



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | williamsbay.org

Phone: 262-245-2700

NOTICE

VILLAGE BOARD OF TRUSTEES MEETING TUESDAY, JANUARY 4, 2022 AT 7:00 PM VILLAGE HALL COUNCIL ROOM

AGENDA

The following agenda items may be considered for Discussion, Consideration, or Action

- I. **Call to Order**
- II. **Roll Call**
- III. **Pledge of Allegiance**
- IV. **Minutes**
 - A. Village Board Meeting Minutes of December 20, 2021
- V. **Consent Agenda**
 - A. None
- VI. **Presentation of accounts and petitions**
 - A. Payroll ending 12-17-2021 in the amount of \$46,799.04
 - B. Accounts Payable Unpaid dated 12-31-2021 in the amount of \$66,158.29
 - C. Library prepaids dated 12-30-21 in the amount of \$175.02
- VII. **Plan Commission**
 - A. None
- VIII. **Joint Extraterritorial Zoning Committee: pursuant to section 18.171F(A)**
 - A. None
- IX. **PUBLIC COMMENTS**
- X. **President's Remarks**
 - A. New Year Greetings
 - B. 2022 Elections
- XI. **Ordinances and Resolutions**
 - A. Second Reading of Ordinance #2021-11 - An Ordinance amending section 80-3 of the Code of Ordinances of the Village of Williams Bay concerning the Village Administrator

- B. First Reading of Ordinance #2022-01 - An Ordinance Creating Section 345-8 of the Code of Ordinances of the Village of Williams Bay Regulating Engine Braking

XII. Committee Reports

A. Finance & Personnel, Trustee Parker - Chair

- 1. Resolution R-3-22 Resolution Establishing a Policy for HSA (Health Savings Account)
- 2. ARP Revenue Loss Calculation

B. Protective Services, Trustee Vlach - Chair

- 1. No Report

C. Parks & Lakefront, Trustee D'Alessandro - Chair

- 1. No Report

D. Building, Zoning, & Ordinance, Trustee Wright - Chair

- 1. No Report

E. Water & Sewer, Trustee Umans - Chair

- 1. No Report

F. Streets & Highways, Trustee Stanek - Chair

- 1. No Report

XIII. Public Comments

XIV. Other Items for Discussion, Consideration, or Action

- A. None

XV. Adjournment

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the Village Clerk's office in advance so the appropriate accommodations can be made.

Posted: 12/30/2021 12:00 PM



VILLAGE OF WILLIAMS BAY

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262-245-2700 | Fax: 262-245-2705

UNOFFICIAL MINUTES VILLAGE BOARD 12/20/21 MEETING MONDAY, DECEMBER 20, 2021 AT 7:00 PM VILLAGE HALL COUNCIL ROOM

I. Call to Order

President Duncan called the meeting to order at 7:22pm.

II. Roll Call

Present: Bill Duncan, Don Parker, George Vlach, Jim D'Alessandro, Lowell Wright, Robert Umans, Matt Stanek
Also Present: Administrator Tobin, Treasurer Peternell, Chief Timm and Director of Public Works Edwards

III. Pledge of Allegiance

IV. Minutes

A. Village Board Meeting Minutes of December 6, 2021

The motion to Approve the Village Board Meeting Minutes of December 6, 2021 was initiated by Don Parker and seconded by Robert Umans. Unanimously carried.

V. Consent Agenda

The motion to Approve the Consent Agenda was initiated by George Vlach and seconded by Lowell Wright. Unanimously carried.

A. Village Hall and Rec Department Copy Machine Leases

B. Walworth County Economic Development Alliance Membership

C. Bailey Estates Bond Reduction-Phase 4b

VI. Presentation of accounts and petitions

A. Payroll ending 12-03-2021 in the amount of \$47,701.69

The motion to Approve the Payroll ending 12-03-2021 in the amount of \$47,701.69 was initiated by Don Parker and seconded by Robert Umans. Unanimously carried.

B. Library prepaids dated 12-03-2021 in the amount of \$1,357.05

The motion to Approve the Library prepaids dated 12-03-2021 in the amount of \$1,357.05 was initiated by Don Parker and seconded by Robert Umans. Unanimously carried.

C. Prepaids dated 12-08-2021 in the amount of \$548.50

The motion to Approve the Prepaids dated 12-08-2021 in the amount of \$548.50 was initiated by Don Parker and seconded by Robert Umans. Unanimously carried.

D. Prepaids dated 12-09-2021 in the amount of \$56,654.96

The motion to Approve the Prepaids dated 12-09-2021 in the amount of \$56,654.96 was initiated by Don Parker and seconded by Robert Umans. Unanimously carried.

E. Library invoices dated 12-15-2021 in the amount of \$2,789.43

The motion to Approve the Library invoices dated 12-15-2021 in the amount of \$2,789.43 was initiated by Don Parker and seconded by Robert Umans. Unanimously carried.

F. Accounts Payable Unpaids dated 12-20-2021 in the amount of \$122,881.07

The motion to Approve the Accounts Payable Unpaids dated 12-20-2021 in the amount of \$122,881.07 was initiated by Don Parker and seconded by Robert Umans. Unanimously carried.

G. November EFT payments in the amount of \$75,198.77

The motion to Approve the November EFT payments in the amount of \$75,198.77 was initiated by Don Parker and seconded by Robert Umans. Unanimously carried.

H. Month end financial statements

The motion to Approve the Month end financial statements was initiated by Don Parker and seconded by Robert Umans. Unanimously carried.

VII. Plan Commission

A. None

VIII. Joint Extraterritorial Zoning Committee: pursuant to section 18.171F(A)

A. None

IX. PUBLIC COMMENTS

X. President's Remarks

A. Deadline for filing candidacy papers

President Duncan stated the deadline for filing candidacy is January 4, 2022 at 5:00pm

B. Kudos to organizers of Christmas parade

President Duncan thanked everyone involved in the Christmas parade

XI. Ordinances and Resolutions

A. Second Reading of Ordinance #2021-13 - An Ordinance Amending Section 95-5 of the Code of Ordinances of the Village of Williams Bay Establishing a Record Retention Schedule

The motion to Approve the Second Reading of Ordinance #2021-13 - An Ordinance Amending Section 95-5 of the Code of Ordinances of the Village of Williams Bay Establishing a Record Retention Schedule was initiated by Lowell Wright and seconded by George Vlach. Unanimously carried.

Wright/Staneck motion to adopt Ordinance #2021-13 - An Ordinance Amending Section 95-5 of the Code of Ordinances of the Village of Williams Bay Establishing a Record Retention Schedule. Unanimously carried.

B. First Reading of Ordinance #2021-11 - An Ordinance amending section 80-3 of the Code of Ordinances of the Village of Williams Bay concerning the Village Administrator

The motion to Approve the First Reading of Ordinance #2021-11 - An Ordinance amending section 80-3 of the Code of Ordinances of the Village of Williams Bay concerning the Village Administrator was initiated by Lowell Wright and seconded by Don Parker.

