



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | williamsbay.org Phone:
262-245-2700 | Fax: 262-245-2705

NOTICE

VILLAGE BOARD OF TRUSTEES MEETING MONDAY, DECEMBER 6, 2021 AT 7:00 PM VILLAGE HALL COUNCIL ROOM

AGENDA

The following agenda items may be considered for Discussion, Consideration, or Action

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. Minutes
 - A. Joint Plan Commission and Village Board Meeting Minutes of November 15, 2021
 - B. Village Board Meeting Minutes of November 15, 2021
 - C. Village Board Meeting Minutes of November 17, 2021
- V. Consent Agenda
 - A. None
- VI. Presentation of accounts and petitions
 - A. Payroll ending 11-19-2021 in the amount of \$45,317.49
 - B. Accounts Payable Unpaid dated 12-03-2021 in the amount of \$136,993.04
 - C. Accounts Payable Prepaids dated 11-15-2021 in the amount of \$71.13
- VII. Plan Commission
 - A. None
- VIII. Joint Extraterritorial Zoning Committee: pursuant to section 18.171F(A)
 - A. None
- IX. PUBLIC COMMENTS
- X. President's Remarks
 - A. Kudos to Public Works for installing all the holiday lights on Village buildings and structures
 - B. Thank you to Lions Club for donating additional holiday lights at Library and to Greg Trush for leading that effort
- XI. Ordinances and Resolutions

- A. R-18-21 A Resolution to Appoint Election Inspectors for the 2022-2023 Term
- B. Ordinance #2021-13 - An Ordinance Amending Section 95-5 of the Code of Ordinances of the Village of Williams Bay Establishing a Record Retention Schedule

XII. Committee Reports

- A. **Finance & Personnel, Trustee Parker - Chair**
 - 1. No Report
- B. **Protective Services, Trustee Vlach - Chair**
 - 1. Original, Renewal, or Temporary Operator License Applications
- C. **Parks & Lakefront, Trustee D'Alessandro - Chair**
 - 1. No Report
- D. **Building, Zoning, & Ordinance, Trustee Wright - Chair**
 - 1. No Report
- E. **Water & Sewer, Trustee Umans - Chair**
 - 1. No Report
- F. **Streets & Highways, Trustee Stanek - Chair**
 - 1. No Report

XIII. Public Comments

XIV. Other Items for Discussion, Consideration, or Action

- A. Comprehensive Plan Focus Groups
- B. Letter to Walworth County-ARP Funds
- C. Police Department Hiring Committee Appointments
- D. Consider a motion to convene into closed session pursuant to the exemption contained in Wis. Stats. § 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
 - 1. Police Department
- E. Motion to reconvene into open session
- F. Possible discussion of/action for those items discussed in closed session

XV. Adjournment

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the Village Clerk's office in advance so the appropriate accommodations can be made.

Posted: 12/03/2021 5:00 PM



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UNOFFICIAL MINUTES JOINT VILLAGE BOARD AND PLAN COMMISSION MEETING MONDAY, NOVEMBER 15, 2021 AT 5:30 PM VILLAGE HALL COUNCIL ROOM

I. Call to Order

Duncan called the meeting to order at 5:30pm.

II. Roll Call

Present: Jim D'Alessandro, Don Parker (arrived at 6:50pm) Matt Stanek (arrived at 5:40pm), Robert Umans, George Vlach (via Zoom), Lowell Wright, Bill Duncan, Jess Haak, Matt Robbins, Pat Watts, Marianne Klemke
Also Present: Administrator Tobin, Zoning Administrator Schaeffer, Treasurer Peternell
Residents Martin & Kristi Granberg, Attorney Nick Egert; Representative for University of Chicago, Ben Rohr and Sonja Krusel; Representatives of Vandewalle and Associates
Excused: Maggie Gage

III. Pledge of Allegiance

IV. Minutes

A. Plan Commission Meeting Minutes of October 12, 2021

The motion to Approve the Plan Commission Meeting Minutes of October 12, 2021 was initiated by Pat Watts and seconded by Jess Haak. Unanimously carried.

V. Plan Commission Public Hearing for Zoning Map Amendment

A. Open Public Hearing

Duncan opened the Public Hearing at 5:31pm

B. APPLICANT: Martin & Kristi Granberg (Owners)

TAX KEY: WWUP 00001

STREET ADDRESS: 205 Theatre Road, Williams Bay, Wisconsin 53191

The applicant requests a Zoning Map Amendment per 390-1205, *Zoning Map Amendments* to rezone approximately 1 acre from LI Light Industrial District to SF-1 Low Density Residential District.

Martin Granberg addressed the Plan Commission regarding their request to rezone the property located at 205 Theater Road. Granberg stated that there has been a house located on the property for over 80 years and was unaware that it was zoned Light Industrial District. They are requesting the property to be rezoned so that they can move forward with the sale of the property.

C. Close Public Hearing

Duncan closed the Public Hearing at 5:36pm

VI. Plan Commission Recommendation for Zoning Map Amendment

- A.** APPLICANT: Martin & Kristi Granberg (Owners)
TAX KEY: WWUP 00001
STREET ADDRESS: 205 Theatre Road, Williams Bay, Wisconsin 53191

The applicant requests a Zoning Map Amendment per 390-1205, *Zoning Map Amendments* to rezone approximately 1 acre from LI Light Industrial District to SF-1 Low Density Residential District.

The motion to Recommend Village Board Approval of the Zoning Map Amendment per 390-1205, *Zoning Map Amendments* to rezone approximately 1 acre from LI Light Industrial District to SF-1 Low Density Residential District was initiated by Jess Haak and seconded by Matt Robbins. Unanimously carried.

VII. Board Consideration of Zoning Map Amendment Ordinance

- A.** APPLICANT: Martin & Kristi Granberg (Owners)
TAX KEY: WWUP 00001
STREET ADDRESS: 205 Theatre Road, Williams Bay, Wisconsin 53191

The applicants requested a Zoning Map Amendment per 390-1205, *Zoning Map Amendments* to rezone approximately 1 acre from LI Public and Industrial District to SF-1 Low Density Residential District.

