



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | vi.williamsbay.wi.gov

Phone: 262-245-2700

NOTICE

PLAN COMMISSION MEETING

WEDNESDAY, SEPTEMBER 9, 2026 AT 6:30 PM

Village Hall Council Room

250 Williams Street

Williams Bay, WI 53191

There may be a quorum of Village Trustees present, no board business will be conducted.

The meeting will be live-streamed on the Village of Williams Bay's YouTube, which can be found here: <https://youtube.com/live/5KOhcnzz3Sk?feature=share>

AGENDA

The following agenda items may be considered for Discussion, Consideration, or Action

- I. Call to Order**
- II. Roll Call**
- III. Pledge of Allegiance**
- IV. Minutes**
 - A. Plan Commission Meeting Minutes of July 7, 2026**
- V. Recommendation for a Temporary Use Permit**
 - A. APPLICANT:** Taylor Danz
TAX KEY: WOP 00014 and WOP 00001
STREET ADDRESS: 150 N Elkhorn Road, Williams Bay, Wisconsin 53191
Applicant is requesting a Temporary Use Permit per Section 390-1208 "Temporary Use Permit" and Section 390-0316(B) "Temporary Outdoor Sales" for a mobile food truck.
- VI. Recommendation and Possible Action for a Permanent Real Estate Development Sign**
 - A. APPLICANT:** Land and Lakes (Owner) Shodeen Construction (Applicant)
TAX KEY: WA518500001
STREET ADDRESS: East Geneva Street, South Highway 50, Williams Bay, WI 53191
The applicant requests a site plan review and permit per Section 390-1004(A) *Signs are permitted in all residential districts with a permit*, for the construction of a new monument sign at the entrance of the subdivision Willabay Meadows.
- VII. Adjournment**

Adam Jaramillo
Chairman

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the Village Clerk's office in advance so the appropriate accommodations can be made.

Posted: 08/21/2026 5:00 PM



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | vi.williamsbay.wi.gov

Phone: 262-245-2700

UNOFFICIAL MINUTES PLAN COMMISSION MEETING 7/7/2026 MEETING TUESDAY, JULY 7, 2026 AT 6:30 PM VILLAGE HALL COUNCIL ROOM 250 WILLIAMS STREET WILLIAMS BAY, WI 53191

THERE MAY BE A QUORUM OF VILLAGE TRUSTEES PRESENT, NO BOARD BUSINESS WILL BE CONDUCTED.

THE MEETING WILL BE LIVE-STREAMED ON THE VILLAGE OF WILLIAMS BAY'S YOUTUBE, WHICH CAN BE FOUND HERE: [HTTPS://YOUTUBE.COM/LIVE/A4U-QMHZ3IY?FEATURE=SHARE](https://youtube.com/live/A4U-QMHZ3IY?feature=share)

I. Call to Order

President Jaramillo called the meeting to order at 06:XXpm.

II. Roll Call

Present: President Adam Jaramillo, Trustee Lowell Wright, Commissioner Mike Fieweger, Marianne Klemke, Maggie Gage, Matt Robbins

Also Present: Zoning Administrator Allison Schwark, Clerk Tina Kolls

Excused: Commissioner Jess Haak

III. Pledge of Allegiance

The Pledge of Allegiance was recited by all.

IV. Minutes

A. Plan Commission Meeting Minutes of June 16, 2026

The motion to approve the Plan Commission Meeting Minutes of June 16, 2026 was initiated by Commissioner Klemke and seconded by Commissioner Fieweger. Trustee Wright abstained. Motion carries.

V. Recommendation and Possible Action for a Conditional Use Permit

- A. APPLICANT:** Peggy Sauser (Owner), Jon Sauser (Applicant)
TAX KEY: WA 166900002
STREET ADDRESS: 6 Jewell Drive, Williams Bay, Wisconsin 53191

The applicant is requesting a Conditional Use Permit per Section 390-0809(D)(2)(a) to allow for the installation of a 7-foot-tall privacy fence.

B. Open Public Hearing

President Jaramillo opened the public hearing at 06:34 pm.

Jon Sauser, 6 Jewell Dr, Spoke regarding the application. Sauser explained that the solid fence is needed for headlights, noise, to stop cars from parking in his lawn and to help with the trash that ends up in his lawn. Sauser shared an example of what the fence will look like with the Board.

Joe Marsico, 13 Liecty Dr, spoke in support of the fence.

Nabil Ali, 98 Conference Point, stated he is not opposed to the fence but would like it pushed back to prevent parking issues.

