



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | williamsbay.org

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OFFICIAL MINUTES PLAN COMMISSION 03/08/22 MEETING TUESDAY, MARCH 8, 2022 AT 6:30 PM BARRETT MEMORIAL LIBRARY 65 W. GENEVA STREET, WILLIAMS BAY

I. Call to Order

President Duncan called the meeting to order at 6:30pm.

II. Roll Call

Present: President Duncan, Trustee Parker, Commissioners Haak, Watts, Gage, Klemke and Robbins

Also Present: Trustee Umans, Administrator Tobin and Clerk Pankau-Daniels

Excused: Commissioner Pegel

III. Pledge of Allegiance

IV. Minutes

A. Plan Commission Meeting Minutes of December 14, 2021

The motion to Approve the Plan Commission Meeting Minutes of December 14, 2021 was initiated by Jess Haak and seconded by Matt Robbins. Unanimously carried.

V. Recommendation for a Temporary Use Permit

A. APPLICANT: Mike Condron and John Dwyer dba Dip in the Bay

TAX KEY: WOP 00008 and WWUP 00088

STREET ADDRESS: 105 N. Walworth Street and Lakefront Area, Village of Williams Bay

Applicant is requesting a Temporary Use Permit per Section 18.208 "Temporary Use Permit" and Section 18.0316.B "Temporary Outdoor Sales" for a food vending cart.

John Dwyer explained that they would like to renew their permit to have the food cart at the lakefront again this year. Commissioner Klemke asked if the non-food items that were sold last summer were approved. President Duncan and Administrator Tobin explained that those items were approved at a separate time from the initial application at the Village Board level. Dwyer explained that the non-food items do not take up more space and everything is either hanging on the cart or placed behind it. Commissioner Haak stated that if the target audience is for beach goers, then there shouldn't be a need for signage out on the streets. It was determined that signage is not part of this renewal and there would be a separate application for that.

The motion to recommend Village Board Approval of the Temporary Use Permit per Section 18.208 "Temporary Use Permit" and Section 18.0316.B "Temporary Outdoor Sales" for a food vending cart for:

APPLICANT: Mike Condron and John Dwyer dba Dip in the Bay

TAX KEY: WOP 00008 and WWUP 00088

STREET ADDRESS: 105 N. Walworth Street and Lakefront Area, Village of Williams Bay was initiated by Jess Haak and seconded by Maggie Gage. Unanimously carried.

VI. Recommendation for a Zoning Ordinance Text Amendment

A. Plan Commission Resolution R-9-22 Regarding Utility Setback Ordinance 2022-05

President Duncan opened the public hearing at 6:40pm.

No comments were made.

President Duncan closed the public hearing at 6:40pm.

Administrator Tobin explained that there are some properties in the Village that do not have easements, but have utilities running through them. She said that this creates an issue when property owners are building structures up to where the utilities are and the Village may need to dig up ground for maintenance. This new ordinance would establish setbacks to prevent this from happening.

President Duncan read Resolution R-9-22 Regarding Utility Setback Ordinance #2022-05.

The motion to Approve the Plan Commission Resolution R-9-22 Regarding Utility Setback Ordinance 2022-05 was initiated by Don Parker and seconded by Jess Haak. Unanimously carried.

VII. Recommendation for a Zoning Ordinance Text Amendment

A. Plan Commission Resolution R-10-22 Regarding Floodplain Overlay Ordinance 2022-02

President Duncan opened the public hearing at 6:46pm.

There were no comments.

President Duncan closed the public hearing at 6:46pm.

Administrator Tobin explained that the DNR updated the Floodplain Maps and told the Village of Williams Bay that our Ordinance needs to be updated due to the changes. She stated that the Zoning Administrator, Village Attorney and DNR have worked together on this Ordinance and that the Village does not have a choice but to approve it to be able to stay in compliance with the State.

The motion to Approve the Plan Commission Resolution R-10-22 Regarding Floodplain Overlay Ordinance 2022-02 was initiated by Don Parker and seconded by Pat Watts. Unanimously carried.

VIII. Adjournment

The motion to adjourn was initiated by Jess Haak and seconded by Pat Watts at 7:00pm. Unanimously carried.

/s/ Jackie Pankau-Daniels, Village Clerk

These are not official Minutes until approved by the Governing Body.