



VILLAGE OF WILLIAMS BAY

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OFFICIAL MINUTES VILLAGE BOARD 12/20/21 MEETING MONDAY, DECEMBER 20, 2021 AT 7:00 PM VILLAGE HALL COUNCIL ROOM

I. Call to Order

President Duncan called the meeting to order at 7:22pm.

II. Roll Call

Present: Bill Duncan, Don Parker, George Vlach, Jim D'Alessandro, Lowell Wright, Robert Umans, Matt Stanek
Also Present: Administrator Tobin, Treasurer Peternell, Chief Timm and Director of Public Works Edwards

III. Pledge of Allegiance

IV. Minutes

A. Village Board Meeting Minutes of December 6, 2021

The motion to Approve the Village Board Meeting Minutes of December 6, 2021 was initiated by Don Parker and seconded by Robert Umans. Unanimously carried.

V. Consent Agenda

The motion to Approve the Consent Agenda was initiated by George Vlach and seconded by Lowell Wright. Unanimously carried.

A. Village Hall and Rec Department Copy Machine Leases

B. Walworth County Economic Development Alliance Membership

C. Bailey Estates Bond Reduction-Phase 4b

VI. Presentation of accounts and petitions

A. Payroll ending 12-03-2021 in the amount of \$47,701.69

The motion to Approve the Payroll ending 12-03-2021 in the amount of \$47,701.69 was initiated by Don Parker and seconded by Robert Umans. Unanimously carried.

B. Library prepaids dated 12-03-2021 in the amount of \$1,357.05

The motion to Approve the Library prepaids dated 12-03-2021 in the amount of \$1,357.05 was initiated by Don Parker and seconded by Robert Umans. Unanimously carried.

C. Prepaids dated 12-08-2021 in the amount of \$548.50

The motion to Approve the Prepaids dated 12-08-2021 in the amount of \$548.50 was initiated by Don Parker and seconded by Robert Umans. Unanimously carried.

D. Prepaids dated 12-09-2021 in the amount of \$56,654.96

The motion to Approve the Prepaids dated 12-09-2021 in the amount of \$56,654.96 was initiated by Don Parker and seconded by Robert Umans. Unanimously carried.

E. Library invoices dated 12-15-2021 in the amount of \$2,789.43

The motion to Approve the Library invoices dated 12-15-2021 in the amount of \$2,789.43 was initiated by Don Parker and seconded by Robert Umans. Unanimously carried.

F. Accounts Payable Unpaids dated 12-20-2021 in the amount of \$122,881.07

The motion to Approve the Accounts Payable Unpaids dated 12-20-2021 in the amount of \$122,881.07 was initiated by Don Parker and seconded by Robert Umans. Unanimously carried.

G. November EFT payments in the amount of \$75,198.77

The motion to Approve the November EFT payments in the amount of \$75,198.77 was initiated by Don Parker and seconded by Robert Umans. Unanimously carried.

H. Month end financial statements

The motion to Approve the Month end financial statements was initiated by Don Parker and seconded by Robert Umans. Unanimously carried.

VII. Plan Commission

A. None

VIII. Joint Extraterritorial Zoning Committee: pursuant to section 18.171F(A)

A. None

IX. PUBLIC COMMENTS

X. President's Remarks

A. Deadline for filing candidacy papers

President Duncan stated the deadline for filing candidacy is January 4, 2022 at 5:00pm

B. Kudos to organizers of Christmas parade

President Duncan thanked everyone involved in the Christmas parade

XI. Ordinances and Resolutions

A. Second Reading of Ordinance #2021-13 - An Ordinance Amending Section 95-5 of the Code of Ordinances of the Village of Williams Bay Establishing a Record Retention Schedule

The motion to Approve the Second Reading of Ordinance #2021-13 - An Ordinance Amending Section 95-5 of the Code of Ordinances of the Village of Williams Bay Establishing a Record Retention Schedule was initiated by Lowell Wright and seconded by George Vlach. Unanimously carried.

Wright/Staneck motion to adopt Ordinance #2021-13 - An Ordinance Amending Section 95-5 of the Code of Ordinances of the Village of Williams Bay Establishing a Record Retention Schedule. Unanimously carried.

B. First Reading of Ordinance #2021-11 - An Ordinance amending section 80-3 of the Code of Ordinances of the Village of Williams Bay concerning the Village Administrator

The motion to Approve the First Reading of Ordinance #2021-11 - An Ordinance amending section 80-3 of the Code of Ordinances of the Village of Williams Bay concerning the Village Administrator was initiated by Lowell Wright and seconded by Don Parker.

Trustee D'Alessandro voiced his concerns about changing the ordinance as he felt the Village was fixing a problem that doesn't exist and could potentially split the Board if the Administrator is appointed by the full Board instead of the President.

Votes:

Yes: Bill Duncan, Don Parker, George Vlach, Lowell Wright, Robert Umans, Matt Stanek

No: Jim D'Alessandro

Abstain: None

Result: Passed

XII. Committee Reports

A. Protective Services, Trustee Vlach - Chair

1. No Report

B. Parks & Lakefront, Trustee D'Alessandro - Chair

1. Lions Field House Refundable Deposit for Rental Agreement

Motion made by Committee, no second required. Unanimously NAY- motion failed.

C. Building, Zoning, & Ordinance, Trustee Wright - Chair

1. No Report

D. Water & Sewer, Trustee Umans - Chair

1. No Report

E. Streets & Highways, Trustee Stanek - Chair

1. No Report

F. Finance & Personnel, Trustee Parker - Chair

1. Motion to convene in closed session pursuant to the exemption contained in section 19.85(1)(c) of the Wisconsin Statutes for the purpose of considering compensation of any public employee over which the governmental body has jurisdiction or exercises responsibility.

-Section 125

It was the consensus of the Committee to not adjourn into closed session.

2. Motion to reconvene into open session
3. Possible discussion of/action for those items discussed in closed session
4. Resolution R-19-21 Resolution Establishing a Policy for HSA (Health Savings Account)

Motion made by Committee, no second required. Unanimously carried.

XIII. Public Comments

XIV. Other Items for Discussion, Consideration, or Action

A. Conditional Use Permit Extension- Joseph Marsico

The motion to Approve the Conditional Use Permit Extension for 1 year for Joseph Marsico was initiated by Jim D'Alessandro and seconded by Robert Umans. Unanimously carried.

XV. Adjournment

The motion to Adjourn the Adjournment was initiated by Lowell Wright and seconded by Matt Stanek. Unanimously carried.