



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | williamsbay.org

Phone: 262-245-2700

NOTICE

JOINT FINANCE & PERSONNEL AND PARKS & LAKEFRONT COMMITTEE MEETING MEETING

WEDNESDAY, JUNE 1, 2022 AT 10:00 AM

VILLAGE HALL COUNCIL ROOM

A quorum of the Village Board may be present

AGENDA

The following agenda items may be considered for Discussion, Consideration, or Action

I. Meeting Items

- A. Call to Order
- B. Roll Call
- C. Community Garden
- D. Triathlon
- E. Lakefront Bathroom Remodel Bid Results
- F. Adjournment

Lowell Wright
Finance and Personnel Chair

Jim D'Alessandro
Parks and Lakefront Chair

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the Village Clerk's office in advance so the appropriate accommodations can be made.

Posted: 05/27/2022 5:00 PM

Community Garden Upgrades

Company	Description of Work	Cost
Katie Oglesby	Garden Entry Space- 6' X 18' complete installation Includes 2 cedar raised beds, Moon Arch, River Rock Compost Blend, Steel edging, Garden Materials	\$6,262.00
Roth and Sons	6' Board and Wire Fence around the Garden	\$18,563.00
Fenceguard	Fenceguard Mow Strip- weed prevention	\$3,500.00
Woodford	Water Hydrant installed in the garden	\$5,000.00
Lowes	8' X 12' Engineered Shed (installed by volunteers)	\$3,000.00
Lowes	10' X 12' Cedar Pergola (installed by volunteers)	\$2,000.00
Lowes	6' Picnic Table	\$1,200.00
Lowes	Composting Station	\$1,000.00
Lowes	Chairs- 4	\$200.00
Total		\$40,725.00

Katie Oglesby

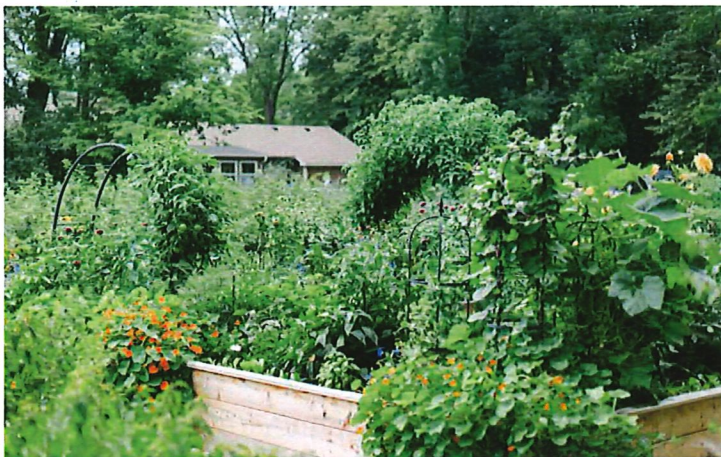
CULINARY KITCHEN GARDEN DESIGNS

KITCHEN GARDEN PROPOSAL

for

Williams Bay Community Gardens

Garden Inspiration



How We Can Help

Katie and her team will help you every step, saving you time and overwhelm as you invest in your home's landscape. We evaluate the best placement for your garden, what to grow when to grow it and how to care for your garden. No one wants a lackluster garden that struggles to grow.

We want you to enjoy your garden and are right there with you every step of the way so you can confidently grow. Kitchen Garden benefits are endless. They support you and your family with nutrient-dense food and the benefits of time outside in nature.

They say 10% of the value of your home should be spent on landscaping. We say taking a portion of that and investing in a Kitchen Gardens is an investment in your home but also in yourself, your family and your community.

We are excited to help you from start to finish with your installation, discuss a plan for growing in the Wisconsin seasons and ensure your success in learning and experiencing the magic of the Kitchen Garden.

Our Promise to You

We use the highest quality materials for your kitchen garden, including custom-built raised beds created by local artisans.

We partner with local farmers, artisans, and suppliers as much as possible to bring you the best quality plant and materials.

We work with nature in all aspects of the garden, from locally grown plants to a local organic compost custom soil blend.

We use organic planting and maintenance techniques to keep you and your garden healthy and thriving.

Our mission is to not just create a garden for you but to help you become a confident gardener.

We handle every step of your turnkey kitchen garden installation from concept to design to your first planting.

We guarantee our trellises and cedar raised beds for one year after installation.



Raised Garden Beds

ITEMS

QTY

UNIT

PRICE

TOTAL



Two 4' x 6' x 2' Cedar Raised Beds w/ trim

\$3,300

Trellises

ITEMS

QTY

UNIT

PRICE

TOTAL



Moon Arch

\$600

\$600

Ground Covering - Stone Options

ITEMS

QTY

UNIT

PRICE

TOTAL



River Rock

\$129

Soil Medium

ITEMS

QTY

UNIT

PRICE

TOTAL



Custom Organic Compost Blend

\$475

Installation

ITEMS

QTY

UNIT

PRICE

TOTAL



Steel Edging + Garden Materials for Kitchen
Garden

\$383



Kitchen Garden Installation

\$1,375

Sod Cutting/Removal/Edging /Site Prep/ Placement and leveling of beds/equipment

FULL TURN-KEY GARDEN INSTALLATION

\$6262.00 + sales tax if not exempt

DIY GARDEN - Choose which options you would like me to source, and the gardeners/volunteers could install them.

The overall garden entry space is 6'x 18'

This estimate is subject to change due to fluctuating material costs.

How it Works

We can't wait to transform your space into a beautiful and productive kitchen garden!! As soon as you're ready to get started, here are the next steps.

Review the proposal & schedule a call to discuss the following:

Finalize the plan options.

Tweak any design elements and review professional drawings.

Schedule your Kitchen Garden Installation

Accept proposal and installation contract will be sent to you.

You will receive a Quickbooks invoice for 50% deposit. *(Sales tax not included in this proposal.)*

Upon receipt of the deposit, we will schedule installation.