Lyn Landgraf, 111 Jewell Dr, Asked how close the fence could get to the lake

C. Close Public Hearing

President Jaramillo closed the public hearing at 06:47 pm.

D. Discussion and Possible Action for a Conditional Use Permit

The motion to approve the Conditional Use Permit per Section 390-0809(D)(2)(a) to allow for the installation of a 7-foot-tall privacy fence was initiated by Commissioner Robbins and seconded by Trustee Wright. Unanimously carried.

VI. Recommendation and Possible Action for a Conditional Use Permit

- A. APPLICANT:** Peggy Sauser (Owner), Jon Sauser (Applicant) Howard (Applicant)
TAX KEY: WJ 00016
STREET ADDRESS: 14 Jewell Drive, Williams Bay, WI, 53191

The applicant is requesting a Conditional Use Permit per Section 390-0809(D)(2)(a) to allow for the installation of a 7-foot-tall privacy fence.

B. Open Public Hearing

President Jaramillo opened the public hearing at 06:53 pm.

Nabile Ali, 98 Conference Point, spoke in favor but requested that the fence be pushed back a foot to prevent parking issues.

Jon Sauser, 14 Jewell Dr, spoke in favor of the fence stating that he feels that parking will not be an issue.

C. Close Public Hearing

President Jaramillo closed the public hearing at 06:59 pm.

D. Discussion and Possible Action for a Conditional Use Permit

The motion to approve the Conditional Use Permit per Section 390-0809(D)(2)(a) to allow for the installation of a 7-foot-tall privacy fence was initiated by Commissioner Robbins and seconded by Trustee Wright. Unanimously carried.

VII. Recommendation and Possible Action for a Conditional Use Permit

- A. APPLICANT:** Johnell Overgaauw (Owner) (Applicant)
TAX KEY: WHV 00055
STREET ADDRESS: 47 Potawatomi Road, Williams Bay, WI, 53191

The applicant is requesting a Conditional Use Permit per Section 390-0809(D)(2)(a) to allow for the installation of a 6-foot-tall privacy fence.

B. Open Public Hearing

President Jaramillo opened the public hearing at 07:03 pm.

Johnell Overgaauw, 47 Potawatomi Rd, spoke in favor of the fence explaining that it is needed to block the lights and

cameras of her neighbor.

Adam Huhn, 53 Potawatomi Rd, spoke in opposition of the fence. Huhn explained that the cameras are for safety and that the lights are not that bright. Huhn also explained that his property is not used as a short term rental.

Tom Nolan, 41 Potawatomi Rd, spoke in opposition of the fence stating that the fence would disrupt the neighborhood aesthetic, deter wildlife, block his views and would harm his mental health.

C. Close Public Hearing

President Jaramillo closed the public hearing at 07:09 pm.

D. Discussion and Possible Action for a Conditional Use Permit

The motion to deny the Conditional Use Permit per Section 390-0809(D)(2)(a) to allow for the installation of a 6-foot-tall privacy fence was initiated by Trustee Wright and seconded by Commissioner Klemke. Unanimously carried.

VIII. Recommendation and Possible Action for a Conditional Use Permit

A. APPLICANT: Village of Williams Bay (Owner), TowerCom V-B, LLC (Applicant)

TAX KEY: WHV 00060 and WHV 00061

STREET ADDRESS: Water Tower Parcels on Potawatomi Road, Williams Bay, WI, 53191

The applicant is requesting a Conditional Use Permit per Section 390-0811 Communication Tower Standards to develop and construct a 175' Monopole Communications Tower and associated antenna, radio, and equipment enclosures.

B. Open Public Hearing

President Jaramillo opened the public hearing at 07:36 pm.

Bill Hausner, 704 McKinley Ct, spoke in opposition.

Katie Sorvick, 708 McKinley Ct, spoke in opposition.

Ray Demich, 25 Potawatomi Rd, Spoke in opposition.

Arlene Breuninger, 712 McKinley Ct, Spoke in opposition

John Lack, Holistic Dwellings, LLC, Lake Geneva, WI, Spoke in opposition.

Jeef Feedar, 180 Cherry St, Spoke in opppsition.

Carl Sorvick, 708 McKinley Ct, Spoke in opposition.

Katie Wilcox, 6 Potawatomi Rd, Spoke in opposition.

Shawn Kelly, 63 Washington Pkwy, Spoke in opposition.

Jessica Curt, 49 Stam St, Spoke in opposition.

Elana Darris, 12 Potawatomi Rd, Spoke in opposition.