Trustee D'Alessandro voiced his concerns about changing the ordinance as he felt the Village was fixing a problem that doesn't exist and could potentially split the Board if the Administrator is appointed by the full Board instead of the President.

Votes:

Yes: Bill Duncan, Don Parker, George Vlach, Lowell Wright, Robert Umans, Matt Stanek

No: Jim D'Alessandro

Abstain: None

Result: Passed

XII. Committee Reports

A. Protective Services, Trustee Vlach - Chair

1. No Report

B. Parks & Lakefront, Trustee D'Alessandro - Chair

1. Lions Field House Refundable Deposit for Rental Agreement

Motion made by Committee, no second required. Unanimously NAY- motion failed.

C. Building, Zoning, & Ordinance, Trustee Wright - Chair

1. No Report

D. Water & Sewer, Trustee Umans - Chair

1. No Report

E. Streets & Highways, Trustee Stanek - Chair

1. No Report

F. Finance & Personnel, Trustee Parker - Chair

1. Motion to convene in closed session pursuant to the exemption contained in section 19.85(1)(c) of the Wisconsin Statutes for the purpose of considering compensation of any public employee over which the governmental body has jurisdiction or exercises responsibility.

-Section 125

It was the consensus of the Committee to not adjourn into closed session.

2. Motion to reconvene into open session
3. Possible discussion of/action for those items discussed in closed session
4. Resolution R-19-21 Resolution Establishing a Policy for HSA (Health Savings Account)

Motion made by Committee, no second required. Unanimously carried.

XIII. Public Comments

XIV. Other Items for Discussion, Consideration, or Action

A. Conditional Use Permit Extension- Joseph Marsico

The motion to Approve the Conditional Use Permit Extension for 1 year for Joseph Marsico was initiated by Jim D'Alessandro and seconded by Robert Umans. Unanimously carried.

XV. Adjournment

The motion to Adjourn the Adjournment was initiated by Lowell Wright and seconded by Matt Stanek. Unanimously carried.

Pay Period Date: 12/4/2021 - 12/17/2021
Pay Date: 12/24/2021

Department	Net Wages
Crossing Guard	\$744.62
General Administration	\$6,578.70
KNC	\$1,450.02
Lakefront/Beach	\$0.00
Library	\$5,227.79
Municipal Court	\$1,053.48
Parks	\$0.00
Police	\$17,195.04
Protective Services (F&R)	\$0.00
Public Works/W&S	\$7,578.94
Recreation Department	\$1,879.67
Village Board	\$5,090.78
 Total Net Wages	 \$46,799.04

Payroll Register - Single-line Summary - Payroll Register - Summary by Dept

Segment FUND	GL Account Number	Description	Amount	GL Activity Number
ABT MAILCOM				
GENERAL FU	100-51410-160	PRINTING OF 2021 TAX BILLS AND IN	739.70	0
Total ABT MAILCOM:			739.70	
AFLAC				
GENERAL FU	100-21259	EMPLOYEE PREMIUM	775.24	0
Total AFLAC:			775.24	
ARAMARK				
GENERAL FU	100-54310-125	UNIFORMS-STREETS DEPT	33.90	0
GENERAL FU	100-55410-125	UNIFORMS-PARKS DEPT	33.90	0
WATER FUND	200-57903-125	UNIFORMS-WATER DEPT	74.62	0
GENERAL FU	100-54310-125	UNIFORMS-STREETS DEPT	33.08	0
GENERAL FU	100-55410-125	UNIFORMS-PARKS DEPT	33.08	0
WATER FUND	200-57903-125	UNIFORMS-WATER DEPT	74.62	0
Total ARAMARK:			283.20	
AT&T MOBILITY				
GENERAL FU	100-52320-200	FIRE DEPT WIRELESS CHARGES	61.69	0
Total AT&T MOBILITY:			61.69	
AUSTIN PIER SERVICE				
GENERAL FU	100-55411-154	PIER REMOVAL	6,850.00	0
Total AUSTIN PIER SERVICE:			6,850.00	
BANDT COMMUNICATIONS INC.				
GENERAL FU	100-52360-150	MOTOROLA MINITOR V	100.00	0
Total BANDT COMMUNICATIONS INC.:			100.00	
BAXTER WOODMAN				
GENERAL FU	100-51405-000	BAILEY ESTATES 4A	367.50	0
GENERAL FU	100-54100-300	PASER APP-2021	420.00	0
GENERAL FU	100-51405-000	653 JACKSON PKWY	420.00	0
GENERAL FU	100-51405-000	32 WILLIAMS ST	840.00	0
Total BAXTER WOODMAN:			2,047.50	
BRYAN BROTHIE OR HEIDI HAAS				
GENERAL FU	100-24005	2021 PROPERTY TAX REFUND	72.66	0
Total BRYAN BROTHIE OR HEIDI HAAS:			72.66	
CORE & MAIN				
WATER FUND	200-57346-000	METER WIRE	217.64	0
Total CORE & MAIN:			217.64	
DJS SCUBA LOCKER INC				
GENERAL FU	100-52340-145	DIVE TEAM EQUIPMENT SERVICE	1,639.92	0
Total DJS SCUBA LOCKER INC:			1,639.92	

Segment FUND	GL Account Number	Description	Amount	GL Activity Number
ELKHORN CHEMICAL & PACKAGING				
GENERAL FU	100-54310-160	CLEANING SUPPLIES	91.92	0
Total ELKHORN CHEMICAL & PACKAGING:			91.92	
FORD OF LAKE GENEVA				
GENERAL FU	100-52120-150	REPAIRS/MAINTENANCE	2,218.02	0
Total FORD OF LAKE GENEVA:			2,218.02	
FREDRICKSON, LOIS				
GENERAL FU	100-44107	RETURN OF RENTAL FEES FOR CAN	200.00	0
Total FREDRICKSON, LOIS:			200.00	
GRANICUS				
GENERAL FU	100-51970-000	2022 SHORT TERM RENTAL ADMINIST	8,760.15	0
Total GRANICUS:			8,760.15	
LUBERDA, MARK OR LINDA				
GENERAL FU	100-24005	2021 PROPERTY TAX REFUND	103.56	0
Total LUBERDA, MARK OR LINDA:			103.56	
OFFICE COPYING EQUIPMENT				
GENERAL FU	100-51410-162	GEN ADMIN COPIER EXPENSE	151.70	0
Total OFFICE COPYING EQUIPMENT:			151.70	
OURY, SHARON				
GENERAL FU	100-24005	PROPERTY TAX REFUND	60.97	0
Total OURY, SHARON:			60.97	
PUBLIC SERVICE COMMISSION				
WATER FUND	200-57925-100	PSC EXPENSES NOVEMBER 2021	1,194.82	0
Total PUBLIC SERVICE COMMISSION:			1,194.82	
ROBINSON, ROY				
ALLOCATION	001-15100	REFUND FOR OVERPAYMENT ON WA	112.79	0
Total ROBINSON, ROY:			112.79	
SINGH, GURBAJ				
GENERAL FU	100-24005	2021 PROPERTY TAX REFUND	106.98	0
Total SINGH, GURBAJ:			106.98	
SPOTZ, KENNETH OR PATRICIA				
GENERAL FU	100-24005	PROPERTY TAX REFUND	84.48	0
Total SPOTZ, KENNETH OR PATRICIA:			84.48	
STRATTON, STEVE OR KAY				
GENERAL FU	100-24005	PROPERTY TAX REFUND	92.63	0