The motion to Approve the Zoning Map Amendment per 390-1205, *Zoning Map Amendments* to rezone approximately 1 acre from LI Public and Industrial District to SF-1 Low Density Residential District was initiated by Lowell Wright and seconded by Robert Umans. Unanimously carried.

VIII. Plan Commission Recommendation for Acceptance of Dedication of Property

- A.** APPLICANT: University of Chicago (Owner)
TAX KEY: Part of WAS00001A
STREET ADDRESS: South side of Constance Blvd, Williams Bay, Wisconsin 53191

The applicant requests that the Village accept a common law dedication of 0.03 acres of land adjoining Constance Boulevard to be included in the Village road right of way.

Attorney Nick Egert was present to discuss the common law dedication of 0.03 acres of land adjoining Constance Blvd to be included in the Village road right of way. Egert stated that the Streets & Highway Committee recommended Village Board approval of the dedication at their November 10, 2021 meeting.

The motion to Recommend Village Board Approval to accept a common law dedication of 0.03 acres of land adjoining Constance Boulevard to be included in the Village road right of way was initiated by Pat Watts and seconded by Jess Haak. Unanimously carried.

IX. Board Consideration of Acceptance of Dedication of Property

- A.** APPLICANT: University of Chicago (Owner)
TAX KEY: Part of WAS00001A
STREET ADDRESS: South side of Constance Blvd, Williams Bay, Wisconsin 53191

The applicant requests that the Village accept a common law dedication of 0.03 acres of land adjoining Constance Boulevard to be included in the Village road right of way.

- B.** Resolution R-15-21 Accepting Dedication of Property

The motion to Approve Resolution 2021-15 Accepting Dedication of Property was initiated by Lowell Wright and seconded by Robert Umans. Unanimously carried.

X. Williams Bay Comprehensive Plan Update

A. Presentation by Vandewalle and Associates

Representatives from Vandewalle & Associates gave a presentation on the Comprehensive Plan Update. Topics included the process of implementing the plan and questions about future development and planning of Williams Bay that will be used in developing the plan. The goal is to have the plan implemented by the summer of 2022.

XI. Plan Commission Recommendation for Acceptance of Public Participation Plan

A. Resolution R-16-21 Plan Commission Recommending the Adoption of a Public Participation Plan for the Update of the Comprehensive Plan

The motion to Approve the Resolution R-16-21 Plan Commission Recommending the Adoption of a Public Participation Plan for the Update of the Comprehensive Plan was initiated by Jess Haak and seconded by Marianne Klemke, Parker abstained. Motion carried.

XII. Board Consideration of Public Participation Plan

A. Resolution R-17-21 Village Board Recommending the Adoption of a Public Participation Plan for the Update of the Comprehensive Plan

The motion to Approve the Resolution R-17-21 Village Board Recommending the Adoption of a Public Participation Plan for the Update of the Comprehensive Plan was initiated by Jim D'Alessandro and seconded by Lowell Wright. Unanimously carried.

XIII. Adjournment

The motion to adjourn the Plan Commission meeting was initiated by Jess Haak and seconded by Pat Watts at 6:59pm. Unanimously carried.

The motion to adjourn the Village Board meeting was initiated by Lowell Wright and seconded by Matt Stanek at 6:59pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

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UNOFFICIAL MINUTES VILLAGE BOARD 11/15/21 MEETING MONDAY, NOVEMBER 15, 2021 AT 7:00 PM VILLAGE HALL COUNCIL ROOM

I. Call to Order

President Duncan called the meeting to order at 7:00pm.

II. Roll Call

Present: Bill Duncan, Don Parker, Jim D'Alessandro, Lowell Wright, Robert Umans, Matt Stanek

Also Present: Administrator Tobin, Treasurer Peternell, Police Chief Timm and Director of Public Works Edwards

Excused: George Vlach

III. Pledge of Allegiance

IV. Public Hearing

President Duncan opened the Public Hearing at 7:02pm

A. 2022 Budget Notice Publication

B. 2022 Budget Presentation

Peternell discussed the 2022 Budget presentation. No one spoke in favor or against the proposed budget.

President Duncan closed the Public Hearing at 7:20pm

V. Adoption of 2022 Budget

A. Resolution R-13-21 Adoption of 2022 Budget

The motion to Approve the Resolution R-13-21 Adoption of 2022 Budget was initiated by Don Parker and seconded by Robert Umans. Unanimously carried.

VI. Minutes

A. Village Board Meeting Minutes of November 1, 2021

The motion to Approve the Village Board Meeting Minutes of November 1, 2021 was initiated by Robert Umans and seconded by Lowell Wright. Unanimously carried.

VII. Consent Agenda

A. Edgewater Park Use for Farmer's Market 2022

The motion to Approve the Edgewater Park Use for Farmer's Market 2022 was initiated by Jim D'Alessandro and seconded by Matt Stanek. Unanimously carried.

VIII. Presentation of accounts and petitions

A. Payroll ending 11-05-2021 in the amount of \$47,184.86

The motion to Approve the Payroll ending 11-05-2021 in the amount of \$47,184.86 was initiated by Don Parker and seconded by Robert Umans. Unanimously carried.

B. Accounts Payable Unpays dated 11-12-2021 in the amount of \$91,330.14

The motion to Approve the Accounts Payable Unpays dated 11-12-2021 in the amount of \$91,330.14 was initiated by Don Parker and seconded by Robert Umans. Unanimously carried.

C. Month end financial statements

The motion to Approve the Month end financial statements was initiated by Don Parker and seconded by Robert Umans. Unanimously carried.

D. October EFT payments in the amount of \$61,716.19

The motion to Approve the October EFT payments in the amount of \$61,716.19 was initiated by Don Parker and seconded by Robert Umans. Unanimously carried.

