



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | vi.williamsbay.wi.gov

Phone: 262-245-2700

OFFICIAL MINUTES JOINT MEETING OF THE VILLAGE BOARD COMMITTEE OF THE WHOLE & COMMITTEES

MONDAY, JULY 6, 2026 AT 6:45 PM
VILLAGE HALL COUNCIL ROOM
250 WILLIAMS STREET
WILLIAMS BAY, WI 53191

THE MEETING WILL BE LIVE-STREAMED ON THE VILLAGE OF WILLIAMS BAY'S
YOUTUBE, WHICH CAN BE FOUND HERE:
[HTTPS://YOUTUBE.COM/LIVE/NYWDJVKEDZC?FEATURE=SHARE](https://youtube.com/live/nywdjvkedzc?feature=share)

I. Village Board Committee of the Whole

a. Call to Order

President Jaramillo called the meeting to order at 06:50pm.

b. Roll Call

Present: President Adam Jaramillo, Trustees George Vlach, Lowell Wright, Robert Umans, Steven Russell, Mary Bartholomew, Susan Franzen

Also Present: Administrator David Lothspeich, Police Chief Justin Timm, Fontana Chief Rick Manthy Village Engineer Doug Snyder, Public Works Director Wayne Edwards, Treasurer Jennifer Thiele, Clerk Tina Kolls

- c. Meeting Decorum. *According to Robert's Rules of Order, meeting decorum means maintaining respectful and orderly behavior during a discussion, including addressing the chair to speak, staying relevant to the topic at hand, avoiding personal attacks, and generally adhering to courteous conduct while debating issues; essentially, ensuring that discussions are focused and civil, with only one person speaking at a time when recognized by the chair. Violators of meeting decorum will be excused from the meeting.*

d. Joint Village Board Committee of the Whole & Committees Meeting Minutes of June 1, 2026

The motion to approve the Joint Village Board Committee of the Whole & Committees Meeting Minutes of June 1, 2026 was initiated by Trustee Franzen and seconded by Trustee Wright. Unanimously carried.

II. Water & Sewer Committee – Umans, Russell, Bartholomew

a. Call to Order

Chairman Trustee Umans called the meeting to order at 06:51pm.

b. Roll Call

Present: Trustees Umans, Russell and Bartholomew

Also Present: President Jaramillo, Trustees Wright, Vlach and Franzen, Administrator Lothspeich, Police Chief Timm, Fontana Chief Manthy, Village Engineer Snyder, Public Works Director Edwards, Treasurer Thiele, Clerk Kolls

c. Village Engineers Report

Village Engineer Snyder gave the Engineer's Report. The highlights included brief updates on:

- STH 67 Reconstruction East-West Section
- Sanitary Sewer Replacement
- Water Plant Letter Flood Map Revision (LOMR) Assistance
- Corrosion Control Study - Improvements to Water Plant
- Street Rehabilitation Program
- East Geneva Street Canyon Development - Formar Levar
- Bailey Estates Phase 6 - Phase 7
- Preserve Development - Former GW College
- Willabay Meadows Subdivision
- TowerCom - 175 foot Antenna Structure at South Potawatomi Road
- Development - 80 N. Walworth
- Park Place CSM
- Former Elementary School Development
- Women's Leadership Center

d. Adjourn

The motion to adjourn was initiated by Trustee Umans and seconded by Trustee Russell at 07:04pm. Unanimously carried.

III. Parks & Lakefront Committee – Russell, Wright, Vlach

a. Call to Order

Chairman Trustee Russell called the meeting to order at 07:04pm.

b. Roll Call

Present: Trustees Russell, Wright and Vlach

Also Present: President Jaramillo, Trustees Bartholomew, Umans and Franzen, Administrator Lothspeich, Police Chief Timm, Fontana Chief Manthy, Village Engineer Snyder, Public Works Director Edwards, Treasurer Thiele, Clerk Kolls

c. Discussion and Possible Recommendation of the Williams Bay Lions Club's Request to Install a Plaque on the Dog Park Shelter Indicating that the Shelter was Constructed Using Funds from the Lions Club

The motion to recommend Village Board approval of Williams Bay Lions Club's Request to Install a Plaque on the Dog Park Shelter Indicating that the Shelter was Constructed Using Funds from the Lions Club was initiated by Trustee Russell and seconded by Trustee Vlach. Unanimously carried.

d. Discussion and Possible Recommendation of the Williams Bay Lions Club's Request to Install a Plaque on the Lions Fieldhouse Indicating that the Lions Club Assisted in Funding the Tree Replacement

The motion to recommend Village Board approval of Williams Bay Lions Club's Request to Install a Plaque on the Lions Fieldhouse Indicating that the Lions Club Assisted in Funding the Tree Replacement was initiated by Trustee Russell and seconded by Trustee Wright. Unanimously carried.

e. Informational Update on Cashless Beach and Boat Launch

Trustee Russell gave a brief update on the status of the Williams Bay beach and boat launch going cashless.

f. Adjourn

The motion to adjourn was initiated by Trustee Russell and seconded by Trustee Vlach at 07:08pm. Unanimously carried.