Segment FUND	GL Account Number	Description	Amount	GL Activity Number
Total STRATTON, STEVE OR KAY:			92.63	
SWIFT PRINT				
GENERAL FU	100-51410-160	BUSINESS CARDS	158.00	0
Total SWIFT PRINT:			158.00	
THE UNIFORM SHOPPE				
GENERAL FU	100-52120-190	POLICE TRAINING	101.90	0
Total THE UNIFORM SHOPPE:			101.90	
TOP PACK DEFENSE LLC				
GENERAL FU	100-52120-125	POLICE UNIFORM	433.30	0
GENERAL FU	100-52120-190	TRAINING EXPENSE	156.00	0
Total TOP PACK DEFENSE LLC:			589.30	
TPF OUTDOORS LLC				
GENERAL FU	100-52120-125	POLICE UNIFORMS	468.42	0
Total TPF OUTDOORS LLC:			468.42	
U.S. CELLULAR				
WATER FUND	200-58801-000	WATER IT	35.02	0
SEWER FUND	300-58801-000	SEWER IT	35.02	0
Total U.S. CELLULAR:			70.04	
US BANK				
GENERAL FU	100-51410-200	GEN ADMIN TELEPHONE	234.49	0
GENERAL FU	100-51414-000	SOFTWARE LICENSE	197.70	0
GENERAL FU	100-51210-150	MUNICIPAL COURT IT	11.63	0
GENERAL FU	100-52120-130	POLICE IT	162.81	0
GENERAL FU	100-52360-150	RESCUE DEPT REPAIRS/ MAINTENAN	23.26	0
GENERAL FU	100-55210-200	REC DEPT PHONE EXPENSE	34.89	0
WATER FUND	200-57921-160	WATER OFFICE SUPPLIES	11.63	0
SEWER FUND	300-58969-160	SEWER OFFICE SUPPLIES	11.63	0
GENERAL FU	100-52320-150	FIRE DEPT REPAIRS/ MAINTENANCE	11.63	0
GENERAL FU	100-55411-150	LAKEFRONT REPAIRS / MAINTENEAN	11.63	0
WATER FUND	200-57635-150	WATER TREATMENT REPAIRS / MAINT	904.84	0
GENERAL FU	100-55210-275	LOWES - ORANGE POLES	60.07	0
GENERAL FU	100-51414-000	IT - ZOOM MONTHLY BILLING & DOMA	182.34	0
LIBRARY FUN	400-58280-000	PERIODICALS	28.98	0
LIBRARY DON	410-58255-000	FRIENDS EXPENSE	954.70	0
LIBRARY FUN	400-58230-000	PROGRAMS FOR CHILDREN & ADULT	297.27	0
LIBRARY FUN	400-58310-000	IT/LICENSES/CONTRACTED SERVICE	182.14	0
LIBRARY DON	410-58250-000	CHAPIN EXPENSE	147.92	0
LIBRARY DON	410-58340-000	BOARD COMITTED FUNDS	380.75	0
GENERAL FU	100-52120-190	TRAINING EXPENSE	570.74	0
GENERAL FU	100-52120-125	POLICE UNIFORMS	274.00-	0
GENERAL FU	100-52120-180	POLICE FUEL	150.71	0
GENERAL FU	100-51410-160	GEN ADMIN OFFICE SUPPLIES	199.38	0
GENERAL FU	100-53100-160	BUILDING INSPECTION SUPPLIES	335.34	0
GENERAL FU	100-52120-125	POLICE UNIFORMS	71.22	0
GENERAL FU	100-52120-130	IT/ MISC	158.23	0
GENERAL FU	100-52120-180	POLICE FUEL	127.19	0

Segment FUND	GL Account Number	Description	Amount	GL Activity Number
GENERAL FU	100-55410-150	PARKS REPAIR/ MAINTENANCE	105.49	0
GENERAL FU	100-54310-281	TRAFFIC SIGNS/ MARKING	597.40	0
GENERAL FU	100-54310-150	STREETS REPAIRS/ MAINTENANCE	379.79	0
GENERAL FU	100-54310-160	STREETS SUPPLIES	414.31	0
GENERAL FU	100-54310-180	STREETS SUPPLIES	136.55	0
WATER FUND	200-57632-160	WATER TREATMENT SUPPLIES	461.65	0
GENERAL FU	100-55410-148	TENNIS COURT MAINTENANCE	487.84	0
Total US BANK:			7,772.15	
VANDEWALLE & ASSOCIATES				
CAPITAL PROJ	500-55410-140	COMPREHENSIVE PLANNING SERVIC	2,651.25	0
Total VANDEWALLE & ASSOCIATES:			2,651.25	
VILLAGE OF GENOA CITY				
WATER FUND	200-57623-170	WATER TESTING	100.00	0
Total VILLAGE OF GENOA CITY:			100.00	
VON BRIESEN & ROPER, S.C.				
GENERAL FU	100-51610-000	POLICE DEPT ATTORNEY FEES	147.50	0
GENERAL FU	100-51610-000	POLICE DEPT ATTORNEY FEES	118.00	0
Total VON BRIESEN & ROPER, S.C.:			265.50	
VP PLUS INC				
GENERAL FU	100-56120-000	CHRISTMAS LIGHTING WORK	433.95	0
GENERAL FU	100-56120-000	ELECTRICAL WORK FOR HOLIDAY DE	1,962.39	0
Total VP PLUS INC:			2,396.34	
WALCOMET				
SEWER FUND	300-58980-310	SEWER CONNECTION FEE - 510H PR	4,000.00	0
SEWER FUND	300-58980-310	SEWER CONNECTION FEE - 409 CAM	4,000.00	0
SEWER FUND	300-58980-310	SEWER CONNECTION FEE - 253 SMY	4,000.00	0
SEWER FUND	300-58980-310	SEWER CONNECTION FEE - 48 OAK B	4,000.00	0
SEWER FUND	300-58980-310	SEWER CONNECTION FEE - 657 JACK	4,000.00	0
SEWER FUND	300-58980-310	SEWER CONNECTION FEE - 420 CHE	4,000.00	0
Total WALCOMET:			24,000.00	
WALWORTH COUNTY ECONOMIC DEVELOPEMENT				
GENERAL FU	100-51560-000	2022 MEBERSHIP DUES	1,500.00	0
Total WALWORTH COUNTY ECONOMIC DEVELOPEMENT:			1,500.00	
WALWORTH COUNTY SHERIFF				
GENERAL FU	100-52120-161	POSTAGE AND CONFINEMENT	60.00	0
Total WALWORTH COUNTY SHERIFF:			60.00	
WILLIAMS BAY AUTOMOTIVE				
GENERAL FU	100-52120-150	REPAIRS/MAINT	35.54	0
Total WILLIAMS BAY AUTOMOTIVE:			35.54	

