



VILLAGE OF WILLIAMS BAY

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OFFICIAL MINUTES JOINT MEETING OF THE VILLAGE BOARD COMMITTEE OF THE WHOLE & COMMITTEES

MONDAY, APRIL 6, 2026 AT 6:45 PM
VILLAGE HALL COUNCIL ROOM
250 WILLIAMS STREET
WILLIAMS BAY, WI 53191

THE MEETING WILL BE LIVE-STREAMED ON THE VILLAGE OF WILLIAMS BAY'S
YOUTUBE, WHICH CAN BE FOUND HERE:

[HTTPS://YOUTUBE.COM/LIVE/UJHMTCEWOR8?FEATURE=SHARE](https://youtube.com/live/UJHMTCEWOR8?feature=share)

I. Village Board Committee of the Whole

a. Call to Order

President Jaramillo called the meeting to order at 07:26pm.

b. Roll Call

President Jaramillo skipped the role call due to the Clerks absence.

Meeting Decorum. According to Robert's Rules of Order, meeting decorum means maintaining respectful and orderly behavior during discussion, including addressing the chair to speak, staying relevant to the topic at hand, avoiding personal attacks, and generally adhering to courteous conduct while debating issues; essentially, ensuring that discussions are focused and civil, with only one person speaking at a time when recognized by the chair, Violators of meeting decorumw will be excused from the meeting.

d. Joint Village Board Committee of the Whole & Committees Meeting Minutes of March 2, 2026

The motion to approve the Joint Village Board Committee of the Whole & Committees Meeting Minutes of March 2, 2026 was initiated by Trustee Umans and seconded by Trustee Franzen. Unanimously carried.

II. Ad-hoc Tree Enhancement Committee - Umans, Russell

a. Discussion and Possible Action on the Planting of six (6) additional Trees at the Triangle Park

Trustee Umans recommended the planting of six additional trees at the triangle park be discussed at the next meeting.

b. Discussion and Possible Action on the Planting of Fifteen (15) Trees at the Dog Park

Trustee Umans gave a brief explanation of the planting of fifteen trees at the dog park.

c. Discussion and Update on Bailey Estates Park

Trustee Umans shared information on possible planting at Bailey Estates Park.

III. Building, Zoning & Ordinance Committee – Franzen, Vlach, Russell

a. Call to Order

Chairman Trustee Franzen called the meeting to order at 07:37pm.

b. Roll Call

Present: Trustees Franzen, Vlach, and Russell

Also Present: President Jaramillo, Trustees Bartholomew, Umans, and Wright, Administrator Lothspeich, Police Chief Timm, Fontana Fire Chief Manthy, Village Engineer Snyder, Public Works Director Edwards, Recreation Director Knop, Library Director Schnupp, Treasurer Thiele

c. Building, Zoning and Ordinance Committee — *Projects Status Update*

The Committee gave a brief status on the Committees list of projects.

d. Adjourn

The motion to adjourn was initiated by Trustee Franzen and seconded by Trustee Russell at 07:41pm. Unanimously carried.

IV. Parks & Lakefront Committee – Russell, Wright, Franzen

a. Call to Order

Chairman Trustee Russell called the meeting to order at 07:41pm.

b. Roll Call

Present: Trustees Russell, Wright and Franzen

Also Present: President Jaramillo, Trustees Bartholomew, Umans, and Vlach, Administrator Lothspeich, Police Chief Timm, Fontana Fire Chief Manthy, Village Engineer Snyder, Public Works Director Edwards, Recreation Director Knop, Library Director Schnupp, Treasurer Thiele

c. Unofficial Parks & Lakefront Committee Meeting Minutes of March 18, 2026

The motion to approve the Unofficial Parks & Lakefront Committee Meeting Minutes of March 18, 2026 was initiated by Trustee Russell and seconded by Trustee Wright. Trustee Franzen abstained Motion carries.

d. Discussion and Possible Action on an Edgewater Park Use and Policy Contract for Williams Bay Fire Department for the 60th Annual Chicken Roast from July 16, 2026 through July 19, 2026

The motion to recommend Village Board approval of the Edgewater Park Use and Policy Contract for Williams Bay Fire Department for the 60th Annual Chicken Roast from July 16, 2026 through July 19, 2026 was initiated by Trustee Russell and seconded by Trustee Franzen. Unanimously carried.

e. Geneva Lakes Environmental Agency (GLEA) Recommendations Re: (1) Wake-Enhanced Sports on Geneva Lake for Ecological Protection; (2); Steel Piers and (3) Clean Boats Clean Waters AIS Signage.

