



# VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | williamsbay.org Phone:  
262-245-2700 | Fax: 262-245-2705

## OFFICIAL MINUTES VILLAGE BOARD 11/15/21 MEETING MONDAY, NOVEMBER 15, 2021 AT 7:00 PM VILLAGE HALL COUNCIL ROOM

### **I. Call to Order**

President Duncan called the meeting to order at 7:00pm.

### **II. Roll Call**

Present: Bill Duncan, Don Parker, Jim D'Alessandro, Lowell Wright, Robert Umans, Matt Stanek

Also Present: Administrator Tobin, Treasurer Peternell, Police Chief Timm and Director of Public Works Edwards

Excused: George Vlach

### **III. Pledge of Allegiance**

### **IV. Public Hearing**

President Duncan opened the Public Hearing at 7:02pm

#### **A. 2022 Budget Notice Publication**

#### **B. 2022 Budget Presentation**

Peternell discussed the 2022 Budget presentation. No one spoke in favor or against the proposed budget.

President Duncan closed the Public Hearing at 7:20pm

### **V. Adoption of 2022 Budget**

#### **A. Resolution R-13-21 Adoption of 2022 Budget**

The motion to Approve the Resolution R-13-21 Adoption of 2022 Budget was initiated by Don Parker and seconded by Robert Umans. Unanimously carried.

### **VI. Minutes**

#### **A. Village Board Meeting Minutes of November 1, 2021**

The motion to Approve the Village Board Meeting Minutes of November 1, 2021 was initiated by Robert Umans and seconded by Lowell Wright. Unanimously carried.

### **VII. Consent Agenda**

#### **A. Edgewater Park Use for Farmer's Market 2022**

The motion to Approve the Edgewater Park Use for Farmer's Market 2022 was initiated by Jim D'Alessandro and seconded by Matt Stanek. Unanimously carried.

### **VIII. Presentation of accounts and petitions**

**A. Payroll ending 11-05-2021 in the amount of \$47,184.86**

The motion to Approve the Payroll ending 11-05-2021 in the amount of \$47,184.86 was initiated by Don Parker and seconded by Robert Umans. Unanimously carried.

**B. Accounts Payable Unpays dated 11-12-2021 in the amount of \$91,330.14**

The motion to Approve the Accounts Payable Unpays dated 11-12-2021 in the amount of \$91,330.14 was initiated by Don Parker and seconded by Robert Umans. Unanimously carried.

**C. Month end financial statements**

The motion to Approve the Month end financial statements was initiated by Don Parker and seconded by Robert Umans. Unanimously carried.

**D. October EFT payments in the amount of \$61,716.19**

The motion to Approve the October EFT payments in the amount of \$61,716.19 was initiated by Don Parker and seconded by Robert Umans. Unanimously carried.

**E. Library unpays dated 11-10-21 in the amount of \$4,254.68**

The motion to Approve the Library unpays dated 11-10-21 in the amount of \$4,254.68 was initiated by Don Parker and seconded by Robert Umans. Unanimously carried.

**IX. Plan Commission**

**A. None**

**X. Joint Extraterritorial Zoning Committee: pursuant to section 18.171F(A)**

**A. None**

**XI. PUBLIC COMMENTS**

**XII. President's Remarks**

**A. Congratulations to Officer Erickson for 20 year anniversary**

**B. Winter Parking**

**C. Tree Lighting and Related Holiday Lighting**

**XIII. Ordinances and Resolutions**

**A. Second Reading of Ordinance #2021-10 - An Ordinance Creating Section 46-13 of the Code of Ordinances of the Village of Williams Bay adopting an Investment Policy**

The motion to Approve the Second Reading of Ordinance #2021-10 - An Ordinance Creating Section 46-13 of the Code of Ordinances of the Village of Williams Bay adopting an Investment Policy was initiated by Lowell Wright and seconded by Don Parker. Unanimously carried.

The motion to Adopt Ordinance #2021-10 - An Ordinance Creating Section 46-13 of the Code of Ordinances of the Village of Williams Bay adopting an Investment Policy was initiated by Lowell Wright and seconded by Don Parker. Unanimously carried.

**XIV. Committee Reports**

**A. Finance & Personnel, Trustee Parker - Chair**

**1. Baker Tilly letter of engagement for ARP (American Recovery Plan) Advisory Services**

Motion made by Committee, no second required. Unanimously carried.

**B. Protective Services, Trustee Vlach - Chair**

1. No Report

**C. Parks & Lakefront, Trustee D'Alessandro - Chair**

1. LWMMI 2021 Parks and Recreation Grant

Motion made by Committee, no second required. Unanimously carried.

**D. Building, Zoning, & Ordinance, Trustee Wright - Chair**

1. No Report

**E. Water & Sewer, Trustee Umans - Chair**

1. 2022 Proposed Budget

Motion made by Committee, no second required. Wright and D'Alessandro-NAY, motion carried.

**F. Streets & Highways, Trustee Stanek - Chair**

1. No Report

**XV. Public Comments**

**XVI. Other Items for Discussion, Consideration, or Action**

**A. Prairie View Subdivision Flooding issues**

Tina Hamberg (528 Woodlawn) and Mary Polk (530 Westward) addressed the Board regarding the ongoing drainage issues on their properties located in the Prairie View Subdivision. Discussion was held regarding the memo provided by the Village Attorney dated August 10, 2020 detailing the requirements of the Homeowner's Association's responsibilities relative to the storm water retention/detention facilities. Hamberg stated that Fairwyn hired a contractor that removed several loads of dirt in attempts to fix the drainage issues. Further discussion was held on whether or not the contractor had attempted to clear any clogs in the system. Edwards stated that he knew of a company that could televise the area to determine if the system is clogged.

The motion to Approve paying for televising of the retention pond on Hamberg and Polk's property not to exceed \$500 was initiated by Jim D'Alessandro and seconded by Robert Umans. Unanimously carried.

**B. Acceptance of Paving - 415 Grandview Ave**

Edwards stated that he reviewed the paving on a portion of 415 Grandview Avenue and recommends the Village Board accept the paving. Peternell stated that the \$19,000 deposit would be returned to the homeowner.

The motion to Approve the Acceptance of Paving - 415 Grandview Ave was initiated by Matt Stanek and seconded by Robert Umans. Unanimously carried.

**XVII. Adjournment**

The motion to adjourn was initiated by Jim D'Alessandro and seconded by Matt Stanek at 7:55pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

*These are not official Minutes until approved by the Governing Body.*