



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | williamsbay.org

Phone: 262-245-2700

NOTICE

PARKS AND MEMORIAL COMMITTEE MEETING MONDAY, JUNE 27, 2022 AT 1:00 PM VILLAGE HALL COUNCIL ROOM

AGENDA

The following agenda items may be considered for Discussion, Consideration, or Action

- I. Call to Order
- II. Roll Call
- III. Parks and Memorial Committee Meeting Minutes of June 1, 2022
- IV. Review applications for memorials
- V. Memorial trees and other options
- VI. Adjourn

Pat Watts

Parks & Memorials Chair

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the Village Clerk's office in advance so the appropriate accommodations can be made.

Posted: 06/20/2022 5:00 PM



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UNOFFICIAL MINUTES PARKS AND MEMORIAL COMMITTEE 06/01/22 MEETING WEDNESDAY, JUNE 1, 2022 AT 1:00 PM VILLAGE HALL COUNCIL ROOM

I. Call to Order

Chairman Watts called the meeting to order at 1:00pm.

II. Roll Call

Present: Pat Watts, Mike Fieweger, Bob Kantor, Kendra Wachs

Also Present: Trustee Umans, Administrator Tobin, Clerk Pankau-Daniels and DPW Director Edwards

Excused: Connie Gluth

III. Parks and Memorial Committee Meeting Minutes of May 2, 2022

The motion to Approve the Parks and Memorial Committee Meeting Minutes of May 2, 2022 was initiated by Mike Fieweger and seconded by Bob Kantor. Unanimously carried.

IV. Review applications for memorials

Chairman Watts explained that we have received four applications for memorial benches and one application for a memorial tree. Watts explained that the question has come up whether or not the locations should be available to Williams Bay residents only. Kendra Wachs stated that she thinks they should be approved in order of submittal on a first come first serve basis and if there are two applicants at the same time for the same location, then the Committee should favor the Williams Bay resident. It was the consensus of the Committee to follow this protocol.

Chairman Watts stated that in order to approve the Wright's request for a memorial tree, they would need to work with them to agree on what kind of tree would be planted in that spot. DPW Director Edwards stated that in the past, plaques on trees at the lakefront have not been allowed, but KNC offers plaques on their trees. It was the consensus of the committee to table the Wright's application so the staff can discuss this with them.

The motion to Recommend Village Board Approval of the applications for memorial benches with Wiltse in spot #6, Wachholz in spot #4, Vanderstappen in spot #3 and Cooper in spot #2 was initiated by Kendra Wachs and seconded by Bob Kantor. Unanimously carried.