E. Library unpays dated 11-10-21 in the amount of \$4,254.68

The motion to Approve the Library unpays dated 11-10-21 in the amount of \$4,254.68 was initiated by Don Parker and seconded by Robert Umans. Unanimously carried.

IX. Plan Commission

A. None

X. Joint Extraterritorial Zoning Committee: pursuant to section 18.171F(A)

A. None

XI. PUBLIC COMMENTS

XII. President's Remarks

A. Congratulations to Officer Erickson for 20 year anniversary

B. Winter Parking

C. Tree Lighting and Related Holiday Lighting

XIII. Ordinances and Resolutions

A. Second Reading of Ordinance #2021-10 - An Ordinance Creating Section 46-13 of the Code of Ordinances of the Village of Williams Bay adopting an Investment Policy

The motion to Approve the Second Reading of Ordinance #2021-10 - An Ordinance Creating Section 46-13 of the Code of Ordinances of the Village of Williams Bay adopting an Investment Policy was initiated by Lowell Wright and seconded by Don Parker. Unanimously carried.

The motion to Adopt Ordinance #2021-10 - An Ordinance Creating Section 46-13 of the Code of Ordinances of the Village of Williams Bay adopting an Investment Policy was initiated by Lowell Wright and seconded by Don Parker. Unanimously carried.

XIV. Committee Reports

A. Finance & Personnel, Trustee Parker - Chair

1. Baker Tilly letter of engagement for ARP (American Recovery Plan) Advisory Services

Motion made by Committee, no second required. Unanimously carried.

B. Protective Services, Trustee Vlach - Chair

1. No Report

C. Parks & Lakefront, Trustee D'Alessandro - Chair

1. LWMMI 2021 Parks and Recreation Grant

Motion made by Committee, no second required. Unanimously carried.

D. Building, Zoning, & Ordinance, Trustee Wright - Chair

1. No Report

E. Water & Sewer, Trustee Umans - Chair

1. 2022 Proposed Budget

Motion made by Committee, no second required. Wright and D'Alessandro-NAY, motion carried.

F. Streets & Highways, Trustee Stanek - Chair

1. No Report

XV. Public Comments

XVI. Other Items for Discussion, Consideration, or Action

A. Prairie View Subdivision Flooding issues

Tina Hamberg (528 Woodlawn) and Mary Polk (530 Westward) addressed the Board regarding the ongoing drainage issues on their properties located in the Prairie View Subdivision. Discussion was held regarding the memo provided by the Village Attorney dated August 10, 2020 detailing the requirements of the Homeowner's Association's responsibilities relative to the storm water retention/detention facilities. Hamberg stated that Fairwyn hired a contractor that removed several loads of dirt in attempts to fix the drainage issues. Further discussion was held on whether or not the contractor had attempted to clear any clogs in the system. Edwards stated that he knew of a company that could televise the area to determine if the system is clogged.

The motion to Approve paying for televising of the retention pond on Hamberg and Polk's property not to exceed \$500 was initiated by Jim D'Alessandro and seconded by Robert Umans. Unanimously carried.

B. Acceptance of Paving - 415 Grandview Ave

Edwards stated that he reviewed the paving on a portion of 415 Grandview Avenue and recommends the Village Board accept the paving. Peternell stated that the \$19,000 deposit would be returned to the homeowner.

The motion to Approve the Acceptance of Paving - 415 Grandview Ave was initiated by Matt Stanek and seconded by Robert Umans. Unanimously carried.

XVII. Adjournment

The motion to adjourn was initiated by Jim D'Alessandro and seconded by Matt Stanek at 7:55pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

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UNOFFICIAL MINUTES VILLAGE BOARD 11/17/21 MEETING WEDNESDAY, NOVEMBER 17, 2021 AT 2:00 PM VILLAGE HALL COUNCIL ROOM

I. Call to Order

President Duncan called the meeting to order at 2:00pm.

II. Roll Call

Present: Bill Duncan, Robert Umans, Lowell Wright, Don Parker

Also Present: Clerk Pankau

Excused: George Vlach, Jim D'Alessandro, Matt Stanek

III. Ordinances

A. Ordinance #2021-12 - An Ordinance Amending the Official Map of the Village of Williams Bay

The motion to approve the first reading of Ordinance #2021-12 - An Ordinance Amending the Official Map of the Village of Williams Bay was initiated by Lowell Wright and seconded by Robert Umans. Unanimously carried.

Trustee Parker noted that this is to correct a mapping error.

The motion to waive the second reading of Ordinance #2021-12 - An Ordinance Amending the Official Map of the Village of Williams Bay was initiated by Don Parker and seconded by Lowell Wright. Unanimously carried.

The motion to adopt Ordinance #2021-12 - An Ordinance Amending the Official Map of the Village of Williams Bay was initiated by Lowell Wright and seconded by Robert Umans. Unanimously carried.

IV. Adjournment

The motion to adjourn was initiated by Don Parker and seconded by Lowell Wright at 2:02pm. Unanimously carried.

/s/ Jackie Pankau, Village Clerk

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Pay Period Date: 11/6/2021 - 11/19/2021
Pay Date: 11/26/2021

Department	Net Wages
Crossing Guard	\$744.62
General Administration	\$6,740.19
KNC	\$1,512.05
Lakefront/Beach	\$1,772.13
Library	\$5,195.83
Municipal Court	\$1,053.48
Parks	\$747.78
Police	\$18,153.25
Protective Services (F&R)	\$0.00
Public Works/W&S	\$7,532.64
Recreation Department	\$1,865.52
Village Board	\$0.00
 Total Net Wages	 \$45,317.49