Holly of GLEA gave a presentation on Wake-Enhanced sports on Geneva Lake, Steel Piers and Clean Boats Clean Waters AIS Signage.

f. Williams Bay Boat Launch - Cashless Operations Status Update

The Committee gave a brief update on the status of the Williams Bay Boat Launch moving to a cashless operation.

g. Adjourn

The motion to adjourn was initiated by Trustee Russell and seconded by Trustee Wright at 08:00pm. Unanimously carried.

V. Water & Sewer Committee – Umans, Russell, Bartholomew

a. Call to Order

Chairman Trustee Umans called the meeting to order at 08:00pm.

b. Roll Call

Present: Trustees Umans, Russell and Bartholomew

Also Present: President Jaramillo, Trustees Wright, Vlach, and Franzen, Administrator Lothspeich, Police Chief Timm,

Fontana Fire Chief Manthy, Village Engineer Snyder, Public Works Director Edwards, Recreation Director Knop, Library Director Schnupp, Treasurer Thiele

c. Village Engineers Report

Village Engineer Snyder gave the Engineer's Report. The highlights included brief updates on:

- STH 67 Reconstruction East-West Section
- Women's Leadership Center
- Water Plant Letter Flood Map Revision (LOMR) Assistance
- Corrosion Control Study - Improvements to Water Plant
- Street Rehabilitation Program
- Well 3 Pump Replacement
- Park Place CSM
- Preserve Development - Former GW College
- East Geneva Street Canyon Development - Former Levar
- Sanitary Sewer Replacement
- Navillo Development - 80 N. Walworth
- Former Elementary School Development - Jack Pease
- Willabay Meadows Subdivision
- Bailey Estates - Drainage Dedication and Phase 6 - Phase 7

d. Adjourn

The motion to adjourn was initiated by Trustee Umans and seconded by Trustee Bartholomew at 08:07pm. Unanimously carried.

VI. Protective Services Committee – Vlach, Umans, Franzen

a. Call to Order

Chairman Trustee Vlach called the meeting to order at 08:08pm.

b. Roll Call

Present: Trustees Vlach, Umans and Franzen

Also Present: President Jaramillo, Trustees Bartholomew, Wright, and Russell, Administrator Lothspeich, Police Chief Timm, Fontana Fire Chief Manthy, Village Engineer Snyder, Public Works Director Edwards, Recreation Director Knop, Library Director Schnupp, Treasurer Thiele

c. Discussion and Possible Action on Draft Request For Proposal (RFP) for Village Fire Protection Services

The motion to recommend Finance & Personnel Committee approval of the Draft Request For Proposal (RFP) for Village Fire Protection Services as amended was initiated by Trustee Vlach and seconded by Trustee Umans. Unanimously carried.

d. Discussion and Possible Action on Above Quota Liquor Licenses

The Committee discussed above quota liquor licenses.

e. Fontana Emergency Medical (EMS) Monthly Numbers

The Committee reviewed the Fontana Emergency Medical (EMS) Monthly Numbers.

f. Williams Bay Police Chief's Monthly Report

Police Chief Timm gave the Police Chief's Monthly Report. The highlights were:

- Officers have attended multiple training sessions in the past several months.
- The Department is looking forward to Officer Carlton finishing the academy on May 15th.
- The Department is looking into a CSO position within the Police Department to be a possible solution for Village parking and boat launch traffic congestion issues.

g. Williams Bay Police Department Monthly Numbers

The Committee reviewed the Williams Bay Police Department Monthly Numbers.

h. Williams Bay Police Fleet Vehicle Presentation

Police Chief Timm gave a brief presentation on Williams Bay Police Fleet Vehicles.

i. Adjourn

The motion to adjourn was initiated by Trustee Umans and seconded by Trustee Franzen at 09:03pm. Unanimously carried.

VII. Finance & Personnel Committee – Wright, Umans, Bartholomew

a. Call to Order

Chairman Trustee Wright called the meeting to order at 09:03pm.

b. Roll Call

Present: Trustees Wright, Umans, and Bartholomew

Also Present: President Jaramillo, Trustees Vlach, Russell and Franzen, Administrator Lothspeich, Police Chief Timm, Fontana Fire Chief Manthy, Village Engineer Snyder, Public Works Director Edwards, Recreation Director Knop, Library Director Schnupp, Treasurer Thiele

c. Unofficial Finance & Personnel Committee Meeting Minutes of March 13, 2026

The motion to approve the Unofficial Finance & Personnel Committee Meeting Minutes of March 13, 2026 was initiated by Trustee Umans and seconded by Trustee Bartholomew. Unanimously carried.

d. Discussion and Possible Action on Draft Request For Proposal (RFP) for Village Fire Protection Services

The motion to recommend Village Board approval of a Draft Request For Proposal (RFP) for Village Fire Protection Services as amended was initiated by Trustee Bartholomew and seconded by Trustee Umans. Unanimously carried.

