



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | williamsbay.org

Phone: 262-245-2700

NOTICE

VILLAGE BOARD OF TRUSTEES MEETING TUESDAY, JULY 5, 2022 AT 7:00 PM VILLAGE HALL COUNCIL ROOM

AGENDA

The following agenda items may be considered for Discussion, Consideration, or Action

I. Call to Order

II. Roll Call

III. Pledge of Allegiance

IV. Minutes

- A. Village Board Meeting Minutes of June 20, 2022

V. Consent Agenda

- A. Application for Memorial Benches
- B. Application for Memorial Tree

VI. Presentation of accounts and petitions

- A. Payroll ending 06-17-2022 in the amount of \$51,593.21
- B. Accounts Payable Unpaid dated 07-01-2022 in the amount of \$96,145.58

VII. Plan Commission

- A. None

VIII. Joint Extraterritorial Zoning Committee: pursuant to section 18.171F(A)

- A. APPLICANTS: Calvary Community Church (Owner), John Bakken (Agent)
TAX KEY: JG3100006B
STREET ADDRESS: N2620 Harris Road, Town of Geneva, Walworth County, Wisconsin

The applicant requests a Conditional Use Permit per 390.1714, *Conditional Use Permit* and 390.1703L, P-2, *ETZ Institutional Park District* for building lobby enclosures and regrading the parking lot at an existing church.

IX. PUBLIC COMMENTS

X. President's Remarks

- A. None

XI. Ordinances and Resolutions

- A.** First Reading of Ordinance 2022-11 - An Ordinance Amending Section 110-5A. of the Code of Ordinances of the Village of Williams Bay concerning Regular Meetings of the Village Board

XII. Committee Reports

A. Finance & Personnel, Trustee Wright - Chair

- 1. No Report

B. Protective Services, Trustee Vlach - Chair

- 1. Original, Renewal, or Temporary Operator License Applications

C. Parks & Lakefront, Trustee D'Alessandro - Chair

- 1. No Report

D. Building, Zoning, & Ordinance, Trustee Jaramillo - Chair

- 1. No Report

E. Water & Sewer, Trustee Umans - Chair

- 1. No Report

F. Streets & Highways, Trustee Stanek - Chair

- 1. No Report

XIII. Public Comments

XIV. Other Items for Discussion, Consideration, or Action

- A.** None

XV. Adjournment

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the Village Clerk's office in advance so the appropriate accommodations can be made.

Posted: 07/01/2022 5:00 PM



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | williamsbay.org

Phone: 262-245-2700

UNOFFICIAL MINUTES VILLAGE BOARD 06/20/22 MEETING MONDAY, JUNE 20, 2022 AT 7:00 PM

I. Call to Order

President Duncan called the meeting to order at 7:12pm.

II. Roll Call

Present: Bill Duncan, George Vlach, Jim D'Alessandro, Lowell Wright, Robert Umans, Matt Stanek, Adam Jaramillo

Also Present: Administrator Tobin, Treasurer Peternell, Police Chief Timm, Director of Public Works Edwards and Dave Hendrix; SafeBuilt

III. Pledge of Allegiance

IV. Minutes

A. Village Board Meeting Minutes of June 6, 2022

The motion to Approve the Village Board Meeting Minutes of June 6, 2022 was initiated by Robert Umans and seconded by George Vlach. Unanimously carried.

B. Village Board Meeting Minutes of June 15, 2022

The motion to Approve the Village Board Meeting Minutes of June 15, 2022 was initiated by Robert Umans and seconded by Lowell Wright. Unanimously carried.

V. Consent Agenda

The motion to Approve the Consent Agenda was initiated by Robert Umans and seconded by Lowell Wright. Unanimously carried.

A. Edgewater Park Use Application for Fire Department's Chicken Roast July 14-17, 2022

B. Edgewater Park Use Application for Lion's Club Corn and Brat Fest August 12-14, 2022

VI. Presentation of accounts and petitions

A. Payroll ending 06-03-2022 in the amount of \$59,465.23

The motion to Approve the Payroll ending 06-03-2022 in the amount of \$59,465.23 was initiated by Lowell Wright and seconded by Robert Umans. Unanimously carried.

B. Accounts Payable Unpaid dated 06-17-2022 in the amount of \$136,299.39

The motion to Approve the Accounts Payable Unpaid dated 06-17-2022 in the amount of \$136,299.39 was initiated by Lowell Wright and seconded by Robert Umans. Unanimously carried.

C. Library Accounts Payable dated 06-15-2022 in the amount of \$2,333.78

The motion to Approve the Library Accounts Payable dated 06-15-2022 in the amount of \$2,333.78 was initiated by

Lowell Wright and seconded by Robert Umans. Unanimously carried.

D. Monthly EFT payments in the amount of \$78,433.79

The motion to Approve the Monthly EFT payments in the amount of \$78,433.79 was initiated by Lowell Wright and seconded by Robert Umans. Unanimously carried.

E. Month end Financial Statements

The motion to Approve the Month end Financial Statements was initiated by Lowell Wright and seconded by Robert Umans. Unanimously carried.

VII. Plan Commission

A. APPLICANT: John Berget (Owner)

TAX KEY: FD250000214

STREET ADDRESS: 4954 State Rd. 50, Town of Delavan

Applicant is requesting approval of a Condominium Plat for North by Northwest Storage Condominium per Section 375-0903 Review and Approval of Extraterritorial Plats and Certified Survey Maps.

APPLICANT: John Berget (Owner)

TAX KEY: FD250000214

STREET ADDRESS: 4954 State Rd. 50, Town of Delavan

The motion to Approve a Condominium Plat for North by Northwest Storage Condominium per Section 375-0903 - Review and Approval of Extraterritorial Plats and Certified Survey Maps was initiated by Bill Duncan and seconded by George Vlach. Unanimously carried.

VIII. Joint Extraterritorial Zoning Committee: pursuant to section 18.171F(A)

A. None

IX. PUBLIC COMMENTS

X. President's Remarks

A. Dedication of Carlson Park, Saturday August 13th 11am

B. Recap of recent Joint School and Village Boards Meeting

XI. Ordinances and Resolutions

A. First Reading - Ordinance #2022-03 an Ordinance amending Sections 390-0212c., 390-0214c., 390-0215c., 390-0216c., 390-0219c., and 390-0310m. of the Code of Ordinances of the Village of Williams Bay concerning Tourist Rooming Houses

The motion to Approve the First Reading - Ordinance #2022-03 an Ordinance amending Sections 390-0212c., 390-0214c., 390-0215c., 390-0216c., 390-0219c., and 390-0310m. of the Code of Ordinances of the Village of Williams Bay concerning Tourist Rooming Houses was initiated by Adam Jaramillo and seconded by Lowell Wright. Unanimously carried.

The motion to Waive the Second Reading - Ordinance #2022-03 an Ordinance amending Sections 390-0212c., 390-0214c., 390-0215c., 390-0216c., 390-0219c., and 390-0310m. of the Code of Ordinances of the Village of Williams Bay concerning Tourist Rooming Houses was initiated by James D'Alessandro and seconded by Lowell Wright. Unanimously carried.

The motion to Adopt - Ordinance #2022-03 an Ordinance amending Sections 390-0212c., 390-0214c., 390-0215c., 390-0216c., 390-0219c., and 390-0310m. of the Code of Ordinances of the Village of Williams Bay concerning Tourist Rooming Houses was initiated by James D'Alessandro and seconded by Lowell Wright. Unanimously

carried.

B. R-20-22 Resolution Amending Fee Schedule for building permit fees

The motion to Approve the R-20-22 Resolution Amending Fee Schedule for building permit fees was initiated by Adam Jaramillo and seconded by Robert Umans, James D'Alessandro- Nay. Motion carried.

C. R-19-22 Resolution amending fee schedule to add double fee for failure to obtain a tree permit

The motion to Approve the R-19-22 Resolution amending fee schedule to add double fee for failure to obtain a tree permit was initiated by Adam Jaramillo and seconded by Robert Umans. Unanimously carried.

XII. Committee Reports

A. Finance & Personnel, Trustee Wright - Chair

1. Contract for online tax collection

Motion made by Committee, no second required; Umans-Nay, motion carried.

2. Adding Short Term Rental monitoring to Municipal Code Enforcement contract

Motion made by Committee, no second required. Unanimously carried.

B. Protective Services, Trustee Vlach - Chair

1. Original, Renewal, or Temporary Operator License Applications

The motion to Approve the Original, Renewal, or Temporary Operator License Applications was initiated by George Vlach and seconded by Robert Umans. Unanimously carried.

<u>Original/ Renewal</u>	<u>Name</u>	<u>Address</u>	<u>Establishment</u>
R	Audra Lynne Vogel	322 W Court St, Elkhorn	Lucke's Cantina
R	Kaitlin L. Lentz	1319 N. Pontiac Dr, Janesville	Lucke's Cantina
R	Alexis White	1315 E Pinecrest Ln, Elkhorn	LG Curise Line
R	Bob Beighton	1010 Whispering Pines, Delavan	Gage Marine
R	Michelle Lynn Foulke	336 Indian Bend, Burlington	LG Cruise Line
O	Edwin Scherzer	1212 Meadowlark, Elkhorn	LG Cruise Line
O	Natalie Katrenick	N2324 W Main Rd, Lake Geneva	LG Cruise Line

2. Referendum for EMS

Motion made by Committee, no second required to move forward with referendum for EMS Services. Unanimously carried.

3. Referendum for an additional Police Officer

Motion made by Committee, no second required to move forward with referendum for an additional Police Officer. Unanimously carried.

4. Williams Bay Fire Department Temporary Class "B" Retailer's License Application for July 14-17, 2022

Motion to amend the Committee motion to approve the Temporary Class "B" Retailer's License application for July 14-17, 2022 to allow the sale of alcohol on Saturday, July 16, 2022 only was initiated by James D'Alessandro and seconded by Matthew Stanek. Unanimously carried.

5. Alcohol License Renewals

Motion made by Committee, no second required to approve the following alcohol license renewals. Unanimously carried.

COMBINATION CLASS "B" FERMENTED MALT BEVERAGE AND "CLASS B" INTOXICATING LIQUOR LICENSE APPLICATIONS

1. Aurora University d/b/a George Williams College, 350 Constance Blvd, Yvette Howard Agent

2. Big Bay, LLC d/b/a Harpoon Willies/Cafe Calamari, 10 E. Geneva St, Josh LaCroix, Agent
3. Lucke Enterprises Inc, d/b/a Lucke's Cantina, 220 Elkhorn Rd, Laine Lucke, Agent
4. Privato, LLC d/b/a Privato, 2 W. Geneva St, Sara J LaCroix, Agent

The motion to Approve the Alcohol License Renewal Application for Green Grocer, Inc, d/b/a Green Grocer, 24 & 26 W. Geneva St, Dawn Marie Mancuso, Agent based on the new map submitted for serving alcohol inside the premises only was initiated by George Vlach and seconded by Robert Umans. Unanimously carried.

Motion made by Committee, no second required to approve the following alcohol license renewals. Unanimously carried.

