



# VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | vi.williamsbay.wi.gov

Phone: 262-245-2700

## NOTICE

### JOINT MEETING OF THE VILLAGE BOARD COMMITTEE OF THE WHOLE & COMMITTEES

**MONDAY, JANUARY 5, 2026 AT 6:45 PM**

**Village Hall Council Room  
250 Williams Street  
Williams Bay, WI 53191**

The meeting will be live-streamed on the Village of Williams Bay's YouTube, which can be found here: <https://youtube.com/live/3Lv-sZ9gRfo?feature=share>

## AGENDA

The following agenda items may be considered for Discussion, Consideration, or Action

### **I. Village Board Committee of the Whole**

- a. Call to Order
- b. Roll Call
- c. Meeting Decorum. *According to Robert's Rules of Order, meeting decorum means maintaining respectful and orderly behavior during a discussion, including addressing the chair to speak, staying relevant to the topic at hand, avoiding personal attacks, and generally adhering to courteous conduct while debating issues; essentially, ensuring that discussions are focused and civil, with only one person speaking at a time when recognized by the chair. Violators of meeting decorum will be excused from the meeting.*
- d. Joint Village Board Committee of the Whole & Committees Meeting Minutes of December 1, 2025

### **II. Streets & Highways Committee – Bartholomew, Vlach, Wright**

- a. Call to Order
- b. Roll Call
- c. Discussion and Possible Action on Request for Temporary Road Closures for The Lake Geneva Marathon October 2026
- d. Discussion and Possible Action on 2024 Street Rehabilitation Project Change Order(s)
- e. Adjourn

### **III. Protective Services Committee – Vlach, Umans, Franzen**

- a. Call to Order
- b. Roll Call
- c. Discussion and Possible Action on Request for Temporary Road Closures for The Lake Geneva Marathon October 2026

- d. Discussion and Possible Action on the Village of Williams Bay Election Day Emergency Preparedness and Contingency Plan
- e. Fontana Emergency Medical (EMS) Monthly Numbers
- f. Williams Bay Police Chief's Monthly Report
- g. Williams Bay Police Department Monthly Numbers
- h. Adjourn

**IV. Water & Sewer Committee – Umans, Russell, Bartholomew**

- a. Call to Order
- b. Roll Call
- c. Discussion and Potential Action on an Exclusive Easement By the Village of Williams Bay Land Lease and TDS Metrocom, LLC for Fiber Optics Lease on Village Water Well Pump House Property Located at Southeast Corner of Williams Street and Olive Street (WOP 00108)
- d. Discussion and Possible Action on Change Order No. 3 for Water Well Solutions Group for the Well 2 Pump Replacement
- e. Discussion and Possible Action on Borrowed Funds Arbitrage Report 2025 and Assigning An Amount Totaling \$374,272 as Borrowed Funds Arbitrage Committed Funds. *Water Fund = \$173,881 and Sewer Fund = \$87,308*
- f. Village Engineers Report
- g. Adjourn

**V. Building, Zoning & Ordinance Committee – Franzen, Vlach, Russell**

- a. Call to Order
- b. Roll Call
- c. Discussion and Possible Action on Amending Chapter 390 Zoning Article 3 Land Use Regulations § 390-0310M Re: Tourist Rooming House , Including Fees, Enforcement and Penalties
- d. Discussion and Possible Action on Amending Ordinance Re: Chapter 205, Housing Standards and Rental Property Article III Short-Term Rental of Residential Dwellings, Including Fees, Enforcement and Penalties
- e. Discussion and Possible Action on Renewal of the Code Enforcement Services Contract Between The Village Of Williams Bay And Municipal Code Enforcement, LLC
- f. Discussion and Possible Action on An Ordinance Amending §46-11 A. and B. of the Code of Ordinances of the Village of Williams Bay Concerning Room Tax. *Replacing the term "Gross Receipts" with "a percentage of the sales price" to be consistent with statutory changes.*
- g. Discussion and Possible Action on An Ordinance Creating Section 12-14 of the Code of Ordinances Concerning Tourism Commission. *Establishing A Village of Williams Bay Tourism Commission*
- h. Discussion and Possible Action on the Village Board Draft Zoning Application for Text Amendment and Conditional Use Permit (CUP) for Temporary Emergency Medical Services (EMS) Building in Edgewater Park (WOP 00108), Located Immediately East of the Williams Bay Fire Department
- i. Adjourn

