



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | williamsbay.org

Phone: 262-245-2700

OFFICIAL MINUTES VILLAGE BOARD 07/18/22 MEETING MONDAY, JULY 18, 2022 AT 6:30 PM VILLAGE HALL COUNCIL ROOM

I. Call to Order

President Duncan called the meeting to order at 6:30pm.

II. Roll Call

Present: Bill Duncan, Jim D'Alessandro, Lowell Wright, Robert Umans, Matt Stanek, Adam Jaramillo

Excused: George Vlach

Also Present: Treasurer Peternell, Director of Public Works Edwards, Tom Nickols; Yerkes Future Foundation, Mike Mead (Owner) and Jennifer Manns (Applicant); 186 Elkhorn Rd

III. Pledge of Allegiance

IV. Minutes

A. Village Board Meeting Minutes of July 5, 2022

The motion to Approve the Village Board Meeting Minutes of July 5, 2022 was initiated by Robert Umans and seconded by Matt Stanek. Unanimously carried.

V. Consent Agenda

The motion to Approve the Consent Agenda was initiated by Jim D'Alessandro and seconded by Lowell Wright. Unanimously carried.

A. Law Enforcement Agency Grant (WI)

The parameters for eligible uses of the grant have changed since it was announced in March of this year. At that time, the Village Board approved utilizing the funds for bonuses for Police Officers which is now no longer an eligible expenditure for the grant. Mobile data computers (MDC) are an eligible expense that is included in the future borrowing that now can be allocated towards the grant.

B. Scherrer Contract for Bathroom Remodel

Due to an error in the bid calculation that was submitted, change order #1 was presented in the amount of \$15,433 to bring the total project cost to \$61,976.

C. Scope of Engagement Letter-Quarles and Brady

The Village is required to have a legal opinion for the upcoming borrowing which will be provided Quarles & Brady, the scope of engagement is for the services they will be providing.

VI. Presentation of accounts and petitions

A. Payroll ending 07-01-2022 in the amount of \$56,625.07

The motion to Approve the Payroll ending 07-01-2022 in the amount of \$56,625.07 was initiated by Lowell Wright and seconded by Robert Umans. Unanimously carried.

B. Library invoices dated 07-13-2022 in the amount of \$4,927.87

The motion to Approve the Library invoices dated 07-13-2022 in the amount of \$4,927.87 was initiated by Lowell Wright and seconded by Robert Umans. Unanimously carried.

C. Accounts Payable Unpaid dated 07-15-2022 in the amount of \$193,803.07

The motion to Approve the Accounts Payable Unpaid dated 07-15-2022 in the amount of \$193,803.07 was initiated by Lowell Wright and seconded by Robert Umans. Unanimously carried.

D. 2nd Quarter legal fees

For information only, no action required.

E. Month End Financial Reports

The motion to Approve the Month End Financial Reports was initiated by Lowell Wright and seconded by Robert Umans. Unanimously carried.

F. Monthly EFT Payments in the amount of \$2,267,810.64

The motion to Approve the Monthly EFT Payments in the amount of \$2,267,810.64 was initiated by Lowell Wright and seconded by Robert Umans. Unanimously carried.

VII. Joint Extraterritorial Zoning Committee: pursuant to section 18.171F(A)

A. None

VIII. PUBLIC COMMENTS

Jacob Schmidt; 419 W. Geneva St and representative of Geneva Lake Environmental Agency spoke in favor of dredging Southwick Creek. He also requested to get boat counts for transient boaters (non-season pass holders) for grant information. Peternell stated that receipts for daily launches can be provided for him to review to obtain the requested information.

IX. President's Remarks

A. Duncan Travel dates

President Duncan stated that he will be traveling July 23 - August 1 and August 17 - August 29.

X. Ordinances and Resolutions

A. Resolution R-24-22 Resolution Authorizing the Issuance of \$12,135,000 General Obligation Promissory Notes and the Issuance and Sale of a \$12,135,000 Note Anticipation Note in Anticipation Thereof

Motion made by Committee, no second required. Unanimously carried.

B. Resolution R-25-22 Resolution Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$12,135,000 General Obligation Refunding Bonds

Motion made by Committee, no second required. Unanimously carried.

