



# VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | [vi.williamsbay.wi.gov](http://vi.williamsbay.wi.gov)

Phone: 262-245-2700

## NOTICE

### VILLAGE BOARD OF TRUSTEES MEETING

**MONDAY, MAY 18, 2026 AT 6:30 PM**

Village Hall Council Room  
250 Williams Street  
Williams Bay, WI 53191

The meeting will be live-streamed on the Village of Williams Bay's YouTube, which can be found here: <https://youtube.com/live/IJU0GVALxmU?feature=share>

## AGENDA

The following agenda items may be considered for Discussion, Consideration, or Action

- I. **Call to Order**
- II. **Roll Call**
- III. **Pledge of Allegiance**
- IV. **Meeting Decorum**
  - A. Meeting Decorum. *According to Robert's Rules of Order, meeting decorum means maintaining respectful and orderly behavior during a discussion, including addressing the chair to speak, staying relevant to the topic at hand, avoiding personal attacks, and generally adhering to courteous conduct while debating issues; essentially, ensuring that discussions are focused and civil, with only one person speaking at a time when recognized by the chair. Violators of meeting decorum will be excused from the meeting.*
- V. **Minutes**
  - A. Special Village Board Organizational Meeting Minutes of April 21, 2026
  - B. Village Board Meeting Minutes of May 4, 2026
- VI. **Public Comments**
  - A. Public Comments Responses - *Responses to Public Comments from the Previous Village Board Meeting are included in the Meeting Packet Materials Under this Agenda Item*
  - B. *Individual public comments will be limited to two (2) minutes maximum. If your comments align with other comments before you, please consider stating that you are in agreement with those comments. The public may speak on any item that is not included on this agenda as a "Public Hearing or Forum." Anyone who wishes to comment should identify himself or herself and provide his or her local address. Board members may discuss any matter raised by the public. However, the Board will refrain from extensive dialogue and should not take action on matters raised by the public during a public comment period. Referrals to committees or staff members might be made. Members may ask the commenter to clarify his or her remarks. The Board President or the presiding officer will maintain control of the meeting.*

**VII. Presentation of accounts and petitions**

- A. Payroll ending 05-01-2026 in the amount of \$63,618.86
- B. Accounts Payable Prepays dated 05-08-2026 in the amount of \$18,661.83
- C. Accounts Payable Unpays dated 05-15-2026 in the amount of \$227,920.76
- D. Monthly EFT Payments for March 2026 in the amount of \$239,745.67
- E. Library Accounts Payable dated 05-14-2026 in the amount of \$2,654.04 (*For Informational Purposes Only*)
- F. March 2026 Financial Statements

**VIII. Plan Commission Recommendation(s)**

- A. APPLICANT: Yerkes Observatory, Yerkes Future Foundation  
TAX KEY: WA518500001  
STREET ADDRESS: 373 W Geneva Street, Williams Bay, Wisconsin 53191

The applicant is requesting a Temporary Use Permit per Section 390.208 "Temporary Use Permit" for a 60X40 pole tent to be used for programming on site June-October. *On May 5, 2026, the Plan Commission voted 7-0 recommending approval of the application.*

VILLAGE BOARD: Village Board Discussion and Possible Action on R-34-26 Approving the Temporary Use Permit this evening under the following agenda item "Ordinances and Resolutions"

**IX. President's Remarks**

- A. Upcoming Joint Village Board and Williams Bay School Board Meeting

**X. Ordinances and Resolutions**

- A. R-31-26 A Resolution Approving The Williams Bay Fee Schedule For 2026 - Amendment 1. *Establishing the Fee amount for "Above Quota" Liquor Licenses*
- B. R-33-26 A Resolution Authorizing A Contract With *Janesville Janitor Service & Industrial Supply Inc.* for Regular Janitorial Services for Village Administrative Offices Located at 121 N. Walworth Street
- C. Discussion and Possible Action on the Temporary Use Permit for Tent and Programming on Yerkes Observatory June 2026 thru October 2026

**XI. Committee Reports**

- A. **Protective Services Committee, Chair - Trustee Vlach**
  - 1. Original, Renewal, or Temporary Operators License Application(s)
- B. **Tree Enhancement Committee, Chair - Trustee Umans**
  - 1. Information Only: Update on Planting Five (5) Additional Trees at Triangle Park
  - 2. Information Only: Update on Planting One (1) Additional Tree at Edgewater Park

**XII. Public Comments**

- A. *Individual public comments will be limited to two (2) minutes maximum. If your comments align with other comments before you, please consider stating that you are in agreement with those comments. The public may speak on any item that is not included on this agenda as a "Public Hearing or Forum." Anyone who wishes to comment should identify himself or herself and provide his or her local address. Board members may discuss any matter raised by the public. However, the Board will refrain from extensive dialogue and should not take action on matters raised by the public during a public comment period. Referrals to committees or staff members might be made. Members may ask the commenter to clarify his or her remarks. The Board President or the presiding officer will maintain control of the meeting.*

**XIII. Other Items for Discussion, Consideration, or Action**

- A. Closed Session** - Closed session pursuant to Wis. Stat. §19.85 (1) (e), deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, concerning:
  - (1) Proposals to Provide Fire Protection Services for the Village and
  - (2) Yerkes Future Foundation (YFF) Development Agreement
- B. Open Session** - Return to Open Session
- C. Open Session** - Discussion and Possible Action on Items Discussed in Closed Session

**XIV. Adjournment**

*Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the Village Clerk's office in advance so the appropriate accommodations can be made.*

Posted: 05/15/2026 5:00 PM