Linda Schuberth, 70 Cedar Point, Spoke in opposition.

Melanie Davenport, 20 Bayview Rd, Spoke in opposition.

Bill Melzner, 704 McKinley Ct, Spoke in opposition.

C. Close Public Hearing

President Jaramillo closed the public hearing at 08:28 pm.

D. Discussion and Possible Action for a Conditional Use Permit

The motion to approve the Conditional Use Permit per Section 390-0811 Communication Tower Standards to develop and construct a 175' Monopole Communications Tower and associated antenna, radio, and equipment enclosures was initiated by President Jaramillo and seconded by None. Motion Failed.

The motion to deny the Conditional Use Permit per Section 390-0811 Communication Tower Standards to develop and construct a 175' Monopole Communications Tower and associated antenna, radio, and equipment enclosures was initiated by Commissioner Fieweger and seconded by Commissioner Robbins. Motion Carries.

Votes:

Yes: Trustee Wright, Commissioners Fieweger, Klemke, Gage, and Robbins

No: President Jaramillo

Abstain: None

Result: Passes

IX. Recommendation and Possible Action for a Two Lot Certified Survey Map

A. APPLICANT: Terrence W Bulfin (Owner)

TAX KEYS: WWUP 00062B

STREET ADDRESS: 38 South Walworth Avenue, Williams Bay, WI 53191

The applicant is requesting approval of a 2-lot certified survey map (CSM) located within the Village of Williams Bay.

President Jaramillo moved this item up to after item VII. to allow time for the Village Engineer's arrival.

The motion to approve a 2-lot certified survey map (CSM) conditioned upon an access easement located within the Village of Williams Bay was initiated by President Jaramillo and seconded by Commissioner Fieweger. Unanimously carried.

X. Recommendation and Possible Action for Affidavit of Correction on a Previously Approved Certified Survey Map

A. APPLICANT: Lakeland Community Church, Inc (Owner), Richard Holt (Applicant)

TAX KEYS: FA 395600001 and FA 395600002

STREET ADDRESS: N3181 State Highway 67, Lake Geneva, WI 53147

The applicant is requesting approval of an Affidavit of Correction of CSM 3616 to allow for a second access to be constructed at the Lakeland Community Church.

President Jaramillo moved this item up to after item VII. to allow time for the Village Engineer's arrival.

The motion to approve an Affidavit of Correction of CSM 3616 to allow for a second access to be constructed at the Lakeland Community Church was initiated by President Jaramillo and seconded by Trustee Wright. Unanimously carried.

XI. Recommendation and Possible Action for a Zoning Map Amendment - Planned Development Overlay

A. APPLICANT: Bayside LLC (Owner), Anthony Navilio (Applicant)

TAX KEY: WOP 00053

STREET ADDRESS: 17 W Geneva Street, Williams Bay, WI, 53191

The applicant requests to add a PDO- Planned Development Overlay per Section 390-0709 Planned Development Overlay District, and review of a General Development Plan to develop a mixed-use structure for residential and commercial use.

B. Open Public Hearing

President Jaramillo opened the public hearing at 09:47 pm.

Jack Jones, 34 Elm St, Spoke in opposition.

C. Close Public Hearing

The public hearing was left open.

D. Discussion and Possible Action for Zoning Map Amendment - Planned Development Overlay

The motion to table the requests to add a PDO- Planned Development Overlay per Section 390-0709 Planned Development Overlay District, and review of a General Development Plan to develop a mixed-use structure for residential and commercial use was initiated by Commissioner Gage and seconded by Commissioner Robbins. Unanimously carried.

XII. Adjournment

The motion to adjourn was initiated by Trustee Wright and seconded by Commissioner Fieweger at 10:19pm. Unanimously carried.

/s/ Tina Kolls, Village Clerk

These are not official Minutes until approved by the Governing Body.



Planning Request Application Village of Williams Bay

250 Williams Street • PO Box 580 • Williams Bay, WI 53191
www.vi.williamsbay.wi.gov
Phone: 262-245-2700

Request:

Please check all that apply.