Payroll Register - Single-line Summary - Payroll Register - Summary by Dept

	Segment FUND	GL Account Number	Description	Amount	GL Activity Number
AFLAC					
	GENERAL FU	100-21259	EMPLOYEE PREMIUM	775.24	0
Total AFLAC:				775.24	
AIRGAS USA LLC					
	WATER FUND	200-57631-160	CARBON DIOXIDE- BULK	2,921.02	0
Total AIRGAS USA LLC:				2,921.02	
AMAZON CAPITAL SERVICES					
	GENERAL FU	100-56120-000	HOLIDAY DECOTRATIONS	54.00	0
	GENERAL FU	100-56120-000	OUTDOOR TIMER	53.98	0
	WATER FUND	200-57635-150	HOSE	69.98	0
	WATER FUND	200-57651-150	CHLORINE GRANULES	44.15	0
	GENERAL FU	100-56130-000	TREE GUARDS	39.75	0
	GENERAL FU	100-56130-000	SHIPPING AND HANDLING	14.84	0
	GENERAL FU	100-52120-160	POLICE SUPPLIES	143.04	0
	GENERAL FU	100-52130-150	EMERGENCY MANAGEMENT	619.10	0
	GENERAL FU	100-55210-278	ICE RINK SUPPLIES/BOOK	167.48	0
Total AMAZON CAPITAL SERVICES:				1,206.32	
ARAMARK					
	GENERAL FU	100-54310-125	UNIFORMS-STREETS DEPT	33.08	0
	GENERAL FU	100-55410-125	UNIFORMS-PARKS DEPT	33.08	0
	WATER FUND	200-57903-125	UNIFORMS-WATER DEPT	74.62	0
	GENERAL FU	100-54310-125	UNIFORMS-STREETS DEPT	33.08	0
	GENERAL FU	100-55410-125	UNIFORMS-PARKS DEPT	33.08	0
	WATER FUND	200-57903-125	UNIFORMS-WATER DEPT	74.62	0
	GENERAL FU	100-54310-125	UNIFORMS-STREETS DEPT	33.08	0
	GENERAL FU	100-55410-125	UNIFORMS-PARKS DEPT	33.08	0
	WATER FUND	200-57903-125	UNIFORMS-WATER DEPT	74.62	0
Total ARAMARK:				422.34	
ASSOCIATED APPRAISAL CONSULTANTS					
	GENERAL FU	100-51520-000	MONTHLY BILLING	1,604.16	0
Total ASSOCIATED APPRAISAL CONSULTANTS:				1,604.16	
AT&T MOBILITY					
	GENERAL FU	100-52320-200	FIRE DEPT WIRELESS CHARGES	20.61	0
Total AT&T MOBILITY:				20.61	
AXON ENTERPRISE INC					
	GENERAL FU	100-52120-130	IT/MISC	443.00	0
Total AXON ENTERPRISE INC:				443.00	
BAXTER WOODMAN					
	GENERAL FU	100-51405-000	BAILEY ESTATES 4A RPR	21.28	0
	GENERAL FU	100-54100-300	PASER APP-2021	560.00	0
Total BAXTER WOODMAN:				581.28	

Segment FUND	GL Account Number	Description	Amount	GL Activity Number
BLACKHAWK CREDIT UNION				
ALLOCATION	001-15100	REFUND FOR OVERPAYMENT ON WA	105.75	0
Total BLACKHAWK CREDIT UNION:			105.75	
CARROLL, DAVID				
ALLOCATION	001-15100	REFUND FOR OVERPAYMENT ON WA	105.75	0
Total CARROLL, DAVID:			105.75	
COLLINS, WILLIAM				
ALLOCATION	001-15100	REFUND FOR OVERPAYMENT ON WA	129.27	0
Total COLLINS, WILLIAM:			129.27	
CONLIN, JOHN				
ALLOCATION	001-15100	REFUND FOR OVERPAYMENT ON WT	133.18	0
Total CONLIN, JOHN:			133.18	
COSTELLO, DENNIS				
GENERAL FU	100-51410-190	GEN ADMIN TRAINING - ZBA WEBINA	20.00	0
Total COSTELLO, DENNIS:			20.00	
CROWN RESTROOMS				
GENERAL FU	100-55411-150	PORTABLE TOILET RENTAL	200.00	0
Total CROWN RESTROOMS:			200.00	
DIMOND, DON				
ALLOCATION	001-15100	REFUND FOR OVERPAYEMNT ON WA	86.48	0
Total DIMOND, DON:			86.48	
EMERGENCY MEDICAL PRODUCTS				
GENERAL FU	100-52360-160	RESCUE SUPPLIES	328.41	0
Total EMERGENCY MEDICAL PRODUCTS:			328.41	
EMPLOYEE BENEFITS CORP				
GENERAL FU	100-51510-000	ANNUAL RENEWAL FEE	275.00	0
Total EMPLOYEE BENEFITS CORP:			275.00	
EXXONMOBIL				
GENERAL FU	100-52120-180	POLICE FUEL	1,185.91	0
GENERAL FU	100-55410-180	PARKS FUEL	66.05	0
GENERAL FU	100-54310-180	STREETS FUEL	174.11	0
WATER FUND	200-57933-180	WATER FUEL	87.38	0
SEWER FUND	300-58967-000	SEWER FUEL	87.38	0
GENERAL FU	100-53100-180	BLDG INSPECTION FUEL	53.92	0
Total EXXONMOBIL:			1,654.75	
FRIENDS OF KISHWAUKETOE				
GENERAL FU	100-43016	PAYMENT FOR TREE DONATION	150.00	0

