



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | williamsbay.org Phone:
262-245-2700 | Fax: 262-245-2705

OFFICIAL MINUTES VILLAGE BOARD 09/07/21 MEETING TUESDAY, SEPTEMBER 7, 2021 AT 7:00 PM VILLAGE HALL COUNCIL ROOM

I. Call to Order

President Duncan called the meeting to order at 07:00pm.

II. Roll Call

Present: Bill Duncan, Don Parker, George Vlach, Jim D'Alessandro, Lowell Wright, Robert Umans, Matt Stanek
Also Present: Administrator Tobin, Clerk Pankau, Chief Timm, DPW Director Edwards

III. Pledge of Allegiance

IV. Minutes

A. Village Board Meeting Minutes of August 16, 2021

The motion to Approve the Village Board Meeting Minutes of August 16, 2021 was initiated by Robert Umans and seconded by George Vlach. Unanimously carried.

V. Recommendation for Re-codification of ETZ Zoning Ordinance

A. Open Public Hearing – All interested in this matter are invited to attend

President Duncan opened the Public Hearing at 7:02pm.

1. Re-codification including minor amendments necessary to update the Extraterritorial Zoning Ordinance, Chapter 18.17 of the Code of Ordinances of the Village of Williams Bay

Trustee Wright explained that this re-codification process has been a clean-up of the Village Ordinances where some are up to 100 years old. All of the changes at this time are minor and mainly grammatical.

No one spoke in favor or opposition.

B. Motion to Close Public Hearing

President Duncan closed the Public Hearing at 7:03pm.

VI. Recommendation for Re-codification of Land Division Ordinance

A. Open Public Hearing - All interested in this matter are invited to attend

President Duncan opened the Public Hearing at 7:03pm.

1. Re-codification including minor amendments necessary to update the Land Division Ordinance, Chapter 17 of the Code of Ordinances of the Village of Williams Bay

Trustee Wright said that the biggest change in this chapter at this time was defining the word "family".

No one spoke in favor or opposition.

B. Motion to Close Public Hearing

President Duncan closed the Public Hearing at 7:04pm.

VII. Consent Agenda

A. None

VIII. Presentation of accounts and petitions

A. Payroll ending 08-13-2021 in the amount of \$45,792.20

The motion to Approve the Payroll ending 08-13-2021 in the amount of \$45,792.20 was initiated by Don Parker and seconded by Robert Umans. Unanimously carried.

B. Payroll ending 08-27-2021 in the amount of \$52,272.40

The motion to Approve the Payroll ending 08-27-2021 in the amount of \$52,272.40 was initiated by Don Parker and seconded by Robert Umans. Unanimously carried.

C. Accounts Payable Unpaid dated 09-03-2021 in the amount of \$143,056.28

The motion to Approve the Accounts Payable Unpaid dated 09-03-2021 in the amount of \$143,056.28 was initiated by Don Parker and seconded by Robert Umans. Unanimously carried.

D. Library Invoices dated 08-18-21 in the amount of \$2,661.66

The motion to Approve the Library Invoices dated 08-18-21 in the amount of \$2,661.66 was initiated by Don Parker and seconded by Robert Umans. Unanimously carried.

IX. Plan Commission

A. None

X. Joint Extraterritorial Zoning Committee: pursuant to section 18.171F(A)

A. None

XI. PUBLIC COMMENTS

Harold Friestad (Kishwaukee Nature Conservancy) stated that he wanted to make the Village Board aware that there has been some vandalism in Kishwaukee with money boxes being stolen off of the buildings and people picking the plants.

Juanita Trapp (179 Oakwood) presented more photos of her neighbor's property and the fence that he is building out of pallets. She stated she would reach out to Bonnie again tomorrow.

Jack Jones (address not given) stated that he backs up directly to the Bayside Motel and that he knows one or two guests have been living there for all of the seven years the Jones' have lived there. He stated that one of the residents in particular leaves her window open at all times and allows cats and squirrels to come into her room to feed them. He stated that these residents also have weekly barbecues which consist of swearing, garbage and loud noises until the middle of the night. He stated that the property owner of the motel needs to clean up the property and, at the very least, build a privacy fence to reduce the sight and noise. Jones stated that the Code Enforcement Team and Police Department have been responsive, but both have suggested bringing these issues to the Board's attention.