Segment FUND	GL Account Number	Description	Amount	GL Activity Number
WISCONN VALLEY MEDIA GROUP				
GENERAL FU	100-51410-210	PUBLICATIONS	24.28	0
Total WISCONN VALLEY MEDIA GROUP:			24.28	
Grand Totals:			66,158.29	

GL Account and Title	Description	Amount	GL Period
1221			
AMAZON.COM			
400-58100-160 LIBRARY SUPPLIES	LIBRARY SUPPLIES	7.97	1221
400-58230-000 PROGRAMS FOR CHILDREN & ADULTS	PROGRAMS FOR CHILDREN &	42.27	1221
400-58201-000 CHILDREN PRINT	CHILDREN'S BOOKS	63.12	1221
400-58240-000 LIBRARY MEDIA	LIBRARY MEDIA	61.66	1221
Total AMAZON.COM:		175.02	
Total 1221:		175.02	
Grand Totals:		175.02	

Village Board Approval Date: _____

Appointment of Village Administrator

Ordinance Change Proposals – 10/2021

Situation and Goal: Under current ordinances that Village Administrator is appointed and subject to re-appointment every year. That short period makes it difficult to recruit strong candidates and may encourage short-time horizons in policy and action. There also are inconsistencies between the Ordinance describing the Village Administrator and the Position Description on which the Administrator is recruited and managed. The goal of these ordinance changes is to provide for a longer appointment time and to eliminate inconsistencies.

Proposal Regarding Appointment

Amend Section 80.3 C as noted in bold text below:

Appointment. The Village Administrator shall be appointed by the Village President and confirmed by the Village Board **for a term of three (3) years at the time of initial hire (or at the expiration of appointment of an incumbent Administrator appointed prior to adoption of this amendment)** on the basis of merit, with due respect to training, experience, administrative ability and general fitness and knowledge of administrative and operational functions of municipal government. The Village Administrator shall be deemed an officer of the Village of Williams Bay. Compensation therefor shall be as determined by the Village Board from time to time

Proposal Regarding Inconsistencies between Ordinance and Job Description

Amend Section 80.3 D to replace all existing text with the following taken from the current approved Position Description for the Village Administrator

D. General Duties: The Village Administrator shall have the following general duties

(1) Board Relations

- (a) Carry out directives of the Village Board, which requires administrative implementation, reporting promptly to the Village Board any difficulties encountered therein
- (b) Attend all meetings of the Village Board, assisting the President and the Board as required in the performance of their duties.
- (c) Keep the President and Board regularly informed about the activities of the Administrator's office and the current fiscal position of the Village by oral or written report at regular and special meeting of the Village board
- (d) The Village Administrator shall make recommendations from time to time to the Village Board for improving that quality and efficiency of services performed by the Village and for improving the health, safety and welfare of the Village.

(2) Financial

- (a) Serve as the primary staff person in establishing and monitoring the annual operating budget in accordance with all statutory requirements
 - (b) Oversee the work of the Treasurer and serve as the primary staff responsible for monitoring the budget and answering budget inquiries of staff and elected officials. Perform certain accounting tasks to ensure separation of duties to the extent possible including reviews and approves journal entries, approve all Village encumbrances, reviews and approves back deposits.
 - (c) Serve as the purchasing agent for the Village, supervising all purchasing and overseeing the contracting for supplies and services. Prepares for execution of Village contracts.
- (3) Administration
- (a) Administer all day-to-day operations of the Village government, including the monitoring of all Village ordinances, resolutions, Village Board meetings and state statutes.
 - (b) Administer and direct the operation and maintenance of all Village-owned property, lands, building, improvement and eq, and all public ways, ditches, drains and storm sewers and where such duties are otherwise given to other officials, officers and employee of the Village, the Village Administrator shall assist the above officials, officers and employees as the Village Board may from time to time direct.
 - (c) Create drafts of administrative procedures, subject to review by the Village Board, to increase the effectiveness and efficiency of Village government.
 - (d) Oversee the engagement of outside consultants through drafting RFPs or bid requests, review and bids of proposals and make a recommendation to the Village Board.
 - (e) Ensure the thorough and satisfactory completion of all contracted and consultant work.
- (4) Legislative
- (a) Keep informed concerning current Federal, State and County legislation and administrative rules affecting the Village.
- (5) Human Relations
- (a) Serve as personnel officer for the Village with responsibilities to see that complete and current personnel records, including specific job descriptions for all Village employees are maintained, evaluate in conjunction with department directors the performance of all employees on a regular basis, recommend salary and wage scales for Village employees not covers by collective bargaining agreements, assure that the Village employees have proper working conditions, and work closely with department heads to promptly resolve personnel problems or grievances..
 - (b) Administer or direct a designee to ensure that all employees, new and sustained, have had their benefit package fully explained and implemented.
 - (c) The Village Administrator shall work closely with department heads to assure that employees receive adequate opportunity for training in order to maintain and improve their job-related knowledge and skills.

- (d) Recommend to the village Board the appointment, promotion, and, when necessary, for the good of the Village, the suspension or termination of department directors.
 - (e) In consultation with the appropriate department director be responsible for the appointment, promotion and, when necessary for the good of the Village, the suspension or termination of employees below the department director level.
- (6) Community and Government Relations
 - (a) Establish and maintain procedures to facilitate communications between citizens and Village government to assure that complaints, grievances, recommendations and other matters receive prompt attention by the responsible officials
 - (b) Promote the economic well-being and growth of the Village of Williams Bay through public and private sector cooperation.
 - (c) The Village Administrator shall represent the Village in matters involving legislative and intergovernmental affairs as authorized by the Village Board.
 - (d) File all reports required by the State of Wisconsin including, but not limited to: Statement of Assessments, Statement of Taxes, Compliance Maintenance Report, Recycling Grant and Accomplishments, with the exception of the Financial Report Form and the Public Service Commission.
 - (e) Attend promptly to all resident inquiries, concerns, issues, etc., ensuring that all ordinances are followed.
- (7) Secondary, Incidental Duties and Responsibilities
 - (a) Oversee the completion of Village publications on a timely basis to ensure all materials included therein are current.
 - (b) Provide or outsource periodic upgrades to the Village website by uploading new information for public consumption.
 - (c) Attend conferences, seminars, workshops and court proceedings as needed.
 - (d) Have conversations with developers, building, business-owners and others attempting to procure development within Williams Bay. Involve the Village Board as appropriate.