What to expect on Installation Day!

All materials will be delivered before the garden installation. The driveway should be clear for deliveries.
You will be notified ahead of time with regards to specific dates.

Katie will manage the installation from start to finish.

Final walkthrough & enjoy your beautiful garden.

Final payment is due upon the installation day of your Kitchen Garden.

We can't wait to transform your space into a beautiful and productive kitchen garden!

Katie

Review your selections

You haven't selected any service or package.

Review your selections and click 'Submit' to notify Katie of your interest in the above services

SUBMIT

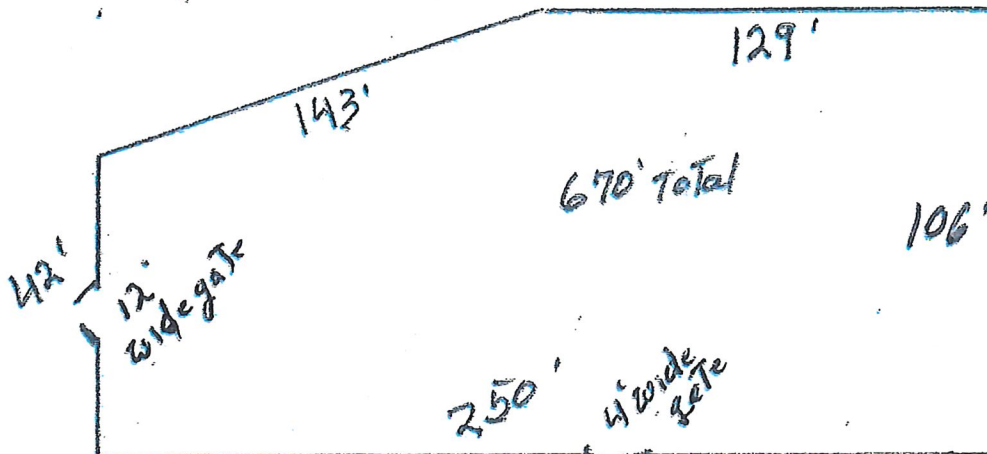


ROTH & SONS FENCE, INC

N5487 Kennel Rd., Elkhorn, WI 53121.
262-723-4239 • Fax 262-723-7481 • rothfence@elknet.net

DATE 5-5-22
ESTIMATE # 0505202
INVOICE _____
PHONE 262 245 270
wayne PHONE 262 903 176

NAME Village of Williams Bay ADDRESS PO Box 580 Williams Bay
Wedwards @ Williams Bay.org



670' of 6' Tall Board + wire 2"x4" no climb wire 6' high
1x4 Frame (Both sides) 1x4 cap top
full Treated cedar 4x4 Post 8' apart or less
1- 12' Double Drive Gate
1- 4' gate with Trellis Top

DATE COMPLETED: _____

ESTIMATE AMOUNT

\$ 18563.00

One Year Warranty valid only if balance is paid within ten days. Limited warranty is for workmanship. Does not cover natural causes or damage. Your project will not be scheduled until we have a signed copy and 50% deposit. Roth Fence cannot be responsible for privet lines, drain tile, sprinkler systems or Building Permits.

CANCELLATION CHARGE

If an order is canceled and if refund is available from your deposit, it may be subject to a 20% re-stocking fee.

CONSTRUCTION LIEN NOTICE

As required by the Wisconsin construction lien law, builder hereby notifies owner that persons or companies furnishing labor or materials for the construction on owner's land may have lien rights on owner's land and buildings if not paid. Those entitled to lien rights, in addition to the undersigned builder, are those who contract directly with the owner or those who give the owner notice within 60 days after they first furnish labor or materials for construction. Accordingly, owner probably will receive notices from those who furnish labor or materials for the construction, and should give a copy of each notice received to the mortgage lender, if any. Builder agrees to cooperate with the owner and the owner's lender, if any, to see that all potential lien claimants are duly paid.

TERMS

BALANCE DUE UPON COMPLETION. All accounts over 30 days will be charged a 1.5% late fee per month on unpaid balances.

I have the authority to order the above work and do so order as outlined above. It is agreed that the seller will retain title to any equipment or material furnished until final & complete payment is made. If settlement is not made as agreed, the seller shall have the right to remove it and the seller will be held harmless for any damages resulting from the removal thereof. All work will be performed in accordance with standard practices.

I agree to pay SELLER (Roth & Sons Fence, Inc) BALANCE (total amount due) of this contract according to the terms specified above, and upon default thereof, to pay all costs of collection, including a reasonable attorney's fee and court costs and waive all rights of exception under the constitution and laws of this and any other state. There will be an additional charge for removal of existing old fences and shrubs.

The authorized person signing below hereby assumes full responsibility for location of the line upon with said fencing material is to be installed and agrees to hold the company and the contractor harmless from all claims arising from question of survey of said property or location of said lines, and from all claims for personal injury, property damage or trespass from or by means of the installation of said fence material.

