDED: 0
NUMBER OF ELEVATED PLAY EVENTS ACCESSIBLE BY TRANSFER SYSTEM:	PROVIDED: 5
NUMBER OF ELEVATED PLAY EVENTS ACCESSIBLE BY RAMP OR TRANSFER SYSTEM:	PROVIDED: 5
NUMBER OF GROUND LEVEL PLAY EVENTS:	9
NUMBER OF TYPES OF GROUND LEVEL PLAY EVENTS:	PROVIDED: 4
RECD: 0	RECD: 0
RECD: 5	RECD: 5
RECD: 3	RECD: 3
RECD: 4	RECD: 4

Burke

SERIES: Basics, Nucleus

SITE PLAN

DRAWN BY: Kari Champeau

Village of Williams Bay

250 Williams St

Williams Bay, WI 53191

Lee Recreation, LLC

142-156771-1

BCI Burke Company, LLC PO Box 549 Fond du Lac, Wisconsin 54936-0549 Telephone 920-921-9220

July 21, 2022



Office (800) 775-8937
Fax (608) 423-7655

260 W. Main Street
Cambridge, WI 53523

info@leerecreation.com
www.leerecreation.com

PROVIDING FUN ACROSS WISCONSIN SINCE 1995

Quotation #7-27-2022

DATE: July 27, 2022

TO: Becky Tobin
Village of Williams Bay
250 Williams St. - Williams Bay, WI 53191

SOURCEWELL ID #: 198871

PROJECT NAME: Lions Park
PROJECT LOCATION: 240 Elkhorn Rd.
Williams Bay, WI 53191

FROM: Jeff Thompson
RE: Playground Proposal #142-156771-1

BURKE "Play That Moves You" - Sourcewell Contract #198871-Bur

ITEM	DESCRIPTION	UNIT PRICE	TOTAL
142-156771-1	Nucleus/Intensity Structure for ages 5-12	\$52,502.00	\$52,502.00
550-0201	Single Post Swing 5" OD	\$ 1,435.00	\$ 1,435.00
550-0202	2-Single Post Swing Add On, 5" OD	\$ 1,195.00	\$ 2,390.00
550-0099	Tot Seat, 7' & 8' Single, Std.	\$ 204.00	\$ 204.00
550-0112	2-Belt Seat, 8' Pair, Std Chain	\$ 223.00	\$ 446.00
550-0171	Freedom Swing Seat, 8' Beam	\$ 1,094.00	\$ 1,094.00
570-0101	P6Ball	\$ 4,158.00	\$ 4,158.00
Discount	10% Discount Per Sourcewell Contract #198871-bur		(\$6,222.90)
ADDITIONAL	Additional Courtesy Discount		(\$2,777.10)
Install	Assembly/Installation		\$16,000.00
Timbers	59 4ft Timbers	\$ 45.00	\$ 2,655.00
Ramp	ADA Half Ramp System For 8" Border Timbers	\$ 750.00	\$ 750.00
EWf	155 yards ³ Engineered Wood Fiber Delivered	\$ 27.00	\$ 4,185.00
Freight	Delivery of Equipment to Williams Bay, WI 54301		\$ 1,800.00
TOTAL			\$78,619.00

Quote accepted by: _____ Date: _____

- TERMS: Net 20
- Site Preparation & Placement of Surfacing, Site Restoration is the responsibility of the Customer
- Lead-Time: 10-11 weeks upon receipt of order
- Quote effective: **Until 12-31-2022**



COLOR KEY	
	BLUE
	GOLD
	GRAY
	GRANITE
	BLUE/YELLOW
	GRAY/BLACK



SERIES: Basics, Intensity, Nucleus
SITE PLAN
DRAWN BY: Landon Berendsen

Edgewater Park-Williams Bay
5 E Geneva St
Wild Rose, WI 54984

Lee Recreation, LLC
142-156782-1

July 21, 2022

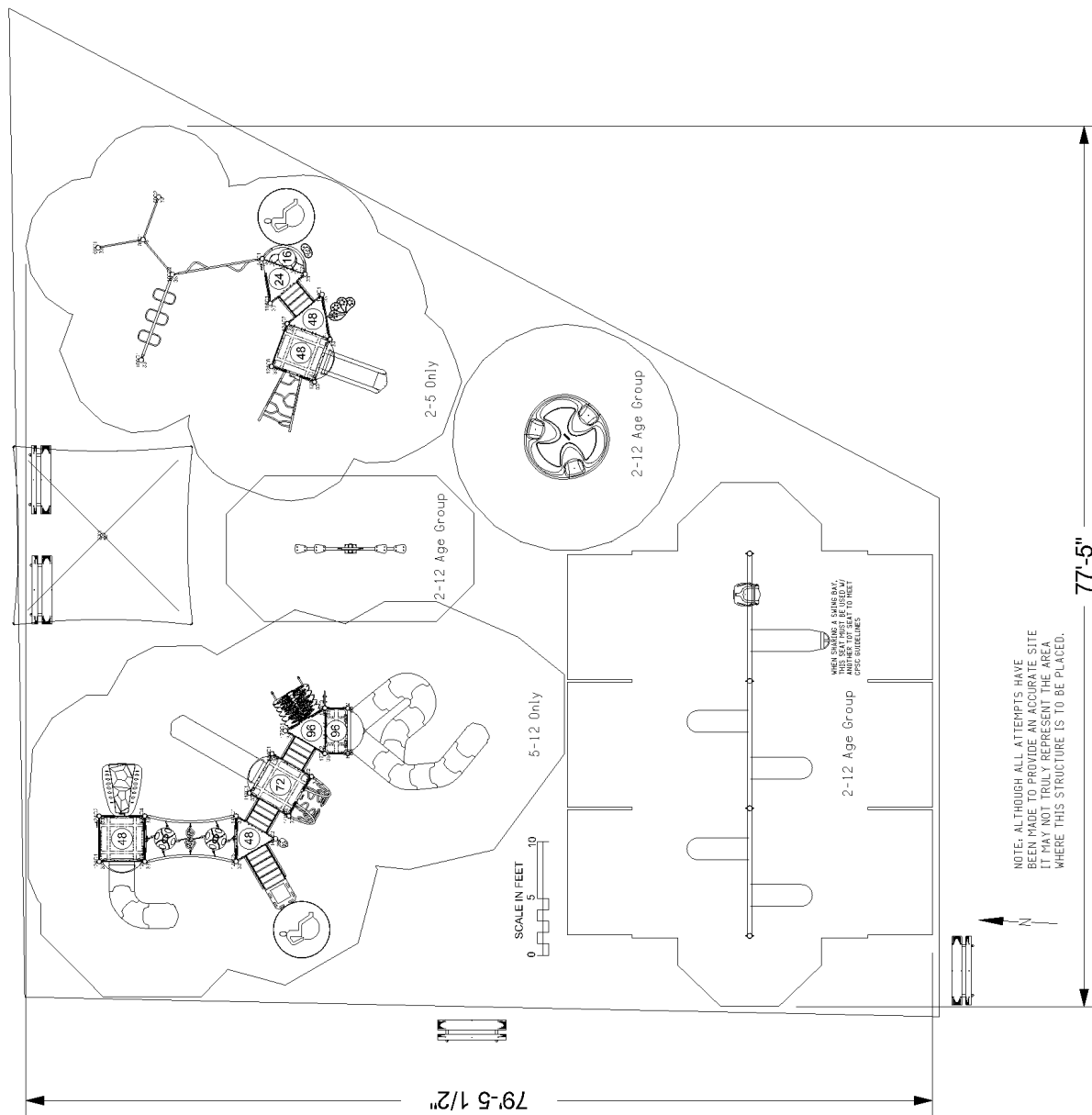
ADA ACCESSIBILITY GUIDELINE (ADAAG CONFORMANCE)

	NUMBER OF PLAY EVENTS	29
NUMBER OF ELEVATED PLAY EVENTS	13	
NUMBER OF ELEVATED PLAY EVENTS ACCESSIBLE BY RAMP	PROVIDED: 0	REQD: 0
NUMBER OF ELEVATED PLAY EVENTS ACCESSIBLE BY TRANSFER SYSTEM	PROVIDED: 10	REQD: 7
NUMBER OF ELEVATED PLAY EVENTS ACCESSIBLE BY RAMP OR TRANSFER SYSTEM	PROVIDED: 16	REQD: 4
NUMBER OF GROUND LEVEL PLAY EVENTS	PROVIDED: 9	REQD: 3

WARNING!

