



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | williamsbay.org
Phone: 262-245-2700

OFFICIAL MINUTES BUILDING, ZONING AND ORDINANCE COMMITTEE WEDNESDAY, MARCH 16, 2022 AT 6:30 PM LIONS FIELD HOUSE; 310 ELKHORN RD

Call to Order

Meeting was called to order by Chairman Wright at 8:00pm

Roll Call

Trustees Wright, Parker and Vlach

Also Present: President Duncan, Trustee D'Alessandro and Stanek, Administrator Tobin, Treasurer Peternell and Police Chief Timm.

Meeting Minutes

Vlach/Parker motion to approve the meeting minutes of February 16, 2022. Unanimously carried.

Ordinance #2022-06 An Ordinance creating Section 46-14 of the Code of Ordinances of the Village of Williams Bay

Wright stated that the Committee previously approved creating a fund balance policy but had missed creating the ordinance. Vlach/Parker motion to recommend the first reading of Ordinance #2022-06 An Ordinance creating Section 46-14 of the Code of Ordinances of the Village of Williams Bay. Unanimously carried.

Shore yard Setback Requirements

The Committee reviewed the memo from the Zoning Administrator regarding navigable stream setback requirements. The current shore yard setback of 150 feet does not differentiate between Geneva Lake and navigable streams. It is proposed to amend the zoning ordinance to allow a 75 feet setback to navigable streams while the 150 feet setback to Geneva Lake would remain unchanged. Shore yard setback requirements utilized by other communities in Walworth County and have found that Williams Bay is unique in this regard. Some examples are as follows:

- Walworth County requires a 75 feet setback to any navigable waterway including both lakes and navigable streams in all unincorporated areas. They also allow setback averaging in developed areas.
- The Village of Fontana requires a 75 feet setback to Geneva Lake and a 50 feet setback to navigable streams. They also allow setback averaging in developed areas.
- The Village of Mukwonago requires a 50 feet setback to any navigable waterway including both lakes and navigable streams.
- The City of Whitewater requires a 75 feet setback to any navigable waterway including both lakes and streams.

It was the consensus to have the Administrator work with the Village Attorney to draft an ordinance to change the shore yard setback requirements.

Adjourn

Parker/Vlach motion to adjourn at 8:09pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

These are not official minutes until approved by the BZO Committee



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | williamsbay.org
Phone: 262-245-2700

OFFICIAL MINUTES FINANCE AND PERSONNEL COMMITTEE WEDNESDAY, MARCH 16, 2022 AT 6:30 PM LIONS FIELD HOUSE; 310 ELKHORN RD

Call to Order

Meeting was called to order by Chairman Parker at 7:47pm

Roll Call

Trustees Parker, D'Alessandro, and Wright.

Also Present: President Duncan, Trustees Stanek and Vlach, Administrator Tobin, Treasurer Peternell and Police Chief Timm.

Meeting Minutes

Wright/D'Alessandro motion to approve meeting minutes of February 16, 2022, February 21, 2022 and Joint Finance & Personnel and Water & Sewer meeting minutes of March 14, 2022. Unanimously carried.

Resolution R-6-22 Assignment of 2021 Fund Balance

Parker stated that this resolution needs to be done on an annual basis after the audit has been completed. The amount for the Fire Department was reduced by \$300,000 for EMS Services. D'Alessandro/Wright motion to recommend Village Board approval of Resolution R-6-22 Assignment of 2021 Fund Balance. Unanimously carried.

Bob Carlson Memorial Park signage

The Committee reviewed the quotes for the sign and plaque for the Bob Carlson Memorial Park. Parker stated that he is working on getting donations to fund the full cost of \$4,254.25. D'Alessandro/Wright motion to recommend Village Board approval of purchasing the sign and plaque. Unanimously carried.

Memorandum of Understanding with the Town of Linn regarding 2022 beach tags

The Committee reviewed the proposed MOU with the Town of Linn to provide (2) beach tags to Town of Linn residents. The Village will bill the Town for the tags at the non-resident rate. Wright/D'Alessandro motion to recommend Village Board approval of the Memorandum of Understanding with the Town of Linn regarding 2022 beach tags. Unanimously carried.

Adjourn

Wright/D'Alessandro motion to adjourn at 7:59pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

These are not official minutes until approved by the Finance & Personnel Committee



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | williamsbay.org
Phone: 262-245-2700

OFFICIAL MINUTES PARKS AND LAKEFRONT COMMITTEE WEDNESDAY, MARCH 16, 2022, AT 6:30 PM LIONS FIELD HOUSE; 310 ELKHORN RD

Call to Order

Meeting was called to order by Chairman D'Alessandro at 7:06pm

Roll Call

Present: Trustees D'Alessandro, Stanek and Wright

Also Present: President Duncan, Trustee Parker, Vlach and Umans, Administrator Tobin, Treasurer Peternell, Police Chief Timm and Library Director Schnupp.

Meeting Minutes

Wright/Stanek motion to approve meeting minutes of February 16, 2022. Unanimously carried.

Day in The Bay

D'Alessandro stated the WBBA will be holding the Day in The Bay event on May 7, 2022. He is requesting to allow a few parking spots at the Lions Field House be blocked off for music performers that day. Wright/Stanek motion to recommend Village Board approval of blocking off a few parking spots at the Lions Field House be blocked off for music performers for Day in The Bay on May 7, 2022. Unanimously carried.

Installation of flagpoles at Lions Fieldhouse

D'Alessandro stated that the Lions Club is requesting (3) flagpoles be installed at the Lions Field House. D'Alessandro/Wright motion to recommend Village Board approval of installation of flagpoles. Stanek asked who would be responsible for paying for the poles and flags and who would be responsible for maintaining them. Discussion was held regarding whether the poles would be lighted or not. It was the consensus that the Lions Club should provide the Committee with a concept plan of the poles and provide documentation on what the Lions Club responsibility will be. D'Alessandro/Wright withdrew their motion to recommend Village Board approval. A Parks & Lakefront Committee meeting will be held on March 21st to review the Lions plan so a recommendation can be provided to the Village Board.

