



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | williamsbay.org
Phone: 262-245-2700

OFFICIAL MINUTES BUILDING, ZONING AND ORDINANCE COMMITTEE WEDNESDAY, MAY 11, 2022, AT 6:30 PM VILLAGE HALL COUNCIL ROOM

Call to Order

Meeting was called to order by Chairman Jaramillo at 7:43pm

Roll Call

Trustees Jaramillo and Wright

Excused: Trustee Vlach

Also Present: President Duncan, Trustee Jaramillo, Administrator Tobin, Treasurer Peternell, Police Chief Timm, Director of Public Works Edwards, Recreation Director Rowland, Library Director Schnupp, Library Director, and Library Board President Mosshamer and Pete Soltesz; Bee All About It.

Meeting Minutes

Wright/Jaramillo motion to approve the meeting minutes of April 13, 2022. Unanimously carried.

Proposed Ordinance 2022-08 concerning Impact Fees

The Committee reviewed the proposed ordinance regarding water impact fees. Based on the Needs Assessment Study done by Baxter Woodman, the new proposed fee will be \$3,147.50. Wright/Jaramillo motion to recommend Village Board approval of Ordinance 2022-08 after the Public Hearing on May 16, 2022. Unanimously carried.

Tourist Rooming Houses

Wright discussed Ordinance 2022-03 that would allow Tourist Rooming Houses only in Village Center District (VC), the Small Business District (SB), and the Lakeshore Business District and removing the limit of tourist rooming houses allowed in the Village. Wright said that the Plan Commission had multiple questions about the proposed Ordinance and tabled it. Wright/Jaramillo motion to recommend limiting the allowable amount of Tourist Rooming Houses to 15 and have the Ordinance go back to the Plan Commission for approval. Unanimously carried.

Discussion on amending the Zoning Ordinance to allow apiaries in the Parks & Institutional District

Soltesz was present to discuss plans to establish an Apiary at Yerkes Future Foundation. Currently Village Ordinance does not allow for apiaries; therefore, they have applied for a text amendment to allow apiaries in the Parks & Industrial District.

Adjourn

Wright/Jaramillo motion to adjourn at 8:14pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

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OFFICIAL MINUTES FINANCE AND PERSONNEL COMMITTEE WEDNESDAY, MAY 11, 2022, AT 6:30 PM VILLAGE HALL COUNCIL ROOM

Call to Order

Meeting was called to order by Chairman Wright at 7:16pm

Roll Call

Trustees Wright and D'Alessandro.

Excused: Trustee Umans

Also Present: President Duncan, Trustee Jaramillo, Administrator Tobin, Treasurer Peternell, Police Chief Timm, Director of Public Works Edwards, Recreation Director Rowland, Library Director Schnupp, Library Director, and Library Board President Mosshamer.

Meeting Minutes

D'Alessandro/Wright motion to approve meeting minutes of April 13, 2022. Unanimously carried.

Yoga on the Beach Contract

The Committee reviewed the Yoga Lake Geneva LLC contract to provide yoga classes at the beach from 7:00-8:00am on Saturdays and Sundays between Memorial Day and Labor Day weekend. The contract includes a donation of \$1/student/day to the Village and the classes will not interfere with the raking of the beach. D'Alessandro/Wright motion to recommend Village Board approval of the contract. Unanimously carried.

Change in authorized signers for First National Bank & Trust and close accounts at Advia Credit Union

Wright discussed the request from staff to remove Don Parker and closure of accounts at Advia Credit Union so the funds can be invested at a higher interest rate with First National Bank & Trust. D'Alessandro recommended contacting Advia to discuss investment options. D'Alessandro/Wright motion to recommend Village Board approval of removing Don Parker as an authorized signer for First National Bank & Trust and closing accounts at Advia Credit Union. Unanimously carried.

J&M Displays Fireworks contract

Tobin presented the 2022 fireworks contract in the amount of \$25,000. Peternell stated that a total of \$12,000 in donations have been made to date. D'Alessandro asked if the contract amount could be modified to match the amount of donations to date. Tobin stated that the product has been ordered based on the \$25,000 that has been agreed upon the last 2 years. It was the consensus of the Committee to continue fundraising efforts to reach the \$25,000 goal. D'Alessandro/Wright motion to recommend Village Board approval of the J&M Displays contract. Unanimously carried.

Adjourn

D'Alessandro/Wright motion to adjourn at 7:36pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

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OFFICIAL MINUTES PARKS AND LAKEFRONT COMMITTEE WEDNESDAY, MAY 11, 2022, AT 6:30 PM VILLAGE HALL COUNCIL ROOM

Call to Order

Meeting was called to order by Chairman D'Alessandro at 6:30pm

Roll Call

Present: Trustees D'Alessandro, Stanek and Wright

Also Present: President Duncan, Trustee Jaramillo, Administrator Tobin, Treasurer Peternell, Police Chief Timm, Director of Public Works Edwards, Recreation Director Rowland, Library Director Schnupp, Library Director, Library Board President Mosshamer and Parks & Memorial Chairman Watts.