ACCESSIBLE SAFETY SURFACING MATERIAL IS REQUIRED BENEATH AND AROUND THIS EQUIPMENT.
FOR SLIDE FALL ZONE SURFACING AREA SEE CPSC's Handbook for Public Playground Safety.
PLATFORM HEIGHTS ARE IN INCHES ABOVE RESILIENT MATERIAL.

Area=5,345 Sq. Ft.



INFORMATION
MINIMUM FALL ZONE
SURFACED WITH
RESILIENT MATERIAL
AREA
3763 SQ.FT.
PERIMETER
574 FT.
STRUCTURE SIZE
79' 6" x 77' 5"
STRUCTURE IS DESIGNED
FOR CHILDREN AGES:
☐ 6-23 MONTH OLDS
☒ 2-5 YEAR OLDS
☒ 5-12 YEAR OLDS
☐ 13 + YEAR OLDS



Registered
to ISO 9001

Registered
to ISO 14001



To verify product certification,
visit www.ipema.org

The play components identified
in this plan are IPEMA
certified. The use and layout of
these components conform to the
requirements of ASTM F1487.
To verify product certification,
visit www.ipema.org

The space requirements shown
here are to ASTM standards.
Requirements for other standards
may be different.

The use and layout of play
components identified in this plan
conform to the CPSC guidelines.
U.S. CPSC recommends the
separation of age groups in
playground layouts.



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info@leerecreation.com
www.leerecreation.com

PROVIDING FUN ACROSS WISCONSIN SINCE 1995

Quotation #7-27-2022

DATE: July 27, 2022

TO: Becky Tobin
Village of Williams Bay
250 Williams St. - Williams Bay, WI 53191

SOURCEWELL ID #: 198871

PROJECT NAME: Edgewater Park
PROJECT LOCATION: 240 Elkhorn Rd.
Williams Bay, WI 53191

FROM: Jeff Thompson
RE: Playground Proposal #142-156782-1

BURKE "Play That Moves You" - Sourcewell Contract #198871-Bur

ITEM	DESCRIPTION	UNIT PRICE	TOTAL
142-156782-1	Nucleus/Intensity Structure for ages 2-5&5-12	\$73,961.00	\$73,961.00
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550-0171	Freedom Swing Seat, 8' Beam	\$ 1,094.00	\$ 1,094.00
560-2579	Volta Inclusive Spinner	\$ 7,160.00	\$ 7,160.00
560-2607	FS EZ Tension 15'X15' Shade	\$ 6,412.00	\$ 6,412.00
570-0053	4 Seat Rocker	\$ 3,200.00	\$ 3,200.00
580-0172	4- 6'PVC Traditional Bench	\$ 700.00	\$ 2,800.00
Discount	10% Discount Per Sourcewell Contract #198871-bur		(\$9,910.20)
ADDITIONAL	Additional Courtesy Discount		(\$4,589.80)
Install	Assembly/Installation		\$25,000.00
Timbers	78 4ft Timbers	\$ 45.00	\$ 3,510.00
EWf	235 yards ³ Engineered Wood Fiber Delivered	\$ 27.00	\$ 6,345.00
Freight	Delivery of Equipment to Williams Bay, WI 54301		\$ 1,800.00
TOTAL			\$121,257.00

Quote accepted by: _____ Date: _____

- TERMS: Net 20
- Site Preparation & Placement of Surfacing, Site Restoration is the responsibility of the Customer
- Lead-Time: 10-11 weeks upon receipt of order
- Quote effective: **Until 12-31-2022**



COLOR KEY

- CHARCOAL
- REDWOOD
- ORANGE
- SILVER
- OLIVE
- GRANITE
- GRAY
- OLIVE/BLACK
- ORANGE/BLACK



INFORMATION
MINIMUM FALL ZONE
SURFACED WITH
RESILIENT MATERIAL
AREA
2059 SQ.FT.
PERIMETER
305 FT.
STRUCTURE SIZE
68' 11" x 46' 0"

STRUCTURE IS DESIGNED
FOR CHILDREN AGES:

☐ 6-23 MONTH OLDS
☒ 2-5 YEAR OLDS
☒ 5-12 YEAR OLDS
☐ 13 + YEAR OLDS



Registered
to ISO 9001

Registered
to ISO 14001

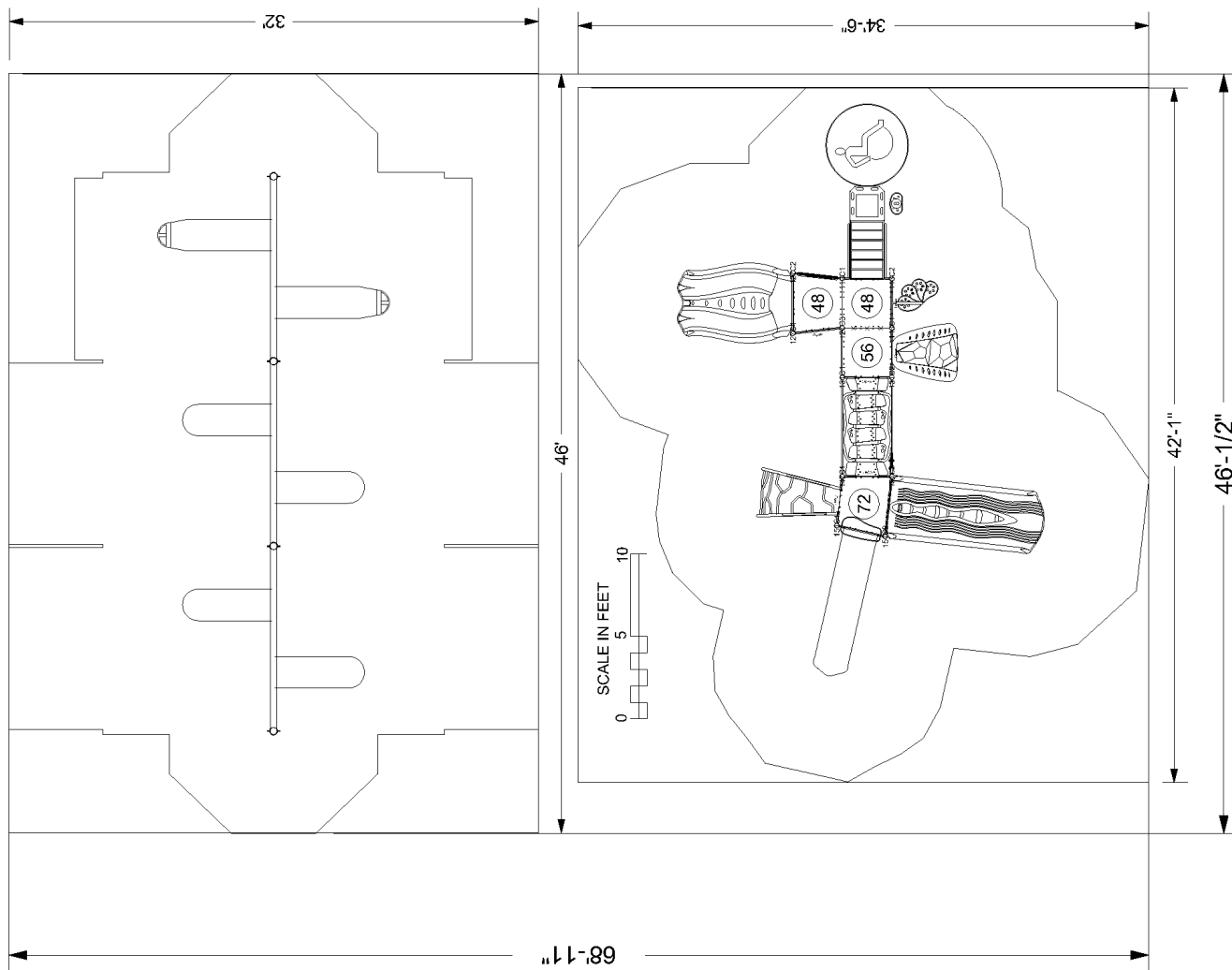


To verify product certification,
visit www.ipema.org

The play components identified
in this plan are IPEMA
certified. The use and layout of
these components conform to the
requirements of ASTM F1487.
To verify product certification,
visit www.ipema.org

The space requirements shown
here are to ASTM standards.
Requirements for other standards
may be different.

