



VILLAGE OF WILLIAMS BAY

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OFFICIAL MINUTES VILLAGE BOARD MEETING 01/05/2026 MEETING MONDAY, JANUARY 5, 2026 AT 6:30 PM VILLAGE HALL COUNCIL ROOM 250 WILLIAMS STREET WILLIAMS BAY, WI 53191

THE MEETING WILL BE LIVE-STREAMED ON THE VILLAGE OF WILLIAMS BAY'S YOUTUBE, WHICH CAN BE FOUND HERE: [HTTPS://YOUTUBE.COM/LIVE/3LV-SZ9GRFO?FEATURE=SHARE](https://youtube.com/live/3LV-SZ9GRFO?feature=share)

I. Call to Order

President Jaramillo called the meeting to order at 06:30pm.

II. Roll Call

Present: President Adam Jaramillo, Trustees Lowell Wright, Robert Umans, Adam Jaramillo, Mary Bartholomew, Susan Franzen and Steven Russell (via Teams)

Also Present: Administrator David Lothspeich, Police Chief Justin Timm, Police Lieutenant Will Kostock, Police Lieutenant Daniel Hammett, Fontana Fire Chief Rick Manthy, Village Engineer Doug Snyder, Public Works Director Wayne Edwards, Zoning Administrator Allison Schwark, Recreation Director Ryan Knop, Treasurer Jennifer Thiele, Clerk Tina Kolls

Excused: Trustee George Vlach

III. Pledge of Allegiance

The Pledge of Allegiance was recited by all.

IV. Meeting Decorum

- A. Meeting Decorum. *According to Robert's Rules of Order, meeting decorum means maintaining respectful and orderly behavior during a discussion, including addressing the chair to speak, staying relevant to the topic at hand, avoiding personal attacks, and generally adhering to courteous conduct while debating issues; essentially, ensuring that discussions are focused and civil, with only one person speaking at a time when recognized by the chair. Violators of meeting decorum will be excused from the meeting.*

V. Minutes

- A. Village Board Meeting Minutes of December 15, 2025

The motion to approve the Village Board Meeting Minutes of December 15, 2025, as corrected, was initiated by Trustee Umans and seconded by Trustee Wright. Unanimously carried.

VI. Public Comments

- A. Public Comments Responses - Responses to Public Comments from the previous Village Board Meeting are included in the Meeting Packet Materials Under this Agenda Item

- B.** *Individual public comments will be limited to two (2) minutes maximum. If your comments align with other comments before you, please consider stating that you are in agreement with those comments. The public may speak on any item that is not included on this agenda as a "Public Hearing or Forum." Anyone who wishes to comment should identify himself or herself and provide his or her local address. Board members may discuss any matter raised by the public. However, the Board will refrain from extensive dialogue and should not take action on matters raised by the public during a public comment period. Referrals to committees or staff members might be made. Members may ask the commenter to clarify his or her remarks. The Board President or the presiding officer will maintain control of the meeting.*

VII. Presentation of accounts and petitions

- A.** Payroll ending 12-12-2025 in the amount of \$53,885.11

The motion to approve the Payroll ending 12-12-2025 in the amount of \$53,885.11 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

- B.** Payroll ending 12-26-2025 in the amount of \$54,348.68

The motion to approve the Payroll ending 12-26-2025 in the amount of \$54,348.68 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

- C.** Accounts Payable Unpays dated 12-31-2025 in the amount of \$306,446.26

The motion to approve the Accounts Payable Unpays dated 12-31-2025 in the amount of \$306,446.26 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

VIII. President's Remarks

President Jaramillo announced that the January to March 2026 edition of the Bay Quarterly was available for viewing on the Village Website.