RESERVE COMBINATION CLASS "B" FERMENTED MALT BEVERAGE AND "CLASS B" INTOXICATING LIQUOR LICENSE APPLICATIONS

1. Gage Marine Corporation, d/b/a Pier 290, 1 Liechty Dr, William B. Gage, Agent
2. Bay Cooks LLC, d/b/a Bay Cooks, 99 N. Walworth Ave, Elizabeth Sanchez, Agent

COMBINATION CLASS "A" FERMENTED MALT BEVERAGE AND "CLASS A" INTOXICATING LIQUOR LICENSE APPLICATIONS

1. ARMF Energy, LLC, d/b/a Bayside 66, 156 Elkhorn Rd, Mishelle Kragenbrink, Agent
2. GLM Liquor and Grocery Inc, d/b/a Bell's Store, 659 E. Geneva St, Gurpeet Kaur, Agent
3. Williams Bay Mobil Mart, Inc, d/b/a Williams Bay Mobil Mart, 66 W. Geneva St, Gurdarshan Singh, Agent

CLASS "B" FERMENTED MAL BEVERAGE LICENSE APPLICATIONS

1. Daddy Maxwell's Inc, d/b/a Daddy Maxwell's, 150 Elkhorn Rd, Joellen Berryhill, Agent

Motion made by Committee, no second required to approve the following tobacco products license renewals. Adam Jaramillo-NAY, motion carried.

TOBACCO PRODUCTS LICENSE APPLICATIONS

1. ARFM Energy, LLC d/b/a Bayside 66, 156 Elkhorn Rd
2. GLM Liquor and Grocery Inc, d/b/a Bell's Store, 659 E. Geneva St
3. Williams Bay Mobil Mart, Inc, d/b/a Williams Bay Mobil Mart, 66 W. Geneva St, Gurdarshan Singh, Agent

C. Parks & Lakefront, Trustee D'Alessandro - Chair

1. No Report

D. Building, Zoning, & Ordinance, Trustee Jaramillo - Chair

1. No Report

E. Water & Sewer, Trustee Umans - Chair

1. Resolution R-17-22 - A Resolution to approve the submission of the Annual Compliance Maintenance Report

Motion made by Committee, no second required. Unanimously carried.

F. Streets & Highways, Trustee Stanek - Chair

1. No Report

XIII. Public Comments

XIV. Other Items for Discussion, Consideration, or Action

A. Appointment of Pat Grove to the Enhancement Committee

The motion to Approve President Duncan's appointment of Pat Grove to the Enhancement Committee was initiated by George Vlach and seconded by Lowell Wright. Unanimously carried.

B. Host Compliance Monthly Monitoring Report

No action; for information only.

XV. Adjournment

The motion to adjourn was initiated by Robert Umans and seconded by Lowell Wright at 8:21pm. Unanimously carried.

These are not official Minutes until approved by the Governing Body.



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | williamsbay.org
Phone: 262-245-2700

APPLICATION FOR A MEMORIAL DONATION

Applicant name: Ronald Blood

Mailing address: [REDACTED]

Applicant phone number: [REDACTED] Email: [REDACTED]

Select Type of Authorized Donation:



☐ Picnic Table - cost TBD



☒ Bench - \$2,522.00 (valid through 5/22/2022)

Preferred Placement Location: (List in order of preference)

1. ACROSS Hwy 67 From Daddy MAXWELLS. 2.
6 ft From East Side of Bike Path.
11 ft North From END of Path sign.

Would you like a preauthorized memorial plaque designation? ☒ Yes ☐ No

The cost of a memorial plaque will be included in the total cost of the Bench or Picnic Table.

**YOUR ENGRAVING
TEXT HERE
TEXT ENGRAVES IN BLACK**

If yes, please provide the wording you wish to have engraved: (Note there are restrictions to 4 lines, 14 letters/spaces per line)

IN memory of
JANETTE MAXWELL.
5-28-58 3-22-22
The Round Table

Please Read and Initial Each Statement:

RB By signing this application, the undersigned agrees this memorial donation is a gift to the Village of Williams Bay, and releases any and all rights of ownership and/or rights of control over the gift.

RB By signing this application, the undersigned agrees this memorial donation is a gift to the Village of Williams Bay, and applicant releases and discharges the Village and its employees, officers, and assigns, from any claims, actions, suits or demands regarding care and maintenance of the gift. The Village will preserve every gift in the normal rotation of maintenance and repair, for the useful life of each item. The Village shall retain the sole right to determine whether the condition of the gift requires its removal in the future.

RB By signing this application, the undersigned agrees that this is a gift to the Village of Williams Bay, and releases and discharges the Village and its employees, officers, and assigns, from any claims, actions, suits, or demands that may arise from any natural disaster, act or vandalism causing damage to the gift.

RB The Village of Williams Bay reserves the right to approve or alter any portion of the proposed language to be used on the plaque.

RB By signing this application, applicant understands that this gift belongs to the Village of Williams Bay and will be maintained, insured, and utilized pursuant to Village policy.

Dated this 14th day of June, 20 22.

Ronald Blood

(Signature of Applicant)

OFFICE USE ONLY

Date form received 6/14/2022

Administrator Review: _____ Routed to: P&M

Picnic Table Donation does not require Committee or Village Board approval.

Bench Donations require P&M Committee and Village Board approval.

☒ Park & Memorial Committee Approval: approved in location attached Date: 6/27/22

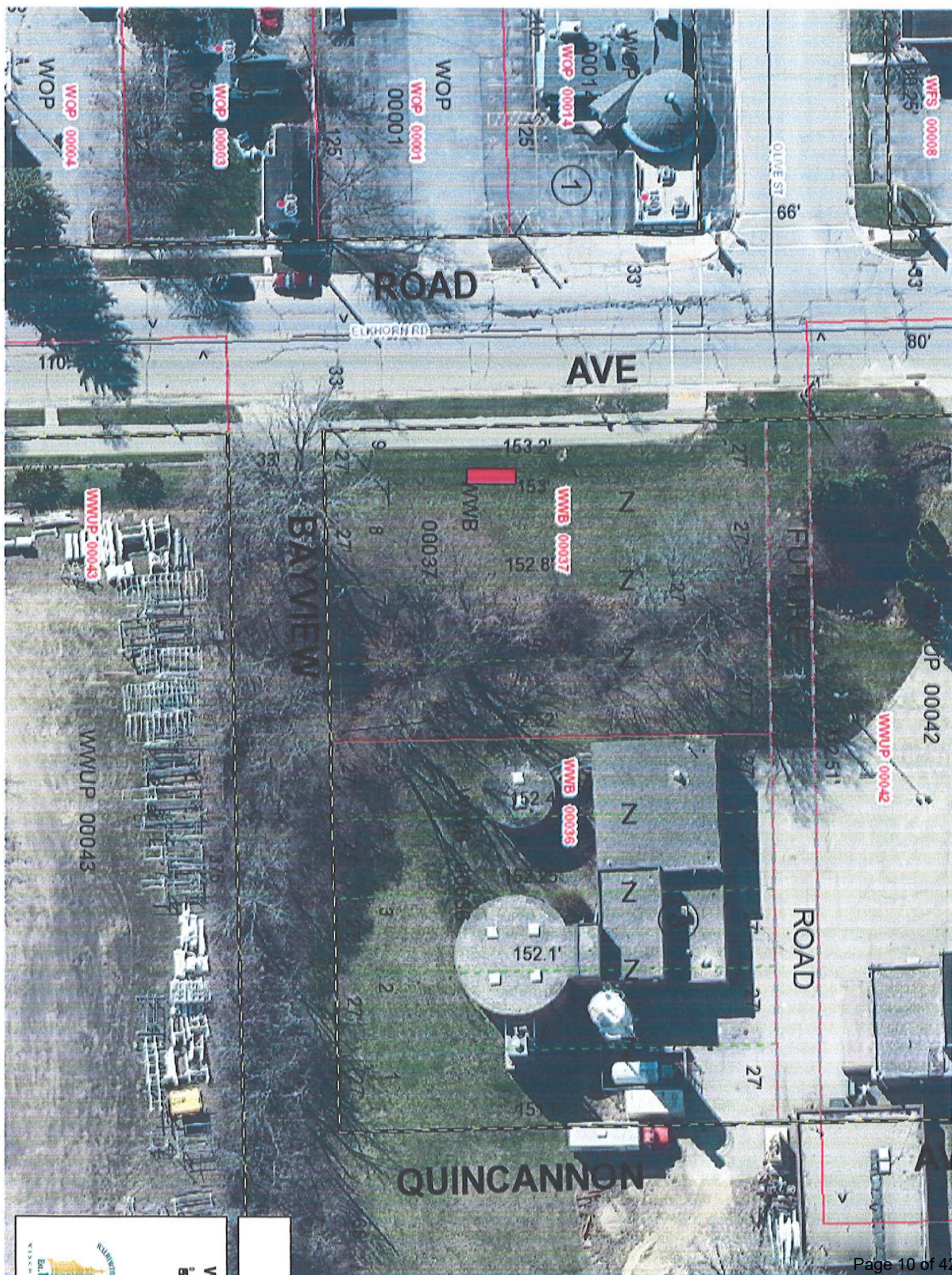
☐ Village Board Approval: _____ Date: _____

Total Costs will be calculated following application review.

Total Cost: \$ _____

Cash/Check # _____

Rev 05/2022





VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | williamsbay.org
Phone: 262-245-2700

6-7-22

APPLICATION FOR A MEMORIAL DONATION

Applicant name: MATTHEW STANEK

Mailing address: [REDACTED]

Applicant phone number: [REDACTED] Email: [REDACTED]

Select Type of Authorized Donation:



☐ Picnic Table - cost TBD



☒ Bench - \$2,522.00 (valid through 5/22/2022)

Preferred Placement Location: (List in order of preference)

1. # 5
2. # 1
3. # 7

Would you like a preauthorized memorial plaque designation? ☐ Yes ☐ No

The cost of a memorial plaque will be included in the total cost of the Bench or Picnic Table.



If yes, please provide the wording you wish to have engraved: (Note there are restrictions to 4 lines, 14 letters/spaces per line)

In loving Memory of
Tracy L. Stanek
Guardian Angel

Please Read and Initial Each Statement:

MS By signing this application, the undersigned agrees this memorial donation is a gift to the Village of Williams Bay, and releases any and all rights of ownership and/or rights of control over the gift.

MS By signing this application, the undersigned agrees this memorial donation is a gift to the Village of Williams Bay, and applicant releases and discharges the Village and its employees, officers, and assigns, from any claims, actions, suits or demands regarding care and maintenance of the gift. The Village will preserve every gift in the normal rotation of maintenance and repair, for the useful life of each item. The Village shall retain the sole right to determine whether the condition of the gift requires its removal in the future.

MS By signing this application, the undersigned agrees that this is a gift to the Village of Williams Bay, and releases and discharges the Village and its employees, officers, and assigns, from any claims, actions, suits, or demands that may arise from any natural disaster, act or vandalism causing damage to the gift.

MS The Village of Williams Bay reserves the right to approve or alter any portion of the proposed language to be used on the plaque.

MS By signing this application, applicant understands that this gift belongs to the Village of Williams Bay and will be maintained, insured, and utilized pursuant to Village policy.

Dated this 8 day of JUNE, 20 22

Matthew Stark
(Signature of Applicant)

OFFICE USE ONLY

Date form received 6/9/2022

Administrator Review: _____ Routed to: P & M

Picnic Table Donation does not require Committee or Village Board approval.

Bench Donations require P&M Committee and Village Board approval.

☒ Park & Memorial Committee Approval: ~~6/27~~ approved spot #5 Date: 6/27/2022

☐ Village Board Approval: _____ Date: _____

Total Costs will be calculated following application review.

