



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | williamsbay.org
Phone: 262-245-2700

OFFICIAL MINUTES BUILDING, ZONING AND ORDINANCE COMMITTEE WEDNESDAY, APRIL 13, 2022 AT 6:30 PM VILLAGE HALL COUNCIL ROOM

Call to Order

Meeting was called to order by Chairman Wright at 7:44pm

Roll Call

Trustees Wright and Vlach

Excused: Parker

Also Present: President Duncan, Trustee D'Alessandro, Stanek and Umans, Administrator Tobin, Treasurer Peternell, Police Chief Timm, Director of Public Works Edwards, Engineer Snyder, and Dave Hendrix; SafeBuilt

Meeting Minutes

Vlach/Wright motion to approve the meeting minutes of March 16, 2022. Unanimously carried.

Building Permit Fees

Dave Hendrix was present to discuss the proposed building permit fees. Hendrix stated that he reviewed each fee and is recommending increases consistent with other communities' fees, which is approximately a 35% increase. Discussion was held regarding fees that include a valuation aspect. After further discussion, it was the consensus of the Committee to have Hendrix revise the proposed fees to an approximate increase of 20% and remove the valuation on fees. The Committee will review the changes at the May Committee meeting.

Tree Permit Fees

Peternell presented a proposed change to the tree permit fees per the recommendations of the Tree Commissioner. The proposed change is a \$50 fee for 1-5 trees removed and \$10 for each tree after that. The donation to KNC would remain the same. Vlach/Wright motion to recommend Village Board approval of amending the fee schedule for tree permits to \$50 fee for 1-5 trees removed and \$10 for each tree after that. Unanimously carried.

Fireworks Permit Fee

Peternell stated that there currently isn't a fireworks permit fee and recommends implementing a \$100 permit fee. She stated that this would be for fireworks displays only, not selling of fireworks. Vlach/Wright motion to recommend amending the fee schedule to add \$100 fireworks permit fee. Unanimously carried

Adjourn

Vlach/Wright motion to adjourn at 8:22pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

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OFFICIAL MINUTES FINANCE AND PERSONNEL COMMITTEE WEDNESDAY, APRIL 13, 2022 AT 6:30 PM VILLAGE HALL COUNCIL ROOM

Call to Order

Meeting was called to order by Trustee Wright at 7:23pm

Roll Call

Trustees D'Alessandro, and Wright.

Excused: Parker

Also Present: President Duncan, Trustees Stanek, Vlach and Umans, Administrator Tobin, Treasurer Peternell, Police Chief Timm, Director of Public Works Edwards, Engineer Snyder, and John Dwyer; Dip In The Bay

Meeting Minutes

D'Alessandro/Wright motion to approve meeting minutes of April 6, 2022. Unanimously carried.

Dip In The Bay Municipal Lease

Wright discussed the Dip In The Bay Municipal Lease for the 2022 season. Dwyer was present to clarify that he is allowed to utilize a residential parking spot for loading and unloading as the lease only stated unloading was allowed. He also clarified what signage was allowed per the lease. Wright/D'Alessandro motion to recommend Village Board approval of Dip In The Bay Municipal Lease with the correction of adding loading is allowed in a residential parking spot. Unanimously carried.

Adjourn

D'Alessandro/Wright motion to adjourn at 7:30pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

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OFFICIAL MINUTES PARKS AND LAKEFRONT COMMITTEE WEDNESDAY, APRIL 13, 2022, AT 6:30 PM VILLAGE HALL COUNCIL ROOM

Call to Order

Meeting was called to order by Chairman D'Alessandro at 7:10pm

Roll Call

Present: Trustees D'Alessandro, Stanek and Wright

Also Present: President Duncan, Trustee Vlach and Umans, Administrator Tobin, Treasurer Peternell, Police Chief Timm, Director of Public Works Edwards and Engineer Snyder.

Meeting Minutes

Wright/Stanek motion to approve meeting minutes of March 16, 2022. Unanimously carried.

Yoga on the Beach Proposal

D'Alessandro discussed the request from Yoga Lake Geneva LLC to provide yoga classes at the beach from 7:00-8:00am on Saturdays and Sundays between Memorial Day and Labor Day weekend. The request includes a donation of \$1/student/day to the Village. Edwards stated that the beach is raked every day and is typically done by 7:00am. It was the consensus of the Committee to approve the request with the condition that the classes will not interfere with the raking of the beach.

D'Alessandro/Stanek motion to recommend the Finance & Personnel Committee approval of a contract with Yoga Lake Geneva LLC per the terms of the proposal regarding insurance coverage and compensation. Unanimously carried.