The use and layout of play
components identified in this plan
conform to the CPSC guidelines.
U.S. CPSC recommends the
separation of age groups in
playground layouts.



WARNING!

ACCESSIBLE SAFETY SURFACING MATERIAL IS REQUIRED BENEATH
AND AROUND THIS EQUIPMENT.
FOR SLIDE FALL ZONE SURFACING AREA SEE CPSC's Handbook for
Public Playground Safety.
PLATFORM HEIGHTS ARE IN INCHES ABOVE RESILIENT MATERIAL.

ADA ACCESSIBILITY GUIDELINE (ADAAG CONFORMANCE)

NUMBER OF PLAY EVENTS:	19
NUMBER OF ELEVATED PLAY EVENTS:	10
NUMBER OF ELEVATED PLAY EVENTS ACCESSIBLE BY RAMP:	PROVIDED: 0
NUMBER OF ELEVATED PLAY EVENTS ACCESSIBLE BY TRANSFER SYSTEM:	PROVIDED: 10
NUMBER OF ELEVATED PLAY EVENTS ACCESSIBLE BY RAMP OR TRANSFER SYSTEM:	PROVIDED: 9
NUMBER OF GROUND LEVEL PLAY EVENTS:	PROVIDED: 4
NUMBER OF TYPES OF GROUND LEVEL PLAY EVENTS:	PROVIDED: 3
RECD: 0	RECD: 0
RECD: 5	RECD: 3
RECD: 3	RECD: 3

Burke

SERIES: Basics, Synergy

SITE PLAN

DRAWN BY: Kari Champeau

Baywood Heights-Williams Bay

346 Pierce Dr

Williams Bay, WI 53191

Lee Recreation, LLC

142-156856-1

BCI Burke Company, LLC PO Box 549 Fond du Lac, Wisconsin 54936-0549 Telephone 920-921-9220

July 25, 2022



Office (800) 775-8937
Fax (608) 423-7655

260 W. Main Street
Cambridge, WI 53523

info@leerecreation.com
www.leerecreation.com

PROVIDING FUN ACROSS WISCONSIN SINCE 1995

Quotation #7-27-2022

DATE: July 27, 2022

TO: Becky Tobin
Village of Williams Bay
250 Williams St. - Williams Bay, WI 53191

SOURCEWELL ID #: 198871

PROJECT NAME: Baywood Heights
PROJECT LOCATION: 346 Pierce Dr
Williams Bay, WI 53191

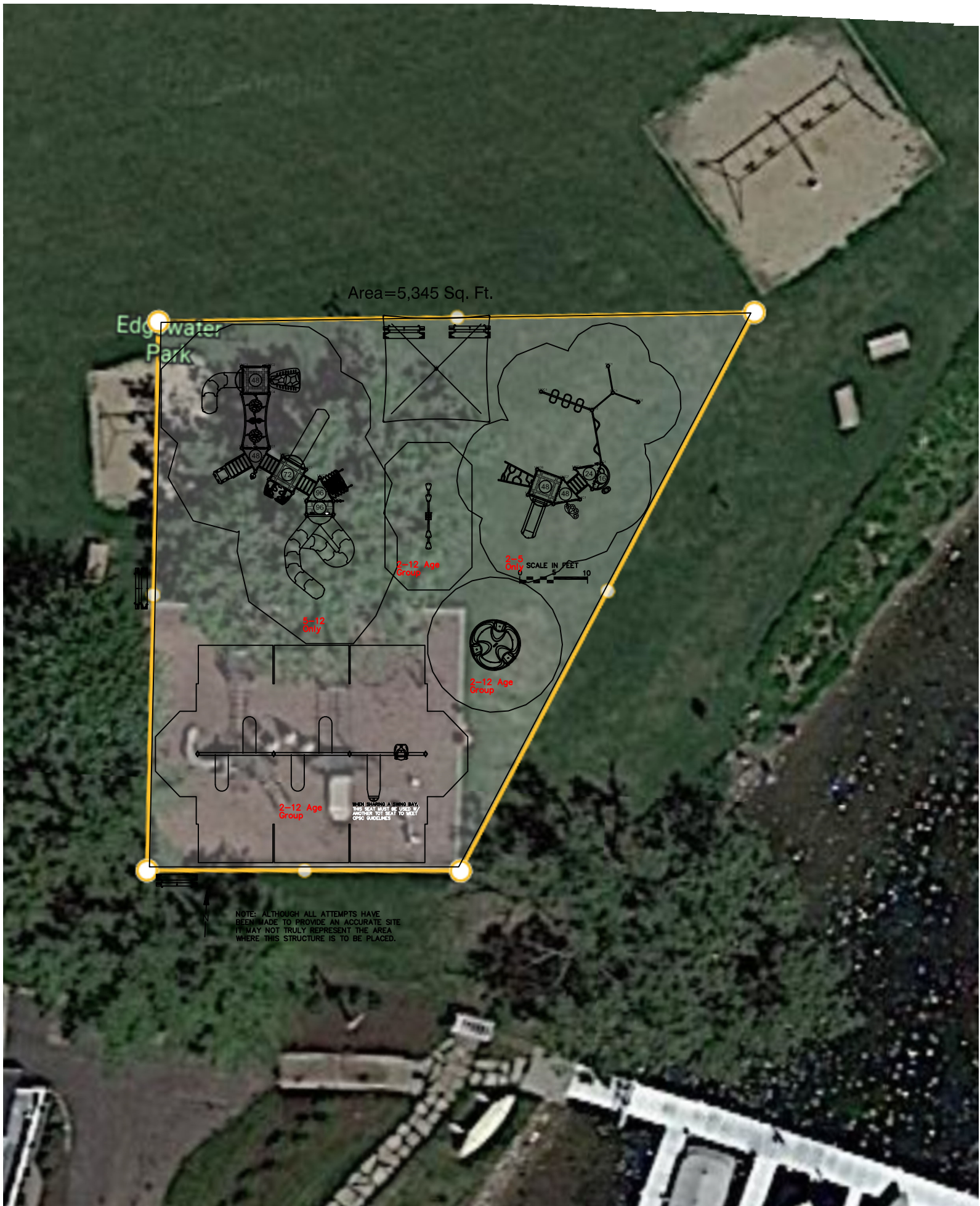
FROM: Jeff Thompson
RE: Playground Proposal #142-156856-1

BURKE "Play That Moves You" - Sourcewell Contract #198871-Bur

ITEM	DESCRIPTION	UNIT PRICE	TOTAL
142-156856-1	Nucleus/Intensity Structure for ages 2-5&5-12	\$31,646.00	\$31,646.00
550-0201	Single Post Swing 5" OD	\$ 1,435.00	\$ 1,435.00
550-0202	2-Single Post Swing Add On, 5" OD	\$ 1,195.00	\$ 2,390.00
550-0100	Tot Seat, 7' & 8' Pair, Std.	\$ 406.00	\$ 406.00
550-0112	2-Belt Seat, 8' Pair, Std Chain	\$ 223.00	\$ 446.00
Discount	7% Discount Per Sourcewell Contract #198871-bur		(\$2,542.61)
ADDITIONAL	Additional Courtesy Discount		(\$2,457.39)
Install	Assembly/Installation		\$ 9,500.00
Freight	Delivery of Equipment to Williams Bay, WI 54301		\$ 1,200.00
TOTAL			\$42,023.00

Quote accepted by:_____Date:_____

- TERMS: Net 20
- Site Preparation, Surfacing & Placement of Surfacing, Site Restoration is the responsibility of the Customer
- Lead-Time: 10-11 weeks upon receipt of order
- Quote effective: **Until 12-31-2022**





ROTH & SONS FENCE, INC

N5487 Kennel Rd., Elkhorn, WI 53121
262-723-4239 • Fax 262-723-7481 • rothfenceinc@elknet.net