Total Cost: \$ _____

Cash/Check # _____

Rev 05/2022



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | williamsbay.org

Phone: 262-245-2700

UNOFFICIAL MINUTES PARKS AND MEMORIAL COMMITTEE 06/27/22 MEETING MONDAY, JUNE 27, 2022 AT 1:00 PM VILLAGE HALL COUNCIL ROOM

I. Call to Order

Chairman Watts called the meeting to order at 1:00pm.

II. Roll Call

Present: Pat Watts, Mike Fieweger, Connie Gluth and Bob Kantor

Also Present: Administrator Tobin and Clerk Pankau-Daniels

Excused: Kendra Wachs

III. Parks and Memorial Committee Meeting Minutes of June 1, 2022

The motion to Approve the Parks and Memorial Committee Meeting Minutes of June 1, 2022 was initiated by Bob Kantor and seconded by Mike Fieweger. Unanimously carried.

IV. Review applications for memorials

The motion to Approve Matt Stanek's application for a memorial bench in spot #5 on the lakefront was initiated by Mike Fieweger and seconded by Bob Kantor. Unanimously carried.

The motion to Approve Ronald Blood's application for a memorial bench located across the street from Daddy Maxwell's Diner was initiated by Connie Gluth and seconded by Mike Fieweger. Unanimously carried.

V. Memorial trees and other options

A motion to set a policy that the type of tree, location and plaque needs to be approved by the Village before installation was initiated by Mike Fieweger and seconded by Connie Gluth. Unanimously carried.

A motion to approve Lowell Wright's tree application in the location attached was initiated by Mike Fieweger and seconded by Bob Kantor. Unanimously carried.

VI. Adjourn

The motion to adjourn was initiated by Mike Fieweger and seconded by Connie Gluth at 1:12pm. Unanimously carried.

/s/ Jackie Pankau-Daniels, Village Clerk

These are not official Minutes until approved by the Governing Body.



East Side Benches

WALWORTH COUNTY, WISCONSIN



Author:

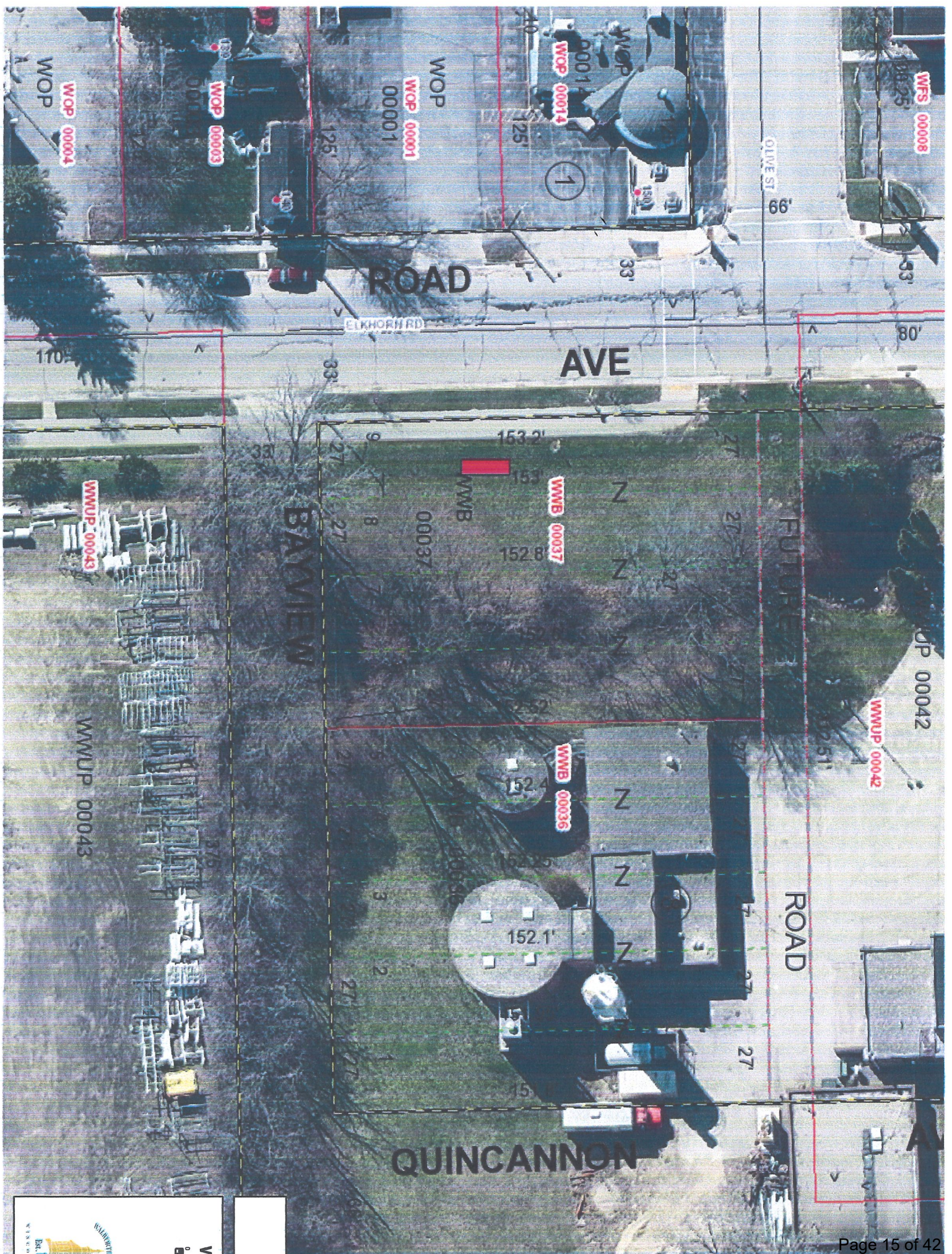
Map Produced on: 5/2/2022

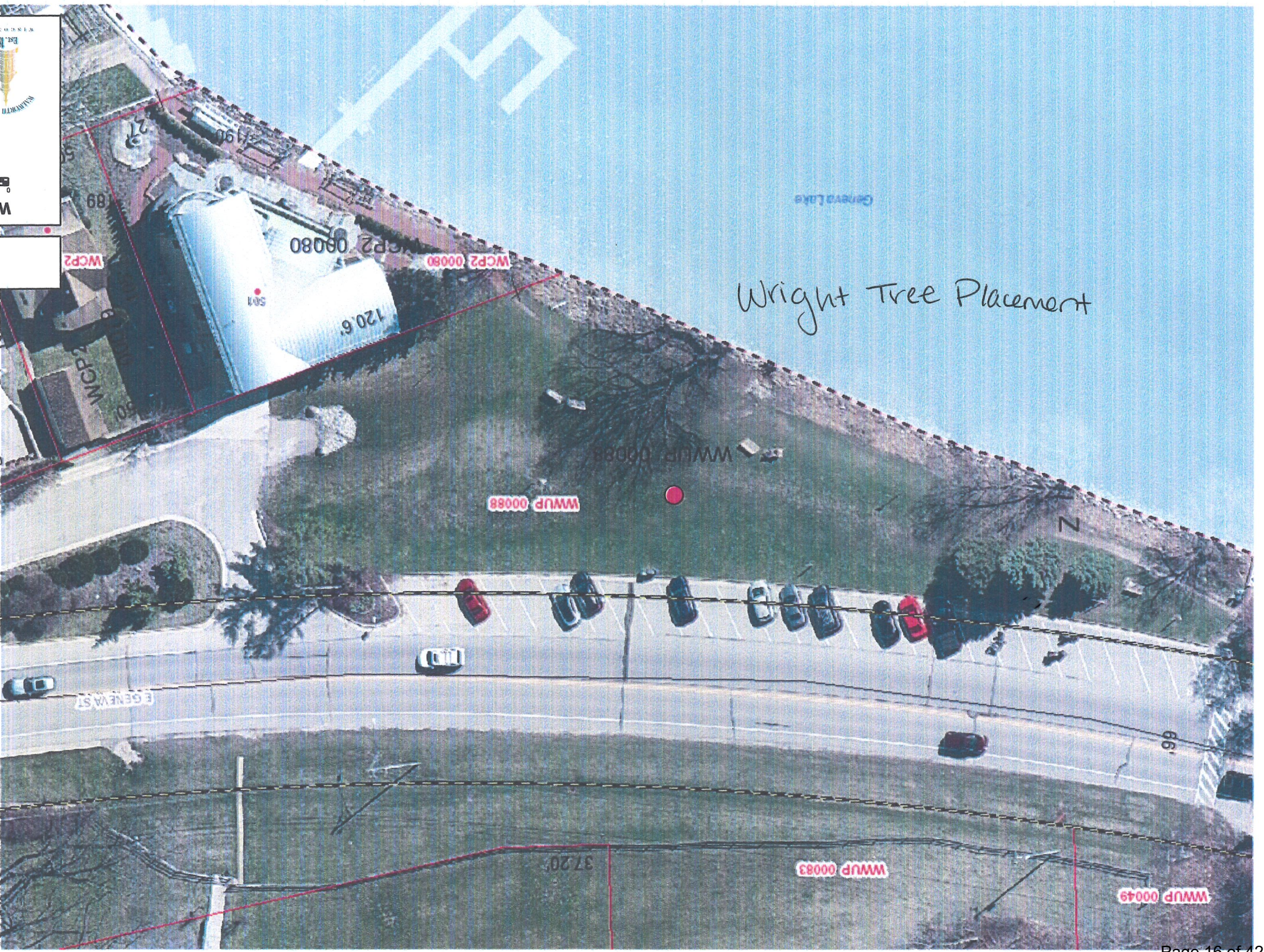
Wisconsin State Plane Coordinate System, South Zone
Horizontal Datum: NAD83-2011

Walworth County Information Technology Department
Land Information Division
800 County Trunk NW
Darien, Wisconsin 53121-4001

DISCLAIMER: THE INFORMATION PROVIDED ON THIS MAP WAS OBTAINED FROM PUBLIC RECORDS AND IS PROVIDED AS IS. WALWORTH COUNTY LAND INFORMATION DIVISION MAKES NO WARRANTY, EXPRESS OR IMPLIED, REGARDING THE ACCURACY, COMPLETENESS, OR SUITABILITY OF THE INFORMATION FOR ANY PURPOSE. THE INFORMATION IS PROVIDED FOR INFORMATIONAL PURPOSES ONLY AND SHOULD NOT BE USED FOR ANY OTHER PURPOSE.









VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | williamsbay.org
Phone: 262-245-2707 | Fax: 262-245-2705

APPLICATION FOR A MEMORIAL DONATION

Applicant name: RUTH & Lowell Wright
Mailing address: [REDACTED] Williams Bay WI 53191
Applicant phone number: [REDACTED] Email: [REDACTED]

Select Type of Authorized Donation:



☐ Picnic Table - \$2100



☐ Bench - \$1850



☒ Tree

Please Note:

Bench donations are not available for placement at the lakefront or Edgewater Park.
Tree installation is completed by applicant utilizing approved contractor.

Preferred Placement Location: (List in order of preference)

1. In Park near Dolly Chroust Bench

3. _____

Would you like a preauthorized memorial plaque designation? ☒ Yes ☐ No

The cost of a memorial plaque will be included in the total cost of the Bench or Picnic Table. ☒ Tree



If yes, please provide the wording you wish to have engraved: (Note there are restrictions to 4 lines, 14 letters/spaces per line)

In memory of Richard S. Chroust
So Be Remembered

*NO plaque - not permitted on trees

Please Read and Initial Each Statement:

RW By signing this application, the undersigned agrees this memorial donation is a gift to the Village of Williams Bay, and releases any and all rights of ownership and/or rights of control over the gift.

