



VILLAGE OF WILLIAMS BAY

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OFFICIAL MINUTES VILLAGE BOARD 10/18/21 MEETING MONDAY, OCTOBER 18, 2021 AT 7:00 PM VILLAGE HALL COUNCIL ROOM

I. Call to Order

President Duncan called the meeting to order at 7:00pm.

II. Roll Call

Present: Bill Duncan, Don Parker, Jim D'Alessandro, Lowell Wright, Robert Umans, Matt Stanek

Also Present: Administrator Tobin, Treasurer Peternell, Police Chief Timm and Director of Public Works Edwards

Excused: George Vlach

III. Pledge of Allegiance

IV. Williams Bay Historical Society Presentation

Sue Vavra, President of the Williams Bay Historical Society, was present to introduce Travis Gross from the Wisconsin Council for Local History. Gross stated that Cathée Laughlin and Camille Grabski were nominated by the Williams Bay Historical Society for recognition by the Wisconsin Council for Local History for their dedication and many volunteer hours they have provided to the Williams Bay Historical Society.

V. Minutes

A. Village Board Meeting Minutes of October 4, 2021

The motion to Approve the Village Board Meeting Minutes of October 4, 2021 was initiated by Robert Umans and seconded by Don Parker. Unanimously carried.

VI. Consent Agenda

A. None

VII. Presentation of accounts and petitions

A. Payroll ending 10-08-2021 in the amount of \$40,688.33

The motion to Approve the Payroll ending 10-08-2021 in the amount of \$40,688.33 was initiated by Don Parker and seconded by Robert Umans. Unanimously carried.

B. Accounts Payable Unpaid dated 10-15-2021 in the amount of \$140,533.44

The motion to Approve the Accounts Payable Unpaid dated 10-15-2021 in the amount of \$140,533.44 was initiated by Don Parker and seconded by Robert Umans. Unanimously carried.

C. Month end Financial Statements

The motion to Approve the Month end Financial Statements was initiated by Don Parker and seconded by Robert Umans. Unanimously carried.

D. September EFT Payments in the amount of \$47,515.41

The motion to Approve the September EFT Payments in the amount of \$47,515.41 was initiated by Don Parker and seconded by Robert Umans. Unanimously carried.

E. Prepaids dated 10-8-2021 in the amount of \$75.00

The motion to Approve the Prepaids dated 10-8-2021 in the amount of \$75.00 was initiated by Don Parker and seconded by Robert Umans. Unanimously carried.

F. 3rd Quarter Legal Fees

Discussion was held regarding the VonBriesen legal fees. Chief Timm stated that at this point it is an open records request that may turn into a legal claim.

G. Library invoices dated 10-13-2021 in the amount of \$2,971.06

The motion to Approve the Library invoices dated 10-13-2021 in the amount of \$2,971.06 was initiated by Don Parker and seconded by Robert Umans. Unanimously carried.

VIII. Plan Commission

A. Recommendation for an Extraterritorial Certified Survey Map

1. APPLICANT: Michael Landers (Owner)

TAX KEY: FD2500021A

STREET ADDRESS: 4954 Hwy 50, Delavan, Wisconsin 53115

The applicant requests a Certified Survey Map per 17.0900, *Extraterritorial Land Divisions*, to divide an existing 9.64 acre parcel into a 8.72 acre parcel and 0.92 acre parcel.

The Plan Commission recommended Village Board approval unanimously.

the APPLICANT: Michael Landers (Owner)

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The applicant requests a Certified Survey Map per 17.0900, *Extraterritorial Land Divisions*, to divide an existing 9.64 acre parcel into a 8.72 acre parcel and 0.92 acre parcel.

The Plan Commission recommended Village Board approval unanimously.

The motion to Approve the Extraterritorial Certified Survey Map was initiated by Don Parker and seconded by Jim D'Alessandro. Unanimously carried.

IX. Joint Extraterritorial Zoning Committee: pursuant to section 18.171F(A)

A. None

X. PUBLIC COMMENTS

A. None

Jim Killian, 91 N. Potawatomi spoke about the WBHS Charlie Mestek Day of Community Service that was held on October 18th. He stated that over 200 WBHS students participated in the event.

XI. President's Remarks

A. None

XII. Ordinances and Resolutions

A. Resolution R-12-21 Revising the Ward Map for the Village of Williams Bay

Motion made by Committee, no second required. Unanimously carried.

XIII. Committee Reports

A. Finance & Personnel, Trustee Parker - Chair

1. Part-Time Recreation Specialist

Motion made by Committee, no second required. Unanimously carried.

2. Village Phone System

Motion made by Committee, no second required. Unanimously carried.

3. Liberty National Supplemental Insurance

Motion made by Committee, no second required. Unanimously carried.

4. Contract for Building Inspection Services

Motion made by Committee, no second required. Unanimously carried.

5. 2022 Budget Notice Publication

Motion made by Committee, no second required. Unanimously carried.

6. Thanksgiving Holiday

Motion made by Committee, no second required. Unanimously carried. Clarification made that it is for full-time non-union employees only.

B. Protective Services, Trustee Vlach - Chair

1. Williams Bay Women's Civic League Temporary Alcohol License for February 5, 2022

Motion made by Committee, no second required. Unanimously carried.

2. Williams Bay Lioness Club Temporary Alcohol License for November 4, 2021

Motion made by Committee, no second required. Unanimously carried.

C. Parks & Lakefront, Trustee D'Alessandro - Chair

1. Gage Marine request for Christmas display at Edgewater Park

Motion made by Committee, no second required. Unanimously carried. Tobin will request a certificate of insurance naming the Village as an additional insured.

D. Building, Zoning, & Ordinance, Trustee Wright - Chair

1. Update on Status of Comprehensive Plan

Vandewalle has proposed either November 15th or December 6th to have a Joint Plan Commission and Village Board meeting to start the Comprehensive Plan update process. It was the consensus of the Board to have the meeting on November 15th.

E. Water & Sewer, Trustee Umans - Chair

1. No Report

F. Streets & Highways, Trustee Stanek - Chair

1. No Report

XIV. Public Comments

XV. Other Items for Discussion, Consideration, or Action

- A.** GLEA Update - Introduction of new GLEA Director, Jacob Schmidt

XVI. Adjournment

The motion to adjourn was initiated by Robert Umans and seconded by Matt Stanek at 7:50pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

These are not official Minutes until approved by the Governing Body.