AUTHORIZED SIGNATURE: _____

DATE: _____

CREDITS

ADDITIONS

1 DEPOSIT

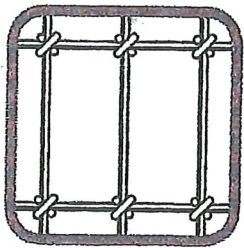
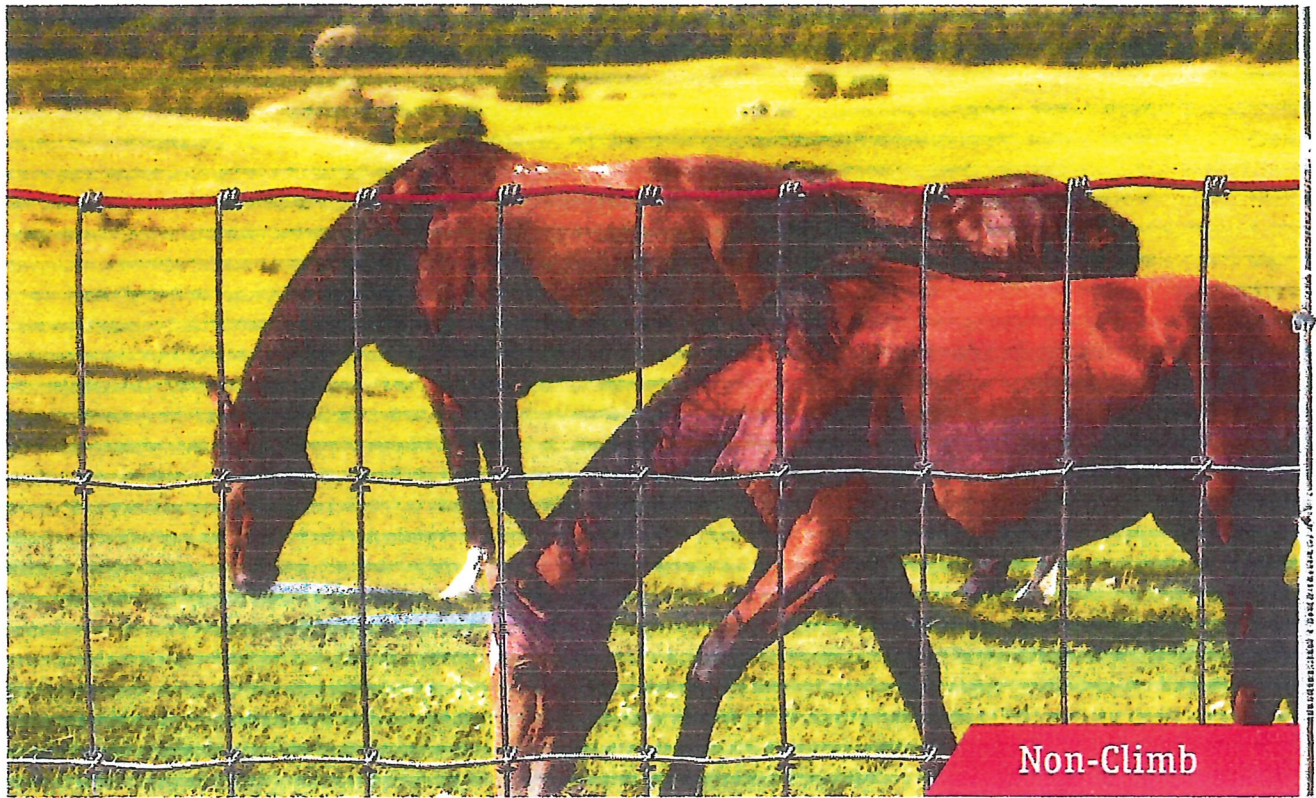
2 DEPOSIT

BALANCE DUE





HORSE FENCE



Non-Climb Horse Fence
features 2"x 4" mesh pattern
with Square Deal® Knot

Style No. & Family		Filler Gauge	Top & Bottom Gauge	Pullout Spacing	Fence Height	Roll Length	Roll Weight	Resource Number
1036-2-12½	RB	12½	10	2"	36"	100'	94	70301
1348-2-12½	RB	12½	10	2"	48"	100'	124	70310
1660-2-12½	RB	12½	10	2"	60"	100'	152	70314
1972-2-12½	RB	12½	10	2"	72"	100'	178	70318

For equine applications, it is recommended

Value Typem UFA

WOODFORD



Backflow Protected Automatic Draining Freezeless

Sanitary Yard Hydrant Model S3

The Model S3 hydrant is designed for use anywhere potable water is required.

Unlike conventional hydrants which drain the water into the ground, the Model S3 employs a reservoir below frost line to contain the water. The hydrant is completely sealed to prevent surface and ground water from entering reservoir or service line. The valve, with it's unique venturi design, removes the stored water along with the water being used.

The Model S3 is equipped with a diverter spout, which allows the hydrant to be operated independently from the backflow preventer. When the hydrant is to be used with a hose, the diverter sleeve is pulled down during flow and water is automatically diverted to the backflow preventer hose connection. The diverter will work with or without a hose attached to the backflow preventer and will automatically release any time the hydrant is shut off.

An important feature of the S3 is easy maintenance. The entire working portion of the hydrant can be removed from the reservoir without any excavation.

SPECIFICATIONS:

HOSE CONNECTION BACKFLOW PREVENTER (BFP)

- NIDEL® Model 37HF
- ASSE 1052
- Field Testable (see instruction sheet)
- Two Check Valves

OPTIONAL: ASSE 1057 listed - Consists of NIDEL® Model 34HF Single Check Vacuum Breaker

Order example: S3-Bury Depth-SC

FEMALE INLET - 1" N.P.T.

MIN PRESSURE - 20 psi

MAX PRESSURE - 100 psi

MAX TEMPERATURE - 120° F

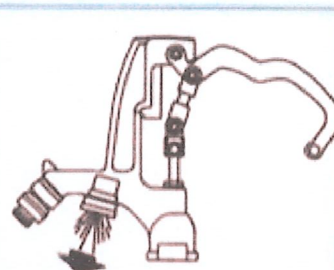
Patent Information:

<http://www.woodfordmfg.com/Woodford/patents/>

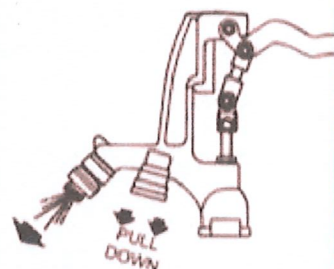
Installation and Troubleshooting Instructions see
[woodfordmfg.com](http://www.woodfordmfg.com) or call 1-800-621-6032

NOTICE

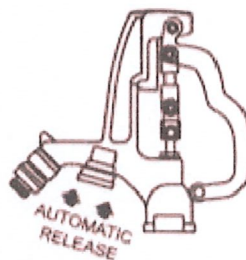
FOR WINTER USE: The hydrant must be operated at full flow, through the diverter, for a minimum of 30 seconds before and after each use to drain the hydrant and prevent freezing.