IV. Streets & Highways Committee – Bartholomew, Franzen, Wright

a. Call to Order

Streets and Highways was not called to order.

b. Roll Call

- c. Discussion and Possible Action on A Proposal for an Environmental Assessment of the Village-owned Properties (WWUP 00044; WWUP 00048 and WWUP 00049) Located Along the Village Pathway Between Elkhorn Street and the Horseshoe Parking Lot Re: State of Wisconsin Department of Economic Development Vibrant Spaces Grant

- d. Adjourn

V. Building, Zoning & Ordinance Committee – Franzen, Vlach, Russell

- a. Call to Order

Chairman Trustee Franzen called the meeting to order at 07:09pm.

- b. Roll Call

Present: Trustees Franzen, Vlach, and Russell

Also Present: President Jaramillo, Trustees Bartholomew, Umans and Wright, Administrator Lothspeich, Police Chief Timm, Fontana Chief Manthy, Village Engineer Snyder, Public Works Director Edwards, Treasurer Thiele, Clerk Kolls

- c. Discussion and Possible Action on Building Inspections Services Contract with Municipal Code Enforcement (MCE). *The Building, Zoning and Ordinance Committee recommended approval of the proposal from Municipal Code Enforcement (MCE).*

The motion to recommend Finance & Personnel Committee approval of Building Inspections Services Contract with Municipal Code Enforcement (MCE) was initiated by Trustee Franzen and seconded by Trustee Russell. Unanimously carried.

- d. Discussion and Prioritization of Current Code Review Priorities

Trustee Franzen gave a brief update on the prioritization of current code review priorities.

- e. Adjourn

The motion to adjourn was initiated by Trustee Franzen and seconded by Trustee Vlach at 07:12pm. Unanimously carried.

VI. Protective Services Committee – Vlach, Umans, Franzen

- a. Call to Order

Chairman Vlach called the meeting to order at 07:12pm.

- b. Roll Call

Present: Trustees Vlach, Umans, and Franzen

Also Present: President Jaramillo, Trustees Bartholomew, Wright and Russell, Administrator Lothspeich, Police Chief Timm, Fontana Chief Manthy, Village Engineer Snyder, Public Works Director Edwards, Treasurer Thiele, Clerk Kolls

- c. Approval of Protective Services Committee Meeting Minutes: (1) April 27, 2026 and (2) April 29, 2026

The motion to Approve the Protective Services Committee Meeting Minutes: (1) April 27, 2026 and (2) April 29, 2026 was initiated by Trustee Umans and seconded by Trustee Franzen. Unanimously carried.

- d. Discussion and Possible Action on the Application for Class "B" Beer and "Class B" Liquor License from Big Daddy's LLC (d/b/a Daddy Maxwells)

The motion to recommend Village Board approval of the Application for Class "B" Beer and "Class B" Liquor License from Big Daddy's LLC (d/b/a Daddy Maxwells) was initiated by Trustee Franzen and seconded by Trustee Umans. Unanimously carried.

- e. Fontana Emergency Medical (EMS) Monthly Numbers

The Committee discussed the Fontana Emergency Medical (EMS) Monthly Numbers.

- f. Williams Bay Police Chief's Monthly Report

Police Chief Timm gave the Police Chief's Monthly Report. The highlights were:

- The response to the weather emergency was fantastic.
- Officer Carlton's FTO will be ending in a few weeks. The department will be fully staffed.

- The job posting for the CSO closes on Friday. Interviews will begin next week.
- The Police Department had a very busy 4th of July. The calls for service were doubled from what is normal.
- Officer Rudi is now on Bike Patrol. There seems to be a lot more community engagement.

g. Williams Bay Police Department Monthly Numbers

The Committee discussed the Williams Bay Police Department Monthly Numbers.

h. Adjourn

The motion to adjourn was initiated by Trustee Umans and seconded by Trustee Franzen at 07:24pm. Unanimously carried.

VII. Finance & Personnel Committee – Wright, Umans, Bartholomew

a. Call to Order

Chairman Wright called the meeting to order at 07:24pm.

b. Roll Call

Present: Trustees Wright, Umans, Bartholomew

Also Present: President Jaramillo, Trustees Vlach, Russell and Franzen, Administrator Lothspeich, Police Chief Timm, Fontana Chief Manthy, Village Engineer Snyder, Public Works Director Edwards, Treasurer Thiele, Clerk Kolls

c. 2026 Borrowing Status Report

The Committee briefly discussed the 2026 Borrowing Status Report.

- d. Discussion and Possible Action on A Proposal for an Environmental Assessment of the Village-owned Properties (WWUP 00044; WWUP 00048 and WWUP 00049) Located Along the Village Pathway Between Elkhorn Street and the Horseshoe Parking Lot Re: State of Wisconsin Department of Economic Development Vibrant Spaces Grant**

There was no action taken on this item.