C. Ordinance #2022-10 - An Ordinance Amending Section 390-0307B. And Creating Sections 390-0207C. (24), 390-0223C. (16) AND 390-0307J. Of The Code Of Ordinances Of The Village Of Williams Bay Concerning Beekeeping

The motion to Approve First Reading of Ordinance #2022-10 - An Ordinance Amending Section 390-0307B. And Creating Sections 390-0207C. (24), 390-0223C. (16) AND 390-0307J. Of The Code Of Ordinances Of The Village Of Williams Bay Concerning Beekeeping was initiated by Adam Jaramillo and seconded by Lowell Wright. Unanimously carried.

The motion to waive the second reading of Ordinance #2022-10 - An Ordinance Amending Section 390-0307B. And Creating Sections 390-0207C. (24), 390-0223C. (16) AND 390-0307J. Of The Code Of Ordinances Of The Village Of Williams Bay Concerning Beekeeping was initiated by Lowell Wright and seconded by Matt Stanek. Unanimously

carried.

The motion to Adopt Ordinance #2022-10 - An Ordinance Amending Section 390-0307B. And Creating Sections 390-0207C. (24), 390-0223C. (16) AND 390-0307J. Of The Code Of Ordinances Of The Village Of Williams Bay Concerning Beekeeping was initiated by Adam Jaramillo and seconded by Lowell Wright. Unanimously carried.

XI. Plan Commission

- A.** APPLICANT: Yerkes Future Foundation (Owner), Tom Nickols (Agent)
TAX KEY: WAS 00001
STREET ADDRESS: 373 W. Geneva St, Williams Bay, WI 53191

The applicant requests a Conditional Use Permit per 390.1207, Conditional Use Permit, and 390.0307J, Apiaries to establish and maintain a beekeeping operation.

Recommended approval on a 6 - 1 vote with the following conditions:

1. Subject to approval of Ordinance 2022-10.
2. Subject to all requirements of section 390-0307J regarding apiaries.
3. Beehives must be located at least 55 feet from the nearest property line per submitted application.

Motion made by the Plan Commission, seconded by Lowell Wright. Stanek abstained, the motion carried.

- B.** APPLICANT: Mike Mead (Owner), Jennifer Manns (Applicant)
TAX KEY: WFS 00005
STREET ADDRESS: 186 Elkhorn Road, Williams Bay, WI 53191

Applicant is requesting a Certificate of Compliance per Section 390.1211.B(1)(b) "New occupancy and use of an existing building when the new use is of a different land use classification".

Motion made by the Plan Commission, seconded by Rob Umans. Unanimously carried.

XII. Committee Reports

A. Finance & Personnel, Trustee Wright - Chair

1. Remove the Request to Hire an Additional Police Officer from the November 2022 Referendum Question

Village Attorney Schroeder reported that the Village cannot have two separate referendum questions that would affect the Tax Levy, therefore one question needs to be chosen, or the two could be combined into one. Motion made by Committee, no second required to remove the request to hire and additional Police Officer from the November 22 referendum. Unanimously carried.

2. Dredging of Southwick Creek

The motion to Approve the permit process with the DNR for dredging Southwick Creek not to exceed \$9,200 to be paid with funds from the \$12,135,000 borrowing was initiated by Lowell Wright and seconded by Robert Umans. Unanimously carried.

B. Protective Services, Trustee Vlach - Chair

1. Original, Renewal, or Temporary Operator License Applications

The motion to Approve the Renewal Operator License Application for Edward Berg; 104 Darwin St, Lake Geneva; Big Bay LLC was initiated by Robert Umans and seconded by Adam Jaramillo. Unanimously carried.

C. Parks & Lakefront, Trustee D'Alessandro - Chair

1. No Report

D. Building, Zoning, & Ordinance, Trustee Jaramillo - Chair

1. No Report

E. Water & Sewer, Trustee Umans - Chair

1. Error on Utility Bill

Motion made by Committee, no second required for approval of correcting the 2nd quarter billing error on the 3rd quarter billing and adjusting the 3rd quarter billing with the correct rate. Unanimously carried.

F. Streets & Highways, Trustee Stanek - Chair

1. No Report

XIII. Public Comments

XIV. Other Items for Discussion, Consideration, or Action

A. Host Compliance Monthly Status Report

For information only, no action required.

XV. Adjournment

The motion to adjourn was initiated by Robert Umans and seconded by Lowell Wright at 7:24pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

These are not official Minutes until approved by the Governing Body.