When the hydrant is opened to an ON position, water will flow through the diverter spout.



By pulling down on the diverter sleeve during flow, water will be diverted through the backflow preventer (BFP), and allow use with a hose.



When the hydrant is closed to an OFF position, the diverter will automatically release, allowing the hydrant to drain into the reservoir. The hydrant will drain even if a pressurized or non pressurized hose is attached.



Roughly \$1600
water line \$185
Fittings/CB \$400
labor \$2500
~~\$4685~~

When ordering, specify bury depth.

NOW >

Search



Delavan Lowe's Open until 10 PM >



Prices, Promotions, styles, and availability may vary. Our local stores do not honor online pricing. Prices and availability of products and services are subject to change without notice. Errors will be corrected where discovered, and Lowe's reserves the right to revoke any stated offer and to correct any errors, inaccuracies or omissions including after an order has been submitted.

[Outdoors](#) / [Sheds & Outdoor Storage](#) / [Sheds](#) / [Wood Storage Sheds](#)



[Shop Heartland](#)

Heartland 12-ft x 8-ft Coronado Gable Engineered Storage Shed (Floor Included)

Item #4906052 Model #195785

BESTSELLER

\$2,190.⁰⁸

★★★★☆ 18

\$2080.58 when you choose 5% savings on eligible purchases every day. [Learn how](#)

OR **\$35/mo** with 84 month financing. [Learn how](#)

Bonus: deluxe large window, integrated transom door window and premium locking handle

Upgraded heavy-duty treated floor system is free of knots and resists decay, termites, warping, shingles not included

Pre-cut, ready-to-assemble shed kit – no special skills or saw needed

– +

Minimum Qty of 1

Please Select in multiples of 1

Add to Cart



Free Store Pickup
Pickup on **Wed, May 25 (Est.)** at **Delavan Lowe's**



Delivery
Scheduling Available



Heartland 12-ft x 8-ft Coronado Gable Engineered Storage Shed (Floor Included)

\$2,190.⁰⁸

Add to Cart

[Overview](#)

[Specifications](#)

[Reviews](#)

[Q&A](#)

[Product Features](#)

Delavan Lowe's Open until 10 PM >

Prices, Promotions, styles, and availability may vary. Our local stores do not honor online pricing. Prices and availability of products and services are subject to change without notice. Errors will be corrected where discovered, and Lowe's reserves the right to revoke any stated offer and to correct any errors, inaccuracies or omissions including after an order has been submitted.

outdoors / Patio Furniture / Gazebos, Pergolas & Canopies / Pergolas & Accessories / Pergolas

Backyard Discovery 10' x 12' Pergola 10-ft W x 12-ft L x 7-ft 10-3/4-in Brown Wood Freestanding Pergola

Item #1028473 Model #6214COM

\$1,413.77

★★★★★

202

\$1343.08 when you choose 5% savings on eligible purchases every day. [Learn how](#)

\$236/mo suggested payments with 6 month special financing. [Learn how](#)

Sculptured beams provide an airy and sturdy cover

Sturdy 5-1/2 inch cedar upright posts with diagonal braces for added structural strength

Durable resin foot with concrete anchors

-

1

+

Minimum Qty of 1

Please Select in multiples of 1

Add to Cart

Free Store Pickup

Pickup on **Mon, May 16** (Est.) at **Delavan Lowe's**

Free Delivery

Here are some similar items ...

Backyard Discovery Beaumont 12-ft W x 16-ft L x 10-ft H Freestanding Pergola

★★★★★22

1,999.00

Heartland Cedar Pavilion 12-ft W x 12-ft L x 10-ft H Freestanding Pavilion

★★★★☆19

\$2,263.94

Backyard Discovery Beaumont 12-ft W x 20-ft L x 10-ft H Freestanding Pergola

★★★★★26

\$2,399.00

Backyard Discovery Grill Gazebo 7-ft 4-in W x 8-ft 2-in H Freestanding Grill Gazebo

★★★★★58

\$1,230.12

Yardistry 10-ft W x 14-ft L x 8-ft 2-in Gray Wood Freestanding Pergola

★★★★★42

\$1,483.52

Backyard Verona 9-ft W x 12-ft L x 10-ft H Freestanding Pergola

★★★★★

\$1,599.00

Backyard Discovery 10' x 12' Pergola 10-ft W x 12-ft L x 7-ft 10-3/4-in Brown Wood Freestanding Pergola

\$1,413.77

Add to Cart

LAKE GENEVA TRIATHLON AGREEMENT

THIS AGREEMENT regulating the Lake Geneva Triathlon is made this 22nd day of January 2015, by and between the Village of Williams Bay, P.O. Box 580, Williams Bay, Wisconsin (hereinafter "Village"), and Competitor Group Inc. (hereinafter "Organization"), 9477 Waples Street, Suite 150, San Diego, CA 92121, Attn: Josh Furlow.

WHEREAS, Organization wishes to sponsor and operate an Event termed The Lake Geneva Triathlon on September 12, 2015 and termed "TriRock Lake Geneva" on September 17, 2016 and September 16, 2017 (hereinafter "Event"), which Event is to take place largely within the Village of Williams Bay; and

WHEREAS, said Event will require the temporary closure of various Village streets as well as the temporary closure of Edgewater Park Beach and the use of Edgewater Park by Organization; and

WHEREAS, the operation of the Event will involve significant resources by the Village in terms of personnel for planning, monitoring and security purposes; and

WHEREAS, the Village and Organization believe it important for the parties to set forth in writing the responsibilities of the respective parties;

NOW, THEREFORE, the Village and Organization hereby agree as follows:

1. Consideration to Village.

In consideration of the Village agreeing to the temporary closure of various Village streets and the granting, to Organization, the exclusive use of Edgewater Park Beach and Edgewater Park during the Event, Organization agrees to pay Village for years 2015-2017 the sum of Eighteen Thousand Dollars (**\$18,000**), payable on or before July 31st each year. This is a three-year agreement (2015, 2016 & 2017).