DATE 7-29-22

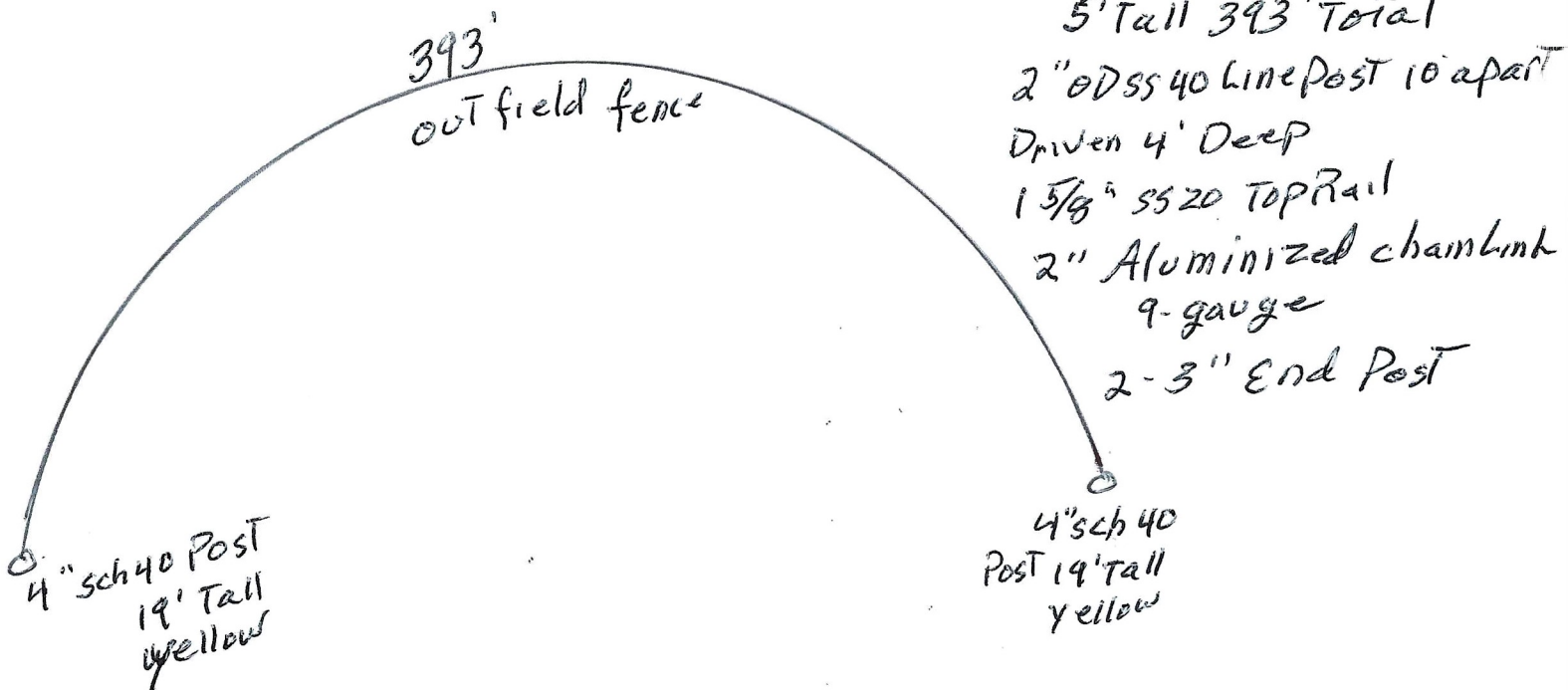
ESTIMATE # 07292022

INVOICE _____

NAME Williams Bay Baseball fence ADDRESS Theatre RD

E-mail: rec@williamsbay.org PHONE 262 686 8001

Dave Rowland PHONE _____



DATE COMPLETED: _____

ESTIMATE AMOUNT

\$ 13530.00

One Year Warranty valid only if balance is paid within ten days. Limited warranty is for workmanship. Does not cover natural causes or damage. Your project will not be scheduled until we have a signed copy and 50% deposit. Roth Fence cannot be responsible for privet lines, drain tile, sprinkler systems or Building Permits.

CANCELLATION CHARGE

If an order is canceled and if refund is available from your deposit, it may be subject to a 20% re-stocking fee.

CONSTRUCTION LIEN NOTICE

As required by the Wisconsin construction lien law, builder hereby notifies owner that persons or companies furnishing labor or materials for the construction on owner's land may have lien rights on owner's land and buildings if not paid. Those entitled to lien rights, in addition to the undersigned builder, are those who contract directly with the owner or those who give the owner notice within 60 days after they first furnish labor or materials for construction. Accordingly, owner probably will receive notices from those who furnish labor or materials for the construction, and should give a copy of each notice received to the mortgage lender, if any. Builder agrees to cooperate with the owner and the owner's lender, if any, to see that all potential lien claimants are duly paid.

TERMS

BALANCE DUE UPON COMPLETION. All accounts over 30 days will be charged a 1.5% late fee per month on unpaid balances.

I have the authority to order the above work and do so order as outlined above. It is agreed that the seller will retain title to any equipment or material furnished until final & complete payment is made. If settlement is not made as agreed, the seller shall have the right to remove it and the seller will be held harmless for any damages resulting from the removal thereof. All work will be performed in accordance with standard practices.

I agree to pay SELLER (Roth & Sons Fence, Inc) BALANCE (total amount due) of this contract according to the terms specified above, and upon default thereof, to pay all costs of collection, including a reasonable attorney's fee and court costs and waive all rights of exception under the constitution and laws of this and any other state. There will be an additional charge for removal of existing old fences and shrubs.

The authorized person signing below hereby assumes full responsibility for location of the line upon with said fencing material is to be installed and agrees to hold the company and the contractor harmless from all claims arising from question of survey of said property or location of said lines, and from all claims for personal injury, property damage or trespass from or by means of the installation of said fence material.

AUTHORIZED SIGNATURE: _____ DATE: _____

Special Instructions

CREDITS

ADDITIONS

1 DEPOSIT

2 DEPOSIT

BALANCE DUE

Quote

Century Fence Company
1300 Hickory St.
Pewaukee, WI 53072



Quote To:	Project Location:	Quote #: 11981
VILL. OF WILLIAMS BAY PARKS DEPT	Ballfield	Quote Date: 7/12/2022
PO BOX 580	2638 Theatre Road	
WILLIAMS BAY, WI 53191	Williams Bay, WI 53191	

Description

Outfield Fence

393' of 5' high, galvanized chain link fence, with 1 5/8" top rail. Chain link fabric, galvanized 9 gauge wire, 2" mesh. Line posts 2" OD, SS40, galvanized steel pipe, spaced 10' on center, driven 4'.

- 2 - 3" OD, SS40, galvanized steel pipe, end posts, driven 5'.

Material & Labor: \$13,450.00

Please add: \$3,880.00 for 2 - 4" x 19' high, yellow powder coated.

Sidelines

480' of 5' high, galvanized chain link fence, with 1 5/8" top rail. Chain link fabric, galvanized 9 gauge wire, 2" mesh. Line posts 2" OD, SS40, galvanized steel pipe, spaced 10' on center, driven 4'.

- 2 - 3" OD, SS40, galvanized steel pipe, corner posts, driven 5'.
- 2 - 4" OD, SS40, galvanized steel pipe, gate posts, set in concrete foundations.
- 1 - 5' high x 20' wide double swing gate. Gate frame constructed from 2" steel pipe, welded at all corners.

Material & Labor: \$18,340.00

excludes: permit, private underground utility locate, rock conditions, underground obstructions

Quote Valid For 15 days

Buyer's Signature: _____	Date: _____	Submitted by: <u>Tom Foerster</u>
Acceptance: This quote when accepted in writing by purchaser and by Century Fence Company becomes a contract between two parties. The conditions on the attached 'Terms and Conditions' are made a part of this contract.		Tom Foerster Office: 262-956-6429 Cell: 262-993-5516 Email: TFoerster@centuryfence.com
Terms of Payment: Net Cash upon receipt of invoice.		



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | williamsbay.org
Phone: 262-245-2700

UNOFFICIAL MINUTES FINANCE AND PERSONNEL COMMITTEE WEDNESDAY, JULY 13, 2022, AT 6:30 PM VILLAGE HALL COUNCIL ROOM

Call to Order

Meeting was called to order by Chairman Wright at 7:47pm

Roll Call

Trustees Wright, D'Alessandro, and Umans.

Also Present: President Duncan, Trustee Jaramillo, Administrator Tobin, Treasurer Peternell, Police Chief Timm, Director of Public Works Edwards, Joe Ehlen; Scherrer Construction and Kevin Mullen; Baird.

Meeting Minutes

D'Alessandro/Umans motion to approve meeting minutes June 15, 2022. Unanimously carried.

Umans/D'Alessandro motion to approve Joint Williams Bay and Fontana Finance Committee meeting minutes of June 23, 2022. Unanimously carried.