RW By signing this application, the undersigned agrees this memorial donation is a gift to the Village of Williams Bay, and applicant releases and discharges the Village and its employees, officers, and assigns, from any claims, actions, suits or demands regarding care and maintenance of the gift. The Village will preserve every gift in the normal rotation of maintenance and repair, for the useful life of each item. The Village shall retain the sole right to determine whether the condition of the gift requires its removal in the future.

RW By signing this application, the undersigned agrees that this is a gift to the Village of Williams Bay, and releases and discharges the Village and its employees, officers, and assigns, from any claims, actions, suits, or demands that may arise from any natural disaster, act or vandalism causing damage to the gift.

RW The Village of Williams Bay reserves the right to approve or alter any portion of the proposed language to be used on the plaque.

RW By signing this application, applicant understands that this gift belongs to the Village of Williams Bay and will be maintained, insured, and utilized pursuant to Village policy.

Dated this 5 day of May, 2022

Bush Libright
(Signature of Applicant)

OFFICE USE ONLY

Date form received 5/5/2022

Administrator Review: _____ Routed to: _____

Picnic Table Donation does not require Committee or Village Board approval.

Tree or Bench Donations require P&M Committee and Village Board approval.

☒ Park & Memorial Committee Approval: approved in location attached Date: 4/27/22

☐ Village Board Approval: _____ Date: _____

Total Costs will be calculated following application review.

Total Cost: \$ _____ Cash/Check # _____

Rev 05/2019

May 6, 2022

26 Johnson Terrace
Williams Bay, WI 53191

Village of Williams Bay
Parks and Memorial Committee

Dear Committee Members:

The following is submitted as part of our application for a donation for a Memorial Tree.

The donation will be in Memory of Richard Chroust. Dick and his family were long term residents of the Bay. Their home on Cedar Point Drive was in the Chroust family before Dick, Dolly and sons lived there. Additionally, Dick served as a Trustee in the Village for several terms. Dick also is a relative of ours; he is a first cousin to Ruth. He passed away two years ago.

Donating a tree is particularly appropriate as Dick always was a supportive of trees in the Village as well as on his own property. We'd like the tree planted near the bench dedicated to his wife, Dolly Chroust. This bench is in the Eastern part of what is soon to be called Carlson Park. We understand this may not fit with an overall tree planting plan, but ask your consideration of this spot for the obvious reason of being near the memorial to his wife and also near the Lake where Dick spent many hours fishing and running the ice boats he built in his basement.

We'd also like to place some form of memorial marker on or near the tree. We understand there may be a desire to not place a stone with a dedication plaque. We are hoping to find an alternative way to note the dedication to Dick. Perhaps there could be a plaque that hangs from the tree as is done in KNC?

If the Committee doesn't see it appropriate to place this memorial tree in the requested location, we would appreciate the opportunity to know where it might be placed.

Thank you for your service to the Village and your consideration of this request.

Sincerely,

A handwritten signature in black ink, appearing to read "Lowell and Ruth Wright". The signature is fluid and cursive, with the first name "Lowell" being more prominent.

Lowell and Ruth Wright



Wright Tree Placement



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | williamsbay.org

Phone: 262-245-2700

UNOFFICIAL MINUTES PARKS AND MEMORIAL COMMITTEE 06/27/22 MEETING MONDAY, JUNE 27, 2022 AT 1:00 PM VILLAGE HALL COUNCIL ROOM

I. Call to Order

Chairman Watts called the meeting to order at 1:00pm.

II. Roll Call

Present: Pat Watts, Mike Fieweger, Connie Gluth and Bob Kantor

Also Present: Administrator Tobin and Clerk Pankau-Daniels

Excused: Kendra Wachs

III. Parks and Memorial Committee Meeting Minutes of June 1, 2022

The motion to Approve the Parks and Memorial Committee Meeting Minutes of June 1, 2022 was initiated by Bob Kantor and seconded by Mike Fieweger. Unanimously carried.

IV. Review applications for memorials

The motion to Approve Matt Stanek's application for a memorial bench in spot #5 on the lakefront was initiated by Mike Fieweger and seconded by Bob Kantor. Unanimously carried.

The motion to Approve Ronald Blood's application for a memorial bench located across the street from Daddy Maxwell's Diner was initiated by Connie Gluth and seconded by Mike Fieweger. Unanimously carried.

V. Memorial trees and other options

A motion to set a policy that the type of tree, location and plaque needs to be approved by the Village before installation was initiated by Mike Fieweger and seconded by Connie Gluth. Unanimously carried.

A motion to approve Lowell Wright's tree application in the location attached was initiated by Mike Fieweger and seconded by Bob Kantor. Unanimously carried.

VI. Adjourn

The motion to adjourn was initiated by Mike Fieweger and seconded by Connie Gluth at 1:12pm. Unanimously carried.

/s/ Jackie Pankau-Daniels, Village Clerk

These are not official Minutes until approved by the Governing Body.



East Side Benches

WALWORTH COUNTY, WISCONSIN



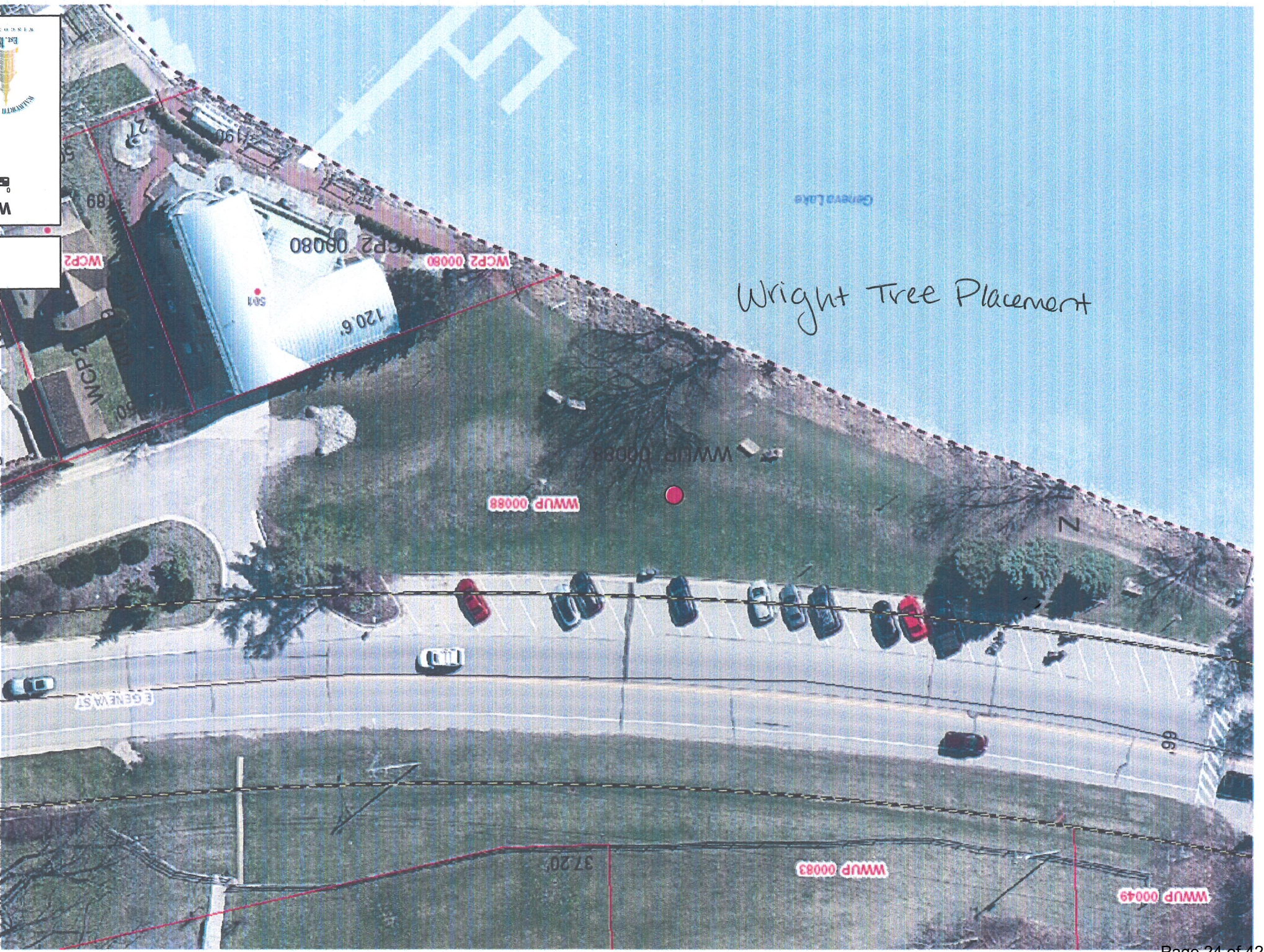
Author:

Map Produced on: 5/2/2022

Wisconsin State Plane Coordinate System, South Zone
Horizontal Datum: NAD83-2011

Walworth County Information Technology Department
Land Information Division
800 County Trunk NW
Elkhorn, Wisconsin 53121-4001

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Pay Period Date: 6/4/2022 - 6/17/2022
 Pay Date: 6/24/2022

Department	Gross Regular Wages	Gross OT Wages	Payroll Taxes & Deductions	Net Wages
Crossing Guard	\$0.00	\$0.00	\$0.00	\$0.00
General Administration	\$9,876.86	\$0.00	\$3,111.21	\$6,765.65
KNC	\$3,536.75	\$0.00	\$1,233.49	\$2,303.26
Lakefront/Beach	\$8,534.25	\$744.00	\$1,953.13	\$7,325.12
Library	\$7,733.19	\$0.00	\$2,373.83	\$5,359.36
Municipal Court	\$1,227.11	\$0.00	\$163.07	\$1,064.04
Parks	\$1,233.51	\$0.00	\$127.27	\$1,106.24
Police	\$23,680.65	\$635.58	\$7,854.42	\$16,461.81
Protective Services (F&R)	\$0.00	\$0.00	\$0.00	\$0.00
Public Works/W&S	\$11,106.69	\$73.44	\$3,907.29	\$7,272.84
Recreation Department	\$4,419.19	\$0.00	\$938.36	\$3,480.83
Village Board	\$491.67	\$0.00	\$37.61	\$454.06
Total Net Wages				\$51,593.21