Tom Shaughnessy (45 Liechty Dr) stated that he would like a better clarification of what short-term rentals are as it is not clear. He stated that there is a house on his street that is rented out to someone new every weekend and they are loud and out all night. He stated that he lives in a residential neighborhood, not a commercial one.

XII. President's Remarks

A. Passing of long time Poll Worker George Tenyer

President Duncan noted that a long-time Pollworker, George Tenyer, passed away and thanked his wife, Kathy, for his years of service at the elections.

B. Passing of long time Village Administrator Bob Carlson

President Duncan stated that long-time Administrator Bob Carlson passed away and services are still yet to be announced.

C. Update on sale of U of C lakefront property

President Duncan stated that the University of Chicago is working with Anne Drake for the possible sale of the lakefront property.

D. Openings of Village Committees and Commissions

President Duncan stated that there are openings on the Parks and Memorial Board, Plan Commission and Harbor Commission and that if anyone is interested in joining, they should contact him.

E. Cross connection inspections

President Duncan stated that the Village contracts with a company called HydroCorp to do cross connection inspections in all of the residents' homes, so all residents will eventually need to have this inspection done.

XIII. Ordinances and Resolutions

A. Ordinance #2021-09 an Ordinance Adopting Revision and Codification of Ordinances

Trustee Wright explained Ordinance #2021-09 an Ordinance Adopting Revision and Codification of Ordinances and that it is the final step of the Codification process.

The motion to Approve the First Reading of the Ordinance #2021-09 an Ordinance Adopting Revision and Codification of Ordinances was initiated by Lowell Wright and seconded by George Vlach. Unanimously carried.

The motion to Approve the Second Reading of the Ordinance #2021-09 an Ordinance Adopting Revision and Codification of Ordinances was initiated by Matt Stanek and seconded by Lowell Wright. Unanimously carried.

The motion to Adopt the Ordinance #2021-09 an Ordinance Adopting Revision and Codification of Ordinances was initiated by George Vlach and seconded by Lowell Wright. Unanimously carried.

XIV. Committee Reports

A. Finance & Personnel, Trustee Parker - Chair

1. 2022 Budget meetings

Trustee Parker stated when the Department Budget Meetings are scheduled for general information, as they are open and public meetings.

B. Protective Services, Trustee Vlach - Chair

1. Original, Renewal, or Temporary Operator License Applications

The motion to Approve the Original Operator License Applications listed below was initiated by George Vlach and seconded by Robert Umans. Unanimously carried.

Original/ Renewal	Name	Establishment	Record Check
O	Jordane Torres-Raby	LG Cruise Line	PASS
O	Elena Gonzalez	LG Cruise Line	PASS
O	Robert J. Pollak	LG Cruise Line	PASS

2. Conditional Full - Time Offer - Police Officer

Trustee Vlach explained that the interview panel interviewed nine candidates and they have decided to make a conditional offer to one named Brian Bragowski.

Motion made by Committee, no second required. Unanimously carried.

The Committee also approved Chief Timm to re-advertise for a second full-time Police Officer position.

Motion made by Committee, no second required. Unanimously carried.

3. Fire and EMS Services

Trustee Vlach explained that the Committee and staff will be looking into partnering with a neighboring Community to help with response times, but in the meantime the Committee has approved an on-call stipend for two EMS personnel that would be on-call each night for a maximum of \$50/night. The Committee would refer this to the Finance & Personnel Committee to find funding.

Motion made by Committee, no second required. Unanimously carried.

C. Parks & Lakefront, Trustee D'Alessandro - Chair

1. Advertising for the Part-Time Recreation Specialist for the Recreation Department

Trustee D'Alessandro stated that Kendra Jensi is resigning from the Recreation Department, so the Recreation Department needs to advertise for a new part-time Specialist. The Committee approved the advertising of this position for \$14-\$16/hour.

Motion made by Committee, no second required. Unanimously carried.

D. Building, Zoning, & Ordinance, Trustee Wright - Chair

1. No Report

E. Water & Sewer, Trustee Umans - Chair

1. No Report

F. Streets & Highways, Trustee Stanek - Chair

1. No Report

XV. Public Comments

XVI. Other Items for Discussion, Consideration, or Action

A. None

XVII. Adjournment

The motion to adjourn was initiated by Robert Umans and seconded by Lowell Wright at 07:44pm. Unanimously carried.

/s/ Jackie Pankau, Village Clerk

These are not official Minutes until approved by the Governing Body.