Delete Section E and F

Renumber Section G to be Section E

ORDINANCE #2021 – 11
AN ORDINANCE AMENDING SECTION 80-3 OF THE CODE OF ORDINANCES
OF THE VILLAGE OF WILLIAMS BAY CONCERNING THE VILLAGE ADMINISTRATOR

WHEREAS, Section 80-3 of the Code of Ordinances of the Village of Williams Bay sets forth the authority, duties and responsibilities of the Village Administrator; and

WHEREAS, the Building, Zoning and Ordinance Committee having reviewed Section 80-3 to ensure that it adequately describes the position of Village Administrator in a manner that meets the needs of the village; and

WHEREAS, as result of its review of Section 80-3 the Building, Zoning and Ordinance Committee having proposed to the Village Board amendments to that section in order to better meet the needs of the village; and

WHEREAS, the Village Board of the Village Williams Bay having reviewed the proposed amendments to Section 80-3 and having determined that it is appropriate to adopt same.

NOW, THEREFORE, the Village Board of the Village of Williams Bay do hereby ordain as follows:

Section I. Section 80-3C. of the Code of Ordinances of the Village of Williams Bay is hereby amended to read as follows:

C. Appointment. The Village Administrator shall be appointed by the Village President and confirmed by the Village Board for a term of three (3) years from the date of initial hire (or at the expiration of the term of an incumbent Village Administrator appointed prior to April 20, 2021) on the basis of merit, with due respect to training, experience, administrative ability and general fitness and knowledge of administrative and operational functions of municipal government. The Village Administrator shall be an officer of the Village of Williams Bay. Compensation therefore shall be as determined by the Village Board from time to time. Should the Village President decline to reappoint an incumbent Village Administrator, the Village Board may reappoint the incumbent Village Administrator to that office.

Section II. Section 80-3D. of the Code of Ordinances of the Village of Williams Bay is hereby amended to read as follows:

D. General Duties: The Village Administrator shall have the following general duties:

(1) Board Relations.

- (a) Carry out directives of the Village Board which require administrative implementation, reporting promptly to the Village Board any difficulties encountered therein.
- (b) Attending all meetings of the Village Board, assisting the President and the Village Board as required in the performance of their duties.
- (c) Keep the President and Village Board regularly informed about the activities of the Administrator's Office and the current fiscal position of the Village by oral or written report at regular and special meeting of the Village Board.
- (d) The Village Administrator shall make recommendations from time to time to the Village Board for improving the quality and efficiency of services

performed by the Village and for improving the health, safety and welfare of the Village.

(2) Financial.

- (a) Serve as the primary staff person in establishing and monitoring the annual operating budget in accordance with all statutory requirements.
- (b) Oversee the work of the Treasurer and serve as the primary staff person responsible for monitoring the budget and answering budget inquiries of staff and elected officials. Perform certain accounting tasks to ensure separation of duties to the extent possible, including reviews, approves journal entries, approves all Village encumbrances, review and approve bank deposits.
- (c) Serve as the purchasing agent for the Village, supervising all purchasing and overseeing the contracting for supplies and services. Prepare Village contracts for execution.

(3) Administration.

- (a) Administer all day-to-day operations of the Village government, including the monitoring of all Village ordinances, resolutions, Village board meetings and state statutes.
- (b) Administer and direct the operation and maintenance of all Village-owned property, lands, buildings, improvements and equipment, and all public ways, ditches, drains and storm sewers and where such duties are otherwise given to other officials, officers and employees of the Village, the Village Administrator shall assist the above officials, officers and employees as the Village Board may from time to time direct.
- (c) Create drafts of administrative procedures, subject to review by the Village Board, to increase the effectiveness and efficiency of Village government.
- (d) Oversee the engagement of outside consultants through drafting RFP's or bid requests, review bids and proposals and make a recommendation to the Village Board.
- (e) Ensure the thorough and satisfactory completion of all contracted and consultant work.

(4) Legislative.

- (a) Keep informed concerning current Federal, State and County legislation and administrative rules affecting the Village.

(5) Human Relations.

- (a) Serve as personnel officer for the Village with responsibilities to ensure that complete and current personnel records, including specific job descriptions for all Village employees, are maintained; evaluate in conjunction with department directors the performance of all employees on a regular basis, recommend salary and wage scales for Village employees not covered by collective bargaining agreements, ensure that

the Village employees have proper working conditions, and work closely with department heads to promptly resolve personnel problems or grievances.

- (b) Administer or direct a designee to ensure that all employees, new and sustained, have had their benefit package fully explained and implemented.
- (c) The Village Administrator shall work closely with department heads to ensure that employees receive adequate opportunity for training in order to maintain and improve their job-related knowledge and skills.
- (d) Recommend to the Village Board the appointment, promotion and, when necessary, for the good of the Village, the suspension or termination of department directors.
- (e) In consultation with the appropriate department director be responsible for the appointment, promotion and, when necessary for the good of the Village, the suspension or termination of employees below the department director level.

Section III. Section 80-3E. and Section 80-3F. are hereby repealed.

Section IV. Section 80-3G. is hereby redesignated as Section 80-3E.

Section V. This ordinance shall take effect upon passage and publication as provided by law.

Approved by the Village Board of the Village of Williams Bay this _____ day of _____, 2021.

VILLAGE OF WILLIAMS BAY

By: _____
William Duncan, President

Attest: _____
Jackelyn Pankau, Clerk

First Reading: _____
Second Reading: _____
Date Adopted: _____
Date Published: _____

ORDINANCE #2022 – 01
AN ORDINANCE CREATING SECTION 345-8 OF THE CODE OF ORDINANCES
OF THE VILLAGE OF WILLIAMS BAY REGULATING ENGINE BRAKING

WHEREAS, the Building, Zoning and Ordinance Committee of the Village of Williams Bay having recommended the adoption of an ordinance to prohibit engine braking within the Village of Williams Bay in order to eliminate the unreasonable and excessive noise levels generated by engine braking; and

WHEREAS, the Village Board of the Village of Williams Bay having determined that it is appropriate to adopt the recommendation of the Building, Zoning and Ordinance Committee and enact an ordinance to prohibit engine braking in the Village of Williams Bay.

NOW, THEREFORE, the Village Board of the Village of Williams Bay do hereby ordain as follows:

Section I. Section 345-8 of the Code of Ordinances of the Village of Williams Bay is hereby created to read as follows:

Section 345-8 ENGINE BRAKING PROHIBITED.

It is unlawful for any person while operating a motor vehicle within the corporate limits of the Village to use an engine-braking system also referred to as a "Jake Brake".