Payroll Register - Detail by Department

GL Account and Title	Description	Amount	GL Period
0			
AFLAC			
100-21259 AFLAC PAYABLE	EMPLOYEE PREMIUM	415.51	0
Total AFLAC:		415.51	
AIRGAS USA LLC			
200-57631-160 WATER TREATMENT CHEMICALS	CARBON DIOXIDE- BULK	2,493.19	0
Total AIRGAS USA LLC:		2,493.19	
AMAZON CAPITAL SERVICES			
100-52120-160 POLICE SUPPLIES	POLICE SUPPLIES	64.95	0
100-52120-125 POLICE UNIFORMS	POLICE UNIFORMS	100.39	0
Total AMAZON CAPITAL SERVICES:		165.34	
ARAMARK			
100-54310-125 STREETS UNIFORMS	UNIFORMS-STREETS DEPT	43.72	0
100-55410-125 PARKS UNIFORMS	UNIFORMS-PARKS DEPT	43.72	0
200-57903-125 WATER METER READING - UNIFORMS	UNIFORMS-WATER DEPT	106.50	0
100-54310-125 STREETS UNIFORMS	UNIFORMS-STREETS DEPT	42.89	0
100-55410-125 PARKS UNIFORMS	UNIFORMS-PARKS DEPT	42.89	0
200-57903-125 WATER METER READING - UNIFORMS	UNIFORMS-WATER DEPT	106.50	0
Total ARAMARK:		386.22	
ASSOCIATED APPRAISAL CONSULTANTS			
100-51520-000 ASSESSOR CONTRACT	MONTHLY CONTRACT AMOUNT	1,629.20	0
100-51521-000 PROPERTY REASSESSMENT	PROPERTY REASSESSMENT	8,742.38	0
Total ASSOCIATED APPRAISAL CONSULTANTS:		10,371.58	
ASSOCIATED BANK			
600-59360-000 DEBT SERVICE MISC EXPENSE	ANNUAL FEE- GO REFUNDING	158.34	0
200-57945-000 WATER DEBT SERVICE MISC EXP	ANNUAL FEE- GO REFUNDING	158.33	0
300-58965-000 SEWER DEBT SERVICE MISC EXP	ANNUAL FEE-GO REFUNDING	158.33	0
Total ASSOCIATED BANK:		475.00	
AUSTIN PIER SERVICE			
100-55411-154 LAKEFRONT PIER INSTALLATION	LAKEFRONT PIER INSTALLATIO	14,417.29	0
Total AUSTIN PIER SERVICE:		14,417.29	
BAXTER WOODMAN			
300-58973-000 SEWER ENGINEERING EXPENSE	2021 CMAR	450.00	0
100-54100-300 ENGINEERING	BILFUNDING APPLICATION - E	1,840.00	0
100-54100-300 ENGINEERING	PRAIRIE VIEW SUBDIVISION ST	1,293.75	0
200-57610-140 WATER FUND CAPITAL OUTLAY	SMOKE TEST, I&I, WATER LOSS	1,430.00	0
300-58996-000 I & I REDUCTION	SMOKE TEST, I&I, WATER LOSS	1,430.00	0
100-54100-300 ENGINEERING	119 CONFERENCE POINT PER	843.75	0
100-51405-000 BILLABLE SERVICES	695 CEDAR PT DR	337.50	0
100-54100-300 ENGINEERING	347 FOREST	1,350.00	0
100-54100-300 ENGINEERING	422 fair oaks	1,350.00	0
100-51405-000 BILLABLE SERVICES	BAILEY ESTATES	612.50	0
100-54100-300 ENGINEERING	CEDAR POINT DR	1,231.25	0
200-57924-000 WATER ENGINEERING EXPENSE	WELL 2 PUMP REPLACEMENT	1,018.75	0

GL Account and Title	Description	Amount	GL Period
Total BAXTER WOODMAN:		13,187.50	
BROWN, SARENA			
100-55210-271 REC DEPT BASEBALL EXPENSES	UMPIRE 6/22, 6/27	40.00	0
Total BROWN, SARENA:		40.00	
CORE & MAIN			
200-57346-000 NEW WATER METERS	REG RETRO KIT	328.65	0
200-57651-150 WATER MAINS REPAIRS/MAINT	WATER MAINS REPAIRS / MAIN	195.92	0
200-57346-000 NEW WATER METERS	METER WIRE	200.00	0
200-57346-000 NEW WATER METERS	RETURNED ITEM	315.00	0
Total CORE & MAIN:		409.57	
DIGGER'S HOTLINE INC.			
200-57930-140 WATER DIGGERS HOTLINE EXPENSE	LOCATE FEES	846.40	0
Total DIGGER'S HOTLINE INC.:		846.40	
DJS SCUBA LOCKER INC			
100-52340-145 DIVE TEAM TANK MAINTENANCE	WORK ORDER	54.00	0
Total DJS SCUBA LOCKER INC:		54.00	
EDINGTON, ELI			
100-55210-271 REC DEPT BASEBALL EXPENSES	UMPIRE 6/23 6/30	80.00	0
Total EDINGTON, ELI:		80.00	
EDINGTON, HAROLD			
100-55210-271 REC DEPT BASEBALL EXPENSES	UMPIRE 6/20, 6/27/, 6/28	110.00	0
Total EDINGTON, HAROLD:		110.00	
ELKHORN NAPA AUTO PARTS			
200-57933-150 WATER TRANSP REPAIRS/MAINT	WATER SUPPLIES	1,090.98	0
Total ELKHORN NAPA AUTO PARTS:		1,090.98	
FIRST PLACE PROMOTIONS & AWARDS			
230-58100-155 KNC 5-K EXPENSES	AWARDS	218.76	0
Total FIRST PLACE PROMOTIONS & AWARDS:		218.76	
GRAYMONT WESTERN LIME INC.			
200-57631-160 WATER TREATMENT CHEMICALS	HIGH CALCIUM HYDRATED LIM	3,601.05	0
Total GRAYMONT WESTERN LIME INC.:		3,601.05	
LAKESIDE BAIT & TACKLE LLC			
100-52120-210 POLICE COMMUNITY PROGRAMS	COMMUNITY PROGRAMS	600.00	0
Total LAKESIDE BAIT & TACKLE LLC:		600.00	
LANGE ENTERPRISES INC.			
100-54310-281 TRAFFIC SIGNS/MARKINGS	SIGNAGE	771.50	0

GL Account and Title	Description	Amount	GL Period
Total LANGE ENTERPRISES INC.:		771.50	
LINDLOFF, LOGAN			
100-55210-271 REC DEPT BASEBALL EXPENSES	UMPIRE 6/20, 6/21, 6/27, 6/28, 6/	120.00	0
Total LINDLOFF, LOGAN:		120.00	
MANNELLI, HENRY			
100-55210-271 REC DEPT BASEBALL EXPENSES	UMPIRE 6/20, 6/21, 6/23, 6/27, 6/	260.00	0
Total MANNELLI, HENRY:		260.00	
MERCY HEALTH SYSTEM			
100-52120-190 POLICE TRAINING	TRAINING EXPENSE	102.00	0
Total MERCY HEALTH SYSTEM:		102.00	
ODLING CONSTRUCTION INC.			
200-57651-150 WATER MAINS REPAIRS/MAINT	REPAIR OF WATER MAIN 15 N	2,759.60	0
Total ODLING CONSTRUCTION INC.:		2,759.60	
PACKARD, JOHNNY			
100-55210-274 REC DEPT ADULT FITNESS	TAI CHI JUNE	168.00	0
Total PACKARD, JOHNNY:		168.00	
POLLAK, TORI			
100-55210-271 REC DEPT BASEBALL EXPENSES	UMPIRE 6/23	30.00	0
Total POLLAK, TORI:		30.00	
PRODUCTIVITY PLUS ACCOUNT			
100-55410-150 PARKS REPAIRS/MAINT	PARKS SUPPLIES	136.31	0
Total PRODUCTIVITY PLUS ACCOUNT:		136.31	
RHEA, MEGAN			
100-55210-274 REC DEPT ADULT FITNESS	ZUMBA TEACHER JUNE	76.80	0
Total RHEA, MEGAN:		76.80	
RITeway HEATING COOLING & PLUMBING			
200-57935-150 WATER PLANT REPAIRS/MAINT	REMOVE EXISTING FURNANCE	8,775.00	0
Total RITeway HEATING COOLING & PLUMBING:		8,775.00	
SCHULTZ, CHARLIE			
100-55210-271 REC DEPT BASEBALL EXPENSES	UMPIRE 6/20	50.00	0
Total SCHULTZ, CHARLIE:		50.00	
SILVERMAN, CASSIE			
100-55210-271 REC DEPT BASEBALL EXPENSES	BASEBALL AND SOFTBALL FIEL	250.00	0
100-55210-143 BASEBALL FIELD UPKEEP	BASEBALL AND SOFTBALL FIEL	240.00	0

GL Account and Title	Description	Amount	GL Period
Total SILVERMAN, CASSIE:		490.00	
SILVERMAN, LACEY			
100-55210-271 REC DEPT BASEBALL EXPENSES	UMPIRE 6/21, 6/28, 6/30, 7/1	80.00	0
100-55210-275 REC DEPT PROGRAM EXPENSES	SUMMER CAMP HELP	44.00	0
Total SILVERMAN, LACEY:		124.00	
STANEK,GAGE			
100-55210-271 REC DEPT BASEBALL EXPENSES	UMPIRE 6/28, 6/30	40.00	0
Total STANEK,GAGE:		40.00	
STATE OF WI - COURT FINES			
100-45001 COURT FINE REVENUE	MONTHLY SHARE OF COURT FI	904.68	0
Total STATE OF WI - COURT FINES:		904.68	
THE COACH'S LOCKER			
100-55210-270 REC DEPT BASEBALL UNIFORMS	BASEBALL, SOFTBALL, T-BALL,	3,000.00	0
100-55210-143 BASEBALL FIELD UPKEEP	BASEBALL & SOFTBALL FIELD	1,237.00	0
100-55210-271 REC DEPT BASEBALL EXPENSES	BASEBALL.SOFTBALL, T-BALL,	1,665.40	0
Total THE COACH'S LOCKER:		5,902.40	
TOWN BANK N.A.			
200-57427-000 INTEREST ON LT DEBT	DEBT SERVICE INTEREST	3,749.32	0
Total TOWN BANK N.A.:		3,749.32	
TRAFFICLOGIX			
100-52120-130 POLICE IT EXPENSE	IT/MISC	501.43	0
Total TRAFFICLOGIX:		501.43	
UPPER CASE PRINTING			
200-57921-160 WATER OFFICE SUPPLIES	PRINTING OF WATER RATE INC	264.70	0
300-58969-160 SEWER OFFICE SUPPLIES	PRINTING OF WATER RATE INC	264.70	0
Total UPPER CASE PRINTING:		529.40	
US BANK			
100-51410-190 GEN ADMIN TRAINING	GEN ADMIN TRAINING	63.00	0
100-51414-000 SOFTWARE LICENSE & IT SUPPORT	SOFTWARE LICENSE	189.08	0
100-51210-150 MUNICIPAL COURT IT FEES	MUNICIPAL COURT IT	11.12	0
100-52120-130 POLICE IT EXPENSE	POLICE IT	155.71	0
100-52360-130 RESCUE DEPT IT EXPENSE	RESCUE DEPT IT	22.24	0
100-55210-130 REC DEPT IT	REC DEPT IT	33.37	0
200-57921-130 WATER IT EXPENSE	WATER IT EXPENSES	11.12	0
300-58969-130 SEWER IT EXPENSE	SEWER IT EXPENSES	11.12	0
100-52320-130 FIRE DEPT IT	FIRE DEPT IT	11.12	0
100-55411-130 LAKEFRONT IT	LAKEFRONT IT	11.12	0
Total US BANK:		519.00	
VP PLUS INC			
200-57935-150 WATER PLANT REPAIRS/MAINT	SUPPLIES	715.46	0