V. Locations for memorial trees

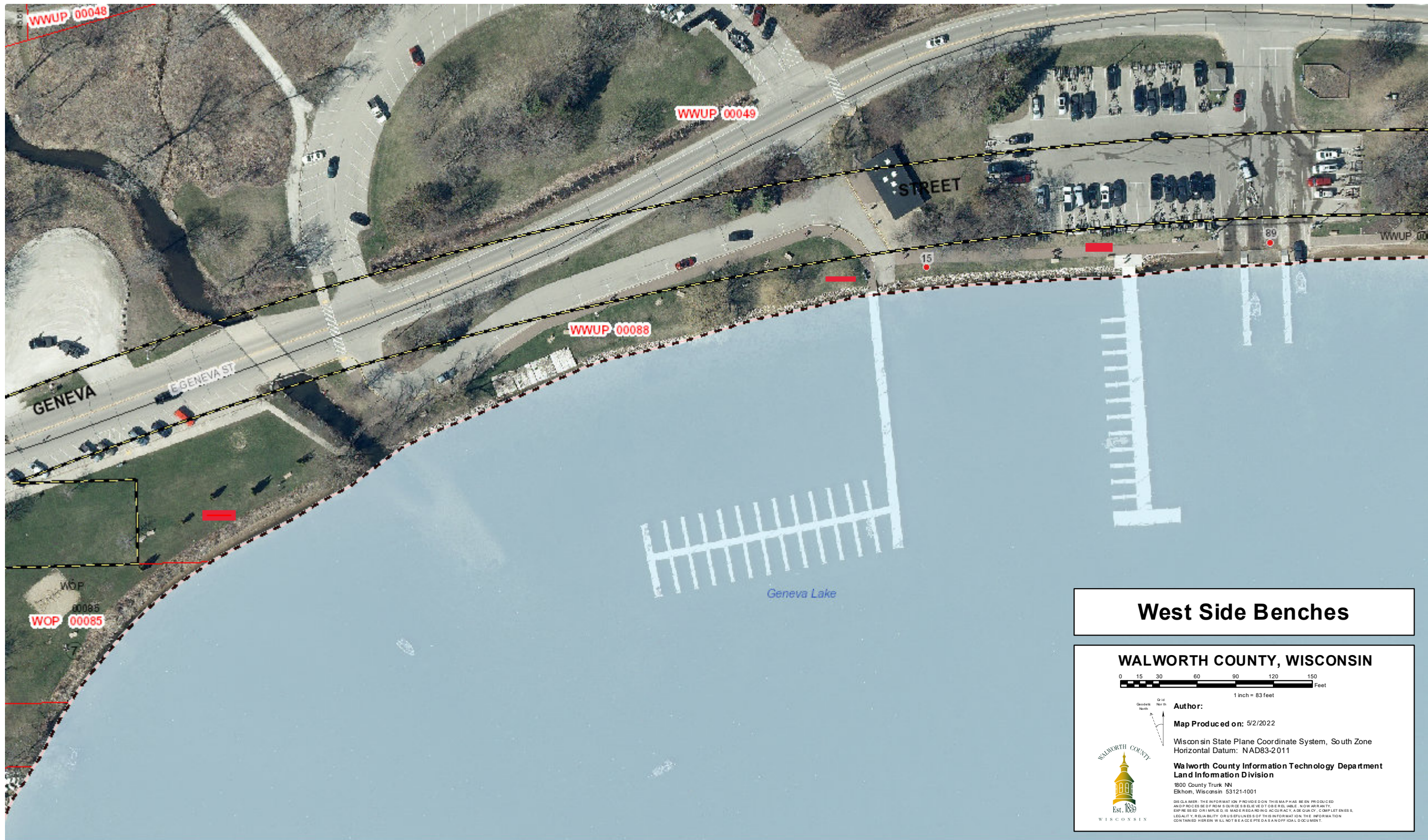
This item was not discussed as the Wright application was tabled in the previous item.

VI. Adjourn

The motion to adjourn was initiated by Bob Kantor and seconded by Mike Fieweger at 1:25pm. Unanimously carried.

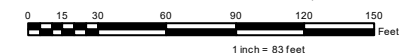
/s/ Jackie Pankau-Daniels, Village Clerk

These are not official Minutes until approved by the Governing Body.



West Side Benches

WALWORTH COUNTY, WISCONSIN



Author:

Map Produced on: 5/2/2022

Wisconsin State Plane Coordinate System, South Zone
Horizontal Datum: NAD83-2011

**Walworth County Information Technology Department
Land Information Division**
1800 County Trunk NN
Elkhorn, Wisconsin 53121-1001

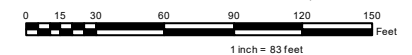


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AND PROCESSED FROM SOURCES BELIEVED TO BE RELIABLE. NOWARRANTY
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LEGITIMACY, RELIABILITY OR SUPPLIERS OF THIS INFORMATION. THE INFORMATION
CONTAINED HEREIN WILL NOT BE ACCEPTED AS AN OFFICIAL DOCUMENT.



East Side Benches

WALWORTH COUNTY, WISCONSIN



Author:

Map Produced on: 5/2/2022

Wisconsin State Plane Coordinate System, South Zone
Horizontal Datum: NAD83-2011

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6-7-22

APPLICATION FOR A MEMORIAL DONATION

Applicant name: MATTHEW STANEK

Mailing address: 423 FAIR OAKS DR.

Applicant phone number: [REDACTED] Email: [REDACTED]

Select Type of Authorized Donation:



☐ Picnic Table - cost TBD



☒ Bench - \$2,522.00 (valid through 5/22/2022)

Preferred Placement Location: (List in order of preference)

1. # 5
2. # 1
3. # 7

Would you like a preauthorized memorial plaque designation? ☐ Yes ☐ No

The cost of a memorial plaque will be included in the total cost of the Bench or Picnic Table.