Meeting Minutes

Wright/Stanek motion to approve meeting minutes of April 12, 2022, and May 5, 2022. Unanimously carried.

Placement of Memorial Benches

Watts discussed the Parks & Memorial's recommendation for potential spots for additional memorial benches. The Committee reviewed the maps for the East & West side of the beach that shows where benches could be placed. Wright/Stanek motion to recommend Village Board approval of the Parks & Memorial Committee's recommendation of locations for additional benches. Unanimously carried.

Library Landscaping Project

Schnupp reviewed the Library landscaping plan proposal from Exceptional Landscape Services in the amount of \$17,500. Schnupp stated that the Friends of the Library is paying for the project. D'Alessandro/Wright motion to recommend Village Board approval of the project and allow the Department of Public Works staff to assist and maintain the new landscaping as needed. Unanimously carried.

Community Garden Improvements

The Committee reviewed the Community Garden improvement proposal from Katie Oglesby LLC in the amount of \$40,725. Discussion was held regarding the different aspects of the project and whether all of the recommendations would be needed and if they could be done in phases. Further discussion was held regarding the rental price of the lots and fundraising efforts. D'Alessandro/Wright motion to recommend Finance & Personnel Committee determine funding options for either the whole project or portions of the project. Unanimously carried.

Fontana Triathlon

Tobin discussed the request from Sally Gerson to allow the Fontana Triathlon to run through the Village on September 17, 2022, and to have a police officer be stationed at the corner of 67 and North Shore Drive. D'Alessandro/Wright motion to recommend Village Board approval contingent upon a letter of agreement to reimburse the police officer wages. Unanimously carried.

Ventures Endurance Proposed Triathlon and Trail Run

Tobin stated that there will be a meeting on May 18th to continue discussions on the proposed Triathlon and Trail Run. No action required.

Adjourn

D'Alessandro/Stanek motion to adjourn at 7:05pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

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OFFICIAL MINUTES STREETS AND HIGHWAYS COMMITTEE WEDNESDAY, MAY 11, 2022, AT 6:30 PM VILLAGE HALL COUNCIL ROOM

Call to Order

Meeting was called to order by Chairman Stanek at 7:05pm.

Roll Call

Trustees Stanek and D'Alessandro

Excused: Trustee Vlach

Also Present: President Duncan, Trustee Jaramillo, Administrator Tobin, Treasurer Peternell, Police Chief Timm, Director of Public Works Edwards, Recreation Director Rowland, Library Director Schnupp, Library Director, and Library Board President Mosshamer.

Meeting Minutes

D'Alessandro/Stanek motion to approve meeting minutes of April 13, 2022. Unanimously carried.

Walworth County Mutual Aid Agreement

Edwards discussed the Mutual Aid agreement that was created in 1999 and has been auto renewing every year since then. The agreement is designed for Public Works Department's to provide mutual aid neighboring communities in the event of emergencies, natural disaster and manmade catastrophes. Each municipality has provided updated equipment lists. D'Alessandro/Stanek motion to recommend Village Board approval of the Walworth County Mutual Aid Agreement. Unanimously carried.

Adjourn

D'Alessandro/Stanek motion to adjourn at 7:10pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

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OFFICIAL MINUTES WATER AND SEWER COMMITTEE WEDNESDAY, MAY 11, 2022, AT 6:30 PM VILLAGE HALL COUNCIL ROOM

Call to Order

Meeting was called to order by Trustee Stanek at 7:36pm

Roll Call

Trustees Jaramillo and Stanek

Excused: Chairman Umans

Also Present: President Duncan, Trustee Jaramillo, Administrator Tobin, Treasurer Peternell, Police Chief Timm, Director of Public Works Edwards, Recreation Director Rowland, Library Director Schnupp, Library Director, and Library Board President Mosshamer.

Meeting Minutes

Stanek/Jaramillo motion to approve the April 13, 2022, meeting minutes. Unanimously carried.

Single Family Residence Water Meters

Edwards stated that over the years he has received requests for a 2nd water meter for pools and/or irrigation systems, however, currently Village ordinance does not allow for 2nd meters. If a 2nd meter is allowed only for pools and irrigation systems, only water charges would be incurred. Stanek/Jaramillo motion to recommend Village Board approval of changing section 350-4(F)(2) of the Code of Ordinances to allow a 2nd meter for pool or irrigation systems only. Unanimously carried.

Adjourn

Jaramillo/Stanek motion to adjourn at 7:43pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

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PROTECTIVE SERVICES COMMITTEE

WEDNESDAY, MAY 11, 2022 AT 6:30 PM

VILLAGE HALL COUNCIL ROOM

NO QUORUM PRESENT

NO ACTION TAKEN