



VILLAGE OF WILLIAMS BAY

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OFFICIAL MINUTES VILLAGE BOARD 12/06/21 MEETING MONDAY, DECEMBER 6, 2021 AT 7:00 PM VILLAGE HALL COUNCIL ROOM

I. Call to Order

President Duncan called the meeting to order at 7:00pm.

II. Roll Call

Present: Bill Duncan, Don Parker, George Vlach, Jim D'Alessandro, Lowell Wright, Robert Umans, Matt Stanek
Also Present: Administrator Tobin, Clerk Pankau, Chief Timm and DPW Director Edwards

III. Pledge of Allegiance

IV. Minutes

A. Joint Plan Commission and Village Board Meeting Minutes of November 15, 2021

The motion to Approve the Joint Plan Commission and Village Board Meeting Minutes of November 15, 2021 was initiated by Robert Umans and seconded by Lowell Wright. Unanimously carried.

B. Village Board Meeting Minutes of November 15, 2021

The motion to Approve the Village Board Meeting Minutes of November 15, 2021 was initiated by Robert Umans and seconded by Lowell Wright. Unanimously carried.

C. Village Board Meeting Minutes of November 17, 2021

The motion to Approve the Village Board Meeting Minutes of November 17, 2021 was initiated by Robert Umans and seconded by Lowell Wright. Unanimously carried.

V. Consent Agenda

A. None

VI. Presentation of accounts and petitions

A. Payroll ending 11-19-2021 in the amount of \$45,317.49

The motion to Approve the Payroll ending 11-19-2021 in the amount of \$45,317.49 was initiated by Don Parker and seconded by Robert Umans. Unanimously carried.

B. Accounts Payable Unpaid dated 12-03-2021 in the amount of \$136,993.04

The motion to Approve the Accounts Payable Unpaid dated 12-03-2021 in the amount of \$136,441.54 and not \$136,993.04, due to taking out \$17.75 to Schwaab Inc. and \$530.75 to SHI International Corp. due to an entry error which will be presented again as pre-pays at the next meeting was initiated by Don Parker and seconded by Robert Umans. Unanimously carried.

C. Accounts Payable Prepays dated 11-15-2021 in the amount of \$71.13

The motion to Approve the Accounts Payable Prepaids dated 11-15-2021 in the amount of \$71.13 was initiated by Don Parker and seconded by Robert Umans. Unanimously carried.

VII. Plan Commission

- A. None**

VIII. Joint Extraterritorial Zoning Committee: pursuant to section 18.171F(A)

- A. None**

IX. PUBLIC COMMENTS

Jack Jones (34 Elm Street) wanted to make sure everything is still moving on the Bayside Motel's orders. He stated he has seen some progress but that there is still work to be done and cats are running around. He stated that the landscaper was cleaning up and blowing debris into his yard. Administrator Tobin stated that an inspection was scheduled for today and that she would be following up with the Code Enforcer to see how it went.

X. President's Remarks

- A. Kudos to Public Works for installing all the holiday lights on Village buildings and structures**

President Duncan thanked Public Works for hanging the holiday lights so well on the Village buildings and streets.

- B. Thank you to Lions Club for donating additional holiday lights at Library and to Greg Trush for leading that effort**

President Duncan thanked Greg Trush and the Lions Club for donating holiday lights to the Library.

XI. Ordinances and Resolutions

- A. R-18-21 A Resolution to Appoint Election Inspectors for the 2022-2023 Term**

The motion to Approve R-18-21 - A Resolution to Appoint Election Inspectors for the 2022-2023 Term was initiated by Lowell Wright and seconded by Robert Umans.