GL Account and Title	Description	Amount	GL Period
Total VP PLUS INC:		715.46	
W.S. DARLEY & CO.			
215-52320-165 FIRE DUES 2% EXPENDITURES	SAW	3,060.95	0
Total W.S. DARLEY & CO.:		3,060.95	
WALCOMET			
300-58980-310 WALCOMET SEWER CONNECTION FEE	SEWER CONNECTION FEE - 10	4,000.00	0
300-58980-310 WALCOMET SEWER CONNECTION FEE	SEWER CONNECTION FEE - 40	4,000.00	0
300-58980-310 WALCOMET SEWER CONNECTION FEE	SEWER CONNECTION FEE - 11	4,000.00	0
300-58980-310 WALCOMET SEWER CONNECTION FEE	SEWER CONNECTION FEE - 40	4,000.00	0
Total WALCOMET:		16,000.00	
WALWORTH COUNTY TREASURER-COURT FINES			
100-45001 COURT FINE REVENUE	MONTHLY SHARE OF COURT FI	388.20	0
Total WALWORTH COUNTY TREASURER-COURT FINES:		388.20	
WIL-KIL PEST CONTROL			
100-55411-150 LAKEFRONT REPAIRS/MAINT	THE REC OFFICE	50.00	0
100-55411-150 LAKEFRONT REPAIRS/MAINT	BATH HOUSE/MARINA SHACK	60.00	0
100-51730-150 VH BLDG REPAIRS/MAINT	VILLAGE HALL	64.25	0
100-51720-150 LIONS FIELD HOUSE REPAIR/MAINT	LIONS FIELD HOUSE	58.75	0
400-58100-150 LIBRARY BLDG REPAIRS & MAINT	BARRETT MEMORIAL LIBRARY	58.75	0
Total WIL-KIL PEST CONTROL:		291.75	
WISCONN VALLEY MEDIA GROUP			
100-51410-210 GEN ADMIN PUBLICATIONS	PUBLICATIONS	717.39	0
Total WISCONN VALLEY MEDIA GROUP:		717.39	
Total 0:		96,145.58	
Grand Totals:		96,145.58	

Village Board Approval Date: _____



Planning Request Application Village of Williams Bay

250 Williams Street • PO Box 580 • Williams Bay, WI 53191
Phone: 262-245-2700 • Fax: 262-245-2705

Request:

Please check all that apply.

- ☐ Site Plan [§18.1206] - \$200.00 plus \$.04/sf floor area
- ☒ Conditional Use Permit (CUP) [§18.1207] - \$500.00
- ☐ Certificate of Compliance [§18.1211] - \$200.00
- ☐ Temporary Use Permit [§18.1208] - \$200.00
- ☐ Preliminary Plat - \$200.00 plus \$20.00 per lot
- ☐ Certified Survey Map (CSM) - \$200.00 plus \$20.00 per lot
- ☐ Final Plat - \$100.00 plus \$10.00 per lot
- ☐ Planned Development Overlay (PDO) [§18.0709] - \$500.00
- ☐ Planned Development Amendment - \$500.00
- ☐ Zoning Text or Map Amendment [§18.1204] - \$500.00
- ☐ Project Concept Review - \$200.00
- ☐ Land Use Plan Amendment - \$500.00
- ☐ Interpretation [§18.1216] - \$200.00
- ☐ Appeal [§18.1217] - \$500.00
- ☐ Other: _____ Fee: _____

Date application was received:

Fee Paid:

Physical Address of Site: N2620 Harris Road, Lake Geneva

Tax Parcel Number: JG 3100006B

Project or Development Name: Calvary Community Church

Applicant

Name: John Bakken - Geneva Homes
Mailing Address: PO Box 7
Lake Geneva, WI 53147
eMail: [REDACTED]
Phone: [REDACTED]

Owner of Site

Name: Calvary Community Church
Elder Representative: Jason Arndt
Mailing Address: PO Box 1200
Williams Bay, WI 53191
eMail: [REDACTED]
Phone: [REDACTED]

Legal Representative

Name: _____
Mailing Address: _____
eMail: _____
Phone: _____

Architect, Engineer, Contractor

Name: Skiffington Architects, Ltd.
Mailing Address: 250 North Trail
Hawthorn Woods, IL 60047
Email: [REDACTED]
Phone: [REDACTED]

Engineer: Farris, Hansen & Associates, Inc.
7 Ridgeway Court, PO Box 437
Elkhorn, WI 53121
[REDACTED]

Project Manager: Geneva Homes Inc.
PO Box 7
Lake Geneva WI 53147
[REDACTED]

Legal Description of Site (Attach separate sheet if additional space is needed):

Part of the SE 1/4 of Section 31, Town 2 North, Range 17 East,
Town of Lake Geneva and Village of Williams Bay,
Walworth County, Wisconsin

Please answer all applicable. Missing or incomplete information may deem this application "incomplete," delaying or prohibiting a review.

Current Zoning of Site: P-1 Current Overlay Districts of Site: _____

Proposed Zoning of Site: _____

Proposed type of structure or use: Church Lobby Entrances and Parking Lot

Proposed use of structure or site: Church Services and activities

Statement of proposed use of property, with pertinent facts regarding the size of area involved, extent of development, type of operation, etc. (Attach separate sheet if additional space is needed):

- 1) Miscellaneous interior remodeling
- 2) Addition of two (2) enclosed lobby entrances totaling approx 2628 sq. ft.
- 3) Regrade and repave existing parking lot; the existing size and location of current parking lot will remain the same
- 4) Add new parking lot lighting

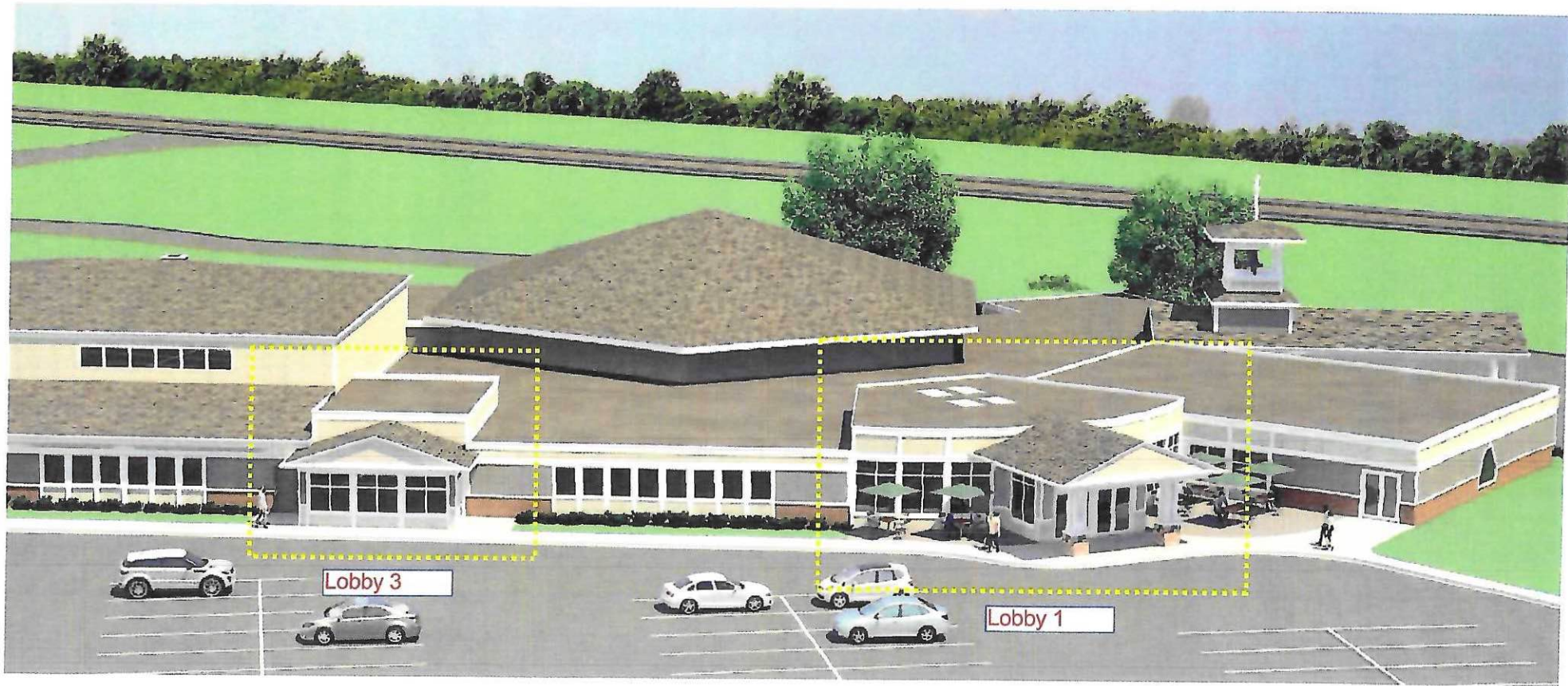
Statement showing compatibility of proposed zoning district and/or proposed use to the Village Comprehensive Plan: (Attach separate sheet if additional space is needed)

The proposed conditional use application is consistent with the current conditional use. Enclosing the existing lobby entrances and regrading and repaving the parking lot does not impact the conditional use for this site.

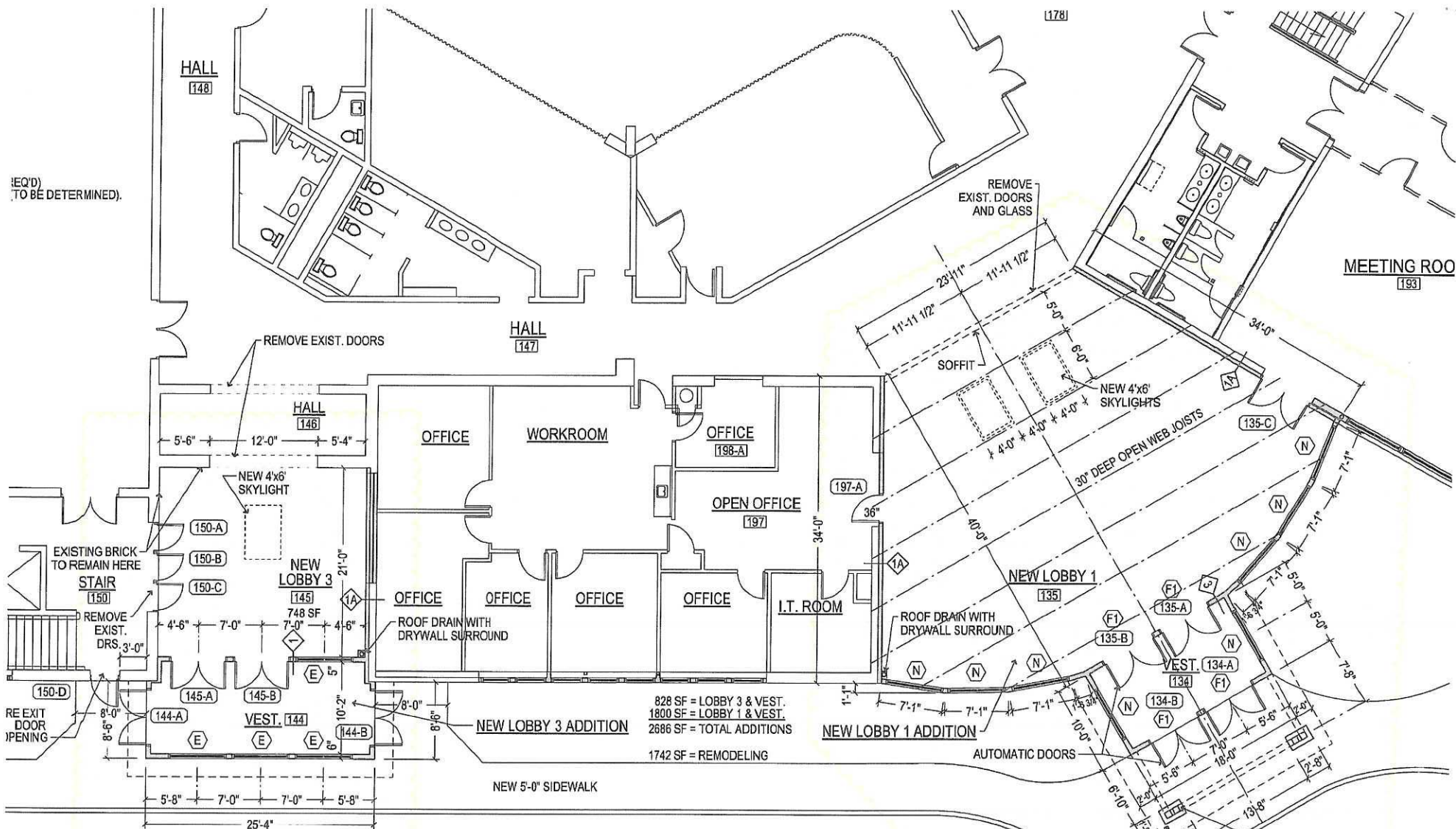
Statement showing compatibility of proposed zoning district and/or proposed use with adjacent properties and neighborhoods (Attach separate sheet if additional space is needed):

