



# VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | vi.williamsbay.wi.gov

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## OFFICIAL MINUTES VILLAGE BOARD MEETING 04/06/2026 MEETING MONDAY, APRIL 6, 2026 AT 6:30 PM VILLAGE HALL COUNCIL ROOM 250 WILLIAMS STREET WILLIAMS BAY, WI 53191

THE MEETING WILL BE LIVE-STREAMED ON THE VILLAGE OF WILLIAMS BAY'S  
YOUTUBE, WHICH CAN BE FOUND HERE:

[HTTPS://YOUTUBE.COM/LIVE/UJHMTCEWOR8?FEATURE=SHARE](https://youtube.com/live/ujhmtcewor8?feature=share)

### I. Call to Order

President Jaramillo called the meeting to order at 06:30pm.

### II. Roll Call

Present: President Adam Jaramillo, Trustees George Vlach, Lowell Wright, Robert Umans, Steven Russell, Mary Bartholomew, Susan Franzen

Also Present: Administrator David Lothspeich, Police Chief Justin Timm, Village Engineer Doug Snyder, Public Works Director Wayne Edwards, Fontana Chief Rick Manthy, Treasurer Jennifer Thiele

### III. Pledge of Allegiance

The Pledge of Allegiance was recited by all.

### IV. Meeting Decorum

- A. Meeting Decorum. *According to Robert's Rules of Order, meeting decorum means maintaining respectful and orderly behavior during a discussion, including addressing the chair to speak, staying relevant to the topic at hand, avoiding personal attacks, and generally adhering to courteous conduct while debating issues; essentially, ensuring that discussions are focused and civil, with only one person speaking at a time when recognized by the chair. Violators of meeting decorum will be excused from the meeting.*

### V. Minutes

- A. Village Board Meeting Minutes of March 16, 2026

The motion to the Village Board Meeting Minutes of March 16, 2026 was initiated by Trustee Umans and seconded by Trustee Wright. Unanimously carried.

### VI. Public Comments

Jack Jones, 34 Elm Street, spoke regarding the great turn out for the Streets & Highways Meeting on April 1, 2026 commenting that this needs to be figured out before summer.

- A. Public Comments Responses - *Responses to Public Comments from the Previous Village Board Meeting are included in the Meeting Packet Materials Under this Agenda Item*

- B.** *Individual public comments will be limited to two (2) minutes maximum. If your comments align with other comments before you, please consider stating that you are in agreement with those comments. The public may speak on any item that is not included on this agenda as a "Public Hearing or Forum." Anyone who wishes to comment should identify himself or herself and provide his or her local address. Board members may discuss any matter raised by the public. However, the Board will refrain from extensive dialogue and should not take action on matters raised by the public during a public comment period. Referrals to committees or staff members might be made. Members may ask the commenter to clarify his or her remarks. The Board President or the presiding officer will maintain control of the meeting.*

## **VII. Presentation of accounts and petitions**

- A.** Payroll ending 03-20-2026 in the amount of \$57,167.97

The motion to the Payroll ending 03-20-2026 in the amount of \$57,167.97 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

- B.** Accounts Payable Prepays dated 03-20-2026 in the amount of \$13,604.73

The motion to the Accounts Payable Prepays dated 03-20-2026 in the amount of \$13,604.73 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

- C.** Accounts Payable Prepays dated 03-25-2026 in the amount of \$3,294.25

The motion to the Accounts Payable Prepays dated 03-25-2026 in the amount of \$3,294.25 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

- D.** Accounts Payable Unpays dated 04-02-2026 in the amount of \$80,834.15

The motion to the Accounts Payable Unpays dated 04-02-2026 in the amount of \$80,834.15 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

## **VIII. President's Remarks**

- A.** Election Day is April 7, 2026

President Jaramillo reminded that the Spring Election was April 7, 2026 and Polls would be open from 7:00am to 8:00pm and encouraged everyone to vote.

President Jaramillo thanked the Williams Bay Women's Civic League for hosting the Voters Forum and Thanked all the candidates who attended.

President Jaramillo announced that there would be a Special Village Board Organizational Meeting on April 21, 2026 at Village Hall to make all appointments.

President Jaramillo announced that the new location for the Village Administration is 121 N Walworth Ave which is set to move on April 16, 2026 and April 17, 2026 which will mean the Village Administrative offices will be closed those days.

## **IX. Ordinances and Resolutions**

- A.** Discussion and Possible Action on Ordinance 2026-04 An Ordinance Creating Section 12-14 of the Code of Ordinances Concerning Tourism Commission. *Establishing A Village of Williams Bay Tourism Commission. Second Reading and possible Adoption.*

The motion to approve the second reading of Ordinance 2026-04 An Ordinance Creating Section 12-14 of the Code of Ordinances Concerning Tourism Commission. *Establishing A Village of Williams Bay Tourism Commission* was initiated by Trustee Franzen and seconded by Trustee Russell.