e. Discussion and Possible Action on Authorizing State of Wisconsin Municipal Financial Agreement Re: State Highway 67 Improvements - 1st Revision

The motion to recommend Village Board approval of Authorizing State of Wisconsin Municipal Financial Agreement Re: State Highway 67 Improvements - 1st Revision was initiated by Trustee Umans and seconded by Trustee Bartholomew. Unanimously carried.

f. Discussion and Possible Action on Authorizing the Issuance and Establishing Parameters for the Sale of Not To Exceed \$2,400,000 General Obligation Promissory Notes

The motion to recommend Village Board approval of Authorizing the Issuance and Establishing Parameters for the Sale of Not To Exceed \$2,400,000 General Obligation Promissory Notes was initiated by Trustee Umans and seconded by Trustee Bartholomew. Unanimously carried.

g. Discussion and Possible Action on Quarles & Brady LLP Disclosure Counsel Services Scope of Engagement Letter for Village of Williams Bay 2026 General Obligation Promissory Notes

The motion to recommend Village Board approval of the Quarles & Brady LLP Disclosure Counsel Services Scope of Engagement Letter for Village of Williams Bay 2026 General Obligation Promissory Notes was initiated by Trustee Umans and seconded by Trustee Bartholomew. Unanimously carried.

h. Adjourn

The motion to adjourn was initiated by Trustee Umans and seconded by Trustee Bartholomew at 09:15pm. Unanimously carried.

VIII. Village Board Committee of the Whole

Possible Action on Matters Discussed in Committee (Village Board Committee of the Whole)

b. Discussion and Possible Action on Draft Request For Proposal (RFP) for Village Fire Protection Services

The motion to approve the Draft Request For Proposal (RFP) for Village Fire Protection Services as amended with the Village Administrator given the authority to change dates if needed was initiated by Trustee Russell and seconded by Trustee Franzen. Unanimously carried.

- c. Resolution R-29-26 Authorizing State of Wisconsin Municipal Financial Agreement Re: State Highway 67 Improvements - 1st Revision

The motion to approve Resolution R-29-26 Authorizing State of Wisconsin Municipal Financial Agreement Re: State Highway 67 Improvements - 1st Revision was made by Committee, no second required. Unanimously carried.

- d. Resolution R-30-26 Authorizing the Issuance and Establishing Parameters for the Sale of Not To Exceed \$2,400,000 General Obligation Promissory Notes

The motion to approve Resolution R-30-26 Authorizing the Issuance and Establishing Parameters for the Sale of Not To Exceed \$2,400,000 General Obligation Promissory Notes was Motion made by Committee, no second required. Unanimously carried.

- e. Authorizing Quarles & Brady LLP Disclosure Counsel Services Scope of Engagement Letter for Village of Williams Bay 2026 General Obligation Promissory Notes

The motion to approve the Quarles & Brady LLP Disclosure Counsel Services Scope of Engagement Letter for Village of Williams Bay 2026 General Obligation Promissory Notes was made by Committee, no second required. Unanimously carried.

- f. Discussion and Possible Action on A Draft Development Agreement with Yerkes Limiting Future Vehicular Access

President Jaramillo explained that the Village Board received another offer from Yerkes which would be reviewed.

- g. **Closed Session.** Closed session pursuant to Wis. Stat. Sec. 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Yerkes Future Foundation (YFF) Development Agreement. *There will be no action taken or discussion following Open Session. The earliest that any action will be taken on this item will be the next regularly scheduled Village Board Meeting on Monday, April 20, 2026.*

The motion to move into Closed session pursuant to Wis. Stat. Sec. 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Yerkes Future Foundation (YFF) Development Agreement. *There will be no action taken or discussion following Open Session. The earliest that any action will be taken on this item will be the next regularly scheduled Village Board Meeting on Monday, April 20, 2026.* was initiated by Trustee Umans and seconded by Trustee Bartholomew at 09:20pm.

Votes:

Yes: President Jaramillo, Trustees Bartholomew, Umans, Wright, Vlach, Russell, and Franzen

No: None

Abstain: None

Result: Passes

- h. **Return to Open Session.** There will be no action taken or discussion following Open Session. The earliest that any action will be taken on this item will be the next regularly scheduled Village Board Meeting on Monday, April 20, 2026.

The motion to return to open session was initiated by Trustee Wright and seconded by Trustee Bartholomew at 09:40pm. Unanimously carried.

- i. Adjourn

The motion to adjourn was initiated by Trustee Wright and seconded by Trustee Bartholomew at 09:40pm. Unanimously carried.

/s/ Tina Kolls, Village Clerk

These are not official Minutes until approved by the Governing Body.