A. Use of an engine braking system will not be ticketed when used by the operator of a motor vehicle in an emergency situation to avoid a collision with a pedestrian, animal, fixed object or other motor vehicle.

B. For purposes of this section an "emergency situation" is defined as a circumstance which could not reasonably be foreseen by an alert motor vehicle operator.

Section II. This ordinance shall take effect upon passage and publication as provided by law.

Approved by the Village Board of the Village of Williams Bay this _____ day of _____, 2022.

VILLAGE OF WILLIAMS BAY

By: _____
William Duncan, President

Attest: _____
Jackelyn Pankau, Clerk

First Reading: _____
Second Reading: _____
Date Adopted: _____
Date Published: _____



VILLAGE OF WILLIAMS BAY

RESOLUTION R-3-22 RESOLUTION FOR ESTABLISHING A POLICY FOR HSA (HEALTH SAVINGS ACCOUNT)

WHEREAS, the Village of Williams Bay participates in a high deductible health insurance plan through the State of Wisconsin.

WHEREAS, the Village of Williams Bay participates in a cafeteria plan that is governed by the Internal Revenue Code Section 125 and provides employees with an opportunity to receive certain benefits on a pre-tax basis.

WHEREAS, it is necessary for the Village to set forth a payment schedule that is financially responsible of the Village while providing an important benefit to the employee.

WHEREAS, the Village of Williams Bay will fund each full-time and part-time employee that participates in the Village health insurance program with an annual HSA contribution:

Full-time Employee Only:	\$2,500.00 (\$208.33 per month)
Full-time Family:	\$5,000.00 (\$416.66 per month)
Part-time Employee Only:	\$625.00 (\$52.08 per month)
Part-time Family:	\$1,250.00 (\$104.16 per month)

NOW THEREFORE BE IT RESOLVED, effective January 2022, the Village of Williams Bay will disburse the maximum annual HSA amount to the employees' HSA account in 12 equal installments, once per month. Employees will only receive payments that they have accrued and are eligible to receive. The Village will not contribute to an HSA once an employee has terminated employment with the Village or no longer has health insurance coverage through the Village.

Approved by the Village Board of the Village of Williams Bay this _____ day of _____, 2022.

VILLAGE OF WILLIAMS BAY

By: _____
William Duncan, President

Attest: _____
Jackelyn Pankau, Clerk

Memo

To: Becky Tobin, Village Administrator
Lori Peternell, Village Treasurer

From: Brad Elmer, Managing Director

Date: December 7, 2021

Subject: Village of Williams Bay - American Rescue Plan – Revenue Loss Calculation

Introduction

This memorandum provides the calculation of revenue loss for the purpose of determining the expenditure limit under the Revenue Recapture expenditure category in the American Rescue Plan Act (ARPA).

The Village of Williams Bay was allocated approximately \$275,0000 in Fiscal Recovery Funds (FRF) from the ARPA. The ARPA directed the United States Treasury to establish the rules for FRF, including eligible expenditures. Treasury established four expenditure categories, which are briefly outlined below:

1. Responding to Public Health Emergency and Negative Economic Impacts – Eligible expenditures includes a broad range of services to contain COVID-19 and respond to its economic and social impact. Expenditures include public expenditures and direct assistance to individuals, businesses and non-profits.
2. Infrastructure – Eligible expenditures are limited to water, sanitary sewer and broadband.
3. Premium Pay – This expenditure category allows the Village to provide additional compensation to essential workers in sectors that perform in-person work in “critical” industries, with priority going to low income workers.
4. Revenue Loss – The ‘Revenue Recapture’ expenditure category allows the Village to use FRF on the “provision of governmental services” to the extent the Village incurred a revenue loss based on a specific formula. This expenditure category is the most flexible for the Village as it allows expenditures for any authorized public expenditure.

General Revenue Loss Calculation – Included and Excluded Revenues

Treasury defined “General Revenue” based largely on the Census Bureau’s concept of “General Revenue from Own Sources” in the Annual Survey of State and Local Government Finances. The primary revenue

sources pertinent to the Village that are included and excluded from the calculation are provided in the table below:

Included Revenues	Excluded Revenues
• Taxes	• Federal Grants
• Special Assessments	• Interfund Transfers
• Licenses, Permits and Fees	• Water Utility Revenue
• State Government Aid	• Bond Proceeds
• State Grants	• Internal Service Funds
• Interest Earnings	• Agency Funds
• Enterprise Revenues – Sanitary Sewer / Stormwater / Marina / Ambulance Services	• Public Employee Retirement Systems

General Revenue Loss Calculation – Time Period and Formula

The initial revenue loss calculation is for fiscal year 2020. The base year for determining the revenue loss is fiscal year 2019. The prescribed formula and process for determining revenue loss is outlined below:

- Review and adjust revenues for fiscal years 2019-2020.
- Multiply the 2019 adjustment revenue by the greater of 4.1% or the average annual change from 2016-2019 to determine the “Expected Revenues”.
- Subtract the Expected Revenues from the adjusted 2020 revenue amount.

Village of Williams Bay Revenue Loss

After reviewing the Village’s revenue over the prescribed time period and making required adjustments, the Village experienced a revenue loss of approximately \$138,000. (The calculation showing the revenue loss calculation is provided on the following pages.) As a result, the Village is authorized to use the Revenue Recapture expenditure category to spend its entire FRF allocation. The following question and answer is taken from Treasury’s Frequently Asked Questions document dated July 19, 2021.

3.8. Once a recipient has identified a reduction in revenue, are there any restrictions on how recipients use funds up to the amount of the reduction?

The Interim Final Rule gives recipients broad latitude to use funds for the provision of government services to the extent of reduction in revenue. Government services can include, but are not limited to, maintenance of infrastructure or pay-go spending for building new infrastructure, including roads; modernization of cybersecurity, including hardware, software, and protection of critical infrastructure; health services; environmental remediation; school or educational services; and the provision of police, fire, and other public safety services.

However, paying interest or principal on outstanding debt, replenishing rainy day or other reserve funds, or paying settlements or judgments would not be considered provision of a government service, since these uses of funds do not entail direct provision of services to citizens.