YOUR ENGRAVING
TEXT HERE
TEXT ENGRAVES IN BLACK

If yes, please provide the wording you wish to have engraved: (Note there are restrictions to 4 lines, 14 letters/spaces per line)

In loving Memory of
Tracy L. Stanek
Guardian Angel

Please Read and Initial Each Statement:

ms By signing this application, the undersigned agrees this memorial donation is a gift to the Village of Williams Bay, and releases any and all rights of ownership and/or rights of control over the gift.

ms By signing this application, the undersigned agrees this memorial donation is a gift to the Village of Williams Bay, and applicant releases and discharges the Village and its employees, officers, and assigns, from any claims, actions, suits or demands regarding care and maintenance of the gift. The Village will preserve every gift in the normal rotation of maintenance and repair, for the useful life of each item. The Village shall retain the sole right to determine whether the condition of the gift requires its removal in the future.

ms By signing this application, the undersigned agrees that this is a gift to the Village of Williams Bay, and releases and discharges the Village and its employees, officers, and assigns, from any claims, actions, suits, or demands that may arise from any natural disaster, act or vandalism causing damage to the gift.

ms The Village of Williams Bay reserves the right to approve or alter any portion of the proposed language to be used on the plaque.

ms By signing this application, applicant understands that this gift belongs to the Village of Williams Bay and will be maintained, insured, and utilized pursuant to Village policy.

Dated this 8 day of JUNE, 20 22

Matthew Stank
(Signature of Applicant)

OFFICE USE ONLY

Date form received 6/9/2022

Administrator Review: — Routed to: P & M

Picnic Table Donation does not require Committee or Village Board approval.

Bench Donations require P&M Committee and Village Board approval.

☐ Park & Memorial Committee Approval: _____ Date: _____

☐ Village Board Approval: _____ Date: _____

Total Costs will be calculated following application review.

Total Cost: \$ _____ Cash/Check # _____

Rev 05/2022



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | williamsbay.org
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APPLICATION FOR A MEMORIAL DONATION

Applicant name: Ronald Blood

Mailing address: [REDACTED] ELKHORN, WI 53121

Applicant phone number: [REDACTED] Email: [REDACTED]

Select Type of Authorized Donation:



☐ Picnic Table - cost TBD



☒ Bench - \$2,522.00 (valid through 5/22/2022)

Preferred Placement Location: (List in order of preference)

1. ACROSS Hwy 67 From Daddy MAXWELLS. 2.
6 ft From East Side of Bike Path.
11 ft North From END of Path sign.

Would you like a preauthorized memorial plaque designation? ☒ Yes ☐ No

The cost of a memorial plaque will be included in the total cost of the Bench or Picnic Table.

**YOUR ENGRAVING
TEXT HERE
TEXT ENGRAVES IN BLACK**

If yes, please provide the wording you wish to have engraved: (Note there are restrictions to 4 lines, 14 letters/spaces per line)

IN memory of
JANETTE MAXWELL.
5-28-58 3-22-22
THE Round Table

Please Read and Initial Each Statement:

RB By signing this application, the undersigned agrees this memorial donation is a gift to the Village of Williams Bay, and releases any and all rights of ownership and/or rights of control over the gift.

RB By signing this application, the undersigned agrees this memorial donation is a gift to the Village of Williams Bay, and applicant releases and discharges the Village and its employees, officers, and assigns, from any claims, actions, suits or demands regarding care and maintenance of the gift. The Village will preserve every gift in the normal rotation of maintenance and repair, for the useful life of each item. The Village shall retain the sole right to determine whether the condition of the gift requires its removal in the future.

RB By signing this application, the undersigned agrees that this is a gift to the Village of Williams Bay, and releases and discharges the Village and its employees, officers, and assigns, from any claims, actions, suits, or demands that may arise from any natural disaster, act or vandalism causing damage to the gift.

RB The Village of Williams Bay reserves the right to approve or alter any portion of the proposed language to be used on the plaque.

RB By signing this application, applicant understands that this gift belongs to the Village of Williams Bay and will be maintained, insured, and utilized pursuant to Village policy.

Dated this 14th day of June, 2022.

Ronald Blood

(Signature of Applicant)

OFFICE USE ONLY

Date form received 6/14/2022

Administrator Review: _____ Routed to: P&M

Picnic Table Donation does not require Committee or Village Board approval.

Bench Donations require P&M Committee and Village Board approval.

☐ Park & Memorial Committee Approval: _____ Date: _____

☐ Village Board Approval: _____ Date: _____

Total Costs will be calculated following application review.