Umans/D'Alessandro motion to approve meeting minutes July 5, 2022. Unanimously carried.

Scherrer Contract for Bathroom Remodel

Joe Ehlen was present to discuss the change order in the amount of \$15,433 for the lakefront bathroom remodel contract. He stated that there was an error in the bid calculation that was submitted; the bid was accepted at \$46,543 but the total was actually \$61,976. D'Alessandro/Wright motion to recommend Village Board approval of Change order #1 in the amount of \$15,433. Unanimously carried.

Scope of Engagement Letter – Quarles & Brady

Tobin stated that the Village is required to have a legal opinion for the upcoming borrowing which will be provided Quarles & Brady. Umans/D'Alessandro motion to recommend Village Board approval of Scope of Engagement Letter with Quarles & Brady. Unanimously carried.

Resolution R-24-22 Resolution Authorizing the Issuance of \$12,135,000 General Obligation Promissary Notes and the Issuance and Sale of a \$12,135,000 Note Anticipation Note in Anticipation Thereof

Mullen was present to discuss the required resolutions for the upcoming borrowing. This resolution is for the interim financing to start the borrowing. It is a 1 year note that is callable in 3 months. Mullen stated that the sale of bonds is scheduled for Friday, July 15th. The resolution will be updated with the sale information for approval at the Village Board meeting on July 18, 2022. D'Alessandro/Umans motion to recommend Village Board approval Resolution R-24-22 Resolution Authorizing the Issuance of \$12,135,000 General Obligation Promissary Notes and the Issuance and Sale of a \$12,135,000 Note Anticipation Note in Anticipation Thereof. Unanimously carried.

Resolution R-25-22 Resolution Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$12,135,000 General Obligation Refunding Bonds

Mullen stated this resolution sets up the parameters for the financing options. The resolution will be updated with the sale information for approval at the Village Board meeting on July 18, 2022. Umans/D'Alessandro motion to

recommend Village Board approval Resolution R-25-22 Resolution Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$12,135,000 General Obligation Refunding Bonds. Unanimously carried.

Investments

Tobin provided an update on the general fund and water and sewer fund reserves that were invested in a 1-year CD that has a rate of 2.85%. The general fund will earn approximately \$28K and water & sewer fund will earn approximately \$34K when the CD matures. At that time, the Board will have the option to have the interest paid out or reinvested. For information only, no action required.

Administrator Performance Review

Wright discussed establishing parameters for the Administrator performance review. He stated that once the process is established, the Board will do a performance review for the past year and set goals for the upcoming review. It was the consensus of the Committee to have all Trustees review the suggested process and finalize it at the August Committee meeting.

Adjourn

D'Alessandro/Umans motion to adjourn at 8:28pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

These are not official minutes until approved by the Finance & Personnel Committee

<u>FINAL Financing Plan 6-13-22</u>		
<u>SEWER UTILITY PROJECTS</u>		<u>Yr for Project</u>
MAINLINE REPAIRS ASSOCIATED W/TELEVISION	\$200,000.00	
STATE ROAD 67 SEWER REPLACEMENT	\$600,000.00	
HARRIS ROAD LIFT STATION UPGRADE	\$1,000,000.00	
HARRIS ROAD FORCE MAIN	\$1,000,000.00	
	\$2,800,000.00	
<u>WATER UTILITY PROJECTS</u>		
REACTOR CLEANING AND PAINTING	\$200,000.00	
STATE ROAD 67 WATER REPLACEMENT	\$1,000,000.00	
LOCH VISTA WATER MAIN	\$1,100,000.00	
CHLORINATION IMPROVEMENTS	\$2,800,000.00	
SOUTHWICK CREEK REALIGNMENT	\$500,000.00	
	\$5,600,000.00	
<u>TAX LEVY SUPPORTED - 6 YEAR PROJECTS</u>		
NEW POLICE SQUAD (292)	\$65,000.00	
EMERGENCY MANAGEMENT VEHICLE	\$85,000.00	
NEW POLICE SQUAD (294)	\$65,000.00	
	\$215,000.00	
<u>TAX LEVY SUPPORTED - 10 YEAR PROJECTS</u>		
VILLAGE SERVER AND IT UPGRADES	\$20,000.00	
LASERFICHE SOFTWARE	\$10,000.00	
SQUAD COMPUTERS	\$15,000.00	
AXON FLEET VEHICLE CAMERAS (3)	\$45,000.00	
BEACH CLEANER	\$75,000.00	
FIRE AND EMS EQUIPMENT (TANKER AND AMBULANCE)	\$200,000.00	
THEATRE ROAD BASEBALL FENCE	\$15,000.00	
RESTROOMS/CONCESSIONS THEATRE RD	\$100,000.00	
UPGRADES TO THEATRE ROAD FIELDS	\$25,000.00	
TENNIS/BASKETBALL COURTS	\$250,000.00	
REMOVE LIONS TENNIS/BASKETBALL COURTS	\$30,000.00	
LIONS FIELDHOUSE UPDATING W/STORAGE	\$100,000.00	
	\$885,000.00	
<u>TAX LEVY SUPPORTED - 20 YEAR PROJECTS</u>		
PLAYGROUNDS - 3	\$200,000.00	
LAKEWOOD TRAILS SUBDIVISION PAVING	\$300,000.00	
OBSERVATORY PLACE PAVING	\$300,000.00	
WALWORTH AVENUE PAVING	\$300,000.00	
STATE ROAD 67 RECONSTRUCTION	\$500,000.00	
GENEVA STREET/PARKING LOTS/BRIDGE	\$1,035,000.00	
	\$2,635,000.00	
TOTAL PROJECTS	\$12,135,000.00	
LEVY SUPPORTED	\$3,735,000.00	

TOTAL FUNDS RECEIVED	\$12,135,000.00
<u>Streets Department Projects</u>	
Lakewood Trails Subdivision Paving	\$0.00
Observatory Place paving	\$0.00
Walworth Ave paving	\$0.00
State Road 67 reconstruction	\$0.00
Geneva St/Parking lots/bridge	\$0.00
<u>Parks Department Projects</u>	
Theatre Rd Baseball Fence	\$0.00
Restrooms/Concessions Theatre Rd	\$0.00
Upgrades to Theatre Rd baseball fields	\$0.00
Tennis/Basketball Courts	\$0.00
Remove Lions Field Tennis/Basketball Courts	\$0.00
Lions Field House updating with storage	\$0.00
Playgrounds (3)	\$0.00
<u>Beach/Lakefront Projects</u>	
Beach Cleaner	\$0.00
<u>General Government IT Projects</u>	
Village Server and IT Upgrades	\$0.00
Laserfiche Software	\$0.00
<u>Police Department Projects</u>	
New Police Squad (292)	\$0.00
New Police Squad (294)	\$0.00
Squad Computers	\$0.00
Axon Fleet Vehicle Cameras (3)	\$0.00
<u>Emergency Management Projects</u>	
Emergency Management Vehicle	\$0.00
<u>Water Captial Projects</u>	
Reactor Cleaning and Painting	\$0.00
State Road 67 Water replacement	\$0.00
Loch Vista Water Main	\$0.00
Chlorination Improvements	\$0.00
Southwick Creek Realignment	\$0.00
<u>Sewer Captial Projects</u>	
Mainline repairs associated with televising	\$0.00
State Road 67 Sewer replacement	\$0.00
Harris Road Lift station upgrade	\$0.00
Harris Road Force Main	\$0.00
REMAINING FUNDS	\$12,135,000.00

Streets Department Projects

Streets Department Projects
500-54310-140

<u>Project</u>	<u>Cost</u>	<u>Year for Project</u>
Lakewood Trails Subdivision Paving	\$300,000.00	
Observatory Place paving	\$300,000.00	
Walworth Ave paving	\$300,000.00	
State Road 67 reconstruction	\$500,000.00	
Geneva St/Parking lots/bridge	<u>\$1,035,000.00</u>	
	\$2,435,000.00	

Project: Lakewood Trails Subdivision Paving
Budget: \$300,000.00

Vendor	Description	Invoice Date	Invoice \$\$
Total Cost			\$0.00

Project: Observatory Place paving
Budget: \$300,000.00

Vendor	Description	Invoice Date	Invoice \$\$
Total Cost			\$0.00

Project: Walworth Ave paving
Budget: \$300,000.00

Vendor	Description	Invoice Date	Invoice \$\$
Total Cost			\$0.00

Streets Department Projects

Streets Department Projects
500-54310-140

<u>Project</u>	<u>Cost</u>	<u>Year for Project</u>
Lakewood Trails Subdivision Paving	\$300,000.00	
Observatory Place paving	\$300,000.00	
Walworth Ave paving	\$300,000.00	
State Road 67 reconstruction	\$500,000.00	