1a. Term

This Agreement shall commence as of the date of the signatures below and shall continue in effect until December 31, 2017; provided that Organization may elect to renew this Agreement for a successive three-year term by providing written notice to Village not later than October 1, 2017. Any such renewal will be on terms and conditions mutually acceptable to Organization and the Village. Specific dates and times for the 2016 and 2017 events will be comparable to the ones cited for the 2015 event in this agreement.

1b. Termination of Agreement

In the event that either party believes that the other materially breached any obligations under this Agreement, such party shall so notify the breaching party in writing and shall have the right to terminate the Agreement upon written notice if such breach is not cured within 30 days.

2. Bond.

To secure the performance of all obligations of the Organization hereunder, the Organization shall file with the office of the Village Clerk of the Village, a performance bond in the sum of Fifteen Thousand Dollars (\$15,000) no later than July 31st of each year. Said bond shall be in a form acceptable to the attorney of the Village. If Performance Bond is not filed with the office of the Village Clerk by July 31st, there will be a 10% cash surcharge (based on Consideration) due to the Village immediately and if said surcharge not paid by September 1st of that year, this agreement will be terminated and no refunds of any kind will be issued.

The performance bond shall list the Village as beneficiary of the bond and the Village shall have all authority as beneficiary pursuant to the terms of said performance bond. This shall include the ability of the Village to collect upon said bond in the amount of costs incurred by Village as a result of the failure of Organization to fulfill any and all terms of this Agreement. The performance bond will be released by the Village upon its determination that the terms of this Agreement have been performed by Organization.

The Village agrees to make said determination on a timely basis following the conclusion of the Event or the termination of this Agreement, whichever occurs first.

3. Insurance.

Organization agrees to provide a Certificate of Insurance to the Village which shall provide for the following minimum levels of insurance:

1. General Liability - \$1,000,000.00;
2. Automobile Liability - \$1,000,000.00;
3. Umbrella Liability - \$5,000,000.00;
4. Worker's Compensation - \$500,000.00.

Further, said Certificate of Insurance shall show the Village as an additional insured with respect to the general liability and automobile liability insurance on a primary and non-contributory basis. Waiver of subrogation applies with respect to the general liability, automobile liability and worker's compensation.

4. Use of Village Facilities.

During the Event, Organization shall be permitted to have exclusive use of the following Village facilities during such times and under such conditions as may be agreed to between Organization and the Chief of Police of the Village:

- Those Village streets as identified in Pages 1 through 4 of Exhibit 1 attached hereto;
- A. Those parking lots as identified on Pages 1 through 5 of Exhibit 2 attached hereto;
 - B. Edgewater Park Beach; and
 - C. Edgewater Park.

4A. Further Use of Village Facilities.

Organization may utilize boat rigging (dirt) parking lot across from Edgewater Park as a production compound with a TriRock semi-trailer. Permitted access is Wednesday, September 9th from 8AM

thru Sunday, September 13th from 11AM. (note: this area must remain open to the public throughout the Event)

For safety reasons and in order to re-open the roads on a timely basis, the Transition area will remain in the Municipal (U shaped) parking lot on Geneva Street. Permitted access is Friday, September 11th from 8AM thru Saturday, September 12th to 5PM. During the Event, with the exception of Saturday September 12 from 12:00 AM until 12:00 PM, the access to the Village boat storage facility will be accessible by the boat owners for launching their boats.

Permission is given to Organization to use the boat launch area as the swim course exit for all races. Permitted access is Saturday, September 12th, 2015 from 4:00AM - 11:00AM (included are five (5) parking spots in the boat launch parking lot to build and stage the swim exit structure starting Friday, September 11th, 2015 at 8AM)

Permission is granted to utilize Edgewater Park as both the Expo/Finish area for the packet pick up area on Friday and event on Saturday. Permitted access is Thursday, September 10th, from 8AM until September 12th, 2015 to Saturday at 6PM (note: this area must remain open to the public throughout the Event)

The Village will support an arrangement with a qualified local group who can obtain a valid one-day picnic license to serve beer on the day of the Triathlon. The local group must follow the established guidelines including the double fencing used at similar events in the park.

Parking for the event is slated to occur at the Cavalry Community Church – permission is given to use light towers to light Harris Road for participants on event morning.

5. Miscellaneous.

- A. Any space leased by Organization to an outside exhibitor in Edgewater Park, will be subject to an exhibitor fee of \$10 per space. The fee is to be paid to the Village Clerk prior to the date of the Event.
- B. Organization agrees to repair or replace any items broken, stolen or lost such as mops, brooms or cleaning equipment, lights or bathroom fixtures, etc., during the time Edgewater Park is used by the Organization.
- C. Organization shall keep Edgewater Park clean and orderly during the Event, including allowing others to freely access the park and the bathrooms. Organization shall pick up litter as it accumulates and clean restrooms during the time of the Event. All cleanup must be performed by 10:00 a.m. on the day following the Event unless allowed otherwise by the Village.
- D. Organization must supply its own chairs, garbage receptacles and dumpster for Edgewater Park. Organization is responsible for removing trash and garbage at the close of the Event and leave Edgewater Park in a clean manner. All park tables shall be returned to their original placement.
- E. Organization agrees to pick up any litter as it accumulates at any other facilities of the Village which it uses during the Event, including but not limited to those streets designated in Exhibit 1, the parking areas designated in

Exhibit 2 and the Edgewater Beach. This shall include the removal of any signage erected in connection with the Event.

