



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | williamsbay.org

Phone: 262-245-2700

OFFICIAL MINUTES FINANCE AND PERSONNEL 04/06/22 MEETING WEDNESDAY, APRIL 6, 2022 AT 9:00 AM VILLAGE HALL COUNCIL ROOM

I. Call to Order

Parker called the meeting to order at 9:02am.

II. Roll Call

Present: Don Parker, Lowell Wright, Jim D'Alessandro

Also Present: President Duncan, Trustee Umans, Administrator Tobin, Treasurer Peternell and Police Chief Timm

III. Finance & Personnel Committee Meeting Minutes of March 16, 2022

The motion to Approve the Finance & Personnel Committee Meeting Minutes of March 16, 2022 was initiated by Jim D'Alessandro and seconded by Lowell Wright. Unanimously carried.

IV. Joint Protective Services and Finance & Personnel Committee Meeting Minutes of March 21, 2022

The motion to Approve the Joint Protective Services and Finance & Personnel Committee Meeting Minutes of March 21, 2022 was initiated by Lowell Wright and seconded by Jim D'Alessandro. Unanimously carried.

V. Dip In The Bay Municipal Business Lease

Discussion was held regarding the renewal of the lease for the 2022 season. The lease added the location of 105 N. Walworth to the permitted areas where the cart will be located. Further discussion was held regarding allowable signage. The recommendation was to include verbiage on the lease that only allows signage on his equipment. Parking location was also discussed. It is recommended that parking in the residential parking space at the lakefront is only allowed for unloading. The revised lease will be presented at the F&P meeting on April 13th for recommendation to the Village Board.

VI. Draft Financial Management Plan

The Committee reviewed the draft Financial Management Presentation prepared by Kevin Mullen from Robert W. Baird & Co. The presentation details the existing debt in addition to a list of water, sewer and general fund projects over the next 6 - 20 years and a hypothetical financing plan if all projects were included in the next borrowing. Tobin will advise Mullen of changes needed to plan based on discussion from the Committee.

VII. Review of Assessor's Reports

Parker discussed the assessment analysis that he compiled based on 2019 data of the different classes of property in the Village. Parker suggested asking the assessor for this information as part of the Comprehensive Plan update as a tool to determine future development and zoning decisions.

VIII. Consider a motion to convene into closed session pursuant to the exemption contained in Wis. Stats. § 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and pursuant to the exemption contained in Wis. Stats. 19.85(1)(e) deliberating or

negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

The motion to convene into closed session pursuant to the exemption contained in Wis. Stats. § 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and pursuant to the exemption contained in Wis. Stats. 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session was initiated by Jim D'Alessandro and seconded by Lowell Wright at 10:10am.

Votes:

Yes: None

No: None

Abstain: None

Result: Passed

A. Police Department

B. EMS Contract

IX. Motion to reconvene into open session

The Motion to reconvene into open session was initiated by Jim D'Alessandro and seconded by Lowell Wright at 10:21am. Unanimously carried.

X. Possible discussion of/action for those items discussed in closed session

Parker noted that the F&P reviewed the discussion regarding part-time Police Officer wages and determined there would be little to no budget impact due to the wage change.

The motion to Recommend Village Board Approval of the Intergovernmental Agreement between the Town of Fontata and the Village of Williams Bay for EMS Services was initiated by Lowell Wright and seconded by Jim D'Alessandro. Unanimously carried.

XI. Adjourn

The motion to adjourn was initiated by Jim D'Alessandro and seconded by Lowell Wright at 10:21am. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

These are not official Minutes until approved by the Governing Body.