



VILLAGE OF WILLIAMS BAY

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OFFICIAL MINUTES VILLAGE BOARD 09/20/21 MEETING MONDAY, SEPTEMBER 20, 2021 AT 7:00 PM VILLAGE HALL COUNCIL ROOM

I. Call to Order

President Duncan called the meeting to order at 7:00pm.

II. Roll Call

Present: Bill Duncan, Don Parker, George Vlach, Jim D'Alessandro, Robert Umans, Matt Stanek

Also Present: Administrator Tobin, Treasurer Peternell, Police Chief Timm, Public Works Director Edwards and Attorney Schroeder

Excused: Lowell Wright

III. Pledge of Allegiance

IV. Minutes

A. Village Board Meeting Minutes of September 7, 2021

The motion to Approve the Village Board Meeting Minutes of September 7, 2021 was initiated by Robert Umans and seconded by George Vlach. Unanimously carried.

V. Consent Agenda

A. None

VI. Presentation of accounts and petitions

A. Payroll ending 09-10-2021 in the amount of \$48,147.98

The motion to Approve the Payroll ending 09-10-2021 in the amount of \$48,147.98 was initiated by Don Parker and seconded by Robert Umans. Unanimously carried.

B. Accounts Payable Unpaid dated 09-17-2021 in the amount of \$162,060.41

The motion to Approve the Accounts Payable Unpaid dated 09-17-2021 in the amount of \$162,060.41 was initiated by Don Parker and seconded by Robert Umans. Unanimously carried.

C. August Financial Statements

The motion to Approve the August Financial Statements was initiated by Don Parker and seconded by Robert Umans. Unanimously carried.

D. August EFT Payments in the amount of \$74,178.81

The motion to Approve the August EFT Payments in the amount of \$74,178.81 was initiated by Don Parker and seconded by Robert Umans. Unanimously carried.

VII. Plan Commission

A. APPLICANT: Jeffrey & Tara Rabenhorst (Owners)

TAX KEY: WUW 00012

STREET ADDRESS: Lot 12 Willabay Woods, Wiswell St, Williams Bay, Wisconsin 53191

The applicant requests a Conditional Use Permit per 18.1207, *Conditional Use Permit*, and 18.0315.I.(4), *Residential Garage or Shed* to construct a single-family home with the garage doors facing the street.

Requesting garage to be located 17 feet in front of the street side facade of the house (setback of a minimum of two (2) feet behind the street side facade of the house required).

The Plan Commission recommended denial of this permit on a 4-2 vote.

Many neighbors spoke in favor of approving the Conditional Use Permit. Attorney Chad Pollard spoke on behalf of Jeffrey & Tara Rabenhorst. Pollard noted that the Comprehensive Plan references new development requirements with front-facing garages, not existing developments. The conditional use permit application is for the setback requirements for front-facing garages.

Parker/D'Alessandro motion to Approve the Conditional Use Permit per 18.1207, *Conditional Use Permit*, and

18.0315.I.(4), *Residential Garage or Shed* to construct a single-family home with the garage doors facing the street.

Requesting the garage to be located 17 feet in front of the street side facade of the house (setback of a minimum of two (2) feet behind the street side facade of the house required). Unanimously carried.

B. APPLICANT: Joshua W. Staggs (Lessee)

TAX KEY: WFS 00001

STREET ADDRESS: 240 Elkhorn Road, Williams Bay, WI 53191

Applicant is requesting a Certificate of Compliance per Section 18.211.B(2) "New occupancy and use of an existing building when the new use is of a different land use classification".

The Plan Commission recommended approval of this Certificate unanimously.

Umans/Vlach motion to approve the Certificate of Compliance per Section 18.0310.B for Personal and Professional Services and Section 18.0310.E for Indoor Sales or Service. Unanimously carried.

VIII. Joint Extraterritorial Zoning Committee: pursuant to section 18.171F(A)

A. None

IX. PUBLIC COMMENTS

Sandy Johnson provided an invite to an event at Conference Point for a presentation on a historic look at Band Shells of Wisconsin on October 5, 2021.

X. President's Remarks

A. Appointments to open positions on Harbor Commission, Plan Commission, and Parks & Memorial

Duncan/Parker motion to appoint Matt Robbins as an alternate to the Plan Commission. Unanimously carried.

Duncan/Umans motion to appoint Tom Shaughnessy to the Harbor Commission. Unanimously carried.

Duncan/Umans to appoint Mike Fieweger to the Parks & Memorial Committee. Unanimously carried.

Duncan/D'Alessandro to appoint Kendra Wachs to the Parks & Memorial Committee. Unanimously carried.

B. GLLEA report

President Duncan provided an update on GLLEA activities.

XI. Ordinances and Resolutions

A. R-11-21 Directing Placement of Stop Sign on Liechty Drive

Motion made by Committee, no second required. Unanimously carried.

XII. Committee Reports

A. Finance & Personnel, Trustee Parker - Chair

1. US Cellular Lease Extension

Motion made by Committee, no second required. Unanimously carried.

2. Fire and EMS Stipends

Motion made by Committee to approve \$40/shift stipend for EMS only for the remainder of 2021, no second required. Unanimously carried.

B. Protective Services, Trustee Vlach - Chair

1. Original, Renewal, or Temporary Operator License Applications

The motion to Approve the Original, Renewal, or Temporary Operator License Applications was initiated by George Vlach and seconded by Robert Umans. Unanimously carried.

2. Boat Launch Parking

Motion made by Committee, no second required. Unanimously carried.

3. Edgewater Park Use Application Addendum from the Lion's Club

Motion made by Committee, no second required. Unanimously carried.

C. Parks & Lakefront, Trustee D'Alessandro - Chair

1. Edgewater Park Use Application Addendum from the Lion's Club

Motion made by Committee, no second required. Unanimously carried.

D. Building, Zoning, & Ordinance, Trustee Wright - Chair

1. Adoption of the Wisconsin General Records Schedule

Motion made by Committee, no second required. Unanimously carried.

E. Water & Sewer, Trustee Umans - Chair

1. 2018 Water Impact Needs Assessment Study

Motion made by Committee, no second required. Unanimously carried.

F. Streets & Highways, Trustee Stanek - Chair

1. No Report

XIII. Public Comments

XIV. Other Items for Discussion, Consideration, or Action

- A.** Appointments to open positions on Harbor Commission, Plan Commission, and Parks & Memorial

- B.** Consider a motion to convene into closed session pursuant to the exemption contained in Wis. Stats. § 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

The motion to convene into closed session pursuant to the exemption contained in Wis. Stats. § 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session was initiated by Bill Duncan and seconded by George Vlach at 8:09pm.

Votes:

Yes: Bill Duncan, Don Parker, George Vlach, Jim D'Alessandro, Robert Umans, Matt Stanek

No: None

Abstain: None

Result: Passed

1. Municipal Court
2. Building Inspector Contract

C. Motion to reconvene into open session

The Motion to reconvene into open session was initiated by Robert Umans and seconded by Matt Stanek at 8:33pm. Unanimously carried.

D. Possible discussion of/action for those items discussed in closed session

The motion to notify Professional Building Inspections of the non-renewal of their contract was initiated by Don Parker and seconded by Robert Umans. Unanimously carried.

XV. Adjournment

The motion to adjourn was initiated by George Vlach and seconded by Jim D'Alessandro at 8:34pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

These are not official Minutes until approved by the Governing Body.