



VILLAGE OF WILLIAMS BAY

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OFFICIAL MINUTES PLAN COMMISSION 08/10/21 MEETING TUESDAY, AUGUST 10, 2021 AT 6:30 PM VILLAGE HALL COUNCIL ROOM

I. Call to Order

President Duncan called the meeting to order at 6:30pm.

II. Roll Call

Present: Pat Watts, Jess Haak, Bill Duncan, Don Parker, Maggie Gage, Jane Pegel

Also Present: Administrator Tobin, Zoning Administrator Schaeffer, Clerk Pankau and Village Attorney Schroeder

Excused: Ralph Cincinelli, Marianne Klemke

III. Pledge of Allegiance

IV. Minutes

A. Joint Village Board and Plan Commission Meeting Minutes of May 25, 2021

The motion to Approve the Joint Village Board and Plan Commission Meeting Minutes of May 25, 2021 was initiated by Jess Haak and seconded by Pat Watts. Unanimously carried.

V. Recommendation for Re-codification of Zoning Ordinance

A. Open Public Hearing - All interested in this matter are invited to attend

President Duncan opened the Public Hearing at 6:31pm.

1. Re-codification including minor amendments necessary to update the Zoning Ordinance, Chapter 18 of the Code of Ordinances of the Village of Williams Bay

Trustee Wright explained that this is one of the last steps of the Codification process for the Village Ordinances. He stated that they have been cleaned up, such as some Ordinances needed to get in sync with State Statutes, Village position titles have changed over time, and cross-references were made consistent. Trustee Wright stated that grammatical issues and things that needed to be cleaned up were cleaned up, and things that were going to cause more substantial changes will be dealt with at a later time. He encouraged the Plan Commission to recommend this re-codification to the Village Board.

Zoning Administrator Schaeffer stated that the things being re-codified right now are the things that need to be fixed now due to inconsistencies or State Statutes being changed.

No one from the public spoke during this hearing.

B. Motion to Close Public Hearing

President Duncan closed the Public Hearing at 6:36pm.

C. Discussion and possible action for the re-codification

Trustee Parker asked Village Attorney Schroeder if he has reviewed these changes and Attorney Schroeder said he has

briefly reviewed them and found that the changes are grammatical and being made to make things consistent.

The motion to Recommend Village Board Approval of the re-codification including minor amendments necessary to update the Zoning Ordinance, Chapter 18 of the Code of Ordinances of the Village of Williams Bay was initiated by Jess Haak and seconded by Maggie Gage. Unanimously carried.

VI. Recommendation for a Sign Permit

- A.** APPLICANT: Geneva Lake Conservancy
TAX KEY: WWUP 00041
STREET ADDRESS: 159 Elkhorn Road, Williams Bay, WI 53191

The applicants are requesting a Sign Permit per 18.10001, *Purpose of Sign Regulations* and 18.1006, *Signs Permitted in the Public Parks and Recreation Districts with a Permit* to allow a ground sign

Maddie from the Geneva Lake Conservancy stated that they are hoping to add a sign to increase their visibility to the community as their current signs can sometimes get confused with the Kishwaukee Nature Conservancy.

Jess Haak asked if there is a sign already up in front of the building and Maddie stated that there is one already there, similar to the one they would like to build.

Zoning Administrator stated the current sign is difficult to see on Highway 67 because it is somewhat hidden in the trees. She stated that the proposed sign is almost identical to that one, but will be placed in a much more visible place.

Trustee Parker stated that he will be abstaining from this because the Conservation Commission needs to approve this as well.

The motion to Approve the Sign Permit per 18.10001, *Purpose of Sign Regulations* and 18.1006, *Signs Permitted in the Public Parks and Recreation Districts with a Permit* to allow a ground sign contingent on approval by the Conservation Commission was initiated by Jess Haak and seconded by Pat Watts. Unanimously carried. Don Parker abstained.

VII. Adjournment

The motion to adjourn was initiated by Jess Haak and seconded by Maggie Gage at 6:51pm. Unanimously carried.

/s/ Jackie Pankau, Village Clerk

These are not official Minutes until approved by the Governing Body.