- ☐ Site Plan [§18.1206] - \$200.00 plus \$.04/sf floor area
- ☐ Conditional Use Permit (CUP) [§18.1207] - \$500.00
- ☐ Certificate of Compliance [§18.1211] - \$200.00
- ☒ Temporary Use Permit [§18.1208] - \$200.00
- ☐ Preliminary Plat - \$200.00 plus \$20.00 per lot
- ☐ Certified Survey Map (CSM) - \$200.00 plus \$20.00 per lot
- ☐ Final Plat - \$100.00 plus \$10.00 per lot
- ☐ Planned Development Overlay (PDO) [§18.0709] - \$500.00
- ☐ Planned Development Amendment - \$500.00
- ☐ Zoning Text or Map Amendment [§18.1204] - \$500.00
- ☐ Project Concept Review - \$200.00
- ☐ Land Use Plan Amendment - \$500.00
- ☐ Interpretation [§18.1216] - \$200.00
- ☐ Appeal [§18.1217] - \$500.00
- ☐ Other: _____ Fee: _____

Date application was received:

Fee Paid:

Physical Address of Site: 150 N Elkhorn Rd, Williams Bay WI 53191

Tax Parcel Number: _____

Project or Development Name: _____

Applicant

Name: Taylor Danz
Mailing Address: 421 Chesterfield Court Williams Bay WI 53191
eMail: taylor_6161@hotmail.com
Phone: 262-903-0070

Owner of Site

Name: Dan Smith
Mailing Address: 150 N Elkhorn Rd Williams Bay WI 53191
eMail: _____
Phone: 262-949-2440

Legal Representative

Name: _____
Mailing Address: _____
eMail: _____
Phone: _____

Architect, Engineer, Contractor

Name: _____
Mailing Address: _____

eMail: _____
Phone: _____

Legal Description of Site (Attach separate sheet if additional space is needed):

Commercial Restaurant property, to be used for commercial restaurant services.

Please answer all applicable. Missing or incomplete information may deem this application "incomplete,"
delaying or prohibiting a review.

Current Zoning of Site: Commercial **Current Overlay Districts of Site:** _____

Proposed Zoning of Site: _____

Proposed type of structure of use: _____

Proposed use of structure or site: It is a resturant, it will be used for the same purpose.

**Statement of proposed use of property, with pertinent facts regarding the size of area involved, extent
of development, type of operation, etc.** (Attach separate sheet if additional space is needed):

All uses will be essentially the same. Same parking lot will provide parking. It will be take out only.

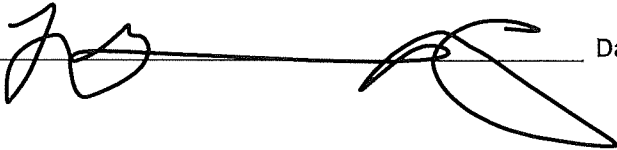
**Statement showing compatibility of proposed zoning district and/or proposed use to the Village
Comprehensive Plan:** (Attach separate sheet if additional space is needed)

It is used as a restaurant, now, and will continue to be used a restaurant for this.

**Statement showing compatibility of proposed zoning district and/or proposed use with adjacent
properties and neighborhoods** (Attach separate sheet if additional space is needed):

The property will continue to be used exactly as it has already been approved to be used.

Print Applicant's Name: Taylor I R Danz

Signature of Applicant:  **Date:** 8/3/2026



VILLAGE OF WILLIAMS BAY

Office of Zoning Administrator

Evaluation Report Plan Commission Meeting September 9, 2026

August 21, 2026

APPLICANT: Taylor Danz

TAX KEY: WOP 00014 and WOP 00001

STREET ADDRESS: 150 N Elkhorn Road, Williams Bay, Wisconsin 53191

The applicant is requesting approval of a Temporary Use Permit per Section 390.0208, *Temporary Use Permit* and Section 390.0316B *Temporary Outdoor Sales* for a mobile food truck. The mobile food truck's proposed location is the Daddy Maxwell parking lot.

Per Section 390.0208A(1), Temporary uses are those uses that have the potential to create undesirable impacts on nearby properties if allowed to develop simply under the general requirements of this Chapter. In addition to such potential, temporary uses also have the potential to create undesirable impacts on nearby properties that potentially cannot be determined except on a case-by-case basis. In order to prevent this from occurring, all temporary uses are required to meet certain procedural requirements applicable only to temporary uses, in addition to the general requirements of this Chapter and the requirements of the zoning district in which the subject property is located.

Per Section 390.0208E(1), The Plan Commission, in its consideration of the submitted application, may make findings on each of the following criteria to determine whether the Temporary Use Permit shall be approved, approved with modification, or denied:

- a) All standards of this Chapter and other applicable Village, state, and federal regulations are met.
- b) The public health and safety is not endangered.
- c) Adequate public facilities, utilities, and open space areas are provided.
- d) Adequate control of stormwater and erosion are provided and the disruption of existing topography, drainage patterns, and vegetative cover is maintained insofar as is practical.
- e) Appropriate traffic control and parking are provided.
- f) Applicable performance standards, per Section 18.0800, are met.