- F. Organization will reimburse Village for any costs it incurs in compensating Village personnel for overtime or other personnel expense to provide appropriate planning, monitoring and security for the Event and for legal costs incurred in preparing this Agreement. Village shall bill Organization for any such expenses within ten (10) business days of the Event with payment to be due within fifteen (15) days of billing.
- G. Participation. There will be a limit on the total numbers of event entrants (those registered). For the 2015 Event, the total amount of participants may not exceed 2,000. Following the 2015 Event and each Event thereafter, Organization and the Village will mutually agree on the participant limit for the next year's Event.

6. General Indemnity.

Organization further agrees to indemnify and save harmless the Village, its trustees, officers, agents, independent contractors and employees, and shall defend the same from and against any and all liability, claims, losses, damages, interests, action, suits, judgment, costs, expenses and attorney's fees and the like to whoever owed and by whoever and whenever brought or maintained which may in any manner result or arise in connection with the Event.

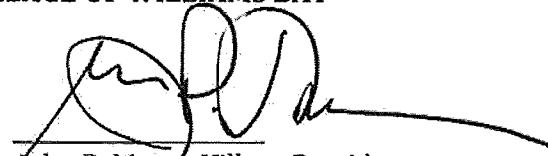
7. General Conditions.

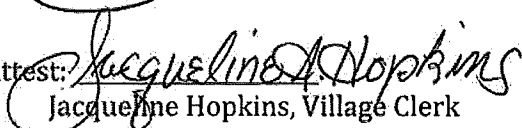
- A. The provisions of this Agreement are severable and if any provisions of this Agreement or the application of any provision of this Agreement is held invalid, the application of such provision to other circumstances and the remainder of this Agreement shall not be affected thereby.
- B. This Agreement represents the entire agreement of both parties and may be amended only in writing approved and signed by both parties.
- C. The rights and obligations contained in this Agreement are non-assignable without written approval of both parties.
- D. It is understood and agreed that the terms and conditions of this Agreement shall be governed by the laws of the State of Wisconsin and, in the event of dispute, venue shall lie for all parties in Walworth County, Wisconsin.
- E. The undersigned representatives of Organization represent that they are authorized, pursuant to law, to enter into this Agreement by and on behalf of Organization and to bind Organization to the provisions of same.

COMPETITOR GROUP, INC.

By: 
Authorized Representative

VILLAGE OF WILLIAMS BAY

By: 
John P. Marra, Village President

Attest: 
Jacqueline Hopkins, Village Clerk

2017 Triathlon invoices

Event fee	\$18,000.00
payment received 1/12/18	-\$4,000.00
payment received 2/13/18	-\$4,000.00
payment received 4/11/18	<u>-\$4,000.00</u>
Balance due on event	\$6,000.00
Police expenses	\$4,212.30
Rescue expenses	\$433.50
Total due for 2017 event	\$10,645.80

VILLAGE OF WILLIAMS BAY, WI

BID OPENING

BID# WB-2022-01

DATE: 5/25/22

TIME: 3:00 pm

	VENDOR	AMOUNT	BID BOND Y/N
1.	Glenfern	109,485	Y
2.	Scherrer Const.	46,543	Y
3.			
4.			
5.			
6.			
7.			
8.			

WB-2022-01
Invitation to Bid
Remodel of Lakefront Bathrooms
for the
Village of Williams Bay, Wisconsin

To: Village of Williams Bay
Village Administrator
250 Williams Street, PO Box 580
Williams Bay, WI 53191

I (We) Scherrer Construction Company, Inc.,
(A Corporation) (A Partnership) (An Individual)

a responsible Bidder, have received the specifications prepared by the Village of Williams Bay for the above referenced project. I (We) have also received Addenda Nos. N/A and have included their provisions in this Bid. (NA if there are no Addenda)

I (We) have examined the Bid Specifications and agree to enter into and execute a contract, if awarded, on the basis of this Bid. The Bid price shall be based on the complete work, as described in the Bidding Documents, including all costs incidental to the work, unless specifically indicated otherwise.

I (We) will perform all the work for the stipulated sum of:

Base Bid: (all specified work including any Addenda)

Forty six thousand five hundred forty three (Dollars) \$ 46,543.00

Estimated Start Date: SEPTEMBER 6, 2022

Estimated Completion Date: NOVEMBER 30, 2022

***List any deviations or additional information to your bid on company letterhead.

Bid prepared by:  Ben Templin – Executive VP
Signature Print Name & Title

Company: Scherrer Construction Company, Inc.

Address: 601 Blackhawk Drive, Burlington, WI 53105

Email Address: Joe Ehlen – joeehlen@scherrerconstruction.com



VILLAGE OF WILLIAMS BAY

**WB-2022-01
INVITATION TO BID
LAKEFRONT BATHROOM REMODEL
WILLIAMS BAY, WISCONSIN**

The Village of Williams Bay is currently accepting sealed bids for the remodel of the lakefront bathroom facility which is owned and operated by the Village.

Contracts are awarded to the lowest, most qualified, responsible, and responsive bidder based on the base bid and full consideration of any or all alternatives, as may be in the best interest of Williams Bay. In determining the award of the contract, Williams Bay will consider the scope of the work involved, time of delivery, competency of bidder, bidder's ability to render satisfactory service, and past performance. If two or more bidders submit identical bids, Williams Bay will make award to bidder of its choice and such decision will be final.

Instructions for Bid:

Bidders are required to submit two (2) copies (one original marked as such and one copy) of their bid in a sealed envelope marked #2022-01 to Jackie Pankau-Daniels, Village Clerk, 250 Williams Street, PO Box 580 Williams Bay, WI 53191. All bids must be received by 2:00 p.m. (local time), Wednesday May 25, 2022. Any bid submitted after this date and time will be rejected. Vendors are responsible for ensuring that the above office receives their bid before the deadline. No faxed bids will be accepted. Bid packets must be clearly labeled with vendor name, return address, bid title, date and the name of the vendor's primary contact for bid questions.

