



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | williamsbay.org

Phone: 262-245-2700

OFFICIAL MINUTES PLAN COMMISSION 05/10/22 MEETING TUESDAY, MAY 10, 2022 AT 6:30 PM VILLAGE HALL COUNCIL ROOM

I. Call to Order

President Duncan called the meeting to order at 6:30pm.

II. Roll Call

Present: President Bill Duncan, Trustee Lowell Wright, and Commissioners Pat Watts, Maggie Gage, Jess Haak, Marianne Klemke and Matt Robbins

Also Present: Trustee Jaramillo, Alternate Commissioner Killian, Administrator Tobin, Zoning Administrator Schaeffer and Clerk Pankau-Daniels

III. Pledge of Allegiance

IV. Minutes

A. Plan Commission Meeting Minutes of April 12, 2022

The motion to Approve the Plan Commission Meeting Minutes of April 12, 2022 was initiated by Pat Watts and seconded by Maggie Gage.

Votes:

Yes: Bill Duncan, Pat Watts, Maggie Gage, Jess Haak, Marianne Klemke, Matt Robbins

No: None

Abstain: Lowell Wright

Result: Passed

V. Recommendation for a Zoning Ordinance Text Amendment

A. Open Public Hearing

President Duncan opened the public hearing at 6:32pm.

1. Resolution R-16-22 Regarding Shore Yard Setback Ordinance 2022-07

President Duncan explained that Ordinance 2022-07 will not change the 150 shore yard setback from the lake, but that it will change the shore yard setback from 150 feet to 75 feet from navigable streams.

James Killian (91 N Potawatomi) asked what initiated this change.

Trustee Wright explained that a resident was looking to change their setback and the DNR found that there was a navigable stream within the space. It was also stated that the Village of Williams Bay is one of the few municipalities who still have the 150 foot setback from navigable streams, and other municipalities have adopted a 50-75 foot setback.

B. Close Public Hearing

President Duncan closed the public hearing at 6:34pm.

C. Discussion and Possible Action for the Resolution

The Plan Commission reviewed a map that the Village Engineer sent in, showing two navigable streams in the Village which are located in Kishwaukee Nature Conservancy. Zoning Administrator Schaeffer stated that the property owner who has the navigable stream is not shown on the map, but the DNR has deemed it a navigable stream.

President Duncan stated that the Resolution before the Plan Commission would recommend Village Board approval of the Ordinance to establish the new setback for navigable streams if approved.

Commissioner Robbins stated that if the Village of Williams Bay is the only municipality that still has such a large setback, it would be appropriate to adopt this Ordinance.

The motion to Approve Resolution R-16-22 was initiated by Lowell Wright and seconded by Matt Robbins. Unanimously carried.

VI. Adjournment

The motion to adjourn was initiated by Maggie Gage and seconded by Marianne Klemke at 6:42pm. Unanimously carried.

/s/ Jackie Pankau-Daniels, Village Clerk

These are not official Minutes until approved by the Governing Body.