- e. Discussion and Possible Action on Building Inspections Services Contract with Municipal Code Enforcement (MCE). *The Building, Zoning and Ordinance Committee recommended approval of the proposal from Municipal Code Enforcement (MCE) and will be considering the draft contract for recommendation to Finance and Personnel.***

The motion to recommend Village Board approval of the Building Inspections Services Contract with Municipal Code Enforcement (MCE). *The Building, Zoning and Ordinance Committee recommended approval of the proposal from Municipal Code Enforcement (MCE) and will be considering the draft contract for recommendation to Finance and Personnel* was initiated by Trustee Wright and seconded by Trustee Bartholomew. Unanimously carried.

f. Adjourn

The motion to adjourn was initiated by Trustee Umans and seconded by Trustee Bartholomew at XX:XXpm. Unanimously carried.

VIII. Village Board Committee of the Whole

Possible Action on Matters Discussed in Committee (Village Board Committee of the Whole)

- 1. Discussion and Possible Action on the Williams Bay Lions Club's Request to Install a Plaque on the Lions Fieldhouse Indicating that the Lions Club Assisted in Funding the Tree Replacement**

The motion to the Discussion and Possible Action on the Williams Bay Lions Club's Request to Install a Plaque on the Lions Fieldhouse Indicating that the Lions Club Assisted in Funding the Tree Replacement was made by Committee, no second required. Unanimously carried.

- 2. Discussion and Possible Action on the Williams Bay Lions Club's Request to Install a Plaque on the Dog Park Shelter Indicating that the Shelter was Constructed Using Funds from the Lions Club**

The motion to the Discussion and Possible Action on the Williams Bay Lions Club's Request to Install a Plaque on the Dog

Park Shelter Indicating that the Shelter was Constructed Using Funds from the Lions Club was made by Committee, no second required. Unanimously carried.

3. Discussion and Possible Action on the Application for Class "B" Beer and "Class B" Liquor License from Big Daddy's LLC (d/b/a Daddy Maxwells)

The motion to the Discussion and Possible Action on the Application for Class "B" Beer and "Class B" Liquor License from Big Daddy's LLC (d/b/a Daddy Maxwells) was made by Committee, no second required. Trustee Russell, No. Motion Carries.

4. R-45-26 A Resolution Authorizing A Proposal for an Environmental Assessment of the Village-owned Properties (WWUP 00044; WWUP 00048 and WWUP 00049) Located Along the Village Pathway Between Elkhorn Street and the Horseshoe Parking Lot Re: State of Wisconsin Department of Economic Development Vibrant Spaces Grant

There was no action taken on this item.

5. R-46-26 A Resolution Approving Building Inspections Services Contract With Municipal Code Enforcement (MCE).

The motion to the R-46-26 A Resolution Approving Building Inspections Services Contract With Municipal Code Enforcement (MCE) was made by Committee, no second required. Unanimously carried.

6. **Closed Session.** Closed session pursuant to Wis. Stat. Sec. 19.85 (1) (e), deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, regarding outstanding issues involving contract between the Village of Williams Bay and Rock Road Companies, Inc., dated September 16, 2024 for 2024 Roadway Improvements. And closed session pursuant to Wis. Stat. Sec. 19.85 (1) (g,) conferring with legal counsel for the Village Board who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation which it is or is likely to become involved.

The motion to move into Closed session pursuant to Wis. Stat. Sec. 19.85 (1) (e), deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, regarding outstanding issues involving contract between the Village of Williams Bay and Rock Road Companies, Inc., dated September 16, 2024 for 2024 Roadway Improvements. And closed session pursuant to Wis. Stat. Sec. 19.85 (1) (g,) conferring with legal counsel for the Village Board who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation which it is or is likely to become involved was initiated by Trustee Umans and seconded by Trustee Wright.

Votes:

Yes: President Jaramillo, Trustees Bartholomew, Umans, Wright, Vlach, Russell, Franzen

No: None

Abstain: None

Result: Passes

7. **Open Session.** Return to Open Session

The motion to return to Open Session was initiated by Trustee Umans and seconded by Trustee Bartholomew at 08:18pm. Unanimously carried.

8. Discussion and Possible Action on Items Discussed During Closed Session

The motion to inform Rock Road Companies, Inc. and Fidelity and Deposit Company of Maryland that pursuant to sections 3.1 and 3.2 of the performance bond, the Village Board is declaring Rock Road Companies, Inc. in default of their contract with Williams Bay dated September 16, 2024 for 2024 Roadway Improvements, and terminating the Agreement for cause pursuant to section 15.02A of the Project Manual, for failure to perform work in accordance with the contract documents and for repeated disregard of the authority of the engineer. Further, that the Village Board has received the decision of the engineer of July 6, 2026 regarding the amount of compensation due Rock Road Companies, Inc. for change orders #1-#4, and have determined to accept that decision, resulting in total payments for those change orders of \$39,412.55, with the total final payment determined in accordance with 15.02 of the general conditions of the

contract reduced by \$16,000 plus engineering and legal costs was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

b. Adjourn

The motion to adjourn was initiated by Trustee Russell and seconded by Trustee Franzen at 08:20pm. Unanimously carried.

/s/ Tina Kolls, Village Clerk

These are not official Minutes until approved by the Governing Body.