Williams Bay, Wisconsin: American Rescue Plan Act Revenue Loss Calculation
7-Dec-21

REVENUES				2020	2019
TAXES					
Property					
General property taxes (068-41110 on page 1)	100-41110	\$	2,686,538.00	\$	2,626,695.00
Tax increments (044-41120 on page 1)	100-41120	\$	-	\$	-
Occupational taxes (046-41130 on page 1)	100-41130	\$	-	\$	-
Mobile home lottery credit & parking fees (Total Received)	0				
Subtract payments to schools	0				
Local share	100-41140	\$	-	\$	-
Private forest crop/managed forest land taxes (048-41150)	100-41150	\$	-	\$	-
Motor vehicle taxes	100-41170	\$	-	\$	-
Public accommodation taxes (Room tax)	100-41210	\$	35,091.00	\$	14,848.00
General Sales tax collections (Total collections)	0				
Paid to state (Subtract)	0				
Local share retained	100-41222	\$	-	\$	-
Premier Resort Area Tax	100-41223	\$	-	\$	-
Race track admissions tax (s.562.08(2))	100-41240	\$	-	\$	-
Taxes from regulated municipally-owned utilities	100-41310	\$	-	\$	-
Taxes from other tax exempt entities	100-41320	\$	55,447.00	\$	54,306.00
Interest and penalties on delinquent taxes (includes 052-41800)					
(Ag Use Value Penalties)	0				
Ag Rezoning Fees Paid to DATCP	100-41800	\$	-	\$	1.00
Other taxes (List items and amounts)	(Identify) 100-41900	\$	-	\$	-
TOTAL TAXES	101-41000	\$	2,777,076.00	\$	2,695,850.00
SPECIAL ASSESSMENTS (Include line 054-42000 from page 1)					
(Enter interest on special assessments at 113-48130)	102-42000	\$	6,840.00	\$	6,900.00
INTERGOVERNMENTAL REVENUES					
Federal Grants:					
Law enforcement	103-43211	\$	-	\$	-
Fire	103-43212	\$	-	\$	-
Ambulance/EMS	103-43213	\$	-	\$	-
Other public safety	103-43219	\$	-	\$	-
Highway	103-43221	\$	-	\$	-
Other transportation	103-43227	\$	-	\$	-
Solid waste disposal	103-43231	\$	-	\$	-
Other sanitation	103-43239	\$	-	\$	-
Health	103-43240	\$	-	\$	-
Human Services	103-43250	\$	-	\$	-
Culture and Recreation	103-43261	\$	-	\$	-
Housing/Economic assistance	103-43271	\$	-	\$	-
Other federal payments					
Include Federal Fish and Wildlife Payments: Payments received	3851				
Less distributions	0				
	103-43300	\$	3,851.00	\$	-
State Grants:					
Shared revenues (Include expenditure restraint/scip)	103-43410	\$	79,427.00	\$	41,534.00
Fire insurance tax (2% fire dues)	103-43420	\$	24,580.00	\$	23,516.00
Other state shared taxes (include Exempt Computer Aid)	103-43430	\$	-	\$	470.00
General government (include judicial grants)	103-43510	\$	-	\$	-
Law enforcement improvement	103-43521	\$	-	\$	-
Water patrol	103-43522	\$	26,893.00	\$	21,383.00
Other law enforcement	103-43523	\$	1,280.00	\$	2,080.00
Emergency government planning	103-43528	\$	-	\$	-
Other public safety	103-43529	\$	5,457.00	\$	5,192.00
INTERGOVERNMENTAL REVENUES (continued)					
Transportation:					
General transportation aids	103-43531	\$	197,916.00	\$	191,169.00
Disaster Damage Aids	103-43532	\$	-	\$	-
Other highway aid (include PECFA and FEMA)	103-43533	\$	-	\$	-
Local road improvement program	103-43534	\$	-	\$	-
Other transportation	103-43537	\$	-	\$	-
Other state payments:					
Recycling	103-43545	\$	8,144.00	\$	7,330.00
Other sanitation (include Landfill Closure Grants)	103-43549	\$	-	\$	-
Health	103-43550	\$	-	\$	-
Human Services	103-43560	\$	-	\$	-
Culture and recreation	103-43571	\$	-	\$	-
Housing/Economic assistance	103-43581	\$	-	\$	-
Payment for municipal services aid	103-43610	\$	-	\$	-
In lieu of taxes on state conservation lands (s70.113 April PILT)	103-43620	\$	-	\$	-
In lieu of taxes on federal forest lands	103-43630	\$	-	\$	-
Severance/withdrawal taxes (Total amount received)	0				
20% paid to county (Subtract)	0				
Difference Retained	103-43640	\$	-	\$	-
Forest cropland/managed forest land (Total amount received)	0				
Paid to county (Subtract)	0				
Difference Retained	103-43650	\$	-	\$	-
Payment in lieu of taxes on state conservation lands (s70.114 January PILT)					
Total amount received	0				
Paid to other governments (Subtract)	0				
Difference Retained	103-43660	\$	-	\$	-
Other state payments (List items and amounts)					
Safety grant (\$3,030)	(Identify) 103-43690	\$	3,030.00	\$	2,691.00
Grants from County and other local governments:					
Highway and bridges	103-43710	\$	-	\$	-
County timber sales	103-43781	\$	-	\$	-
National forest income from county	103-43782	\$	-	\$	-
Other local government grants (List items and amounts)		\$	-	\$	-
Police grant (\$13,188), Library deposits (\$148.7 (Identify)	103-43790	\$	161,925.00	\$	138,070.00
TOTAL INTERGOVERNMENTAL REVENUES	104-43000	\$	512,503.00	\$	433,435.00
LICENSES AND PERMITS					
Business and occupational licenses	105-44100	\$	102,032.00	\$	87,259.00

