



# VILLAGE OF WILLIAMS BAY

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## OFFICIAL MINUTES VILLAGE BOARD MEETING 3/2/2026 MEETING MONDAY, MARCH 2, 2026 AT 6:30 PM VILLAGE HALL COUNCIL ROOM 250 WILLIAMS STREET WILLIAMS BAY, WI 53191

THE MEETING WILL BE LIVE-STREAMED ON THE VILLAGE OF WILLIAMS BAY'S  
YOUTUBE, WHICH CAN BE FOUND HERE:

[HTTPS://YOUTUBE.COM/LIVE/SVT4AFFNC4Y?FEATURE=SHARE](https://youtube.com/live/svt4affnc4y?feature=share)

### I. Call to Order

President Jaramillo called the meeting to order at 06:30pm.

### II. Roll Call

Present: President Adam Jaramillo, Trustees George Vlach, Lowell Wright, Robert Umans, Steven Russell, Mary Bartholomew, and Susan Franzen

Also Present: Administrator David Lothspeich, Police Chief Justin Timm, Fire Chief Doug Smith, Fontana Fire Chief Rick Manthy, Village Engineer Doug Snyder, Public Works Director Wayne Edwards, Recreation Director Ryan Knop, Library Director Joy Schnupp, Treasurer Jennifer Thiele, Clerk Tina Kolls

### III. Pledge of Allegiance

The Pledge of Allegiance was recited by all.

### IV. Meeting Decorum

- A. Meeting Decorum. *According to Robert's Rules of Order, meeting decorum means maintaining respectful and orderly behavior during a discussion, including addressing the chair to speak, staying relevant to the topic at hand, avoiding personal attacks, and generally adhering to courteous conduct while debating issues; essentially, ensuring that discussions are focused and civil, with only one person speaking at a time when recognized by the chair. Violators of meeting decorum will be excused from the meeting.*

### V. Minutes

- A. Village Board Meeting Minutes of February 16, 2026

The motion to approve the Village Board Meeting Minutes of February 16, 2026 as corrected was initiated by Trustee Umans and seconded by Trustee Franzen. Unanimously carried.

### VI. Public Comments

Tom Shaughnessey, 45 Liechty Dr, asked what will happen to the condos on the Preserve property if the resort fails. Shaughnessey also asked if the 12 boat slips for the Preserve would be rented out.

- A. Public Comments Responses - Responses to Public Comments from the previous Village Board Meeting

are included in the Meeting Packet Materials Under this Agenda Item

- B.** *Individual public comments will be limited to two (2) minutes maximum. If your comments align with other comments before you, please consider stating that you are in agreement with those comments. The public may speak on any item that is not included on this agenda as a "Public Hearing or Forum." Anyone who wishes to comment should identify himself or herself and provide his or her local address. Board members may discuss any matter raised by the public. However, the Board will refrain from extensive dialogue and should not take action on matters raised by the public during a public comment period. Referrals to committees or staff members might be made. Members may ask the commenter to clarify his or her remarks. The Board President or the presiding officer will maintain control of the meeting.*

## **VII. Presentation of accounts and petitions**

- A.** Payroll ending 02-20-2026 in the amount of \$50,184.07

The motion to approve the Payroll ending 02-20-2026 in the amount of \$50,184.07 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

- B.** Accounts Payable Unpays dated 02-27-2026 in the amount of \$1,422,396.94

The motion to approve the Accounts Payable Unpays dated 02-27-2026 in the amount of \$1,422,396.94 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

- C.** Accounts Payable Prepays

1. dated 02-18-2026 in the amount of \$75,737.92

The motion to approve the Accounts Payable Prepays dated 02-18-2026 in the amount of \$75,737.92 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

2. dated 02-19-2026 in the amount of \$41,864.50

The motion to approve the Accounts Payable Prepays dated 02-19-2026 in the amount of \$41,864.50 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

3. dated 02-25-2026 in the amount of \$600,919.16

The motion to approve the Accounts Payable Prepays dated 02-25-2026 in the amount of \$600,919.16 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

- D.** January 2026 Financial Statements

There was no action taken on this item. Trustee Wright asked that it be differed to the next meeting to allow Village Treasure Thiele more time.

## **VIII. President's Remarks**

President Jaramillo thanked and congratulated the Williams Bay Recreation Department and Williams Bay School on a very successful card show event.

## **IX. Committee Reports**

- A.** Protective Services, Chair - Trustee Vlach

- B.** Original, Renewal, or Temporary Operators License Application(s)

The motion to approve the Original, Renewal, or Temporary Operators License Application(s) was initiated by Trustee Vlach and seconded by Trustee Umans. Unanimously carried.

## **X. Ordinances and Resolutions**

- A.** Discussion and Possible Action on Ordinance 2026-03 Re: Chapter 205, Housing Standards and Rental Property Article III Short-Term Rental of Residential Dwellings, Including Fees, Enforcement and Penalties. *Second reading and possible adoption*

The motion to approve the second reading of Ordinance 2026-03 Re: Chapter 205, Housing Standards and Rental Property Article III Short-Term Rental of Residential Dwellings, Including Fees, Enforcement and Penalties was initiated

by Trustee Franzen and seconded by Trustee Russell. Unanimously carried.

The motion to adopt Ordinance 2026-03 Re: Chapter 205, Housing Standards and Rental Property Article III Short-Term Rental of Residential Dwellings, Including Fees, Enforcement and Penalties was initiated by Trustee Franzen and seconded by Trustee Russell. Unanimously carried.

#### **XI. Other Items**

- A.** Discussion and Possible Action on the Application for Class "B" Beer and "Class C" Liquor (Wine Only) Liquor License for Women's Leadership Center at Williams Bay NFP

The motion to approve the Application for Class "B" Beer and "Class C" Liquor (Wine Only) Liquor License for Women's Leadership Center at Williams Bay NFP conditioned upon the Police Department site approval was initiated by Trustee Umans and seconded by Trustee Vlach. Unanimously carried.

- B.** Discussion and Possible Direction for the Village Attorney to Prepare a Draft Development Agreement with Yerkes Limiting Future Vehicular Access to Village Streets

The motion to approve the Village Attorney to Prepare a Draft Development Agreement with Yerkes Limiting Future Vehicular Access to Village Streets was initiated by President Jaramillo and seconded by Trustee Franzen.

#### **Votes:**

Yes: President Jaramillo, Trustees Wright, Vlach, Russell, and Franzen

No: Trustee Umans

Abstain: Trustee Bartholomew

Result: Passes

#### **XII. Public Comments**

Tom Shaughnessey, 45 Liechty, requested that the Streets & Highways Committee give an explanation of what the Downtown Master Plan is.

Frost Williams, 45 Parkhurst, spoke regarding Yerkes traffic

FJ Frazier, Gage Marine, spoke regarding concerns about the proposed two-hour parking and would like to be part of the solution.

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#### **XIII. Adjournment**

The motion to adjourn was initiated by Trustee Franzen and seconded by Trustee Wright at 07:08pm. Unanimously carried.

/s/ Tina Kolls, Village Clerk