Staff recommend the Village Plan Commission recommend **approval** to the Village Board for a temporary use permit for the remainder of 2026 operations at the location included in the enclosed application more precisely identified by the following tax keys: WOP 00014 and WOP 00001

Respectfully submitted,

Allison Schwark
Zoning Administrator

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | USA | williamsbay.org
Email: inspector@williamsbay.org | Phone: 262-245-2704 | Fax: 262-245-2705



Zoning Permit Application Village of Williams Bay

250 Williams Street x PO Box 580 x Williams Bay, WI 53191
Phone: 262-245-2700 x Fax: 262-245-2705

Request:

Please check all that apply.

- ☐ Residential Principal Use 1 or 2 Family \$175.00
- ☐ Residential Addition \$75.00
- ☐ Residential Accessory Use \$75.00
- ☐ Fence \$75.00
- ☐ Deck \$75.00
- ☐ Swimming Pool \$100.00
- ☐ Commercial Principal Use (includes multi-family) \$150.00
- ☐ Commercial Addition \$100.00
- ☐ Commercial Accessory Use \$100.00
- ☒ Signage \$50.00 first 20 sq. ft. plus \$.50 per sq. ft. thereafter
- ☐ Lakefront and Shoreyard Projects \$75.00
- ☐ Other: _____ Fee: _____

Date application was received:

Fee Paid: _____

Please answer all applicable. Missing or incomplete information may deem this application "incomplete," delaying or prohibiting a review.

Owner's Name: Land and lakes Phone No.: 847-825-5000

Mailing Address: 1400 E Towhy Ave Suite 220

Applicant's Name: Shodeen Construction Phone No. 630-444-83-20

Mailing Address: 77 N First St Geneva, IL 60134

Physical Address of Site: East Geneva St, South Highway 50 Tax Parcel No: _____

Subdivision Name: Willabay Meadows Lot No. 1 Block No. See attached

Current Zoning of Site: Anexation Current Overlay Districts of Site: _____

Proposed type of structure: See attached

Proposed use of structure or site: Monument Signage

Lot Area See attached sq. ft. Proposed Bldg. / Structure Footprint Area See attached sq. ft.

Existing Building Coverage on Site: _____ % Proposed _____ %

Existing Impervious Surface Coverage on Site: _____ % Proposed _____ %

Proposed Setbacks: Front _____ Rear _____ Left _____ Right _____

Proposed Building Height _____ ft.

Applicant's Signature: _____

Date: 02/18/26

OFFICE USE ONLY:

PERMIT FEES:

Permit \$ _____
Admin Fee \$ _____
Other \$ _____
Total \$ _____

PERMIT ISSUED BY:

Name: _____ Date: _____

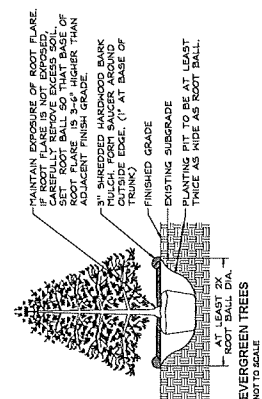
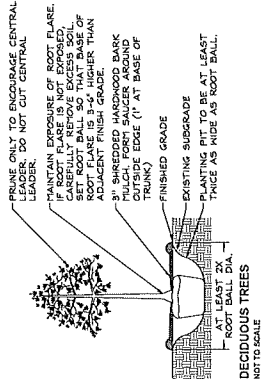
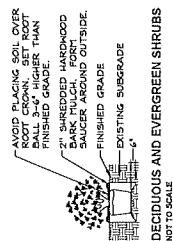
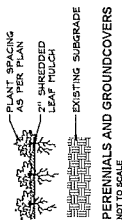
Tel: _____ Permit No. _____

CONDITIONS OF APPROVAL:

MONUMENT / SIGNAGE NOTES

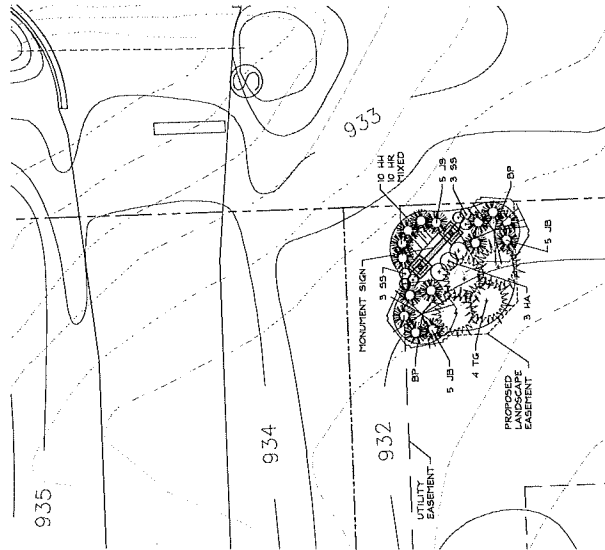
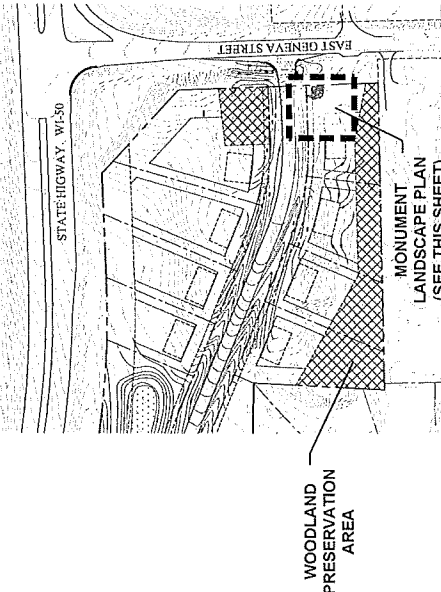
- CONTRACTOR SHALL SUBMIT COLOR AND MATERIAL SAMPLES TO OWNER FOR DESIGN CONCEPT CONFERENCE REVIEW PRIOR TO CONSTRUCTION.
- CONTRACTOR SHALL SUBMIT ALL GRAPHIC CONTENT FOR DESIGN CONCEPT CONFERENCE REVIEW BY THE OWNER FOR SIGNAGE.
- CONTRACTOR SHALL SUBMIT SHOP DRAWINGS TO LANDSCAPE ARCHITECT FOR DESIGN CONCEPT CONFERENCE REVIEW PRIOR TO INSTALLATION.
- SIGNAGE REINFORCED CONCRETE FOUNDATION TO BE DESIGNED BY CONTRACTOR'S STRUCTURAL ENGINEER.
- CONTRACTOR SHALL VERIFY ALL EXISTING CONDITIONS IN THE FIELD PRIOR TO CONSTRUCTION AND SHALL NOTIFY LANDSCAPE ARCHITECT OF ANY DISCREPANCIES OR CHANGES.
- CONTRACTOR SHALL VERIFY UNDERGROUND UTILITY LINES AND IS RESPONSIBLE FOR ANY DAMAGE.
- CONTRACTOR SHALL SECURE AND PAY FOR ALL PERMITS, FEES, AND INSPECTIONS NECESSARY FOR THE PROPER EXECUTION OF THE WORK AND COMPLY WITH ALL CODES APPLICABLE TO THIS WORK.

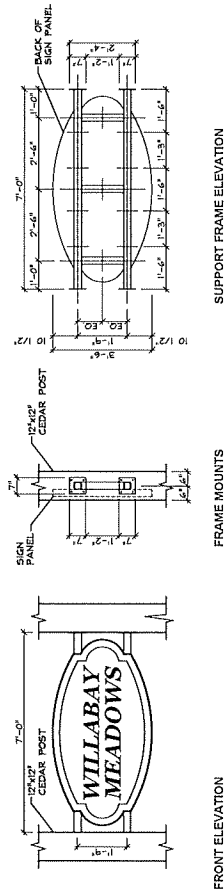
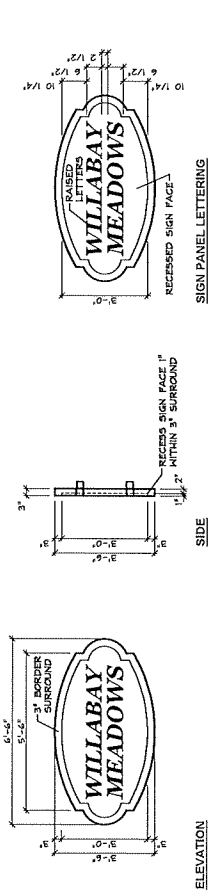
MONUMENT PLANTING DETAILS