Project: State Road 67 reconstruction
Budget: \$500,000.00

Vendor	Description	Invoice Date	Invoice \$\$
Total Cost			\$0.00

Project: Geneva St/Parking lots/bridge
Budget: \$1,035,000.00

Vendor	Description	Invoice Date	Invoice \$\$
Total Cost			\$0.00

TOTAL STREET PROJECT COSTS **\$0.00**

Parks Department Projects

Parks Department Projects
500-55410-140

<u>Project</u>	<u>Cost</u>	<u>Year for Project</u>
Theatre Rd Baseball Fence	\$15,000.00	
Restrooms/Concessions Theatre Rd	\$100,000.00	
Upgrades to Theatre Rd baseball fields	\$25,000.00	
Tennis/Basketball Courts	\$250,000.00	
Remove Lions Field Tennis/Basketball Courts	\$30,000.00	
Lions Field House updating with storage	\$100,000.00	
Playgrounds (3)	<u>\$200,000.00</u>	
	\$720,000.00	

Project: Theatre Rd Baseball Fence
Budget: \$15,000.00

Vendor	Description	Invoice Date	Invoice \$\$
Total Cost			\$0.00

Project: Restrooms/Concessions Theatre Rd
Budget: \$100,000.00

Vendor	Description	Invoice Date	Invoice \$\$
Total Cost			\$0.00

Project: Upgrades to Theatre Rd baseball fields
Budget: \$25,000.00

Vendor	Description	Invoice Date	Invoice \$\$
Total Cost			\$0.00

Parks Department Projects

Parks Department Projects
500-55410-140

<u>Project</u>	<u>Cost</u>	<u>Year for Project</u>
Theatre Rd Baseball Fence	\$15,000.00	
Restrooms/Concessions Theatre Rd	\$100,000.00	
Upgrades to Theatre Rd baseball fields	\$25,000.00	
Tennis/Basketball Courts	\$250,000.00	

Project: Tennis/Basketball Courts
Budget: \$250,000.00

Vendor	Description	Invoice Date	Invoice \$\$
Total Cost			\$0.00

Project: Remove Lions Field Tennis/Basketball Courts
Budget: \$30,000.00

Vendor	Description	Invoice Date	Invoice \$\$
Total Cost			\$0.00

Project: Lions Field House updating with storage
Budget: \$100,000.00

Vendor	Description	Invoice Date	Invoice \$\$
Total Cost			\$0.00

Parks Department Projects

Parks Department Projects
500-55410-140

<u>Project</u>	<u>Cost</u>	<u>Year for Project</u>
Theatre Rd Baseball Fence	\$15,000.00	
Restrooms/Concessions Theatre Rd	\$100,000.00	
Upgrades to Theatre Rd baseball fields	\$25,000.00	
Tennis/Basketball Courts	\$250,000.00	

Project: **Playgrounds (3)**
Budget: **\$200,000.00**

Vendor	Description	Invoice Date	Invoice \$\$
Total Cost			\$0.00

TOTAL PARKS PROJECT COSTS **\$0.00**

Beach/Lakefront Projects

Beach/Lakefront Projects
500-55411-140

<u>Project</u>	<u>Cost</u>	<u>Year for Project</u>
Beach Cleaner	\$75,000.00	

Project: Beach Cleaner
Budget: \$75,000.00

Vendor	Description	Invoice Date	Invoice \$\$
Total Cost			\$0.00

General Government IT Projects

General Government IT Projects
500-51410-140

<u>Project</u>	<u>Cost</u>	<u>Year for Project</u>
Village Server and IT Upgrades	\$20,000.00	
Laserfiche Software	<u>\$10,000.00</u>	
	\$30,000.00	

Project: Village Server and IT Upgrades
Budget: \$20,000.00

Vendor	Description	Invoice Date	Invoice \$\$
Total Cost			\$0.00

Project: Laserfiche Software
Budget: \$10,000.00

Vendor	Description	Invoice Date	Invoice \$\$
Total Cost			\$0.00

TOTAL GOVT IT PROJECT COSTS **\$0.00**

Police Department Projects

Police Department Projects
500-52120-140

<u>Project</u>	<u>Cost</u>	<u>Year for Project</u>
New Police Squad (292)	\$65,000.00	
New Police Squad (294)	\$65,000.00	
Squad Computers	\$15,000.00	
Axon Fleet Vehicle Cameras (3)	<u>\$45,000.00</u>	
	\$190,000.00	

Project: New Police Squad (292)
Budget: \$65,000.00

Vendor	Description	Invoice Date	Invoice \$\$
Total Cost			\$0.00

Project: New Police Squad (294)
Budget: \$65,000.00

Vendor	Description	Invoice Date	Invoice \$\$
Total Cost			\$0.00

Project: Squad Computers
Budget: \$15,000.00

Vendor	Description	Invoice Date	Invoice \$\$
Total Cost			\$0.00

Police Department Projects

Police Department Projects
500-52120-140

<u>Project</u>	<u>Cost</u>	<u>Year for Project</u>
New Police Squad (292)	\$65,000.00	
New Police Squad (294)	\$65,000.00	
Squad Computers	\$15,000.00	
Axon Fleet Vehicle Cameras (3)	<u>\$45,000.00</u>	

Project: Axon Fleet Vehicle Cameras (3)
Budget: \$45,000.00

Vendor	Description	Invoice Date	Invoice \$\$
Total Cost			\$0.00

TOTAL POLICE DEPT PROJECT COSTS **\$0.00**

Emergency Management Projects

Emergency Management Projects
500-52130-140

<u>Project</u>	<u>Cost</u>	<u>Year for Project</u>
Emergency Management Vehicle	\$85,000.00	

Project: **Emergency Management Vehicle**
Budget: **\$85,000.00**

Vendor	Description	Invoice Date	Invoice \$\$
Total Cost			\$0.00

Water Utility Projects

Water Capital Projects
200-57610-140

<u>Project</u>	<u>Cost</u>	<u>Year for Project</u>
Reactor Cleaning and Painting	\$200,000.00	
State Road 67 Water replacement	\$1,000,000.00	
Loch Vista Water Main	\$1,100,000.00	
Chlorination Improvements	\$2,800,000.00	
Southwick Creek Realignment	<u>\$500,000.00</u>	
	\$5,600,000.00	

Project: Reactor Cleaning and Painting
Budget: \$200,000.00

Vendor	Description	Invoice Date	Invoice \$\$
Total Cost			\$0.00

Project: State Road 67 Water replacement
Budget: \$1,000,000.00

Vendor	Description	Invoice Date	Invoice \$\$
Total Cost			\$0.00

Project: Loch Vista Water Main
Budget: \$1,100,000.00

Vendor	Description	Invoice Date	Invoice \$\$
Total Cost			\$0.00

Water Utility Projects

Water Capiatl Projects
200-57610-140

<u>Project</u>	<u>Cost</u>	<u>Year for Project</u>
Reactor Cleaning and Painting	\$200,000.00	
State Road 67 Water replacement	\$1,000,000.00	
Loch Vista Water Main	\$1,100,000.00	
Chlorination Improvements	\$2,800,000.00	

Project: Chlorination Improvements
Budget: \$2,800,000.00

Vendor	Description	Invoice Date	Invoice \$\$
Total Cost			\$0.00

Project: Southwick Creek Realignment
Budget: \$500,000.00

Vendor	Description	Invoice Date	Invoice \$\$
Total Cost			\$0.00

TOTAL WATER UTILITY PROJECT COSTS **\$0.00**

Sewer Utility Projects

Sewer Capital Projects
300-58965-140

<u>Project</u>	<u>Cost</u>	<u>Year for Project</u>
Mainline repairs associated with televising	\$200,000.00	
State Road 67 Sewer replacement	\$600,000.00	
Harris Road Lift station upgrade	\$1,000,000.00	
Harris Road Force Main	<u>\$1,000,000.00</u>	
	\$2,800,000.00	