Bids shall be signed with name printed next to the signature. Where Bidder is a Corporation, Bid must be signed with the legal name of the Corporation followed by the legal signature of an officer authorized to bind the Corporation to the contract.

Bidder must be licensed to do business in the State of Wisconsin when required by law.

All questions concerning this Invitation to Bid shall be submitted, in writing, to Becky Tobin, Village Administrator. Questions shall be received by 12:00 noon (local time), May 16, 2022. Questions shall be emailed to admin@williamsbay.org. If necessary, answers to questions will be provided to all specification holders in the form of an addendum.

Site Tour:

Contractors may view the site by contacting the Public Works Director, Wayne Edwards, at (262) 245-2706 or wedwards@williamsbay.org.

Addenda:

All changes in or interpretation of the Bidding Documents prior to bid opening will be made in written addenda issued by the Village of Williams Bay to each recipient of the Bidding Documents on record. All addenda will be issued no later than 72 hours prior to bid opening.

Projected Timetable:

Issue Invitation to Bid	4/29/2022
Questions Due	5/16/2022-12:00 p.m.
Amendments Issued by	5/20/2022-5:00 p.m.
Bids Due	5/25/2022-2:00 p.m.
Committee Approval	6/15/2022
Village Board Approval	6/20/2022

The above schedule is for informational purpose only and is in no way binding upon the Village of Williams Bay.

Bid and Presentation Costs:

Williams Bay will not be liable in any way for any costs incurred by the offerors in the presentation of their Bid in response to this Invitation to Bid nor for the presentation of their Bid and/or participation in any discussion or negotiations.

Compliance With Invitation to Bid:

Bids submitted shall be in strict compliance with the Invitation to Bid. Failure to comply with all provisions on the ITB may result in disqualification. Failure to visit the site or failure to examine any and all contract documents will in no way relieve the successful Bidder from necessity of furnishing any materials or equipment, or performing any work, that may be required to complete the work in accordance with the drawings and specifications. Neglect of the above requirements will not be accepted as reason for the delay in the work or additional compensation.

Implied Requirements:

Products and services that are not specifically addressed in the Invitation to Bid, but which are necessary to provide functional capabilities proposed by the offeror, must be included in the bid.

Non-Discrimination:

In connection with the performance of work under the contract, the contractor agrees not to discriminate against any employee or applicant for employment because of age, race, religion, color, handicap, sex, physical condition, developmental disability as defined in s.51.01 (5)(a), sexual orientation, national origin, or military service as defined in 111.355(1), Wis. Stats. This provision shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor further agrees to take affirmative action to ensure equal employment opportunities. The contractor agrees to post in conspicuous places, availability for employees and applications for employment, notices to be provided by the contracting officer setting forth the provisions of the non-discrimination clause (Wisconsin Statutes S.16.765 (2)).

Indemnification:

The contractor to perform services for Williams Bay shall indemnify, hold harmless, and defend Williams Bay, its officers, agents and employees from any and all liability including claims, demands, losses, costs, damages and expenses of any kind and description or damage to person or property arising out of or in connection with or occurring during the course of any agreement between the contractor and Williams Bay where such liability is founded upon or grows out of the acts, omissions, negligence or misconduct of any agents or employees of the contractor.

Insurance Requirements:

The Contractor further agrees that in order to protect itself and Village, it will at all times during the term of this agreement keep in force and effect worker's compensation, comprehensive general, and auto liability insurance policies by a company or companies authorized to do business in Wisconsin with limits of:

Personal and bodily injury	Per person	\$1,000,000
	Per accident	\$2,000,000
Property damage:	Each occurrence	\$500,000
	Aggregate	\$500,000

Coverage shall apply as primary with the Village of Williams Bay named as an additional insured. Contractor shall also provide a copy of the additional insured endorsement. Contractor shall furnish satisfactory proof of insurance to the Village prior to the date of Contract Execution or commencing work for the Village.

Modification and Withdrawal:

Bids may not be modified after submittal. Bidders may withdraw Bids at any time before the Bid opening but may not resubmit them. No Bid may be withdrawn or modified after the Bid opening except where the award of Contracts has been delayed for more than 60 days from the day of the Bid opening.

Proof of Competency of Bidder

Any Bidder may be required to furnish evidence satisfactory to Williams Bay that they Bidder and proposed subcontractors have sufficient means, expertise, financial ability, and experience in the types of work bid to assure completion of the Contract in a satisfactory manner.

Deviations and Exceptions:

Deviations and exceptions from terms, conditions, or specifications will be described fully under the bidder's letterhead, signed, and attached to the Bid. In the absence of such statements, the bid will be accepted as in strict compliance with all terms, conditions, and specifications and the bidder shall be held liable. When substitutions are bid, they must be identified by manufacturer, stock number, and other descriptive information to establish equivalencies. Williams Bay will be the sole judge of equivalency.

Debarment:

The Contractor certifies through signing their Bid that neither the Contractor nor any of its principals are debarred, suspended, proposed for debarment, or declared ineligible by any federal department or agency. In addition, the Contractor shall notify Williams Bay within five business days in writing by registered mail if the Contractor or its principals receive a designation from the federal government that they are debarred, suspended, proposed for debarment, or declared ineligible by a federal agency.

Termination for Default:

The contract may be terminated by the Village of Williams Bay, in whole or in part, in writing, whenever the Village determines that the Contractor has failed to meet performance requirements of the Contract.

Cancellation:

Failure to maintain the required certificates of insurance, permits, licenses and bonds will be cause for contract termination. If the Contractor fails to maintain and keep in force the required insurance, Williams Bay shall have the right to cancel and terminate the contract without notice.

Williams Bay reserves the right to cancel a purchasing contract in whole or in part without penalty due to the non-appropriation of funds or for failure of the contractor to comply with terms, conditions, and specifications of the contract.