PLANT LIST

Key	Qty	Botanical/Common Name	Size	Remarks
BP	2	ORIENTAL TREES WINTERGREEN GRAY BIRCH	4' HL	Public-Open
TG	4	EVERGREEN TREES THUJA 'SUNNY GEM'	8' HL	8' G.C.
HA	3	DECIDUOUS SHRUBS HYDRANGEA 'LANCEOLATA'	24" TALL	3' G.C.
JB	10	EVERGREEN SHRUBS BLUE PACIFIC JASMINE	24" WIDE	4' G.C.
JB	5	PERENNIALS ROSE 'HARDY DUTCH'	24" WIDE	4' G.C.
SS	6	ORIENTAL TREES SHAMSHU 'AUREA'	24" TALL	24' G.C.
HA	10	PERENNIALS HYDRANGEA 'LANCEOLATA'	24" WIDE	12' G.C.
HA	10	PERENNIALS ROSE 'HARDY DUTCH'	24" WIDE	12' G.C.
		MISC. MATERIALS		
2		SHREDDED HARDWOOD PULCH	C.T.	
3		SHREDDED LEAF MULCH	C.T.	



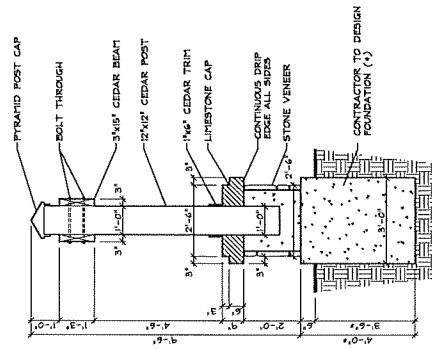


SUPPORT FRAME ELEVATION

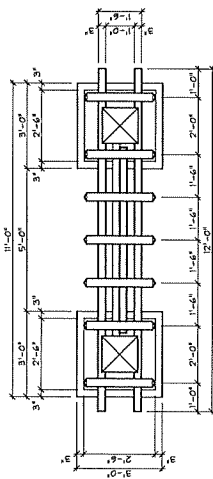
FRAME MOUNTS

B MONUMENT SIGN DETAIL
NOT TO SCALE

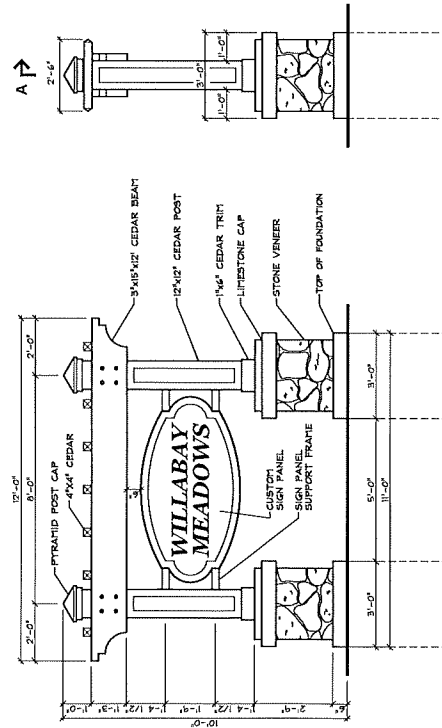
- SIGN NOTES:**
- (1) NATURAL STONE VENEER:
 - HALIBUT STONE
 - BUCKLE STONE
 - NATURAL STONE COBBLES, BOULDER COLLECTION OR APPROVED EQUAL
 - (2) LIMESTONE CAP
 - NATURAL FINISHES
 - RUOTIC BUFF OR APPROVED EQUAL
 - SANDBLASTED
 - (3) ALUMINUM SUPPORT FRAME
 - 1/2" X 1/2" X 1/2" ANGLE
 - 7/8" X 3/4" PLATE MOUNT
 - BROWN POWDER COATED
 - (4) WOOD POST & BEAMS
 - FINISH WITH HERITAGE NATURAL FINISHES OR APPROVED EQUAL
 - (5) SIGN PANEL & LETTERING COLORS
 - SIGN PANEL: BROWN
 - REDUCED SIGN FACE: BROWN
 - SIGN PANEL BORDER: TAN
 - NAIVES LETTERING: TAN
 - (6) SIGN PANEL & LETTERING COLORS
 - SIGN PANEL: BROWN
 - REDUCED SIGN FACE: BROWN
 - SIGN PANEL BORDER: TAN
 - NAIVES LETTERING: TAN
- SUBMIT SAMPLES OF ALL MATERIALS, COLORS, AND SUBSTITUTIONS TO THE DEVELOPER AND LANDSCAPE ARCHITECT FOR REVIEW AND APPROVAL.