Project: Mainline repairs associated with televising
Budget: \$200,000.00

Vendor	Description	Invoice Date	Invoice \$\$
Total Cost			\$0.00

Project: State Road 67 Sewer replacement
Budget: \$600,000.00

Vendor	Description	Invoice Date	Invoice \$\$
Total Cost			\$0.00

Project: Harris Road Lift station upgrade
Budget: \$1,000,000.00

Vendor	Description	Invoice Date	Invoice \$\$
Total Cost			\$0.00

Sewer Utility Projects

Sewer Captial Projects
300-58965-140

<u>Project</u>	<u>Cost</u>	<u>Year for Project</u>
Mainline repairs associated with televising	\$200,000.00	
State Road 67 Sewer replacement	\$600,000.00	
Harris Road Lift station upgrade	\$1,000,000.00	
Harris Road Force Main	<u>\$1,000,000.00</u>	

Project: Harris Road Force Main
Budget: \$1,000,000.00

Vendor	Description	Invoice Date	Invoice \$\$
Total Cost			\$0.00

TOTAL SEWER UTILITY PROJECT COSTS **\$0.00**

RESOLUTION NO. 2022-_____
RESOLUTION TO EXCEED WIS. STAT. SEC. 66.0602 (2)
LEVY LIMIT AND APPROVE REFERENDUM QUESTION

WHEREAS, pursuant to Wis. Stat. Sec. 66.0602 (2), the levy increase for the Village of Williams Bay in 2023 is limited to _____%; and

WHEREAS, the Village Board of the Village of Williams Bay finds that it is in the best interests of the residents of the village, their invitees and visitors to the village to provide 24-hour emergency medical services within the village; and

WHEREAS, the Village Board of the Village of Williams Bay finds that the village is unable to fund the cost of providing efficient 24-hour emergency medical services within the village by increasing the levy, due to the limitations imposed by Wis. Stat. Sec. 66.0602 (2); and

WHEREAS, the Village Board of the Village of Williams Bay finds that it is appropriate to submit to the electorate a referendum to request authority to increase the levy limit by an additional _____% for a total increase of _____% on an ongoing basis to provide the funding for the provision of 24-hour emergency medical services within the village.

NOW, THEREFORE, the Village Board of the Village of Williams Bay do resolve as follows:

1. That for the next fiscal year, 2023, for the purpose of funding the provision of 24-hour emergency medical services within the Village, the levy be increased _____% above the levy increase of _____% as limited by Wis. Stat. Sec. 66.0602 (2), for a total levy increase of _____%, resulting in a levy of \$_____ and that the increase of \$928,077 be included for each fiscal year going forward.
2. That the levy limit increase provided for in this resolution be subject to the approval of the electorate of the following question in a referendum submitted to the electorate for that purpose:

Under state law, the increase in the levy of the Village of Williams Bay for the tax to be imposed for the next fiscal year, 2023, is limited to _____%, which results in a total levy of \$_____. Shall the Village of Williams Bay be allowed to exceed this limit and increase the levy for the next fiscal year, 2023, for the purpose of providing the Village with 24-hour emergency medical services, by a total of _____% which results in a levy of \$_____, and on an ongoing basis, include the increase of \$928,077 for each fiscal year going forward?

YES _____ NO _____

3. That the clerk take all steps necessary to ensure that the referendum question be submitted to the electorate at an election called for that purpose.

Approved by the Village Board of the Village of Williams Bay this _____ day of _____, 2022.

VILLAGE OF WILLIAMS BAY

By: _____
William Duncan, President

Attest: _____
Jackelyn Pankau-Daniels, Clerk

Date Passed: _____

Date Published: _____

NOMAD LIVING LLC		171 Elmhurst						
<u>Fees Paid - July 2022</u>		<u>#101</u>	<u>#102</u>	<u>#103</u>	<u>#104</u>	<u>#105</u>	<u>#106</u>	<u>TOTAL PAID</u>
short term rental					\$950.00	\$950.00	\$950.00	\$2,850.00
room tax permit					<u>\$25.00</u>	<u>\$25.00</u>	<u>\$25.00</u>	<u>\$75.00</u>
					\$975.00	\$975.00	\$975.00	\$2,925.00
<u>Fees Due</u>		<u>#101</u>	<u>#102</u>	<u>#103</u>	<u>#104</u>	<u>#105</u>	<u>#106</u>	<u>TOTAL DUE</u>
Tourist Rooming House permit		\$225.00	\$225.00	\$225.00	\$225.00	\$225.00	\$225.00	\$1,350.00
room tax permit		<u>\$25.00</u>	<u>\$25.00</u>	<u>\$25.00</u>	<u>\$25.00</u>	<u>\$25.00</u>	<u>\$25.00</u>	<u>\$150.00</u>
		\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$1,500.00
Total Short Term Rental permit payments		\$2,925.00						
Total Tourist Rooming House permit fees due		\$1,500.00						
Overpayment/Underpayment		\$1,425.00						
Less (2) months of permit usage		(\$292.50)						
TOTAL REFUND DUE		\$1,132.50						

FY Budget 2023 Time Line		
Task	Deadline	Status
Budget packets to Department Heads	7/1/2022	completed
Department head training on miBudget	7/26/2022	completed
Administrator/Treasurer meeting with Public Works/W&S	week of 8/1/2022 thru 8/5/2022	08/05/2022
Administrator/Treasurer meeting with Police		08/01/2022
Administrator/Treasurer meeting with Fire Department		08/03/2022
Administrator/Treasurer meeting with EMS		08/03/2022
Administrator/Treasurer meeting with Dive Team		08/02/2022
Administrator/Treasurer meeting Recreation staff		08/02/2022
Administrator/Treasurer meeting with Office Staff		08/05/2022
Administrator/Treasurer meeting with Harbormaster		08/01/2022
Administrator/Treasurer meeting with Municipal Court staff		08/03/2022
Net new construction numbers and personal property aid estimates provided by Dept of Revenue	8/15/2022	
Administrator/Treasurer meeting with Library staff (after Library Board mtg 8/16/2022)	8/17/2022 or 8/18/2022	08/17/2022
Draft Budget Completed by Treasurer	8/19/2022	will not be done until after Union negotiations (scheduled for end of August)
F&P Committee Meeting - Review 1st draft of budget & set dates for dept budget meetings	8/22/2022	Set dates for department budget meetings only (see note above)
Shared Revenue estimates provided by Dept of Revenue	9/15/2022	
F&P Committee Meeting - Review W&S/DPW budget	between 9/19/2022 & 9/23/2022	
F&P Committee Meeting - Review Library & Municipal Court budget		
F&P Committee Meeting - Review Rec Dept, Beach/Lakefront, General Administration budget		
F&P Committee Meeting - Review Police, Fire & EMS budgets		
Exempt computer aid and video service provider aid estimates provided by Dept of Revenue	9/30/2022	
F&P Committee meeting - Review completed budget with any changes from dept mtgs, wages & levy limit worksheet	10/3/2022	
Send Public Hearing Notice to Newspaper (Friday by noon the week before publication)	10/28/2022	
Notice of Exemption from County Tax for Library Services sent to County	10/31/2022	
School districts send certified school levy to clerk	11/10/2022	
Publication Dates (15 days prior to hearing)	11/3/2022 & 11/10/2022	
Lottery credit, first dollar credit and school tax levy credit and major state aid provided by Dept of Revenue	11/18/2022	
Village Board Meeting - Public Hearing on Budget	11/21/2022	
Village Board Meeting - Budget Resolution Approval by Board	11/21/2022	
Tax levy information entered in County tax system	11/28/2022	
Levy Limit Worksheet due to Dept of Revenue	12/15/2022	
Deadline to file statement of taxes with Dept of Revenue	12/19/2022	
Statutory Tax Collection start date (3rd Monday in December)	12/19/2022	



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | williamsbay.org
Phone: 262-245-2700

UNOFFICIAL MINUTES WATER AND SEWER COMMITTEE WEDNESDAY, JULY 13, 2022, AT 6:30 PM VILLAGE HALL COUNCIL ROOM

Call to Order

Meeting was called to order by Chairman Umans at 8:28pm

Roll Call

Trustees Umans and Jaramillo

Excused: Trustee Stanek

Also Present: President Duncan, Trustee D'Alessandro and Wright, Administrator Tobin, Treasurer Peternell, Police Chief Timm and Director of Public Works Edwards.

Meeting Minutes

Umans/Jaramillo motion to approve the meeting minutes of June 15, 2022. Unanimously carried.