Print Applicant's Name: John M. Bakken

Signature of Applicant: [Signature] Date: 5/20/22



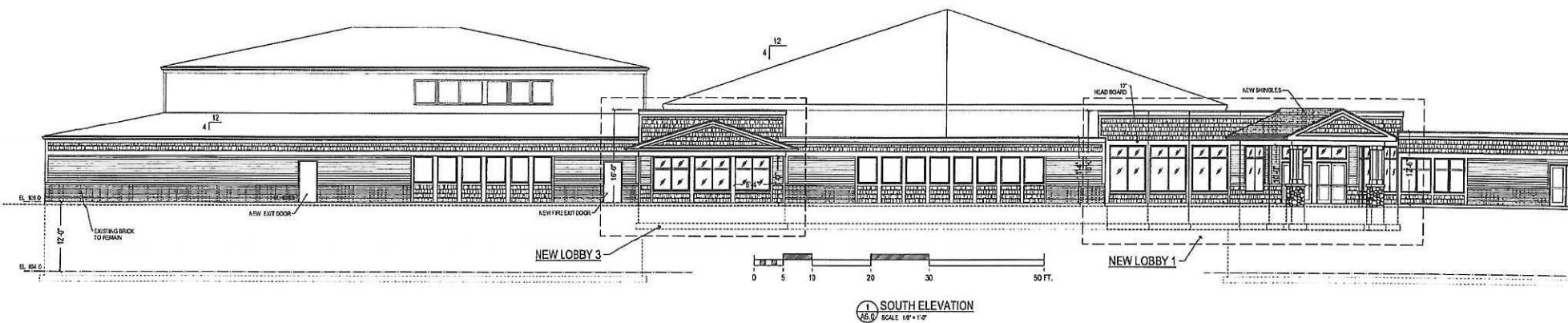
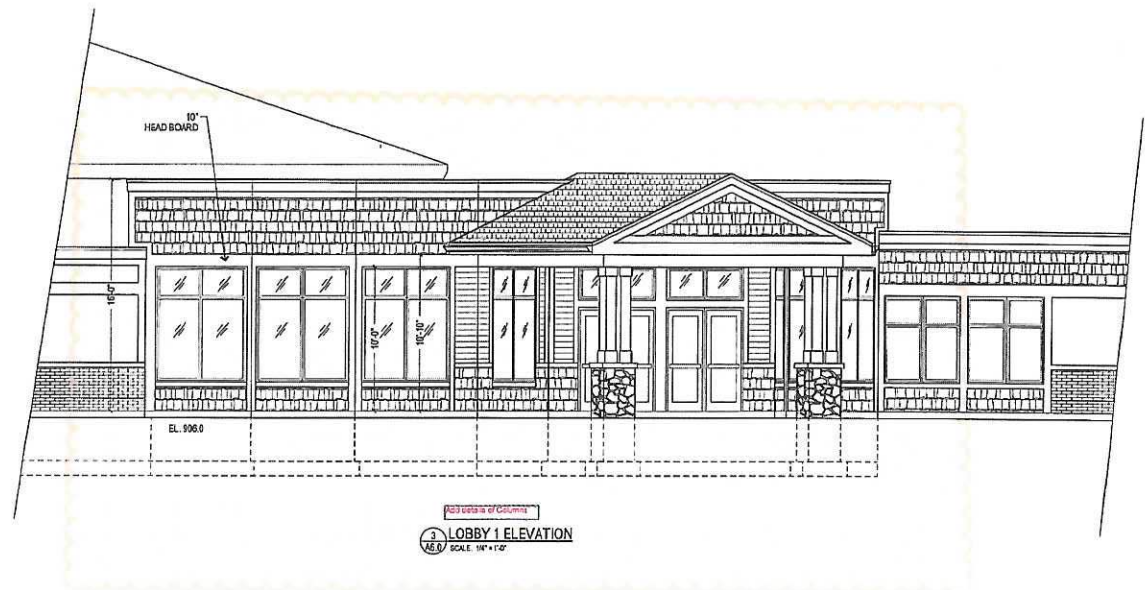
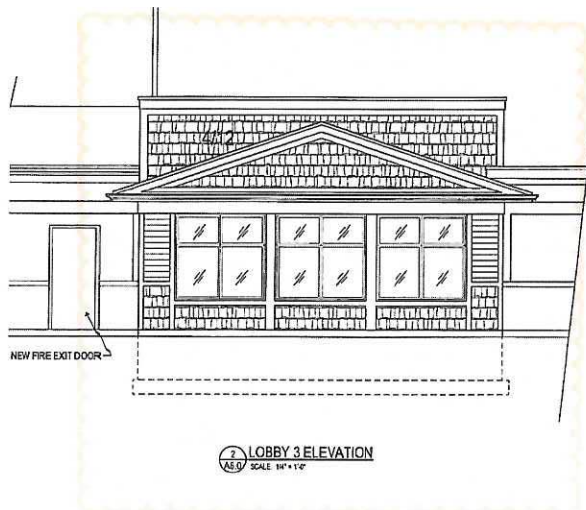
Calvary Lobbies 2022



1
A2.0
NEW LOBBY FLOOR PLAN
SCALE: 1/8" = 1'-0"

STEEL COLUMN WRAPPED IN CEDAR
SAME DETAILS AS BELL TOWER

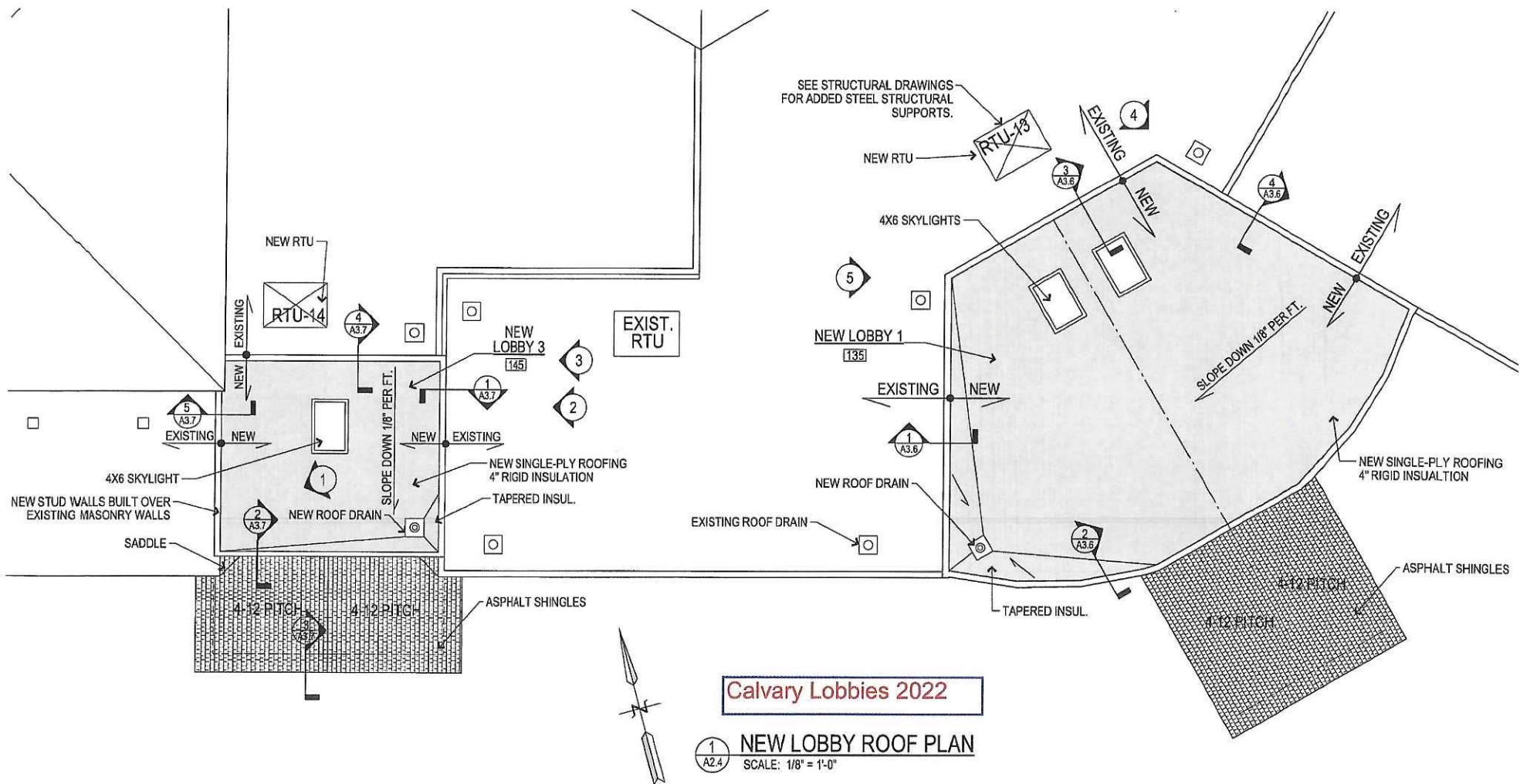
NOTE: SEE ROOF PLAN (SHEET A2.4) FOR WALL SECTION MARKERS.



