



# VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | vi.williamsbay.wi.gov

Phone: 262-245-2700

## NOTICE

### PARKS AND MEMORIAL COMMITTEE MEETING

**THURSDAY, MAY 14, 2026 AT 10:30 AM**

**Village Hall Council Room**

**250 Williams Street**

**Williams Bay, WI 53191**

**There may be a quorum of Village Trustees present, no board business will be conducted.**

## AGENDA

The following agenda items may be considered for Discussion, Consideration, or Action

- I. Call to Order
- II. Roll Call
- III. Parks and Memorial Advisory Committee Meeting Minutes of September 9, 2025
- IV. Discussion and Possible Action on New Memorial Request
- V. Adjourn

Michael Fieweger  
Parks & Memorials Chair

*Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the Village Clerk's office in advance so the appropriate accommodations can be made.*

Posted: 05/11/2026 5:00 PM



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## UNOFFICIAL MINUTES PARKS AND MEMORIAL ADVISORY COMMITTEE MEETING 9-9-2025 MEETING

**TUESDAY, SEPTEMBER 9, 2025 AT 10:00 AM  
VILLAGE HALL COUNCIL ROOM  
250 WILLIAMS STREET  
WILLIAMS BAY, WI 53191**

**THERE MAY BE A QUORUM OF VILLAGE TRUSTEES PRESENT, NO BOARD BUSINESS WILL BE CONDUCTED.**

**I. Call to Order**

Chairman Fieweger called the meeting to order at 10:00am.

**II. Roll Call**

Present: Members Mike Fieweger, Connie Gluth, Bob Kantor, Helina Marra, and Jess Haak

Also Present: President Adam Jaramillo and Clerk Tina Kolls

**III. Parks and Memorial Advisory Committee Meeting Minutes of June 3, 2025**

The motion to approve the Parks and Memorial Advisory Committee Meeting Minutes of June 3, 2025 was initiated by Member Haak and seconded by Member Kantor. Unanimously carried.

**IV. Discussion and Possible Action on Selection of Areas Where Memorial Trees Could be Planted**

The motion to recommend to the Village Board that only Memorial Trees be allowed for the next three years was initiated by Member Haak and seconded by Member Gluth. Unanimously carried.

The motion to recommend Village Board approve the five sites recommended by the KNC representative and the Arborist for any future Memorial Trees was initiated by Member Gluth and seconded by Member Haak. Unanimously carried.

**V. Discussion and Possible Action on Selection of Areas Where Memorial Benches/Picnic Tables Could be Planted**

The motion to recommend Village Board approval of one memorial bench at the large dog park and one memorial bench at the small dog park was initiated by Member Fieweger and seconded by Member Haak. Unanimously carried.

**VI. Discussion and Possible Action on Committee Involvement in Activities that Pertain to Williams Bay Parks & Lakefront**

The motion to send two delegates to present to the Parks & Lakefront Committee to request a long-term plan for the lakefront was initiated by Member Gluth and seconded by Member Marra. Unanimously carried.

**VII. Update on Meeting with Wisconsin Department of Natural Resources regarding Williams Bay Lakefront**

Member Gluth gave a brief update on a meeting Committee Members had with the Wisconsin Department of Natural

Resources regarding Williams Bay Lakefront.

**VIII. Adjourn**

The motion to adjourn was initiated by Member Gluth and seconded by Member Kantor at 10:38am. Unanimously carried.

/s/ Tina Kolls, Village Clerk

*These are not official Minutes until approved by the Governing Body.*



Outlook

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**Fw: Williams Bay Dog Park Request**

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From Wayne Edwards <wedwards@vi.williamsbay.wi.gov>

Date Thu 9/11/2025 6:58 AM

To Tina Kolls <clerk@vi.williamsbay.wi.gov>

Tina,  
Is this something you can handle for me.

Best Regards,

*Wayne Edwards*

Director of Public Works

Village of Williams Bay

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**From:** Gerlyn Delaney <delaneyg111@icloud.com>

**Sent:** Friday, September 5, 2025 10:04 AM

**To:** Wayne Edwards <wedwards@vi.williamsbay.wi.gov>

**Subject:** Williams Bay Dog Park Request

Hello Mr. Edwards. I am emailing at this time with my request, and informational card. My name is Gerlyn, and I go to the dog park everyday. My niece and nephew, whose card is below, have offered to plant a tree for my husband who passed away. I was in hopes that Connor could plant it by the entrance, or East side of the fence by the little dog park entrance. It would provide shade for everyone sitting on the bench, and be a wonderful memory for me. Please feel free to call me with any questions, and if approved, please contact Connor Pillman. Thank you and God Bless.



Gerlyn Delaney  
Mobile (708) 525-3877

5/11/26, 9:53 AM

Sent Items - Tina Kolls - Outlook

delaney531@msn.com

Please forgive typos... Lilliputian keyboard!