



# VILLAGE OF WILLIAMS BAY

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## OFFICIAL MINUTES VILLAGE BOARD MEETING 2/2/2026 MEETING MONDAY, FEBRUARY 2, 2026 AT 6:30 PM VILLAGE HALL COUNCIL ROOM 250 WILLIAMS STREET WILLIAMS BAY, WI 53191

THE MEETING WILL BE LIVE-STREAMED ON THE VILLAGE YOUTUBE WHICH  
CAN BE FOUND:

[HTTPS://YOUTUBE.COM/LIVE/1LCNPBPQ4JU?FEATURE=SHARE](https://youtube.com/live/1LCNPBPQ4JU?feature=share)

### I. Call to Order

President Jaramillo called the meeting to order at 06:30pm.

### II. Roll Call

Present: President Adam Jaramillo, Trustees Robert Umans, Steven Russell, Mary Bartholomew, Susan Franzen

Also Present: Administrator David Lothspeich, Police Chief Justin Timm, Fontana Fire Chief Rick Manthy, Williams Bay Fire Chief Doug Smith, Village Engineer Doug Snyder, Public Works Director Wayne Edwards, Recreation Director Ryan Knop, Library Director Joy Schnupp, Treasurer Jennifer Thiele, Clerk Tina Kolls

Excused: Trustees George Vlach and Lowell Wright

### III. Pledge of Allegiance

The Pledge of Allegiance was recited by all.

### IV. Meeting Decorum

- A. Meeting Decorum. *According to Robert's Rules of Order, meeting decorum means maintaining respectful and orderly behavior during a discussion, including addressing the chair to speak, staying relevant to the topic at hand, avoiding personal attacks, and generally adhering to courteous conduct while debating issues; essentially, ensuring that discussions are focused and civil, with only one person speaking at a time when recognized by the chair. Violators of meeting decorum will be excused from the meeting.*

### V. Minutes

- A. Village Board Meeting Minutes of January 19, 2026

The motion to approve the Village Board Meeting Minutes of January 19, 2026 as corrected was initiated by Trustee Umans and seconded by Trustee Bartholomew. Unanimously carried.

### VI. Public Comments

Joy Schnupp, Head Librarian/Library Director, spoke regarding the Library Survey which was released on February 1. Schnupp stated that the survey is available online, printed, or on the Library website.

- A. Public Comments Responses - Responses to Public Comments from the previous Village Board Meeting are included in the Meeting Packet Materials Under this Agenda Item

- B. *Individual public comments will be limited to two (2) minutes maximum. If your comments align with other comments before you, please consider stating that you are in agreement with those comments. The public may speak on any item that is not included on this agenda as a "Public Hearing or Forum." Anyone who wishes to comment should identify himself or herself and provide his or her local address. Board members may discuss any matter raised by the public. However, the Board will refrain from extensive dialogue and should not take action on matters raised by the public during a public comment period. Referrals to committees or staff members might be made. Members may ask the commenter to clarify his or her remarks. The Board President or the presiding officer will maintain control of the meeting.*

## **VII. Presentation of accounts and petitions**

- A. Payroll ending 01-23-2026 in the amount of \$49,842.88

The motion to approve the Payroll ending 01-23-2026 in the amount of \$49,842.88 was initiated by Trustee Bartholomew and seconded by Trustee Umans. Unanimously carried.

- B. Accounts Payable Unpays dated 01-30-2026 in the amount of \$96,831.78

The motion to approve the Accounts Payable Unpays dated 01-30-2026 in the amount of \$96,831.78 was initiated by Trustee Bartholomew and seconded by Trustee Umans. Unanimously carried.

## **VIII. President's Remarks**

- A. Gage Marine named Boating Industry 2025 Dealer of the Year

President Jaramillo congratulated Gage Marine on being named Boating Industry 2025 Dealer of the Year.

## **IX. Committee Reports**

- A. Protective Services, Chair - Trustee Vlach

- 1. Original, Renewal, or Temporary Operators License Application(s)

The motion to approve the Original, Renewal, or Temporary Operators License Application(s) was initiated by Trustee Franzen and seconded by Trustee Umans. Unanimously carried.

## **X. Public Comments**

There were no public comments.

- A. *Individual public comments will be limited to two (2) minutes maximum. If your comments align with other comments before you, please consider stating that you are in agreement with those comments. The public may speak on any item that is not included on this agenda as a "Public Hearing or Forum." Anyone who wishes to comment should identify himself or herself and provide his or her local address. Board members may discuss any matter raised by the public. However, the Board will refrain from extensive dialogue and should not take action on matters raised by the public during a public comment period. Referrals to committees or staff members might be made. Members may ask the commenter to clarify his or her remarks. The Board President or the presiding officer will maintain control of the meeting.*

## **XI. Adjournment**

The motion to adjourn was initiated by Trustee Umans and seconded by Trustee Bartholomew at 06:41pm. Unanimously carried.

/s/ Tina Kolls, Village Clerk