



VILLAGE OF WILLIAMS BAY

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NOTICE

FINANCE & PERSONNEL (F&P) COMMITTEE MEETING THURSDAY, SEPTEMBER 23, 2021 AT 12:30 PM VILLAGE HALL COUNCIL ROOM

AGENDA

The following agenda items may be considered for Discussion, Consideration, or Action

- I. Call to Order
- II. Roll Call
- III. 2022 Budget-Library and Municipal Court
- IV. Adjourn

Don Parker
Finance & Personnel Chair

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the Village Clerk's office in advance so the appropriate accommodations can be made.

Posted: 09/21/2021 5:00 PM

2022 MUNICIPAL COURT BUDGET

		2020	8/31/2021	2021	2021	Estimated	Future	Increase
		Prior year	Current year	Unexpended	Current year	Year End	Budget	Over
Account Number	Account Title	Actual	Actual	Budget	Budget	2021	2022	Prior Year
100-45001	COURT FINE REVENUE	\$57,618.20	\$35,227.08	\$12,772.92	\$48,000.00	\$52,841.00	\$52,000.00	8.33%
100-51210-110	MUNICIPAL COURT WAGES	\$27,993.61	\$20,478.23	\$9,426.77	\$29,905.00	\$30,830.00	\$31,905.00	6.69%
100-51210-115	MUNICIPAL COURT UNEMPLOYMENT	\$0.00	\$81.64	-\$81.64	\$0.00	\$82.00	\$0.00	0.00%
100-51210-121	MUNICIPAL COURT FICA	\$2,141.32	\$1,566.59	\$721.41	\$2,288.00	\$3,151.00	\$2,441.00	6.69%
100-51210-150	MUNICIPAL COURT IT FEES	\$6,984.98	\$4,098.31	\$2,901.69	\$7,000.00	\$6,000.00	\$5,000.00	-28.57%
100-51210-160	MUNICIPAL COURT SUPPLIES	\$1,602.96	\$1,331.00	-\$331.00	\$1,000.00	\$1,400.00	\$1,200.00	20.00%
100-51210-161	MUNICIPAL COURT POSTAGE	\$100.00	\$0.00	\$500.00	\$500.00	\$500.00	\$500.00	0.00%
100-51210-190	MUNICIPAL COURT TRAINING	\$878.00	\$1,345.00	\$655.00	\$2,000.00	\$1,345.00	\$2,000.00	0.00%
550-51210-140	MUNICIPAL COURT CAPITAL OUTLAY	<u>\$6,565.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	0.00%
		\$46,265.87	\$28,900.77	\$13,792.23	\$42,693.00	\$43,308.00	\$43,046.00	0.83%
	REVENUES OVER/UNDER EXPENDITURES	\$11,352.33	\$6,326.31	-\$1,019.31	\$5,307.00	\$9,533.00	\$8,954.00	

