



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | williamsbay.org
Phone: 262-245-2700 | Fax: 262-245-2705

OFFICIAL MINUTES FINANCE AND PERSONNEL COMMITTEE WEDNESDAY, NOVEMBER 10, 2021 AT 6:30 PM VILLAGE HALL COUNCIL ROOM

Call to Order

Meeting was called to order by Trustee Wright at 6:54pm

Roll Call

Trustees D'Alessandro, and Wright.

Excused: Chairman Parker

Also Present: President Duncan, Trustees Stanek and Umans, Administrator Tobin, Treasurer Peternell, Public Works Director Edwards, Police Chief Timm and Recreation Director Rowland.

Meeting Minutes

D'Alessandro/Wright motion to approve meeting minutes of October 13, 2021. Unanimously carried.

Fund Balance Policy

The Committee reviewed the revised draft fund balance policy. Tobin stated that based on the discussion at the previous meeting regarding the Library and recycling levy and whether they should be included in the calculation of operating expenses, language was added to the policy stating the prior to calculating the General Fund reserve percentage, the Village will ensure that the Library and Recycling Fund have been made whole related to any budgeted/actual deficits. Wright/D'Alessandro motion to recommend Village Board approval of the Fund Balance Policy. Unanimously carried.

Baker Tilly letter of engagement for ARP (American Recovery Plan) Advisory Services

Tobin stated that Baker Tilly has been contracted by Walworth County to work with municipalities within Walworth County to determine the range of services needed to advance ARPA planning, funding strategies, program management, and implementation. Tobin and Peternell met with a representative of Baker Tilly to discuss the expenditures that the Village has identified as uses for the funds and determining the loss revenue calculation. Tobin stated that there is no cost to the Village for the services. D'Alessandro/Wright motion to recommend Village Board approval of the Baker Tilly letter of engagement. Unanimously carried.

2022 Budget

Peternell stated that the public hearing on the 2022 budget is scheduled for Monday, November 15th. Wright/D'Alessandro motion to recommend Village Board approval of the 2022 Budget as presented. Unanimously carried.

Adjourn

Wright/D'Alessandro motion to adjourn at 7:01pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

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OFFICIAL MINUTES PARKS AND LAKEFRONT COMMITTEE WEDNESDAY, NOVEMBER 10, 2021 AT 6:30 PM VILLAGE HALL COUNCIL ROOM

Call to Order

Meeting was called to order by Chairman D'Alessandro at 6:30pm

Roll Call

Present: Trustees D'Alessandro, Stanek and Wright

Also Present: President Duncan, Trustee Umans, Administrator Tobin, Treasurer Peternell, Public Works Director Edwards, Police Chief Timm, Recreation Director Rowland and Attorney Schroeder.

Meeting Minutes

Wright/Stanek motion to approve meeting minutes of October 13, 2021 and October 18, 2021 Unanimously carried.

Edgewater Park Use Application for Farmer's Market 2022

The Committee reviewed the Edgewater Park Use application submitted by the Santa Cause Charity for the 2022 Farmer's Market. The Farmer's Market will be on Friday's beginning on May 27, 2022 and end on September 2, 2022 except for the Corn & Brat Festival weekend. Wright/Stanek motion to recommend Village Board approval of the Santa Cause Charity Edgewater Park application for 2022. Unanimously carried.

LWMMI 2021 Parks and Recreation Grant

Tobin discussed the \$3,434 grant that was received by the League of Wisconsin Municipalities Insurance. Staff is recommending utilizing the funds for benches and dog play equipment at the Dog Park. Stanek/Wright motion to recommend Village Board approval of utilizing the grant funds for the Dog Park. Unanimously carried.

