



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | williamsbay.org

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OFFICIAL MINUTES VILLAGE BOARD 03/21/22 MEETING MONDAY, MARCH 21, 2022 AT 7:00 PM LION'S CLUB FIELD HOUSE - 310 ELKHORN RD, WILLIAMS BAY

I. Call to Order

Duncan called the meeting to order at 7:01pm.

II. Roll Call

Present: Bill Duncan, Don Parker, George Vlach, Jim D'Alessandro, Lowell Wright, Robert Umans, Matt Stanek

Also Present: Administrator Tobin, Treasurer Peternell, Director of Public Works Edwards and Police Chief Timm

III. Pledge of Allegiance

IV. Minutes

A. Joint Village Board and Plan Commission Minutes of March 7, 2022

The motion to Approve the Joint Village Board and Plan Commission Minutes of March 7, 2022 was initiated by Robert Umans and seconded by George Vlach. Wright abstained, motion carried.

B. Village Board Meeting Minutes of March 7, 2022

The motion to Approve the Village Board Meeting Minutes of March 7, 2022 was initiated by Robert Umans and seconded by Matt Stanek. Wright abstained, motion carried.

C. Village Board Meeting Minutes of March 16, 2022

The motion to Approve the Village Board Meeting Minutes of March 16, 2022 was initiated by Lowell Wright and seconded by George Vlach. Parker and Umans abstained, motion carried.

V. Consent Agenda

The motion to the Consent Agenda items A and C was initiated by George Vlach and seconded by Robert Umans. Unanimously carried.

A. Resolution R-6-22 Assignment of 2021 fund balance

B. Bob Carlson Memorial Park signage

The motion to remove the Bob Carlson Memorial Park signage from the consent agenda was initiated by Don Parker and seconded by Robert Umans. Unanimously carried.

This item was discussed under the Parks & Lakefront Committee report. The motion to approve the purchase of the Bob Carlson memorial signage and plaque was initiated by Don Parker and seconded by Jim D'Alessandro. Umans-Nay, motion carried.

C. Memorandum of Understanding with the Town of Linn regarding 2022 Beach Tags

VI. Presentation of accounts and petitions

A. Payroll ending 03-11-2022 in the amount of \$46,220.03

The motion to Approve the Payroll ending 03-11-2022 in the amount of \$46,220.03 was initiated by Don Parker and seconded by Robert Umans. Unanimously carried.

B. Accounts Payable Prepays dated March 8, 2022 in the amount of \$11,700.00

The motion to Approve the Accounts Payable Prepays dated March 8, 2022 in the amount of \$11,700.00 was initiated by Don Parker and seconded by George Vlach. Unanimously carried.

C. Library Invoices dated 03-11-2022 in the amount of \$1,715.13

The motion to Approve the Library Invoices dated 03-11-2022 in the amount of \$1,715.13 was initiated by Don Parker and seconded by Robert Umans. Unanimously carried.

D. Accounts Payable Unpays dated 03-18-2022 in the amount of \$106,803.00

The motion to Approve the Accounts Payable Unpays dated 03-18-2022 in the amount of \$106,803.00 was initiated by Don Parker and seconded by Robert Umans. Unanimously carried.

E. Monthly EFT payments in the amount of \$79,241.96

The motion to Approve the Monthly EFT payments in the amount of \$79,241.96 was initiated by Don Parker and seconded by Robert Umans. Unanimously carried.

F. Month end financial statements

The motion to Approve the Month end financial statements was initiated by Don Parker and seconded by Robert Umans. Unanimously carried.

VII. Plan Commission

A. Recommendation for a Temporary Use Permit

1. APPLICANT: Mike Condon and John Dwyer dba Dip in the Bay
TAX KEY: WOP 00008 and WWUP 00088
STREET ADDRESS: 105 N. Walworth Street and Lakefront Area, Village of Williams Bay

Applicant is requesting a Temporary Use Permit per Section 390-1208 "Temporary Use Permit" and Section 390-0316.B "Temporary Outdoor Sales" for a food vending cart.