Segment FUND	GL Account Number	Description	Amount	GL Activity Number
Total FRIENDS OF KISHWAUKETOE:			150.00	
GAGE MARINE CORPORATION				
GENERAL FU	100-55411-154	FALL PIER REMOVAL	13,905.00	0
GENERAL FU	100-55411-154	BOAT LIFT REMOVAL (50)	8,500.00	0
GENERAL FU	100-55411-154	BOAT RAMP REMOVAL (5)	800.00	0
GENERAL FU	100-55411-154	TRANSPORT LIFTS TO STORAGE	2,500.00	0
GENERAL FU	100-55411-154	HYDRO PUMP REMOVAL-WP 16	115.00	0
Total GAGE MARINE CORPORATION:			25,820.00	
GARCIA, IRMA				
ALLOCATION	001-15100	REFUND FOR OVERPAYEMNT ON WA	38.97	0
Total GARCIA, IRMA:			38.97	
GRAINGER INC.				
WATER FUND	200-57935-150	CREDIT	53.16-	0
GENERAL FU	100-51730-150	CREDIT	78.29-	0
WATER FUND	200-57635-150	COUPLING	13.58	0
LIBRARY FUN	400-58100-155	PLEATED AIR FILTER	320.68	0
Total GRAINGER INC.:			202.81	
HEYER TRUE VALUE HARDWARE				
GENERAL FU	100-54310-160	ROTO HAMM BIT	31.99	0
GENERAL FU	100-56130-000	TREE SCHRUB GRANULES	28.99	0
LIBRARY FUN	400-58100-155	9 VOLT BATTERIES -SMOKE/FIRE DET	19.99	0
Total HEYER TRUE VALUE HARDWARE:			80.97	
HINZPETER, BARBARA				
ALLOCATION	001-15100	REFUND FOR OVERPAYMENT ON WA	166.79	0
Total HINZPETER, BARBARA:			166.79	
HOME DEPOT CREDIT SERVICES				
GENERAL FU	100-55410-150	PARKS REPAIR/MAINT	74.48	0
Total HOME DEPOT CREDIT SERVICES:			74.48	
HYDRITE CHEMICAL COMPANY				
WATER FUND	200-57631-160	ALUM SULFATE	1,515.00	0
WATER FUND	200-57631-160	HFS ACID	381.00	0
Total HYDRITE CHEMICAL COMPANY:			1,896.00	
JANESVILLE INDUSTRIAL SUPPLY				
LIBRARY FUN	400-58100-175	CLEANING SERVICES-LIBRARY	675.00	0
GENERAL FU	100-51720-175	CLEANING SERVICES-LIONS FIELD H	435.74	0
GENERAL FU	100-51730-175	CLEANING SERVICES-VILLAGE HALL	675.00	0
Total JANESVILLE INDUSTRIAL SUPPLY:			1,785.74	
JOHNSON, CARMINE				
ALLOCATION	001-15100	REFUND FOR OVERPAYEMNT ON WA	138.69	0

Segment FUND	GL Account Number	Description	Amount	GL Activity Number
Total JOHNSON, CARMINE:			138.69	
JOHNSON, JUDITH				
GENERAL FU	100-44107	REFUND FOR LIONS FIELD HOUSE -	200.00	0
Total JOHNSON, JUDITH:			200.00	
KURTZ, VICTORIA				
ALLOCATION	001-15100	REFUND FOR OVERPAYMENT ON WA	181.23	0
Total KURTZ, VICTORIA:			181.23	
LAKE PROPERTY MANAGEMENT				
ALLOCATION	001-15100	REFUND FOR OVERPAYMENT ON WA	85.15	0
Total LAKE PROPERTY MANAGEMENT:			85.15	
LASER ELECTRIC SUPPLY				
WATER FUND	200-57635-150	WATER TREATMENT REPAIR/MAINT	57.86	0
Total LASER ELECTRIC SUPPLY:			57.86	
LASER WORKS UNLIMITED				
GENERAL FU	100-52120-160	POLICE SUPPLIES	44.25	0
Total LASER WORKS UNLIMITED:			44.25	
LEPESKA, LAURIE				
ALLOCATION	001-15100	REFUND FOR OVERPAYMENT ON WA	83.00	0
Total LEPESKA, LAURIE:			83.00	
LINDBERG, RICHARD				
ALLOCATION	001-15100	REFUND FOR OVERPAYMENT ON WA	116.25	0
Total LINDBERG, RICHARD:			116.25	
MANNION, MALACHY				
ALLOCATION	001-15100	REFUND FOR OVERPAYMENT ON WA	105.75	0
Total MANNION, MALACHY:			105.75	
MARTIN GROUP				
GENERAL FU	100-55210-160	MONTHLY CONTRACTED FEES	99.62	0
Total MARTIN GROUP:			99.62	
MARTINO, JOHN				
ALLOCATION	001-15100	REFUND FOR OVERPAYMENT ON WA	163.21	0
Total MARTINO, JOHN:			163.21	
MCKEVITT, DONALD				
ALLOCATION	001-15100	REFUND FOR OVERPAYMENT ON WA	138.16	0
Total MCKEVITT, DONALD:			138.16	

Segment FUND	GL Account Number	Description	Amount	GL Activity Number
MERCY HEALTH SYSTEM				
GENERAL FU	100-52120-190	TRAINING EXPENSE	200.00	0
Total MERCY HEALTH SYSTEM:			200.00	
MORELL, ROBERT				
ALLOCATION	001-15100	REFUND FOR OVERPAYMENT ON WA	206.83	0
Total MORELL, ROBERT:			206.83	
NICE RINK				
GENERAL FU	100-55210-278	ICE RINK	508.01	0
Total NICE RINK:			508.01	
ODLING CONSTRUCTION INC.				
WATER FUND	200-57651-150	REPAIR OF WATERMAIN BREAK	1,871.36	0
GENERAL FU	100-51405-000	REPLACE HYDRANT	2,600.00	0
WATER FUND	200-57652-150	REPAIR WATER BOX	650.00	0
Total ODLING CONSTRUCTION INC.:			5,121.36	
OFFICE COPYING EQUIPMENT				
GENERAL FU	100-51410-162	GEN ADMIN COPIER EXPENSE	149.13	0
Total OFFICE COPYING EQUIPMENT:			149.13	
OSIPOVA, ANASTASIA				
ALLOCATION	001-15100	REFUND FR OVRPAYMENT ON WATE	167.85	0
Total OSIPOVA, ANASTASIA:			167.85	
PESCHE, NICK				
ALLOCATION	001-15100	REFUND FOR OVERPAYMENT ON WA	127.41	0
Total PESCHE, NICK:			127.41	
PHIL'S ELECTRIC DRAIN SERV				
GENERAL FU	100-54310-175	STORM DRAIN CLEAN OUT 530 WEST	175.00	0
Total PHIL'S ELECTRIC DRAIN SERV:			175.00	
PUBLIC SERVICE COMMISSION				
WATER FUND	200-57925-100	PSC EXPENSES OCTOBER 2021	1,257.30	0
Total PUBLIC SERVICE COMMISSION:			1,257.30	
QUIGLEY, THOMAS				
ALLOCATION	001-15100	REFUND FOR OVERPAYMENT ON WA	105.75	0
Total QUIGLEY, THOMAS:			105.75	
REYNOLDS, JIM				
WATER FUND	200-57930-190	CDL RENEWAL	75.48	0
WATER FUND	200-57903-125	WORK BOOTS	150.00	0
Total REYNOLDS, JIM:			225.48	