Force Majeure:

Neither party to this agreement shall be liable to the other for any cost or damages if the failure to perform the Contract arises out of causes beyond the control and without the fault or negligence of the parties. Such causes may include, but are not restricted to, acts of God, fires, quarantine restriction, strikes and freight embargoes. In all cases, the failure to perform must be totally beyond the control and without fault or negligence of the party.

Permits, Licenses, and Fees:

The selected vendor shall be responsible for obtaining all permits, licenses, certifications etc. required by Federal, State, County and Municipal laws, regulations, codes, and ordinances for the performance of the work required in these specifications and to conform with the requirements of said legislation.

Bid Performance Security:

Each proposal shall be accompanied by a certified check, payable to the Village of Williams Bay, or satisfactory bid bond, in the amount of 5% of the gross bid as a guarantee that if the bid is accepted as the successful bid, such successful bidder will execute and file the proposed contract and performance bond within ten (10) days after notice of award of contract. The certified check will be returned to all unsuccessful bidders after awarding the contract to the lowest responsible bidder. The certified check of the lowest responsible bidder will be returned upon deliver of the product. Failure to submit the performance security may result in rejection of the bid.

Work Changes:

Williams Bay reserves the right to order work changes in the nature of additions, deletions, or modifications without invalidating the Contract.

**Technical Specifications
For
Lakefront Bathroom Remodel
WB-2002-01**

Located at

15 E. Geneva Street
Williams Bay, Wisconsin

Prepared By

The Village of Williams Bay

April 29, 2022

Summary of Work

Project Overview:

This project consists of remodeling and winterizing the lakefront bathrooms. The bathrooms are currently not winterized so they are only open spring through fall (depending on weather). This project will involve updating the bathrooms and providing a heating system so that the bathrooms can be open year-round.

Project Scope:

1. **Project Management:** This work includes responsible daily onsite management of the project, drawings for local building permits, plan printing, dust protection, site protection, signage, general job site cleanup, and project insurance. Complete administrative management throughout the project and complete documentation expected at completion of the project.
2. **Injection Foam Insulate Exterior Block Walls:** This work includes boring into the exterior block walls and injecting foam insulation, as well as the patching upon completion.
3. **Building an Insulated Soffit Above the Interior Block Walls:** This work includes the sealing of existing vent covers, framing and insulation of a soffit above the existing block wall to the ceiling, as well as the installation of tongue and groove boards on the interior surface.
4. **Installing Ventilation Fans in Both Restrooms:** This work includes the installation of a motion sensor activated 250 cf/min. ventilation fan in each restroom and all associated electrical work. Vents will go out on the east side wall.
5. **Relocating Water Pipes to Interior:** The work includes running new water supply lines along the interior wall of the building to the existing plumbing fixtures, as well as the framing and finishing of an interior furred wall to enclose them.
6. **Installing New 15 Gallon Electric Water Heater:** This work includes the installation of a new 15-gallon, 120-volt, electric water heater in the closet off the existing office.
7. **Replacing Existing Hose Bibs with Frost-Free Hose Bibs:** The work includes the selective demolition of the interior block wall surrounding the existing hose bibs, replacing the existing with insulated frost-free hose bibs, and the installation of an interior access panel upon completion.

8. Installing Janitorial Faucets in the Utility Closet: This work includes running water lines and faucet installation in the existing janitorial closet for cleaning purposes. This does not include any provisions for drainage in that room.
9. Installing a Climate Control System: This work includes the installation of thermostats with locking covers, electrical baseboard heaters, and a heat pump split system to provide climate control in each restroom.
10. Replacing Light Fixtures with LED's: This work includes the removal of the existing light fixtures, and the installation of new LED fixtures. Lighting should be commercial quality and aesthetically pleasing for a public facility.
11. Replacing Bathroom Partition Doors: This work includes removing the existing metal partition doors and replacing them with solid plastic stall doors and pilasters, as well as any needed patching of the existing mounting holes if exposed.
12. Enclosing Existing Skylights with Removeable Acrylic Panels: This work includes the installation of molding along the interior perimeter of the existing skylight, and the installation of a removeable clear acrylic panel.
13. Installing Vents into the Existing Closet Door: This work involves cutting and installing installation vents into the lower and upper portion of the utility closet door.
14. Replacing the Existing Steel Entry Doors to the Restrooms: This work includes removing and replacing the exterior doors to each restroom, all associated hardware (including door closers), and the installation of restroom signage.
15. Paint or Repaint all New or Existing Painted Surfaces: This work includes the painting of all new constructed surfaces, doors, and the repainting of existing painted surfaces.
16. Additional Required Electrical: This work includes the installation of a new 80-amp sub panel on the south wall to provide service to all new and existing fixtures and appliances.

*** Construction should start no earlier than Tuesday September 6, 2022 and be completed no later than November 30, 2022. Contractor shall coordinate the start date with the Village Administrator.

WB-2022-01
Invitation to Bid
Remodel of Lakefront Bathrooms
for the
Village of Williams Bay, Wisconsin

To: Village of Williams Bay
Village Administrator
250 Williams Street, PO Box 580
Williams Bay, WI 53191

I (We) _____,
(A Corporation) (A Partnership) (An Individual)

a responsible Bidder, have received the specifications prepared by the Village of Williams Bay for the above referenced project. I (We) have also received Addenda Nos. _____ and have included their provisions in this Bid. (NA if there are no Addenda)

I (We) have examined the Bid Specifications and agree to enter into and execute a contract, if awarded, on the basis of this Bid. The Bid price shall be based on the complete work, as described in the Bidding Documents, including all costs incidental to the work, unless specifically indicated otherwise.

I (We) will perform all the work for the stipulated sum of:

Base Bid: (all specified work including any Addenda)

_____ **(Dollars) \$** _____

Estimated Start Date: _____

Estimated Completion Date: _____

***List any deviations or additional information to your bid on company letterhead.

Bid prepared by: _____
Signature Print Name & Title

Company: _____

Address: _____

Email Address: _____