Garden Proposal at Lions Park

D'Alessandro discussed the proposal from Katie Oglesby, LLC for the Community Garden located at the Lions Field House. D'Alessandro stated the Lions Club has also reviewed the proposal and are in favor of keeping the garden at the Field House if the improvements are made per the proposal. Tobin stated that Recreation Director Rowland is working on costs for a shed and a pergola and Edwards is working on fencing costs. Tobin stated that the current garden plot holders have been invited to the meeting with Katie to discuss the proposal.

Adjourn

Stanek/Wright motion to adjourn at 7:23pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

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OFFICIAL MINUTES PROTECTIVE SERVICES COMMITTEE WEDNESDAY, APRIL 13, 2022 AT 6:30 PM VILLAGE HALL COUNCIL ROOM

Call to Order

Meeting was called to order by Chairman Vlach at 6:42pm

Roll Call

Trustees Vlach, D'Alessandro and Umans

Also Present: President Duncan, Trustees Stanek and Wright, Administrator Tobin, Treasurer Peternell, Police Chief Timm, Director of Public Works Edwards, Dive Captain Vavra, Fire Chief Smith and Engineer Snyder.

Meeting Minutes

D'Alessandro/Stanek motion to approve meeting minutes of March 16, 2022. Umans abstained, motion carried.

D'Alessandro/Umans motion to approve Joint Protective Services and Finance & Personnel meeting minutes of March 21, 2022. Unanimously carried.

Umans/D'Alessandro motion to approve meeting minutes of April 4, 2022. Unanimously carried.

Williams Bay Dive Team

Umans stated he was unfamiliar with the operations of the Dive Team and inquired why the Village has a dive team and thought it would be beneficial to learn more about the dive team. Captain Vavra provided a history on how the Dive Team was created and discussed how neighboring communities are involved with MABAS calls.

Police Staffing Needs

Chief Timm discussed the staffing study done and raised concerns about future staffing with projected growth of the community. Discussion was held regarding potential need for referendum if an additional officer is needed. Timm requested the Committee to allow him to work with the Administrator to gather information on budget impacts and comparison on other department's staffing levels.

Monthly Numbers

Chief Timm provided an overview of the March 2022 Police Activity. Timm gave a brief update on monthly police activities.

Adjourn

Umans/D'Alessandro motion to adjourn at 7:10pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

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OFFICIAL MINUTES STREETS AND HIGHWAYS COMMITTEE WEDNESDAY, APRIL 13, 2022 AT 6:30 PM VILLAGE HALL COUNCIL ROOM

Call to Order

Meeting was called to order by Chairman Stanek at 6:30pm.

Roll Call

Trustees Stanek, Umans and Vlach

Also Present: President Duncan, Trustee D'Alessandro and Wright, Administrator Tobin, Treasurer Peternell, Police Chief Timm, Director of Public Works Edwards and Engineer Snyder.

Meeting Minutes

Vlach/Stanek motion to approve meeting minutes of March 16, 2022. Umans abstained, motion carried.

Theatre Road Bike Path

Tobin stated that the Village will be applying for the Transportation Alternative Program (TAP) grant and intends to submit the Theatre Road Bike Plan project as an eligible project. Stanek stated that the Village engineer has requested the Village to update the grant application and project costs from the 2019 submission. Stanek/Umans motion to recommend Village Board approval of updating the TAP grant application and project costs for the Theatre Road Bike Path. Unanimously carried.

Adjourn

Umans/Vlach motion to adjourn at 6:42pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

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OFFICIAL MINUTES WATER AND SEWER COMMITTEE WEDNESDAY, APRIL 13, 2022 AT 6:30 PM VILLAGE HALL COUNCIL ROOM

Call to Order

Meeting was called to order by Chairman Umans at 7:31pm

Roll Call

Trustees Umans and Stanek

Excused: Parker

Also Present: President Duncan, Trustee D'Alessandro, Vlach and Wright, Administrator Tobin, Treasurer Peternell, Police Chief Timm, Director of Public Works Edwards and Engineer Snyder.

Meeting Minutes

Stanek/Umans motion to approve the March 16, 2022, and March 21, 2022 meeting minutes. Unanimously carried.

Water Impact Fee Needs Assessment

Snyder discussed the draft Water Impact Fee Needs Assessment study that is required per state statute 66.0617 when enacting or updating impact fees. Snyder stated that the last needs assessment study was done in 1996. Snyder stated that impact fees can be imposed on new construction to serve the new development for water supply and storage only. The probable costs used in the study included upgrades to the Water Treatment facility and a new water tower for a total cost of \$10,395,000 of which \$2,801,250 is used for the calculation of impact fees. Based on a total of 890 additional residential equivalent unit (REU) the proposed water impact fee would be \$3,147.50. Stanek/Umans motion to recommend Village Board approval of the Water Impact Fee Needs Assessment study and implementation of new water impact fee. Unanimously carried

Adjourn

Umans/Stanek motion to adjourn at 7:44pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

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