Segment FUND	GL Account Number	Description	Amount	GL Activity Number
SCHAEFFER MUNICIPAL SERVICES LLC				
GENERAL FU	100-53100-210	ZONING CONTRACT FEES	2,415.00	0
Total SCHAEFFER MUNICIPAL SERVICES LLC:			2,415.00	
SCHWAAB INC				
GENERAL FU	100-51410-160	GEN ADMIN OFFICE SUPPLIES	17.75	0
Total SCHWAAB INC:			17.75	
SHALTES, CHRIS AND SHARON				
ALLOCATION	001-15100	REFUND FOR OVERPAYMENT ON WA	265.54	0
Total SHALTES, CHRIS AND SHARON:			265.54	
SHI INTERNATIONAL CORP				
GENERAL FU	100-51410-160	NAMEPLATE	17.75	0
GENERAL FU	100-51410-160	HRDWARE RACK SYSTEM	513.00	0
Total SHI INTERNATIONAL CORP:			530.75	
SHUFF, THOMAS				
ALLOCATION	001-15100	REFUND FOR OVERPAYMENT ON WA	114.96	0
Total SHUFF, THOMAS:			114.96	
STANEK, MARC				
GENERAL FU	100-52120-190	TRAINING EXPENSE	876.54	0
Total STANEK, MARC:			876.54	
SYMBOL ARTS				
GENERAL FU	100-52120-125	POLICE UNIFORMS	115.00	0
GENERAL FU	100-55411-125	HARBOR MASTER	247.50	0
Total SYMBOL ARTS:			362.50	
THE POLICE AND SHERIFFS PRESS				
GENERAL FU	100-52120-125	POLICE UNIFORMS	47.95	0
Total THE POLICE AND SHERIFFS PRESS:			47.95	
TOBIN, BECKY				
GENERAL FU	100-51410-190	REIMBURSEMENT FOR HOTEL ACCO	82.00	0
Total TOBIN, BECKY:			82.00	
TOP PACK DEFENSE LLC				
GENERAL FU	100-52120-125	POLICE UNIFORMS	850.00	0
GENERAL FU	100-52120-125	POLICE UNIFORMS	1,141.33	0
GENERAL FU	100-52120-125	POLICE UNIFORMS	1,332.65	0
GENERAL FU	100-52120-125	POLICE UNIFORMS	895.00	0
Total TOP PACK DEFENSE LLC:			4,218.98	
TRIEBOLD OUTDOOR POWER				
GENERAL FU	100-55410-150	REPAIR PARTS	369.94	0

Segment FUND	GL Account Number	Description	Amount	GL Activity Number
Total TRIEBOLD OUTDOOR POWER:			369.94	
U.S. CELLULAR				
WATER FUND	200-58801-000	WATER IT	70.04	0
SEWER FUND	300-58801-000	SEWER IT	70.03	0
Total U.S. CELLULAR:			140.07	
US BANK				
GENERAL FU	100-51414-000	SOFTWARE LICENSE	204.00	0
GENERAL FU	100-51210-150	MUNICIPAL COURT IT	12.00	0
GENERAL FU	100-52120-130	POLICE IT	132.00	0
GENERAL FU	100-52360-150	RESCUE DEPT REPAIRS	24.00	0
GENERAL FU	100-55210-200	REC DEPT PHONE EXPENSE	36.00	0
WATER FUND	200-57921-160	WATER OFFICE SUPPLIES	12.00	0
SEWER FUND	300-58969-160	SEWER OFFICE SUPPLIES	12.00	0
GENERAL FU	100-52320-150	FIRE DEPT REPAIRS/ MAINTENANCE	12.00	0
GENERAL FU	100-55411-150	LAKEFRONT REPAIRS/ MAINTENANC	12.00	0
GENERAL FU	100-55210-160	AT&T- PHONES WIFI	131.16	0
GENERAL FU	100-55210-278	WALMART- BOO IN THE BAY	262.57	0
GENERAL FU	100-55210-278	LOWES - BOO IN THE BAY	561.67	0
GENERAL FU	100-55210-278	DUNKIN - BOO IN THE BAY	104.67	0
GENERAL FU	100-55210-278	WALMART BOO IN THE BAY	255.31	0
LIBRARY FUN	400-58280-000	PERIODICALS	20.00-	0
LIBRARY DON	410-58255-000	FRIENDS EXPENSE	234.15	0
LIBRARY FUN	400-58100-160	LIBRARY SUPPLIES	15.46	0
LIBRARY FUN	400-58100-161	POSTAGE	58.00	0
LIBRARY FUN	400-58230-000	PRGRAMS FOR CHILDREN	42.16	0
LIBRARY FUN	400-58280-000	PERIODICALS	124.95	0
LIBRARY DON	410-58330-000	DONOR DESIGNATED EXPENSE	159.14	0
LIBRARY FUN	400-58310-000	IT/LICENSES/CONTRACT SERVICES	262.14	0
LIBRARY DON	410-58340-000	BOARD COMITTED FUNDS	361.68	0
GENERAL FU	100-52120-125	POLICE UNIFORMS	299.00	0
GENERAL FU	100-52130-150	EMERGENCY MANAGEMENT	600.63	0
GENERAL FU	100-52120-180	FUEL	25.00	0
GENERAL FU	100-52120-190	POLICE TRAINING	52.38	0
GENERAL FU	100-52120-160	POLICE SUPPLIES	358.32	0
GENERAL FU	100-52120-190	TRAINING SUPPLIES	253.10	0
GENERAL FU	100-52120-125	POLICE UNIFORMS	89.67	0
HALLOWEEN	245-52320-165	HALLOWEEN EXPENSE	255.47	0
GENERAL FU	100-51110-130	DALES GIFT CARD	50.00	0
GENERAL FU	100-55410-150	PARKS REPAIR/MAINTTENANCE	85.65	0
GENERAL FU	100-51410-190	GEN ADMIN TRAINING	349.09	0
GENERAL FU	100-51414-000	IT/ZOOM MONTHLY BILLING	140.00	0
GENERAL FU	100-51110-130	VILLAGE BOARD OTHER	50.00	0
Total US BANK:			5,617.37	
USA BLUE BOOK				
SEWER FUND	300-58968-150	SEWER COLLECTION SUPPLIES	55.95	0
Total USA BLUE BOOK:			55.95	
VILLAGE OF GENOA CITY				
WATER FUND	200-57623-170	WATER TESTING	150.00	0