Votes:

Yes: Bill Duncan, Don Parker, George Vlach, Jim D'Alessandro, Lowell Wright, Robert Umans

No: Matt Stanek

Abstain: None

Result: Passed

- B. Ordinance #2021-13 - An Ordinance Amending Section 95-5 of the Code of Ordinances of the Village of Williams Bay Establishing a Record Retention Schedule**

The motion to Approve the first reading of Ordinance #2021-13 - An Ordinance Amending Section 95-5 of the Code of Ordinances of the Village of Williams Bay Establishing a Record Retention Schedule was initiated by Lowell Wright and seconded by Robert Umans. Unanimously carried.

XII. Committee Reports

- A. Finance & Personnel, Trustee Parker - Chair**

- 1. No Report

- B. Protective Services, Trustee Vlach - Chair**

- 1. Original, Renewal, or Temporary Operator License Applications

The motion to Approve the Original, Renewal, or Temporary Operator License Applications below was initiated by George Vlach and seconded by Matt Stanek. Unanimously carried.

Original/ Renewal	Name	Address	Establishment	Record Check
O	Brooke Hintz	W6538 Cty Rd A, Elkhorn, WI 53121	Pier 290	PASS

C. Parks & Lakefront, Trustee D'Alessandro - Chair

1. No Report

D. Building, Zoning, & Ordinance, Trustee Wright - Chair

1. No Report

E. Water & Sewer, Trustee Umans - Chair

1. No Report

F. Streets & Highways, Trustee Stanek - Chair

1. No Report

XIII. Public Comments

There were no public comments.

XIV. Other Items for Discussion, Consideration, or Action

A. Comprehensive Plan Focus Groups

Administrator Tobin stated that the Village Board needs to determine 6-10 people for each of the four focus groups, Economic Development and Housing, Central Business District, Parks and Natural Resources and Education/Workforce/Employment, for the Comprehensive Plan Focus Groups. She suggested that each trustee recommends 3-4 names for each of the four groups for her to start a rough draft of the lists. The Trustees agreed to send recommendations to Administrator Tobin by the next Committee Meetings night, December 15th.

B. Letter to Walworth County-ARP Funds

Administrator Tobin stated that the County has more ARP Funds that have not been allocated yet and that she has spoken with the County Administrator about making a request for more funds. The Village Board asked Administrator Tobin to draft a letter requesting funds for infrastructure.

C. Police Department Hiring Committee Appointments

President Duncan stated that Richard Tuma is a candidate for the Police Department Hiring Committee and that he has a great background in Protective Services.

The motion to Approve the Police Department Hiring Committee Appointment of Richard Tuma as a primary member was initiated by Bill Duncan and seconded by George Vlach. Unanimously carried.

President Duncan stated that Philip J. Krueger is a candidate for the Police Department Hiring Committee and has a background in public safety.

The motion to Approve the Police Department Hiring Committee Appointment of Philip J. Krueger as an alternate member was initiated by Bill Duncan and seconded by Matt Stanek. Unanimously carried.

- D.** Consider a motion to convene into closed session pursuant to the exemption contained in Wis. Stats. § 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

The motion to convene into closed session pursuant to the exemption contained in Wis. Stats. § 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility was initiated by George Vlach and seconded by Robert Umans at 7:39pm.

Votes:

Yes: Bill Duncan, Don Parker, George Vlach, Jim D'Alessandro, Lowell Wright, Robert Umans, Matt Stanek

No: None

Abstain: None

Result: Passed

1. Police Department

E. Motion to reconvene into open session

The Motion to reconvene into open session was initiated by George Vlach and seconded by Don Parker at 7:45pm. Unanimously carried.

F. Possible discussion of/action for those items discussed in closed session

Motion made by Committee, no second required to extend a conditional offer to Valentino Rudi as a full-time Police Officer so long as he passes a background check, appears at the next Committee Meetings night as long as he is available and that the Village Board approves the final offer. Unanimously carried.

XV. Adjournment

The motion to adjourn was initiated by Robert Umans and seconded by George Vlach at 7:45pm. Unanimously carried.

/s/ Jackie Pankau, Village Clerk

These are not official Minutes until approved by the Governing Body.