IX. Plan Commission - December 2, 2025

- A.** Discussion and Possible Action on Site Plan Approval per Section 390-1206 and 390-1704 to Modify and Expand An Existing Parking Lot for Paloma Ridge Commercial LLC (Owner), Lodge Geneva National (Project) Located at W4240 Highway 50, Lake Geneva, WI 53147 (JLGR 05011)

The motion to approve the Site Plan per Section 390-1206 and 390-1704 to Modify and Expand An Existing Parking Lot for Paloma Ridge Commercial LLC (Owner), Lodge Geneva National (Project) Located at W4240 Highway 50, Lake Geneva, WI 53147 (JLGR 05011) was initiated by Trustee Wright and seconded by Trustee Franzen. Unanimously carried.

X. Ordinances and Resolutions

- A.** 2025-14 An Ordinance Providing For Direct Annexation By Unanimous Consent of Electors and Property Owners of Territory Located in the Town of Geneva, Walworth County, Wisconsin, and Town of Linn, Walworth County, to the Village of Williams Bay, Walworth County, Wisconsin. *Approving Annexation and Temporary Zoning For Willabay Meadows Subdivision. Second Reading and possible adoption.*

The motion to approve the second reading of Ordinance 2025-14 An Ordinance Providing For Direct Annexation By Unanimous Consent of Electors and Property Owners of Territory Located in the Town of Geneva, Walworth County, Wisconsin, and Town of Linn, Walworth County, to the Village of Williams Bay, Walworth County, Wisconsin. *Approving Annexation and Temporary Zoning For Willabay Meadows Subdivision* was initiated by Trustee Franzen and seconded by Trustee Umans. Motion Failed.

Votes:

Yes: President Jaramillo, Trustees Umans, Wright and Russell

No: Trustees Bartholomew and Franzen

Abstain: None

Result: Motion Failed

The motion to adopt Ordinance 2025-14 An Ordinance Providing For Direct Annexation By Unanimous Consent of Electors and Property Owners of Territory Located in the Town of Geneva, Walworth County, Wisconsin, and Town of Linn, Walworth County, to the Village of Williams Bay, Walworth County, Wisconsin. *Approving Annexation and Temporary Zoning For Willabay Meadows Subdivision* was initiated by Trustee Umans and seconded by Trustee Wright. Motion Failed.

Votes:

Yes: President Jaramillo, Trustees Umans, Wright and Russell

No: Trustees Bartholomew and Franzen

Abstain: None

Result: Motion Failed

XI. Public Comments

John Perryman, 391 Hawthorne St, Stated that he is running for Assembly and would like to hear any concerns residents may have.

Tim Halas, 134 Elmhurst Ct, Questioned what the Village Board vote was for Agenda Item X. A. 2015-14 An Ordinance Providing for Direct Annexation By Unanimous Consent of Electors and Property Owners of Territory Located in the Town of Geneva, Walworth County, Wisconsin, and Town of Linn, Walworth County, to the Village of Williams Bay, Walworth County Wisconsin. Approving Annexation and Temporary Zoning for Willabay Meadows Subdivision. Second Reading and Possible Adoption.

XII. Other Items for Discussion, Consideration, or Action

- A. Discussion and Possible Action on the Application for Class "B" Beer and "Class B" Liquor License from Big Daddy's LLC (d/b/a Daddy Maxwells)

The motion to approve the Application for Class "B" Beer and "Class B" Liquor License from Big Daddy's LLC (d/b/a Daddy Maxwells) was initiated by Trustee Franzen and seconded by Trustee Bartholomew. Trustee Umans No. Motion carries.

- B. Oath of Office for Promotion from Officer to Lieutenant — Daniel Hammett

President Jaramillo moved this item up on the agenda to right before the Meeting Minutes.

Clerk Kolls administered the Oath of Office for Promotion from Officer to Lieutenant to Daniel Hammett.

XIII. Adjournment

The motion to adjourn was initiated by Trustee Wright and seconded by Trustee Bartholomew at 06:56pm. Unanimously carried.

/s/ Tina Kolls, Village Clerk

These are not official Minutes until approved by the Governing Body.