**VI. Finance & Personnel Committee – Wright, Umans, Bartholomew**

- a. Call to Order
- b. Roll Call
- c. Finance & Personnel Committee Meeting Minutes of December 16, 2025

- d. Discussion and Possible Action on 2024 Street Rehabilitation Project Change Order(s)
- e. Discussion and Possible Action on Change Order No. 3 for Water Well Solutions Group for the Well 2 Pump Replacement
- f. Discussion and Potential Action on an Exclusive Easement By the Village of Williams Bay Land Lease and TDS Metrocom, LLC for Fiber Optics Lease on Village Water Well Pump House Property Located at Southeast Corner of Williams Street and Olive Street (WOP 00108)
- g. Discussion and Possible Action on An Ordinance Amending §46-11 A. and B. of the Code of Ordinances of the Village of Williams Bay Concerning Room Tax. *Replacing the term "Gross Receipts" with "a percentage of the sales price" to be consistent with statutory changes.*
- h. Discussion and Possible Action on An Ordinance Creating Section 12-14 of the Code of Ordinances Concerning Tourism Commission. *Establishing A Village of Williams Bay Tourism Commission*
- i. Discussion and Possible Action on Borrowed Funds Arbitrage Report 2025 and Assigning An Amount Totaling \$374,272 as Borrowed Funds Arbitrage Committed Funds. *General Fund = \$113,083*
- j. Discussion and Possible Action on Renewal of the Code Enforcement Services Contract Between The Village Of Williams Bay And Municipal Code Enforcement, LLC
- k. Review, Discussion and Possible Action on the Draft Five (5) Year Capital Improvements Program 2026 - 2030
- l. Discussion and Possible Action on Proposed Capital Improvements Borrowings
- m. Discussion and Possible Action on the First Amendment to the Village Administrator Employment Agreement. *Three-year (3) Term Extension from March 19, 2026 to March 19, 2028*
- n. Discussion and Possible Action on A Caselle Software & Services Proposal for Cloud Hosted Solutions
- o. Discussion and Possible Action on Authorizing A Budgetary Estimate for IT Improvements for the New Village Administrative Offices Located at 121 N. Elkhorn Road
- p. Adjourn

## **VII. Village Board Committee of the Whole**

- a. Possible Action on Matters Discussed in Committee (Village Board Committee of the Whole)
  - 1. Discussion and Possible Action on Request for Temporary Road Closures for The Lake Geneva Marathon October 2026
  - 2. Discussion and Possible Action on A Caselle Software & Services Proposal for Cloud Hosted Solutions
  - 3. Discussion and Possible Action on Authorizing A Budgetary Estimate for IT Improvements for the New Village Administrative Offices Located at 121 N. Elkhorn Road
  - 4. Discussion and Possible Action on the Village Board Draft Zoning Application for Text Amendment and Conditional Use Permit (CUP) for Temporary Emergency Medical Services (EMS) Building in Edgewater Park (WOP 00085), Located Immediately East of the Williams Bay Fire Department
- b. Closed Session. Closed session pursuant to Wis. Stat. Sec. 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Canyon Development, LLC Development Agreement commonly known as Hanson's Addition. There will be no action taken or discussion following Open Session. The earliest that any action will be taken on this item will be the next regularly scheduled Village Board Meeting on Tuesday January 20, 2025.
- c. Open Session. Return to Open Session. *There will be no action taken or discussion following Open Session. The earliest that any action will be taken on this item will be the next regularly scheduled Village Board Meeting on Tuesday, January 20, 2025*
- d. Adjournment

*Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the Village Clerk's office in advance so the appropriate accommodations can be made.*

Posted: 12/31/2025 5:00 PM