Total Cost: \$ _____

Cash/Check # _____

Rev 05/2022





VILLAGE OF WILLIAMS BAY

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APPLICATION FOR A MEMORIAL DONATION

Applicant name: RUTH & Lowell Wright
Mailing address: 216 Johnson Terrace Williams Bay WI 53191
Applicant phone number: [REDACTED] Email: [REDACTED]

Select Type of Authorized Donation:



☐ Picnic Table - \$2100



☐ Bench - \$1850



☒ Tree

Please Note:

Bench donations are not available for placement at the lakefront or Edgewater Park.
Tree installation is completed by applicant utilizing approved contractor.

Preferred Placement Location: (List in order of preference)

1. In Park near Dolly Chroust Bench
3. _____

Would you like a preauthorized memorial plaque designation? ☒ Yes ☐ No

The cost of a memorial plaque will be included in the total cost of the Bench ☒ or Picnic Table ☒ Tree ☒



If yes, please provide the wording you wish to have engraved: (Note there are restrictions to 4 lines, 14 letters/spaces per line)

In memory of Richard S. Chroust
20th Anniversary

Please Read and Initial Each Statement:

RW By signing this application, the undersigned agrees this memorial donation is a gift to the Village of Williams Bay, and releases any and all rights of ownership and/or rights of control over the gift.

PW By signing this application, the undersigned agrees this memorial donation is a gift to the Village of Williams Bay, and applicant releases and discharges the Village and its employees, officers, and assigns, from any claims, actions, suits or demands regarding care and maintenance of the gift. The Village will preserve every gift in the normal rotation of maintenance and repair, for the useful life of each item. The Village shall retain the sole right to determine whether the condition of the gift requires its removal in the future.

RW By signing this application, the undersigned agrees that this is a gift to the Village of Williams Bay, and releases and discharges the Village and its employees, officers, and assigns, from any claims, actions, suits, or demands that may arise from any natural disaster, act or vandalism causing damage to the gift.

RW The Village of Williams Bay reserves the right to approve or alter any portion of the proposed language to be used on the plaque.

RW By signing this application, applicant understands that this gift belongs to the Village of Williams Bay and will be maintained, insured, and utilized pursuant to Village policy.

Dated this 5 day of May, 2022

Brett LeBright

(Signature of Applicant)

OFFICE USE ONLY

Date form received 5/5/2022

Administrator Review: _____ Routed to: _____

Picnic Table Donation does not require Committee or Village Board approval.

Tree or Bench Donations require P&M Committee and Village Board approval.

☐ Park & Memorial Committee Approval: _____ Date: _____

☐ Village Board Approval: _____ Date: _____

Total Costs will be calculated following application review.

Total Cost: \$ Cash/Check #

Rev 05/2019

May 6, 2022

26 Johnson Terrace
Williams Bay, WI 53191

Village of Williams Bay
Parks and Memorial Committee

Dear Committee Members:

The following is submitted as part of our application for a donation for a Memorial Tree.

The donation will be in Memory of Richard Chroust. Dick and his family were long term residents of the Bay. Their home on Cedar Point Drive was in the Chroust family before Dick, Dolly and sons lived there. Additionally, Dick served as a Trustee in the Village for several terms. Dick also is a relative of ours; he is a first cousin to Ruth. He passed away two years ago.

Donating a tree is particularly appropriate as Dick always was a supportive of trees in the Village as well as on his own property. We'd like the tree planted near the bench dedicated to his wife, Dolly Chroust. This bench is in the Eastern part of what is soon to be called Carlson Park. We understand this may not fit with an overall tree planting plan, but ask your consideration of this spot for the obvious reason of being near the memorial to his wife and also near the Lake where Dick spent many hours fishing and running the ice boats he built in his basement.

We'd also like to place some form of memorial marker on or near the tree. We understand there may be a desire to not place a stone with a dedication plaque. We are hoping to find an alternative way to note the dedication to Dick. Perhaps there could be a plaque that hangs from the tree as is done in KNC?

If the Committee doesn't see it appropriate to place this memorial tree in the requested location, we would appreciate the opportunity to know where it might be placed.

Thank you for your service to the Village and your consideration of this request.

Sincerely,

A handwritten signature in cursive script, appearing to read "Lowell and Ruth Wright".

Lowell and Ruth Wright