Adjourn

D'Alessandro/Wright motion to adjourn at 6:37pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

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OFFICIAL MINUTES PROTECTIVE SERVICES COMMITTEE WEDNESDAY, NOVEMBER 10, 2021 AT 6:30 PM VILLAGE HALL COUNCIL ROOM

Call to Order

Meeting was called to order by Trustee Umans at 6:44pm

Roll Call

Trustees D'Alessandro and Umans

Excused: Chairman Vlach

Also Present: Trustees Parker and Wright, Administrator Tobin, Treasurer Peternell, Public Works Director Edwards, Police Chief Timm, Recreation Director Rowland and Library Director Schnupp.

Meeting Minutes

D'Alessandro/Umans motion to approve meeting minutes of October 13, 2021. Unanimously carried.

Monthly Police Activity Report

Chief Timm presented the monthly report and answered any questions.

Police Chief's Report

Chief Timm provided an update on current activities within the Village. Timm stated that the electronic speed sign on E. Geneva Street was damaged in a traffic accident. He is working with Administrator Tobin and the insurance company on getting it replaced. The Toys For Tots campaign has started and there is a drop box for new, unwrapped toys in the Village Hall. Timm stated that there is a need to fill one of the crossing guard positions from January through March. It was suggested he contact the high school to see if a student would be available.

Adjourn

Umans/D'Alessandro motion to adjourn at 6:54pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer



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OFFICIAL MINUTES STREETS AND HIGHWAYS COMMITTEE WEDNESDAY, NOVEMBER 10, 2021 AT 6:30 PM VILLAGE HALL COUNCIL ROOM

Call to Order

Meeting was called to order by Chairman Stanek at 6:37pm.

Roll Call

Trustees Stanek and Umans

Excused: Trustee Vlach

Also Present: President Duncan, Trustee D'Alessandro and Wright, Administrator Tobin, Treasurer Peternell, Public Works Director Edwards, Police Chief Timm, Recreation Director Rowland, Village Attorney Schroeder, and Attorney Nick Egert; Representative for University of Chicago.

Meeting Minutes

Umans/Stanek motion to approve meeting minutes of September 15, 2021. Unanimously carried.

University of Chicago Dedication of Property

Attorney Egert discussed the proposed common law dedication from the University of Chicago. The intent is to dedicate .03 acres of parcel WAS 00001A to the Village. With the dedication, this portion of the property will become the street right-of-way of Constance Blvd. Attorney Schroeder stated that there is no impact to the Village if they accept the dedication. Stanek stated that the Plan Commission will also review the dedication and make a recommendation to the Village Board at their Joint meeting on November 15th. Umans/Stanek motion to recommend Village Board approval of the .03 acres of parcel WAS 00001A from the University of Chicago. Unanimously carried.

Adjourn

Stanek/Umans motion to adjourn at 6:43pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

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OFFICIAL MINUTES WATER AND SEWER COMMITTEE WEDNESDAY, NOVEMBER 10, 2021 AT 6:30 PM VILLAGE HALL COUNCIL ROOM

Call to Order

Meeting was called to order by Chairman Umans at 7:01pm

Roll Call

Trustees Umans and Stanek

Excused: Trustee Parker

Also Present: President Duncan, Trustee D'Alessandro and Wright, Administrator Tobin, Treasurer Peternell, Public Works Director Edwards, Police Chief Timm and Recreation Director Rowland.

Meeting Minutes

Stanek/Umans motion to approve the October 13, 2021 meeting minutes. Unanimously carried.

2022 Proposed Budget

Discussion was held regarding the revenue projections for 2022. Umans stated that the 2022 budget reflects a proposed rate increase effective in the 3rd quarter based on the preliminary projections provided by Baker Tilly as outlined in the current rate case application with the PSC. Wright/D'Alessandro motion to recommend Village Board approval of the 2022 budget as presented. Unanimously carried.

Southwick Creek Realignment Update

The Committee reviewed the Preliminary Opinion of Probable Costs and the 10-13-21 Proposed Creek Alignment Plan provided by Baxter Woodman. Discussion was held that the Geneva Lake Conservancy has applied for a DNR Surface Water grant.

Adjourn

Umans/Stanek motion to adjourn at 7:23pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

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