Segment FUND	GL Account Number	Description	Amount	GL Activity Number
Total VILLAGE OF GENOA CITY:			150.00	
VOLLMER,JAN				
ALLOCATION	001-15100	REFUND FOR OVERPAYMENT ON WA	116.25	0
Total VOLLMER,JAN:			116.25	
VP PLUS INC				
SEWER FUND	300-58968-150	SERVICE AT LIFT STATION WASHING	592.39	0
Total VP PLUS INC:			592.39	
WALCOMET				
SEWER FUND	300-58980-300	MONTHLY BILLING	60,941.27	0
SEWER FUND	300-58980-310	SEWER CONNECTION FEE - 408 CAM	4,000.00	0
SEWER FUND	300-58980-310	SEWER CONNECTION FEE - 406 CAM	4,000.00	0
Total WALCOMET:			68,941.27	
WATERBURY, JANET OR KENT				
ALLOCATION	001-15100	REFUND FOR OVERPAYMENT ON WA	227.35	0
Total WATERBURY, JANET OR KENT:			227.35	
WISCONN VALLEY MEDIA GROUP				
GENERAL FU	100-51410-210	PUBLICATIONS	589.87	0
Total WISCONN VALLEY MEDIA GROUP:			589.87	
WISCONSIN CHIEFS OF POLICE				
GENERAL FU	100-52120-190	TRAINING SUPPLIES	150.00	0
Total WISCONSIN CHIEFS OF POLICE:			150.00	
WISCONSIN POLICE LEADERSHIP FOUNDATION				
GENERAL FU	100-52120-190	POLICE TRAINING	225.00	0
Total WISCONSIN POLICE LEADERSHIP FOUNDATION:			225.00	
Grand Totals:			136,993.04	

Segment FUND	GL Account Number	Description	Amount	GL Activity Number
HOME DEPOT CREDIT SERVICES				
GENERAL FU	100-55410-150	PARKS REPAIR/MAINT	71.13	0
Total HOME DEPOT CREDIT SERVICES:			71.13	
Grand Totals:			71.13	



VILLAGE OF WILLIAMS BAY

RESOLUTION **R-18-21**

A RESOLUTION TO APPOINT ELECTION INSPECTORS FOR THE 2022-2023 TERM

WHEREAS, Wisconsin State Statutes require the appointment of election inspectors; and

WHEREAS, the below individuals have indicated their willingness to serve the Village of Williams Bay in the capacity of Election Inspector; and

NOW THEREFORE BE IT FURTHER RESOLVED that the Village Board of the Village of Williams Bay hereby appoints the following individuals as Election Inspectors for a two-year term which will run from January 1, 2022 to December 31, 2023:

Chief Inspector:

1. Rena Monroe – Unaffiliated
2. Judith Bausch – Unaffiliated

Election Inspector:

1. Crissy Handley – Republican
2. William Hunt – Republican
3. Claus Wellhausen – Republican
4. Kim Travis – Republican
5. Debra Black – Republican
6. David Black – Republican
7. Suzanne Arnold – Democratic
8. Cora Byrnes – Democratic
9. Patrick Byrnes – Democratic
10. Bruce Creed – Democratic
11. Sonya Dailey – Democratic
12. Richard Tuma – Democratic
13. Brian Heise – Democratic
14. Nancy Vier – Democratic
15. Rita Rhode – Democratic
16. Elizabeth Bianchi-Knod – Unaffiliated

17. John Bluemke – Unaffiliated
18. Jo Ann Bourgeois – Unaffiliated
19. Nancy Bucuk – Unaffiliated
20. Eric Carlson – Unaffiliated
21. Rose Estrada – Unaffiliated
22. Christine Gooding-Farley – Unaffiliated
23. Cathleen Johnson – Unaffiliated
24. Robert Kantor – Unaffiliated
25. John Laughlin – Unaffiliated
26. Cathee Laughlin – Unaffiliated
27. Charles LeMoine – Unaffiliated
28. Susan Pegel – Unaffiliated
29. James Riedel – Unaffiliated
30. Patricia Schneider – Unaffiliated
31. Conor Shea – Unaffiliated
32. Roxanne Stroud – Unaffiliated
33. Kathryn Tenyer – Unaffiliated
34. Gregory Trush – Unaffiliated
35. Susan Vavra – Unaffiliated
36. Dale Vavra – Unaffiliated

Passed and adopted this _____ day of December 2021.