Nonbusiness licenses (Include line 055-44200 from page 1)	105-44200	\$	-	\$	-	
Building permits and inspection fees	105-44300	\$	110,865.00	\$	116,218.00	
Zoning permits and fees	105-44400	\$	29,318.00	\$	24,265.00	
Other regulatory permits and fees (List items and amounts)	(Identify)	105-44900	\$	-	\$	-
TOTAL LICENSES AND PERMITS	106-44000	\$	242,215.00	\$	227,742.00	
FINES, FORFEITURES AND PENALTIES						
Law and ordinance violations	107-45100	\$	61,382.00	\$	58,182.00	
Forfeitures	107-45210	\$	-	\$	-	
Judgments and damages:				\$	-	
Law enforcement equipment and property	107-45221	\$	-	\$	-	
Highway equipment and property	107-45222	\$	-	\$	-	
Other equipment and property	107-45223	\$	-	\$	-	
TOTAL FINES, FORFEITS AND PENALTIES	108-45000	\$	61,382.00	\$	58,182.00	
PUBLIC CHARGES FOR SERVICES						
General government (Inc. garnishment and filing fees)	109-46100	\$	-	\$	-	
Public safety:						
Law enforcement fees	109-46210	\$	1,241.00	\$	2,410.00	
Fire protection fees	109-46220	\$	-	\$	-	
Ambulance/EMS fees	109-46230	\$	-	\$	-	
Other public safety	109-46290	\$	-	\$	-	
Transportation:						
Highway and street maintenance and construction (Inc. grading, snow removal, ditching, blacktopping, culverts, and gravel sales)	109-46310	\$	-	\$	-	
Street (highway) lighting	109-46321	\$	-	\$	-	
Sidewalks (replacement with street reconstruction)	109-46322	\$	-	\$	-	
Sidewalks new construction/replacement without street reconstruction	109-46323	\$	-	\$	-	
Storm sewer maintenance fees	109-46324	\$	-	\$	-	
Stormwater drainage fees	109-46328	\$	-	\$	-	
Parking lots, ramps and meters	109-46330	\$	-	\$	-	
Airport	109-46340	\$	-	\$	-	
Mass transit fares	109-46350	\$	-	\$	-	
Docks and harbors (commercial)	109-46370	\$	-	\$	-	
Other transportation	109-46399	\$	-	\$	-	
Sanitation and utilities:						
Sewage service	109-46410	\$	17,212.00	\$	-	
Refuse and garbage collection (Curbside pickup)	109-46420	\$	-	\$	-	
Solid waste disposal (Include central collection point)	109-46431	\$	-	\$	-	
Recycling	109-46435	\$	-	\$	-	
Weed and nuisance control	109-46440	\$	620.00	\$	-	
Sanitation services (other)	109-46490	\$	-	\$	-	
Health:						
Cemetery	109-46540	\$	-	\$	-	
Other health services (Include animal control)	109-46590	\$	-	\$	-	
Human services	109-46600	\$	-	\$	-	
Culture, recreation and education:						
Library	109-46710	\$	-	\$	4,787.00	
Parks	109-46720	\$	-	\$	-	
Museum	109-46731	\$	-	\$	-	
Zoo	109-46732	\$	-	\$	-	
Fairs, exhibits and celebrations	109-46741	\$	-	\$	-	
Auditorium, convention or civic center (theater)	109-46742	\$	-	\$	-	
Community center	109-46743	\$	-	\$	-	
Other culture and recreation	109-46750	\$	411,317.00	\$	495,893.00	
Conservation and development:						
Forests	109-46810	\$	-	\$	-	
Other conservation	109-46820	\$	-	\$	-	
Housing	109-46830	\$	-	\$	-	
Urban development	109-46840	\$	-	\$	-	
Economic development	109-46850	\$	-	\$	-	
Other public charges for services (List items and amounts)	(Identify)	109-46900	\$	-	\$	-
TOTAL PUBLIC CHARGES FOR SERVICES	110-46000	\$	430,390.00	\$	503,090.00	
INTERGOVERNMENTAL CHARGES FOR SERVICES						
Federal:						
Public safety:						
Law enforcement services	111-47121	\$	34,907.00	\$	43,118.00	
Fire services	111-47122	\$	32,000.00	\$	32,000.00	
Public Works:						
Transportation (highways and streets)	111-47131	\$	-	\$	-	
Sewage service	111-47141	\$	-	\$	-	
Public housing	111-47181	\$	-	\$	-	
Other services to federal government	111-47190	\$	-	\$	-	
State:						
Law enforcement services	111-47221	\$	-	\$	-	
Fire services	111-47222	\$	-	\$	-	
Transportation (highways and streets)	111-47230	\$	-	\$	-	
Sewage service	111-47241	\$	-	\$	-	
Public housing	111-47281	\$	-	\$	-	
Other services to state government	111-47290	\$	-	\$	-	
Other local governments:						
General government (Include school election reimbursement)	111-47310	\$	-	\$	-	
Public safety:						
Law enforcement services	111-47321	\$	-	\$	-	
Fire services	111-47323	\$	-	\$	-	
Ambulance/EMS services	111-47324	\$	-	\$	-	
Emergency communications (911) (law enforcement share)	111-47325	\$	-	\$	-	
Emergency communications (911) (Exclude law enforcement share)	111-47326	\$	-	\$	-	
Public Works:						
Transportation (highways and streets)	111-47331	\$	-	\$	-	
Other transportation services	111-47339	\$	-	\$	-	
Sanitation:						
Sewage Service	111-47341	\$	-	\$	-	

Refuse and garbage collection	111-47342	\$	-	\$	-
Solid waste disposal	111-47343	\$	-	\$	-
Recycling	111-47345	\$	-	\$	-
Other:					
Health	111-47350	\$	-	\$	-
Human Services	111-47360	\$	-	\$	-
Public housing	111-47381	\$	-	\$	-
Other services to other local governments	111-47390	\$	-	\$	-
Local departments	111-47400	\$	-	\$	-
TOTAL INTERGOVERNMENTAL CHARGES FOR SERVICES	112-47000	\$	66,907.00	\$	75,118.00
MISCELLANEOUS REVENUES					
Interest:					
Interest income	113-48110	\$	19,990.00	\$	90,245.00
Interest on special assessments/charges (Include Line 056-48130 on page 1)	113-48130	\$	-	\$	-
Rent	113-48200	\$	21,372.00	\$	27,704.00
Property sales:					
Sale of law enforcement equipment and property	113-48301	\$	-	\$	-
Sale of fire and ambulance/EMS equipment and property	113-48302	\$	-	\$	-
Sale of highway equipment and property	113-48303	\$	-	\$	-
Sale of refuse and garbage collection equipment and property	113-48304	\$	-	\$	-
Sale of solid waste disposal equipment and property	113-48305	\$	-	\$	-
Sale of recycling equipment and property	113-48306	\$	-	\$	-
Sale of recyclable materials	113-48307	\$	-	\$	-
Sale of other equipment and property	113-48309	\$	-	\$	-
Insurance recoveries:					
Insurance recoveries for damage to law enforcement equipment and property	113-48420	\$	-	\$	-
Insurance recoveries for damage to highway equipment and property	113-48430	\$	-	\$	-
Insurance recoveries for damage to other equipment and property	113-48440	\$	-	\$	-
Donations/contributions from private organizations or individuals	113-48500	\$	124,184.00	\$	113,187.00
Other miscellaneous revenues (List items and amount for each)					
Insurance rebate (\$12,361), (Identify)	113-48900	\$	117,803.00	\$	78,290.00
TOTAL MISCELLANEOUS REVENUES	114-48000	\$	283,349.00	\$	309,426.00
OTHER FINANCING SOURCES					
Proceeds from long-term debt	115-49100	\$	2,075,461.00	\$	-
Transfers from other funds (i.e. proprietary fund types)	115-49200	\$	101,043.00	\$	100,456.00
Sale of general fixed assets	115-49400	\$	-	\$	-
Proceeds of refunding bonds	115-49500	\$	-	\$	-
TOTAL OTHER FINANCING SOURCES	116-49000	\$	2,176,504.00	\$	100,456.00
TOTAL REVENUES AND OTHER FINANCING SOURCES (Sum of pages 2 through 6)	117-40000	\$	6,557,166.00	\$	4,410,199.00

	2020	2019
Adjusted ARPA Revenue	\$ 4,293,144.00	\$ 4,256,791.00
Added 4.1% Growth Factor		\$ 4,431,319.43
Revenue Loss		\$ 138,175.43