Error on Utility Bill

Umans stated that the 2nd quarter utility bill did not include the new rate for the private and public fire protection fee. The PSC provided the following guidance on how to correct the error: *"If the utility charged the incorrect rate on the last bill, the utility can add the difference between what was charged and what should have been charged to the next water bill. The billing adjustment would need to be on the bill and clearly explained to the customer. Typically, there is not enough room on the bill to provide a detailed explanation, so the utility will send a letter clarifying the reason for the adjustment, how the adjustment was determined/calculated (back bill concerns) and the amount of the billing adjustment."* Umans/Jaramillo motion to recommend Village Board approval of correcting the 2nd quarter billing error on the 3rd quarter billing and adjusting the 3rd quarter billing with the correct rate. Unanimously carried.

Adjourn

Umans/Jaramillo motion to adjourn at 8:34pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

These are not official minutes until approved by the Water and Sewer Committee



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | williamsbay.org
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UNOFFICIAL MINUTES BUILDING, ZONING AND ORDINANCE COMMITTEE WEDNESDAY, JULY 13, 2022, AT 6:30 PM VILLAGE HALL COUNCIL ROOM

Call to Order

Meeting was called to order by Chairman Jaramillo at 8:35pm

Roll Call

Trustees Jaramillo and Wright

Excused: Trustee Vlach

Also Present: President Duncan, Trustee D'Alessandro and Umans, Administrator Tobin, Treasurer Peternell, Police Chief Timm and Director of Public Works Edwards.

Meeting Minutes

Jaramillo/Wright motion to approve the meeting minutes of June 15, 2022. Unanimously carried.

Comprehensive Plan Update

Tobin stated that Vandewalle & Associates has been working on the Comprehensive Plan update and is looking to schedule a BZO meeting the week of July 25 to review the redline version of the plan.

Adjourn

Jaramillo/Wright motion to adjourn at 8:39pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

These are not official minutes until approved by the BZO Committee



VILLAGE OF WILLIAMS BAY

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UNOFFICIAL MINUTES BUILDING, ZONING AND ORDINANCE COMMITTEE 08/01/22 MEETING MONDAY, AUGUST 1, 2022 AT 6:25 PM VILLAGE HALL COUNCIL ROOM

I. Call to Order

Trustee Jaramillo called the meeting to order at 6:25pm.

II. Roll Call

Present: Trustees Lowell Wright, George Vlach and Adam Jaramillo

Also Present: President Duncan, Trustees D'Alessandro and Umans, Administrator Tobin and Clerk Pankau-Daniels

III. Proposed Ordinance 2022-12 - An Ordinance Amending Section 12-1 of the Code of Ordinances of the Village of Williams Bay Concerning Board of Review

Clerk Pankau-Daniels explained that we need to adopt this Ordinance to provide confidentiality to those who need to provide income information during the Board of Review process.

The motion to Recommend Village Board Approval of the Proposed Ordinance 2022-12 - An Ordinance Amending Section 12-1 of the Code of Ordinances of the Village of Williams Bay Concerning the Board of Review was initiated by Adam Jaramillo and seconded by Lowell Wright. Unanimously carried.

IV. Adjourn

The motion to adjourn was initiated by Lowell Wright and seconded by George Vlach at 6:28pm. Unanimously carried.

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VILLAGE OF WILLIAMS BAY

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UNOFFICIAL MINUTES BUILDING, ZONING AND ORDINANCE COMMITTEE 08/02/22 MEETING

**TUESDAY, AUGUST 2, 2022 AT 4:00 PM
VILLAGE HALL COUNCIL ROOM**

I. Call to Order

Jaramillo called the meeting to order at 4:00pm.

II. Roll Call

Present: Lowell Wright, George Vlach, Adam Jaramillo

Also Present: President Duncan, Trustee Umans, Administrator Tobin, Treasurer Peternell and Sonja Kruesel;
Vandewalle & Associates

III. Review of the Red-Line Draft of the Comprehensive Plan Update

Sonja Kruesel stated that the comments and discussions from the focus group meetings that were held in January 2022 have been incorporated into the red-line draft of the Comprehensive Plan. The proposed changes from the last Plan included the following:

- Updated all data, plans, references, programs, etc.
- Increased user-friendliness of reading the Plan
- Rewrote issues and opportunities
- Added/reworked strategies and recommendations
- Revamped the implementation action items
- Added industrial category that was not included in last Comprehensive Plan

She then reviewed the following key policy questions:

- Proposed new Future Land Use categories and recommended combining the single-family residential low, single-family residential medium and single-family residential small lot categories.
- Proposed new Smart Growth Areas to allow for opportunities for redevelopment and new development.
- Was the Village still interested in pursuing high-quality office and business park uses west of the Village by the school campus?
- Implementation action actions.
- New strategies and recommendations.

The next step for the Comprehensive Plan will be for the Plan Commission to review it in September and then Vandewalle will prepare draft #2 for review. A Joint Plan Commission and Village Board Meeting will be held in November to review the draft. Vandewalle will use the input from that meeting to produce the final draft in November. There will be a public open house in December to review the final draft. The 30 day public hearing notice will occur in January for the Joint Plan Commission and Village Board meeting in February where the plan will be adopted.

IV. Aurora University Request for Map Amendment

Tobin stated that she received a letter from Aurora University to consider a Land Use map amendment when developing the Comprehensive Plan as they anticipate selling some of their parcels. Tobin stated she expects to receive

more requests similar to this. For discussion only, no action required.

V. Adjourn

The motion to adjourn was initiated by Lowell Wright and seconded by George Vlach at 5:30pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

These are not official Minutes until approved by the Governing Body.

ORDINANCE #2022-09
AN ORDINANCE AMENDING SECTION 390-1003 D. OF THE CODE
OF ORDINANCES OF THE VILLAGE OF WILLIAMS BAY CONCERNING POLITICAL SIGNS

WHEREAS, the Village of Williams Bay Building, Zoning and Ordinance Committee having recommended amending Section 390-1003 of the Code of Ordinances, which specifically addresses election campaign signs, to more broadly reference political signs and to bring such regulation into better conformity with current statutory provisions relating to such signs; and

WHEREAS, the Plan Commission of the Village of Williams Bay having held a duly noticed public hearing to address the proposed amendment of Section 390-1003 D.; and

WHEREAS, following said public hearing, the Plan Commission having voted to recommend to the Village Board of the Village of Williams Bay the proposed amendment to Section 390-1003 D. of the Code of Ordinances of the Village of Williams Bay; and

WHEREAS, the Village Board of the Village of Williams Bay having determined that it is appropriate to accept the recommendation of the Plan Commission and the Building, Zoning and Ordinance Committee concerning the amendments of Section 390-1003 D. of the Code of Ordinances of the Village of Williams Bay.

NOW, THEREFORE, the Village Board of the Village of Williams Bay do hereby ordain as follows:

Section I. Section 390-1003 D. of the Code of Ordinances of the Village of Williams Bay is hereby amended to read as follows:

D. Political Signs, defined as signs erected for the purpose of soliciting support for or opposition to a candidate or a political party or relating to a referendum question in an election held under the laws of the state, subject to the following:

(1) The sign does not exceed 11 square feet in surface area or is affixed to a permanent structure and does not extend beyond the perimeter of the structure.

(2) The sign is erected entirely on private property with the property owner's consent.

(3) In the case of an election for office, the sign is erected not sooner than the first day for circulation of nomination papers by candidates before the election to which it applies, and is removed within seven days after the election.

(4) In the case of a referendum, the sign is erected not sooner than the first day on which the question to be voted upon is submitted to the electorate, and is removed within seven (7) days after the day on which the referendum is held.

(5) The sign does not contain flashing lights or moving parts.

(6) The sign is not erected in a location where it constitutes a traffic hazard, including not within any public right-of-way.

(7) During polling hours signs may not be on public property within 100 feet of an entrance to a building containing a polling place.

(8) During hours that absentee ballots may be cast, signs may not be on public property within 100 feet of the entrance to a building containing the office of the Village Clerk.

(9) The Village Clerk, an election inspector or a law enforcement officer may remove signs which are placed in violation of this section.

Section II. This ordinance shall take effect upon passage and publication as provided by law.

Approved by the Village Board of the Village of Williams Bay this _____ day of _____, 2022.

VILLAGE OF WILLIAMS BAY

By: _____
William Duncan, President

Attest: _____
Jackelyn Pankau-Daniels, Clerk

First Reading: _____
Second Reading: _____
Date Adopted: _____
Date Published: _____