2022 LIBRARY BUDGET

		2020	8/31/2021	2021	2021	Estimated	Future	Increase
		Prior year	Current year	Unexpended	Current year	Year End	Budget	over
Account Number	Account Title	Actual	Actual	Budget	Budget	2021	2022	prior year
400-41100	LIBRARY FUND TAX LEVY	\$152,562.00	\$128,772.67	\$25,797.33	\$154,570.00	\$154,570.00	\$164,846.00	6.65%
	LIBRARY BLDG LEVY	\$27,200.00			\$27,200.00	\$27,200.00	\$23,870.00	-12.24%
	LIBRARY TREASURER ADMIN COSTS	\$9,330.00			\$9,856.00	\$9,856.00	\$9,760.00	-0.97%
400-48004	INTEREST ON INVESTMENTS	\$779.25	\$127.24	\$172.76	\$300.00	\$300.00	\$300.00	0.00%
400-48905	COUNTY REIMBURSEMENT	\$148,737.00	\$71,829.70	\$70,254.30	\$142,084.00	\$142,084.00	\$134,630.00	-5.25%
400-48915	LIBRARY FINE REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	100.00%
400-48960	MISC REV FOR BOARD COMMITMENT	\$0.00	\$0.00	\$16,558.00	\$16,558.00	\$16,558.00	\$6,400.00	-61.35%
410-48004	INTEREST ON INVESTMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
410-48925	FRIENDS REVENUE	\$0.00	\$0.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	0.00%
410-48940	LIBRARY CHAPIN REVENUE	\$0.00	\$0.00	\$6,000.00	\$6,000.00	\$6,000.00	\$3,500.00	-41.67%
410-48955	DONOR DESIGNATED FUNDS	\$4,119.01	\$7,598.64	\$7,401.36	\$15,000.00	\$15,000.00	\$3,140.00	-79.07%
410-48960	MISC REV FOR BOARD COMMITMENT	<u>\$10,239.74</u>	<u>\$4,035.67</u>	<u>-\$2,035.67</u>	<u>\$2,000.00</u>	<u>\$2,000.00</u>	<u>\$9,700.00</u>	385.00%
		\$352,967.00	\$212,363.92	\$127,148.08	\$376,568.00	\$376,568.00	\$360,146.00	
400-58100-110	LIBRARY WAGES	\$191,001.21	\$125,494.56	\$66,913.44	\$192,408.00	\$192,408.00	\$196,654.00	2.21%
400-58100-121	LIBRARY FICA	\$13,666.10	\$8,682.90	\$6,036.10	\$14,719.00	\$14,719.00	\$15,044.00	2.21%
400-58100-122	LIBRARY RETIREMENT	\$10,740.90	\$6,894.47	\$4,405.53	\$11,300.00	\$11,300.00	\$10,325.00	-8.63%
400-58100-123	LIBRARY HEALTH INSURANCE	\$30,579.83	\$22,174.21	\$6,825.79	\$29,000.00	\$28,170.00	\$26,450.00	-8.79%
400-58100-127	LIBRARY HSA FUNDING	\$8,125.00	\$8,125.00	\$0.00	\$8,125.00	\$8,125.00	\$8,125.00	0.00%
400-58100-130	LIBRARY EQUIPMENT	\$195.47	\$666.41	\$3,333.59	\$4,000.00	\$4,000.00	\$6,000.00	50.00%
400-58100-135	LIBRARY ADMINISTRATION COSTS	\$8,910.95	\$6,641.20	\$3,214.80	\$9,856.00	\$9,856.00	\$9,760.00	-0.97%
400-58100-140	LIBRARY CAPITAL OUTLAY	\$1,592.33	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
400-58100-150	LIBRARY BLDG REPAIRS & MAINT	\$3,135.10	\$2,541.85	\$858.15	\$3,400.00	\$3,400.00	\$3,400.00	0.00%
400-58100-155	LIBRARY BLDG SUPPLIES	\$70.08	\$157.53	\$3,842.47	\$4,000.00	\$300.00	\$1,000.00	-75.00%
400-58100-160	LIBRARY SUPPLIES	\$3,869.85	\$2,561.50	\$1,438.50	\$4,000.00	\$4,000.00	\$4,000.00	0.00%
400-58100-161	LIBRARY POSTAGE	\$70.70	\$0.00	\$75.00	\$75.00	\$75.00	\$48.00	-36.00%
400-58100-170	LIBRARY BLDG GAS	\$1,817.41	\$2,151.13	\$1,848.87	\$4,000.00	\$4,000.00	\$3,590.00	-10.25%
400-58100-171	LIBRARY BLDG ELECTRIC	\$4,839.98	\$3,960.38	\$3,239.62	\$7,200.00	\$7,200.00	\$6,800.00	-5.56%
400-58100-173	LIBRARY BLDG WATER & SEWER	\$420.95	\$454.28	\$145.72	\$600.00	\$600.00	\$980.00	63.33%
400-58100-175	JANITORIAL SERVICES	\$3,819.88	\$2,907.60	\$5,092.40	\$8,000.00	\$6,283.00	\$8,100.00	1.25%
400-58100-200	LIBRARY TELEPHONE	\$2,971.02	\$4,388.24	-\$1,988.24	\$2,400.00	\$6,582.00	\$1,400.00	-41.67%
400-58200-000	ADULT PRINT	\$9,705.66	\$7,476.68	\$5,523.32	\$13,000.00	\$13,000.00	\$10,000.00	-23.08%
400-58200-100	ADULT DIGITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,000.00	100.00%
400-58201-000	CHILDREN PRINT	\$5,114.62	\$3,971.29	\$4,028.71	\$8,000.00	\$8,000.00	\$5,000.00	-37.50%
400-58201-100	CHILDREN DIGITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,000.00	100.00%
400-58210-000	LIBRARY TRAINING & CONFERENCES	\$500.31	\$674.00	\$126.00	\$800.00	\$800.00	\$800.00	0.00%