SKIFFINGTON ARCHITECTS, LTD.
250 NORTH TRAIL, HAWTHORN WOODS, ILLINOIS 60047
DIRECT MOBILE: 847-809-8235
email: skiffarch@gmail.com

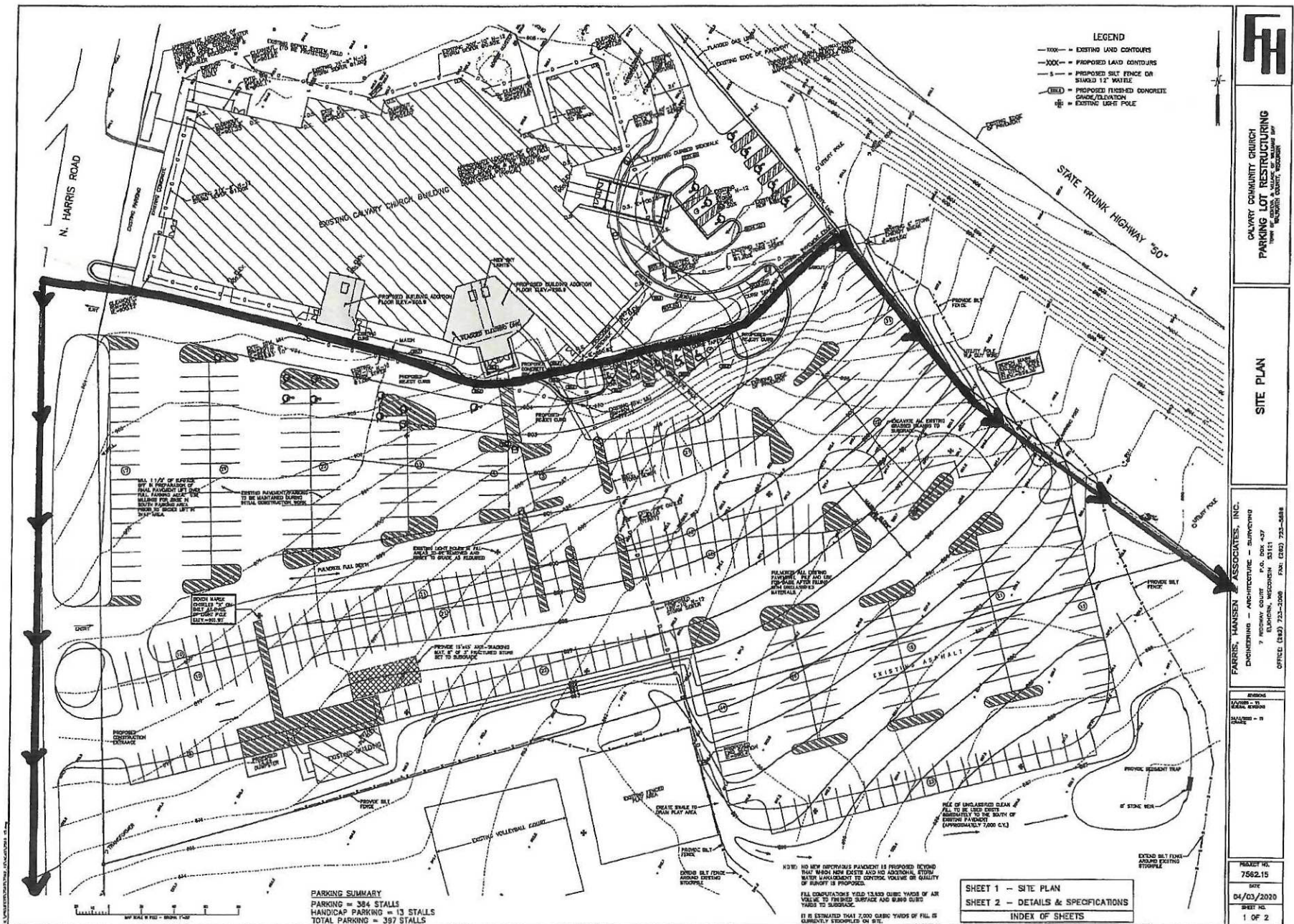
LOBBY 1 & 3 ELEVATIONS
CALVARY COMMUNITY CHURCH
ADDITION AND REMODELING
W6435 STATE HIGHWAY 50, WILLIAMS BAY, WI 53191

REVISIONS:	



CALVARY COMMUNITY CHURCH, 2022 PARKING LOT REGRADING

* PARKING LOT SIZE STAYS THE SAME



Town of Geneva

Debra L. Kirch, CMC/WCMC, Clerk/Treasurer
N3496 Como Road
Lake Geneva, WI 53147
(262) 248-8497
Fax (262) 249-8873

May 13, 2022

Bonnie Schaeffer
Williams Bay Extra Territorial Zoning
250 Williams Street
Williams Bay, WI 53191

Re: Conditional Use – Calvary Community Church, N2620 Harris Rd, J G 3100006B

Calvary Community Church N2620 Harris Road is requesting a Conditional Use to remodel the church lobby and repave the church parking lot. The property is zoned P-1 and is in the ETZ with the Village of Williams Bay. John Bakken presented the request. John said the church is downsizing the plans from the 2014 plans because there is no need for a large addition to the church. He said there is no need for the turn lanes onto Highway 50 because like many local churches in the area attendance is down and services are viewed online. John said Farris Hansen has previously completed engineering on the parking lot.

At their meeting held April 25, 2022, the Plan Commission took the following action:

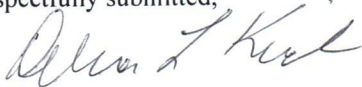
- Motion (Commissioner Jim Thometz/Commissioner Jim Anton) to recommend to the Town Board to approve the Conditional Use for Calvary Community Church N2620 Harris Road and eliminate the turn lanes onto Highway 50 because of the downsizing of the project. These two conditions remain from the previous Conditional Use; 1) The LED illuminated sign must follow the conditions that were placed on the sign at Geneva Ridge; and 2) The parking lot lights must conform to the Town of Geneva's existing light ordinance. Motion passed 6-0-1 (Kopecky).

Calvary Community Church N2620 Harris Road is requesting a Conditional Use to remodel the church lobby and repave the church parking lot. The property is zoned P-1 and is in the ETZ with the Village of Williams Bay. Plan Commission recommended approval 6-0-1 (Kopecky) of the Conditional Use for Calvary Community Church with two conditions. The large dirt pile will be used to regrade the parking lot.

At their meeting held May 9, 2022, the Town Board took the following action:

- Motion (Supervisor Mark Scerba/Supervisor Larry K Kulik) to recommend to Williams Bay ETZ to approve the Conditional Use for Calvary Community Church N2620 Harris Rd with the two conditions listed above. Approved 5-0.

Respectfully submitted,



Debra L. Kirch, CMC/WCMC
Clerk/Treasurer
Town of Geneva

cc: Bakken, Calvary



VILLAGE OF WILLIAMS BAY

Office of the Zoning Administrator

Evaluation Report

June 21, 2022

Village of Williams Bay and Town of Geneva Extraterritorial Zoning Board

June 9, 2022

APPLICANTS: Calvary Community Church (Owner), John Bakken (Agent)

TAX KEY: JG 3100006B

STREET ADDRESS: N2620 Harris Rd, Town of Geneva, Walworth County, Wisconsin

The applicant requests a Conditional Use Permit per 390.1714, *Conditional Use Permit* and 390.1703L, *P-2, ETZ Institutional Park District* for building lobby enclosures and regrading the parking lot at an existing church.

The Town of Geneva approved this request with the following conditions:

- 1) The LED illuminated sign must follow the conditions that were placed on the sign at Geneva Ridge.
- 2) The parking lot lights must conform to the Town of Geneva's existing lighting ordinance.

Another possible condition of approval is that the existing dirt pile must be used as part of the parking lot regrading project.

I would recommend approval of this application using the conditions stated above.

Respectfully submitted,

Bonnie Schaeffer
Zoning Administrator



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | williamsbay.org

Phone: 262-245-2700

UNOFFICIAL MINUTES ETZ 06/21/22 MEETING

TUESDAY, JUNE 21, 2022 AT 5:45 PM

WILLIAMS BAY VILLAGE HALL COUNCIL ROOM – 250 WILLIAMS STREET

I. Call to Order

Pat Watts called the meeting to order at 5:45pm.

II. Roll Call

Present: Pat Watts, Jess Haak, Phyllis Olson, Dave Van Lue and Joe Kopecky

Also Present: Zoning Administrator Bonnie Schaeffer

Excused: Maggie Gage

III. Pledge of Allegiance

IV. Review Minutes

A. Extraterritorial Zoning Meeting Minutes of July 13, 2021

The motion to the Extraterritorial Zoning Meeting Minutes of July 13, 2021 was initiated by Joe Kopecky and seconded by Jess Haak. Unanimously carried.

V. Recommendation for a Conditional Use Permit

A. Open Public Hearing - All interested in this matter are invited to attend

Pat Watts opened the public hearing at 5:47pm.

APPLICANTS: Calvary Community Church (Owner), John Bakken (Agent)

TAX KEY: JG3100006B

STREET ADDRESS: N2620 Harris Road, Town of Geneva, Walworth County, Wisconsin

The applicant requests a Conditional Use Permit per 390.1714, *Conditional Use Permit* and 390.1703L, P-2, *ETZ Institutional Park District* for building lobby enclosures and regrading the parking lot at an existing church.

John Bakken made a presentation regarding the application.

There was no public input.

B. Close Public Hearing

The motion to the Close Public Hearing was initiated by Joe Kopecky and seconded by Dave Van Lue at 5:52pm. Unanimously carried.

C. Discussion and possible action for the Conditional Use Permit request

The motion to approve the Conditional Use Permit request with the following conditions:

1. The LED illuminated sign must follow the conditions that were placed on the sign at Geneva Ridge.

2. The parking lot lights must conform to the Town of Geneva's existing lighting ordinance.
3. The existing dirt pile must be used as part of the parking lot regrading project.
4. The requirement for turn lanes onto Highway 50 is eliminated due to the downsizing of the project.

was initiated by Joe Kopecky and seconded by Jess Haak. Unanimously carried.

VI. Adjournment

The motion to adjourn was initiated by Jess Haak and seconded by Joe Kopecky at 6:00pm. Unanimously carried.

/s/ Jackie Pankau-Daniels, Village Clerk

These are not official Minutes until approved by the Governing Body.

ORDINANCE #2022-11
AN ORDINANCE AMENDING SECTION 110-5A. OF THE CODE OF ORDINANCES OF THE
VILLAGE OF WILLIAMS BAY CONCERNING REGULAR MEETINGS OF THE VILLAGE BOARD

WHEREAS, Section 110-5A. of the Code of Ordinances of the Village of Williams Bay currently provides that the regular meetings of the Village Board shall be held at 7:00 P.M.; and

WHEREAS, such meetings will, from time to time, cover a significant number of matters and so require a significant amount of time to address all such matters resulting in late night meetings; and

WHEREAS, the Building, Zoning and Ordinance Committee of the Village of Williams Bay having recommended the amendment of Section 110-5A. to provide that the regular meetings of the Village Board begin at 6:30 P.M. to allow for earlier adjournment of said meetings; and

WHEREAS, the Village Board of the Village of Williams Bay has determined that it is appropriate to accept the recommendation of the Building, Zoning and Ordinance Committee.

NOW, THEREFORE, the Village Board of the Village of Williams Bay do hereby ordain as follows:

Section I. Section 110-5A. of the Code of Ordinances of the Village Williams Bay is hereby amended to read as follows:

A. Regular meetings. The regular meetings of the Village Board shall be held in the Village Hall on the first and third Mondays of each month at 6:30 P.M., unless noticed otherwise. The board may adjourn any regular meeting to any future date at which new business may be introduced as well as unfinished business completed.

Section II. This ordinance shall take effect upon passage and publication as provided by law.

Approved by the Village Board of the Village of Williams Bay this _____ day of _____, 2022.

VILLAGE OF WILLIAMS BAY

By: _____
William Duncan, President

Attest: _____
Jackelyn Pankau-Daniels, Clerk

First Reading: _____
Second Reading: _____
Date Adopted: _____
Date Published: _____