



VILLAGE OF WILLIAMS BAY

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OFFICIAL MINUTES JOINT FINANCE & PERSONNEL AND PARKS & LAKEFRONT COMMITTEE MEETING MEETING WEDNESDAY, JUNE 1, 2022 AT 10:00 AM VILLAGE HALL COUNCIL ROOM

I. Meeting Items

A. Call to Order

Trustee D'Alessandro called the meeting to order at 10:00am.

B. Roll Call

Present: Trustees Lowell Wright, Robert Umans, Jim D'Alessandro

Also Present: Administrator Tobin, Clerk Pankau-Daniels, DPW Director Edwards and Recreation Department Director Rowland

Excused: Trustee Matt Stanek

C. Community Garden

Trustee D'Alessandro explained that there is a \$40,000.00 proposal in front of the committee to make improvements to the Community Garden and that the Parks and Lakefront Committee is bringing it to the Finance & Personnel Committee to find funding. Trustee Wright stated that there is no budgeted money for this and they would need to find funding some other way. Trustee Umans stated that we need to be careful because, in total, we are running a deficit at the end of the year. He stated that maybe we only do some of the proposed items this year and save some of them for next year, making the expenses over time. Trustee D'Alessandro stated that not only does the garden need work in that area, but the tennis courts do too. He stated that he feels like this should not be put into the budget for next year, but rather it could be put into the borrowing or ARPA money spending. Trustee Umans stated that he feels these should be budgeted items. Trustee Wright stated that he feels these are more like capital expenses since they are a one-time expense rather than a recurring, budgeted expense.

Danielle Hudson (Community Gardener) stated that the gardeners are happy starting small and completing the project in pieces, not all at once. She explained the benefits the Community Garden has to the community of Williams Bay and to the gardeners. She asked the committee to find the funding to help them improve the garden to improve the well-being of the community.

Trustee Wright suggested that as a Finance Committee they should allow up to \$25,000.00 for this year to possibly do the fence and water, or for whatever the gardeners see is most important at this time. Administrator Tobin stated that those funds could come out of the ARPA Funds as that amount has already been approved. Trustee D'Alessandro stated that since we are using public funds for the garden, there needs to be a way for the Village residents to be involved in the garden in some way. He also suggested that the gardeners do some fundraising to help with these costs. Trustee D'Alessandro stated he'd like the \$25,000.00 to come from the sale of the used vehicles since that was unexpected revenue.

The motion to Recommend Village Board Approval of spending \$25,000.00 from the sale of used property for the

Community Garden improvements was initiated by Jim D'Alessandro and seconded by Robert Umans. Unanimously carried.

D. Triathlon

Administrator Tobin stated that Lou from Ventures Endurance was not able to attend today, but that she wanted to show some of the revenues and expenses that the Village had last time there was a triathlon in the Village. She stated that she sent these to Lou so he could see if it would be worth it for them this year. Lou told her that personally he does not feel comfortable doing it this year, but that his corporate office makes the final decision. Trustee Umans stated that it would be nice to know if this will happen next year so that we can include it in the budget.

It was the consensus of the Committee to not take any action on this as there is not anything in front of them at this time.

E. Lakefront Bathroom Remodel Bid Results

Administrator Tobin explained that the Village received two bids, one from Glen Fern and one from Scherrer, with the one from Scherrer being much lower. Glen Fern came in at \$69,485.00 and Scherrer came in at \$46,543.00. Tobin explained that after she sent them the results, Scherrer came in and said there was an error in their bid and that it would actually be about \$15,000.00 higher than what they originally bid. Tobin told Scherrer that the Village Board would need to approve the original bid at \$46,543.00 and Scherrer would need to come back to the Board asking for a change order to add the \$15,433.00 that they missed. Administrator Tobin stated that with the additional \$15,433.00, the total being \$61,976.00, would be almost \$12,000.00 over what the Village budgeted, so the extra \$12,000.00 would need to come out of contingency.

Trustee Wright stated that it was in the plans to complete this year and the higher costs were not anticipated at that time. Trustee Wright and Trustee Umans stated that it was a good idea when they budgeted for it, and it is still a good idea even though the costs are higher than anticipated.

Administrator Tobin stated that they could accept the lower bid with anticipation of a change order, or they could re-bid and risk getting even higher bids turned in.

The motion to Recommend Village Board Approval to accept the low bid from Scherrer Construction to remodel the Lakefront Bathrooms in the amount of \$46,543.00 was initiated by Robert Umans and seconded by Jim D'Alessandro. Unanimously carried.

F. Adjournment

The motion to adjourn was initiated by Jim D'Alessandro and seconded by Robert Umans at 10:44am. Unanimously carried.

/s/ Jackie Pankau-Daniels, Village Clerk

These are not official Minutes until approved by the Governing Body.