2022 LIBRARY BUDGET

		2020	8/31/2021	2021	2021	Estimated	Future	Increase
		Prior year	Current year	Unexpended	Current year	Year End	Budget	over
Account Number	Account Title	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>2021</u>	<u>2022</u>	<u>prior year</u>
400-58220-000	LIBRARY MILEAGE EXPENSE	\$0.00	\$30.85	\$269.15	\$300.00	\$300.00	\$300.00	0.00%
400-58230-000	PROGRAMS FOR CHILDREN & ADULTS	\$1,497.26	\$979.14	\$1,420.86	\$2,400.00	\$2,400.00	\$2,000.00	-16.67%
400-58232-000	LIBRARY CRAFTS	\$729.04	\$190.92	\$309.08	\$500.00	\$500.00	\$500.00	0.00%
400-58240-000	LIBRARY MEDIA	\$2,681.41	\$1,824.98	\$2,175.02	\$4,000.00	\$4,000.00	\$4,000.00	0.00%
400-58280-000	LIBRARY PERIODICALS	\$3,631.84	\$2,818.62	\$781.38	\$3,600.00	\$3,600.00	\$3,000.00	-16.67%
400-58310-000	IT/LICENSES/CONTRACTED SERVICE	\$14,345.25	\$12,320.70	\$5,564.30	\$17,885.00	\$17,885.00	\$16,870.00	-5.68%
410-58100-140	CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
410-58200-101	BOOKS, BOARD COMMITTED	\$210.59	\$897.14	\$1,102.86	\$2,000.00	\$2,000.00	\$200.00	-90.00%
410-58200-102	BOOKS, DONOR DESIGNATED	\$1,124.00	\$758.71	\$1,041.29	\$1,800.00	\$1,800.00	\$1,000.00	-44.44%
410-58240-101	MEDIA, DONOR DESIGNATED	\$1,810.87	\$14.99	\$85.01	\$100.00	\$100.00	\$100.00	0.00%
410-58250-000	LIBRARY CHAPIN EXPENDITURES	\$1,876.39	\$270.36	\$5,729.64	\$6,000.00	\$6,000.00	\$3,000.00	-50.00%
410-58255-000	LIB FRIENDS EXPENDITURE	\$890.65	\$1,116.89	\$2,283.11	\$3,400.00	\$3,500.00	\$3,000.00	-11.76%
410-58320-000	CAPITAL, BOARD DESIGNATED	\$709.60	\$0.00	\$12,000.00	\$12,000.00	\$12,000.00	\$2,000.00	-83.33%
410-58330-000	DONOR DESIGNATED EXPENDITURES	\$2,202.27	\$1,436.00	-\$736.00	\$700.00	\$700.00	\$700.00	0.00%
410-58340-000	BOARD COMMITTED EXPENDITURES	<u>\$221.34</u>	<u>\$6,268.86</u>	<u>-\$6,268.86</u>	<u>\$0.00</u>		<u>\$0.00</u>	
		\$333,077.86	\$238,851.39	\$140,716.61	\$379,568.00	\$377,603.00	\$360,146.00	
	OVER/UNDER BUDGET	\$19,889.14	(\$26,487.47)	(\$13,568.53)	(\$3,000.00)	(\$1,035.00)	\$0.00	