SECTION A-A



TOP



SIDE ELEVATION

A MONUMENT DETAIL
NOT TO SCALE

- A. Construction Schedule. After award of the Contract, the Contractor shall prepare and submit to the owner, or an owner authorized representative on an authorized basis, a construction schedule for the project, which shall include a list of the activities which are essential to its progress, as well as lead-times for materials. Such schedule shall be submitted to the owner, or an authorized representative, within three weeks of completion of construction by activity, with dates for beginning and completion of each activity, and shall be subject to the owner's review and approval. The Contractor shall submit to the owner, or an authorized representative, a copy of the schedule for each activity, and shall submit to the owner, or an authorized representative, a copy of the schedule for each activity, and shall submit to the owner, or an authorized representative, a copy of the schedule for each activity.
- B. Product Samples. Subject samples of stone, architectural precast, masonry and other materials to be used in the project shall be submitted to the owner, or an authorized representative, for review and approval, and shall be subject to the owner's review and approval.
- C. Product Tests. Subject product tests for stone, architectural precast, masonry and other materials to be used in the project shall be submitted to the owner, or an authorized representative, for review and approval, and shall be subject to the owner's review and approval.
- D. Provide certificates of insurance per the owner's requirements.
- E. Provide names and contact information for any subcontractors and suppliers.

3. Phase disburse into place with hose joints thruout, attach two adjacent bricks in phase.
4. Mortar joints horizontal and vertical face joints.
5. Mortar joints uniform.
6. Mortar joints thickness 3/8 inch.
7. Construct uniform joints.
8. Show vertical joints tight.
9. Show horizontal joints tight.
10. Mortar joints smooth surfaces when finished in hand.
11. Joints depth, and tooling of all mortar joints shall be consistent and shall not vary more than 1/8".
12. Movement joints: Keep clean of all mortar and debris.
13. Finishing:
 - a. Install complete and continuous under stone coping and other projections.
 - b. Finish coping and other projections.

1. All material shall be washed with fine brushes, soap powder, and clean water or water.

2. Owner reviewed mechanical cleaning process.

3. During blasting, any breakage of articles shall not be used. Exceptions may be made for items that are not critical to the structure.

4. During work, where materials and equipment are directed by the owner.

5. Protect work and materials from damage due to operations by other trades and tradesmen.

6. Maintain protection during installation.

INSPECTION AND ACCEPTANCE

The Owner and/or the Owner's representative reserves the right to inspect the work at any time during the construction, or at the time of completion of the work, for compliance with these specifications.

Notify the Owner's representative when completed, for final design conformance review.



VILLAGE OF WILLIAMS BAY

Office of Zoning Administrator

Evaluation Report Plan Commission Meeting September 9, 2026

August 21, 2026

APPLICANT: Land and Lakes (Owner) Shodeen Construction (Applicant)

TAX KEY: WA518500001

STREET ADDRESS: East Geneva Street, South Highway 50, Williams Bay, WI 53191

Applicant requests approval for the construction of a new monument sign at the entrance of the subdivision Willabay Meadows.

Section 390-1004(A) Signs permitted in all residential districts with permit.

A. Permanent real estate development signs placed at the entrance to a subdivision or development shall contain only the name of the subdivision or development and shall meet all the yard requirements of the district in which it is located. The Plan Commission shall determine the appropriate size of the sign based on the design of the sign and its compatibility with adjacent land uses.

390-1010. Lighting and color.

A. Signs shall not resemble, imitate, or approximate the shape, size, form, or color of railroad or traffic signs, signals, or devices. Signs shall not obstruct or interfere with the effectiveness of railroad or traffic signs, signals, or devices. Signs shall not be erected, relocated, or maintained so as to prevent free ingress to or egress from any door, window, or fire escape; and no sign shall be attached to a standpipe or fire escape. Signs shall not be placed so as to obstruct or interfere with traffic visibility, nor be lighted in such a way as to cause glare or impair driver visibility upon public ways.

B. Signs may be illuminated but nonflashing and shall further comply with the Village lighting ordinance. Illuminated signs for businesses are permitted only for businesses located within the Village and shall be illuminated only during the hours the businesses such signs advertise are open for business. Illuminated signs shall not be revolving or animated; however, copy on time and temperature devices may be cyclical. Signs in residential districts may be illuminated only with Village Board approval following recommendation by the Village Plan Commission

Respectfully submitted,

Allison Schwark
Zoning Administrator