Proposal for Beach house Renovations

Tobin discussed the proposal from R.J. Amann Builders, LLC in the amount of \$10,600 for renovations at the beach house. The work proposed is to replace the existing stand/counter at the entrance and replace with cabinets to create a more secure area. Tobin stated that the project came in under the budgeted amount of \$14,000. Wright/Stanek motion to recommend Village Board approval of the proposal from R.J. Amann Builders, LLC in the amount of \$10,600 for renovations at the beach house. Parker questioned whether F&P needed to approve the proposal since it's a contract. Wright/Stanek withdrew their motion to recommend Village Board approval. Item will be reviewed by F&P at the March 21st Village Board meeting.

Proposal for Lakefront Bathroom Renovations

Tobin discussed the proposal from R.J. Amann Builders, LLC in the amount of \$54,000 for renovations to the Lakefront bathrooms. Tobin stated that the budgeted amount for this project was \$50,000. She further stated that the Director of Public Works has been working to get other bids and that she needs to confirm with the Village Attorney regarding bid requirements since it's a public facility. Wright/Stanek motion to table item until another bid is received and bid requirements are confirmed. Unanimously carried.

Library Landscape Design

Schnupp discussed the landscape design for the Barrett Memorial Library. She stated that the Friends of The Library will be funding the project and she has been discussing the project with the Director of Public Works for input on implementation and maintenance. Schnupp will keep the Committee informed on the progress of the landscaping project.

Adjourn

Wright/Stanek motion to adjourn at 7:47pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

These are not official minutes until approved by the Parks and Lakefront Committee



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | williamsbay.org
Phone: 262-245-2700

OFFICIAL MINUTES PROTECTIVE SERVICES COMMITTEE WEDNESDAY, MARCH 16, 2022 AT 6:30 PM LIONS FIELD HOUSE; 310 ELKHORN RD

Call to Order

Meeting was called to order by Chairman Vlach at 6:57pm

Roll Call

Trustees Vlach and D'Alessandro

Excused: Umans

Also Present: President Duncan, Trustees Parker, Stanek and Wright, Administrator Tobin, Treasurer Peternell, Police Chief Timm and Library Director Schnupp.

Meeting Minutes

D'Alessandro/Vlach motion to approve meeting minutes of February 16, 2022. Unanimously carried.

School Resource Officer Memorandum Of Understanding

Vlach stated that the School Board has reviewed the MOU and is happy with how the SRO is working out. Timm stated that there are no recommended changes to the MOU. D'Alessandro/Vlach motion to recommend Village Board approval of renewing the Memorandum Of Understanding. Unanimously carried.

Williams Bay Women's Civic League Temporary Class "B" and "Class B" License Application for May 7, 2022.

Umans/D'Alessandro motion to recommend Village Board approval of the Williams Bay Women's Civic League Temporary Class "B" and "Class B" License Application for May 7, 2022. Unanimously carried.

Monthly Numbers

Chief Timm provided an overview of the February 2022 Police Activity. Timm gave a brief update on monthly police activities.

Adjourn

D'Alessandro/Vlach motion to adjourn at 7:06pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | williamsbay.org
Phone: 262-245-2700

OFFICIAL MINUTES STREETS AND HIGHWAYS COMMITTEE WEDNESDAY, MARCH 16, 2022 AT 6:30 PM LIONS FIELD HOUSE; 310 ELKHORN RD

Call to Order

Meeting was called to order by Chairman Stanek at 6:30pm.

Roll Call

Trustees Stanek and Vlach

Excused: Umans

Also Present: President Duncan, Trustee D'Alessandro, Parker and Wright, Administrator Tobin, Treasurer Peternell, Police Chief Timm, Library Director Schnupp and Brian Pollard.

Meeting Minutes

Vlach/Stanek motion to approve meeting minutes of February 16, 2022. Unanimously carried.

Vacation of a Portion of Clover Street Right Of Way

Brian Pollard was present to discuss his request to vacate a portion of Clover Street ROW on parcel WWUP 00025. Pollard stated that the right of way has been undeveloped for at least 70 years. The property is zoned as TF (Two-Family Residential) with plans for a single structure. Stanek stated that the Village would prefer that parcel WWUP 00024 and WWUP 00024B be combined into a single parcel and cover costs involved. Pollard stated that wouldn't be a problem but would like the Village assistance in the process.

Adjourn

Vlach/Stanek motion to adjourn at 6:57pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

These are not official minutes until approved by the Streets & Highways Committee



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | williamsbay.org
Phone: 262-245-2700

OFFICIAL MINUTES WATER AND SEWER COMMITTEE WEDNESDAY, MARCH 16, 2022 AT 6:30 PM LIONS FIELD HOUSE; 310 ELKHORN RD

Call to Order

Meeting was called to order by Trustee Parker at 8:00pm

Roll Call

Trustees Parker and Stanek

Excused: Umans

Also Present: President Duncan, Trustee D'Alessandro, Vlach and Wright, Administrator Tobin, Treasurer Peternell, and Police Chief Timm.

Meeting Minutes

Parker/Stanek motion to approve the February 16, 2022 meeting minutes. Unanimously carried.

Parker/Stanek motion to approve the Joint Finance & Personnel and Water & Sewer meeting minutes of March 14, 2022. Unanimously carried.

Adjourn

Stanek/Parker motion to adjourn at 8:00pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

These are not official minutes until approved by the Water and Sewer Committee