VILLAGE OF WILLIAMS BAY:

William Duncan, President

ATTEST:

Jackelyn Pankau, Clerk

ORDINANCE #2021-13
AN ORDINANCE AMENDING SECTION 95-5 OF THE CODE OF ORDINANCES
OF THE VILLAGE OF WILLIAMS BAY ESTABLISHING A RECORD RETENTION SCHEDULE

WHEREAS, pursuant to the authority contained in Wis. Stat. Sec. 16.61, the Wisconsin Public Records Board has created a Wisconsin Municipal Record Schedule also referred to as the General Records Schedule Wisconsin Municipal and Related Records; and

WHEREAS, the Village Board of the Village of Williams Bay, pursuant to the authority contained in Wis. Stat. Section 19.21 (4), is authorized to adopt a record retention schedule; and

WHEREAS, the Village Board of the Village of Williams Bay having determined that to provide uniformity in the retention of municipal records and to ensure compliance with the applicable legal requirements for retention of municipal records it is appropriate to adopt the municipal records schedule created by the Wisconsin Public Records Board.

NOW, THEREFORE, the Village Board of the Village of Williams Bay do hereby ordain as follows:

Section I. Section 95-5 of the Code of Ordinances of the Village of Williams Bay is amended to read as follows:

§95-5. RECORD RETENTION SCHEDULE.

The General Records Schedule Wisconsin Municipal and Related Records is hereby adopted in its entirety and shall constitute the Village of Williams Bay Record Retention Schedule.

Section II. This ordinance shall take effect upon passage and publication as provided by law.

Approved by the Village Board of the Village of Williams Bay this _____ day of _____, 2021.

VILLAGE OF WILLIAMS BAY

By: _____
William Duncan, President

Attest: _____
Jackelyn Pankau, Clerk

First Reading: _____
Second Reading: _____
Date Adopted: _____
Date Published: _____

**Williams Bay
Focus Group Interview Schedule
Wednesday January 19, 2022**

All focus group interviews will take place at the Barrett Library in Williams Bay. There should be 6-10 people in each focus group.

Group 1- 1:00 P.M.- 1:45 P.M. Economic Development and Housing

WBBA, County Economic Development, local business owners, tourism groups, developers, assistant living facilities, health care providers.

Group 2- 2:00 P.M.- 2:45 P.M. Central Business District

Local business owners, WBBA, property owners, arts, and cultural groups

Group 3- 3:00 P.M.-3:45 P.M. Parks and Natural Resources

Recreation programing, school district, Geneva Lake Conservancy, KNC, local sports leagues, other nature conservancy groups.

Group 4- 4:00 P.M.- 4:45 P.M. Education/Workforce/Employment

School district, local employers, college, health care providers, Christian school

- Forwarded message -----

From: **Richard Tuma** <tuma.richard@yahoo.com>

Date: Thu, Oct 28, 2021 at 4:42 PM

Subject: Re: Hiring committee

To: Justin Timm <chief@williamsbay.org>

Chief, yes I would like to continue as a member of the Williams Bay Police Department Hiring Committee. I have spent more than 35 years employed in public safety and worked with numerous police and fire departments in both Wisconsin and Illinois. Since retiring as the Director of Emergency Preparedness for Waukesha County I have spent the last 8 years consulting with police and fire departments and 9-1-1 dispatch centers in 10 states. I have extensive knowledge in the operation of police and fire departments and 9-1-1 dispatch centers and feel I can be an asset as a member of this committee.

Richard H. Tuma, ENP

On Thursday, October 28, 2021, 03:40:06 PM CDT, Justin Timm <chief@williamsbay.org> wrote:

Good afternoon,

Recently we spoke about President Duncan appointing one member of the community to the hiring committee for the police department. You have been a trusted member of this hiring process and we would like you to continue to serve on the committee.

In order to do so, I will need an email or letter of interest in serving on this committee. If you would not mind, please email me back a letter or simply an email of interest I can then forward to President Duncan to evaluate and make a decision. Once I hear more, I will let you know.

Thank you again for your patience while we navigate this together.

Respectfully,

Justin P Timm
Chief of Police

Williams Bay Police Department
262-245-2710 (office)
262-581-3061 (mobile)

SMIP Session 75
FBI Trilogy Graduate
WCELEA Secretary



Fwd: Hiring Committee

1 message

Justin Timm <chief@williamsbay.org>
To: Bill Duncan <bduncan@williamsbay.org>
Cc: Village Administrator <admin@williamsbay.org>

Tue, Nov 2, 2021 at 4:11 AM

President Duncan,

Please find the attached letter of interest from Mr. Krueger for the position within the Hiring Committee. I have set the text to red to make it easier to locate.

As always, please let me know if you have any questions.

Respectfully,

Justin P Timm
Chief of Police

Williams Bay Police Department
262-245-2710 (office)
262-581-3061 (mobile)

SMIP Session 75
FBI Trilogy Graduate
WCELEA Secretary

----- Forwarded message -----

From: **Philip pedaler** <cyclingforacure2@gmail.com>
Date: Sun, Oct 31, 2021 at 6:46 PM
Subject: Re: Hiring Committee
To: Justin Timm <chief@williamsbay.org>

Thank you for the consideration of me being part of the hiring committee. Yes I would like to be a member of this committee that interviews applicants for the Williams Bay Police Department.
If you need anything further from me, just let me know.

Thank you again,
Philip J. Krueger
312-919-3517

On Thu, Oct 28, 2021, 3:40 PM Justin Timm <chief@williamsbay.org> wrote:

Good afternoon,

Recently we spoke about President Duncan appointing one member of the community to the hiring committee for the police department. You have been a trusted member of this hiring process and we would like you to continue to serve on the committee.

In order to do so, I will need an email or letter of interest in serving on this committee. If you would not mind, please email me back a letter or simply an email of interest I can then forward to President Duncan to evaluate and make a decision. Once I hear more, I will let you know.

Thank you again for your patience while we navigate this together.
Respectfully,

Justin P Timm