APPLICANT: Mike Condon and John Dwyer dba Dip in the Bay

TAX KEY: WOP 00008 and WWUP 00088

STREET ADDRESS: 105 N. Walworth Street and Lakefront Area, Village of Williams Bay

Applicant is requesting a Temporary Use Permit per Section 390-1208 "Temporary Use Permit" and Section 390-0316.B "Temporary Outdoor Sales" for a food vending cart. Duncan stated that the Plan Commission unanimously requested Village Board approval of the Temporary Use Permit. The motion to approve was initiated by Bill Duncan and seconded by Don Parker. Unanimously carried. Tobin stated that the Municipal Lease will be reviewed at the next Finance & Personnel Committee meeting.

VIII. Joint Extraterritorial Zoning Committee: pursuant to section 18.171F(A)

A. None

IX. PUBLIC COMMENTS

Jack Jones; 35 Elm Street spoke regarding the Bayside Motel and the code enforcement efforts. He stated things are improving but requested the Village continue to put pressure on the property owner to continue cleaning up the property.

X. President's Remarks

- A. None

XI. Ordinances and Resolutions

- A. First Reading of Ordinance #2022-05 - An Ordinance Creating Section 390-0504B. of the Code of Ordinances of the Village of Williams Bay Concerning Utility Setback

The motion to Approve the First Reading of Ordinance #2022-05 - An Ordinance Creating Section 390-0504B. of the Code of Ordinances of the Village of Williams Bay Concerning Utility Setback was initiated by Lowell Wright and seconded by Matt Stanek. Unanimously carried.

- B. First Reading of Ordinance #2022-06 - An Ordinance Creating Section 46-14 of the Code of Ordinances of the Village of Williams Bay - Fund Balance Policy

Motion made by Committee, no second required. Unanimously carried.

- C. Resolution R-11-22 Resolution Setting Rates for the Village of Williams Bay Water Utility

Motion made by Committee, no second required. D'Alessandro-Nay, motion carried.

- D. Resolution R-12-22 Establishing Wages for Part-Time Police Officers

No discussion or action taken

XII. Committee Reports

A. Finance & Personnel, Trustee Parker - Chair

- 1. 2021 Financial Statements

The motion to accept the 2021 Financial Statements was initiated by Don Parker and seconded by Lowell Wright. Unanimously carried.

- 2. Proposal for Beachhouse Renovations

Motion made by Committee to accept the proposal for the Beachhouse renovations, no second required. Unanimously carried.

B. Protective Services, Trustee Vlach - Chair

- 1. School Resource Officer MOU

Motion made by Committee to continue the School Resource Officer Memorandum of Understanding with the Williams Bay School District, no second required. Unanimously carried.

C. Parks & Lakefront, Trustee D'Alessandro - Chair

- 1. Day in the Bay-May 7, 2022

Motion made by Committee to block off parking spots at the Lions Field House for the Day In The Bay event on May 7, 2022, no second required. Unanimously carried.

D. Building, Zoning, & Ordinance, Trustee Wright - Chair

- 1. No Report

E. Water & Sewer, Trustee Umans - Chair

- 1. No Report

F. Streets & Highways, Trustee Stanek - Chair

- 1. No Report

XIII. Public Comments

XIV. Other Items for Discussion, Consideration, or Action

A. Appointment of Chrissy Wen to the Conservation Commission (KNC Board of Directors)

The motion to Approve the Appointment of Chrissy Wen to the Conservation Commission (KNC Board of Directors) was initiated by Robert Umans and seconded by George Vlach. Unanimously carried.

XV. Adjournment

The motion to adjourn was initiated by Robert Umans and seconded by Jim D'Alessandro at 7:41pm. Unanimously carried.

/s/ Lori Peterneil, Village Treasurer

These are not official Minutes until approved by the Governing Body.