### **Votes:**

Yes: President Jaramillo, Trustee Umans, Wright, Vlach, Russell

No: Trustee Bartholomew and Franzen

Abstain: None

Result: Passes

The motion to Adopt Ordinance 2026-04 An Ordinance Creating Section 12-14 of the Code of Ordinances Concerning Tourism Commission. *Establishing A Village of Williams Bay Tourism Commission.* was initiated by Trustee Umans and seconded by Trustee Wright.

**Votes:**

Yes: President Jaramillo, Trustees Umans, Wright, Vlach, and Russell

No: Trustees Bartholomew and Franzen

Abstain: None

Result: Passes

- B. Discussion and Possible Action on Resolution R-28-26 Approving A Quote from J&M Fireworks for the Annual Fireworks Show During Corn and Brat Fest 2026

The motion to approve Resolution R-28-26 Approving A Quote from J&M Fireworks for the Annual Fireworks Show During Corn and Brat Fest 2026 was initiated by Trustee Franzen and seconded by Trustee Vlach. Unanimously carried.

**X. Public Comments**

Laura Hobbs, 410 Smythe Drive, spoke in favor of the Chippewa Pier replacement.

Michael Hobbs, 410 Smythe Drive, read a letter in favor of the Chippewa Pier replacement.

Kalea Henry, 345 W Geneva St, spoke regarding Yerkes exit strategy

- A. *Individual public comments will be limited to two (2) minutes maximum. If your comments align with other comments before you, please consider stating that you are in agreement with those comments. The public may speak on any item that is not included on this agenda as a "Public Hearing or Forum." Anyone who wishes to comment should identify himself or herself and provide his or her local address. Board members may discuss any matter raised by the public. However, the Board will refrain from extensive dialogue and should not take action on matters raised by the public during a public comment period. Referrals to committees or staff members might be made. Members may ask the commenter to clarify his or her remarks. The Board President or the presiding officer will maintain control of the meeting.*

**XI. Other Items**

- A. Discussion and Possible Action on an Application From **132 Conference Point** for the Slip Pier Expansion From Two (2) Pier Slips to Three (3) Pier Slips (WA425100001). *Village Zoning Administrator has **recommended approval** based upon the determination that the new pier does comply with the requirements of Village Code, including Section 281-1H. (3) (e) [1], That Provides That No Pier Shall Be Built, Located, Constructed or Maintained Within 12.5 Feet of a Riparian Proprietor's Property Line.*

The motion to approve the Application From **132 Conference Point** for the Slip Pier Expansion From Two (2) Pier Slips to Three (3) Pier Slips (WA425100001) was initiated by Trustee Wright and seconded by Trustee Russell. Unanimously carried.

- B. Discussion and Possible Action on an Application From **Chippewa Enterprises, LLC (Resort)** for the Installation of Three (3) New Piers at WOP 00091 and WOP 00092. *Replacing the existing three (3) wooden piers with steel piers, increasing the number of boat slips from 30 to 42 slips (increasing by 12) and reducing the number of mooring buoys from 14 to 2 (reducing by 12). Village Zoning Administrator has **recommended denial** based upon the determination that 2 of the 3 new piers do not comply with the setback requirements of Village Code Section 281-1H. (3) (e) [1], that provides that no pier shall be built, located, constructed or maintained within 12.5 Feet of a Riparian Proprietor's Property Line.*

The motion to deny the application from **Chippewa Enterprises, LLC (Resort)** for the Installation of Three (3) New Piers at WOP 00091 and WOP 00092. *Replacing the existing three (3) wooden piers with steel piers, increasing the number of boat slips from 30 to 42 slips (increasing by 12) and reducing the number of mooring buoys from 14 to 2 (reducing by*

12) was initiated by Trustee Russell and seconded by Trustee Vlach. Unanimously carried.

- C. Village Board Receipt of an Appeal to Village of Williams Bay Code of Ordinances Chapter 46 Finance and Taxation Section 46-15 Payment of delinquent financial obligations regarding a Boat Slip Lease

The motion to extend the deadline for payment of financial obligations to April 20, 2026 and advise the Clerk to hold the Boat Slip until April 20, 2026 at 5:00pm was initiated by Trustee Russell and seconded by Trustee Vlach . Unanimously carried.

- D. Arbor Day 2026 Proclamation

President Jaramillo read the Arbor Day 2026 Proclamation.

- E. Municipal Treasurers Appreciation Week Proclamation 2026

President Jaramillo read the Municipal Treasurers Appreciation Week Proclamation for 2026.

- F. National Library Week Proclamation 2026

President Jaramillo read the Library Week Proclamation for 2026.

## **XII. Adjournment**

The motion to adjourn was initiated by Trustee Wright and seconded by Trustee Franzen at 07:26pm. Unanimously carried.

/s/ Tina Kolls, Village Clerk

*These are not official Minutes until approved by the Governing Body.*