



# VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | vi.williamsbay.wi.gov

Phone: 262-245-2700

## NOTICE

### VILLAGE BOARD OF TRUSTEES MEETING

**MONDAY, DECEMBER 15, 2025 AT 6:30 PM**

Village Hall Council Room  
250 Williams Street  
Williams Bay, WI 53191

The meeting will be live-streamed on the Village of Williams Bay's YouTube, which can be found here:

<https://youtube.com/live/X2s40ZJbWVw?feature=share>

## AGENDA

The following agenda items may be considered for Discussion, Consideration, or Action

- I. **Call to Order**
- II. **Roll Call**
- III. **Pledge of Allegiance**
- IV. **Meeting Decorum**
  - A. Meeting Decorum. *According to Robert's Rules of Order, meeting decorum means maintaining respectful and orderly behavior during a discussion, including addressing the chair to speak, staying relevant to the topic at hand, avoiding personal attacks, and generally adhering to courteous conduct while debating issues; essentially, ensuring that discussions are focused and civil, with only one person speaking at a time when recognized by the chair. Violators of meeting decorum will be excused from the meeting.*
- V. **Minutes**
  - A. Joint Williams Bay Village Board of Trustees and Williams Bay School District Board of Education Meeting Minutes of September 22, 2025
  - B. Village Board Meeting Minutes of December 1, 2025
- VI. **Public Comments**
  - A. Public Comments Responses - Responses to Public Comments from the previous Village Board Meeting are included in the Meeting Packet Materials Under this Agenda Item
  - B. *Individual public comments will be limited to two (2) minutes maximum. If your comments align with other comments before you, please consider stating that you are in agreement with those comments. The public may speak on any item that is not included on this agenda as a "Public Hearing or Forum." Anyone who wishes to comment should identify himself or herself and provide his or her local address. Board members may discuss any matter raised by the public. However, the Board will refrain from extensive dialogue and should not take action on matters raised by the public during a public comment*

*period. Referrals to committees or staff members might be made. Members may ask the commenter to clarify his or her remarks. The Board President or the presiding officer will maintain control of the meeting.*

## **VII. Consent Agenda**

- A.** Approval of Earmarking \$4,500 from Public Works 2025 Budget for the Purchase of Trees in 2026
- B.** R-75-25 Approving the Child Safety Zone Map as Required by Ordinance 299
- C.** R-77-25 Authorizing The Disposal Of Certain Surplus Personal Property Owned By The Village Of Williams Bay. *Police Department and Public Works Department Items*
- D.** R-79-25 Resolution Approving A Three-year (3) Agreement Between the Village of Williams Bay and the Williams Bay Police Officers Association for Years 2026-2028
- E.** R-80-25 Approving A Statement of Work From Civic Plus, LLC for Migration of Village Website and Website Services. *Including Web Central Standards Proposal; Master Services Agreement; Website Terms; Audio-Eye Terms and Common-Look Terms*
- F.** R-85-25 Authorizing A Contract (3-year) with Lake Geneva Pier Company for All Village Piers Annual Installation, Removal and Repairs

## **VIII. Presentation of accounts and petitions**

- A.** Payroll ending 11-28-2025 in the amount of \$51,500.95
- B.** Accounts Payable Unpays dated 12-12-2025 in the amount of \$118,873.72
- C.** Library Accounts Unpays dated 12-11-2025 in the amount of \$2,334.66
- D.** Monthly EFT Payments for November 2025 in the amount of \$139,543.56
- E.** October 2025 Financial Statements

## **IX. Plan Commission**

- A.** APPLICANT: Mike Condron and John Dwyer (Applicants)  
TAX KEY: WOP 00008 and WWUP 00088  
STREET ADDRESS: 105 N. Walworth Street and Lakefront Area, Williams Bay, Wisconsin 53191  
The applicant is requesting a Temporary Use Permit per Section 390.208 "Temporary Use Permit" and Section 390.0316.B Temporary Outdoor Sales for a food vending cart.
- B.** APPLICANT: Land and Lakes Company (Applicant and Owner), Willabay Meadows (Project)  
TAX KEY: IL 500005, WWUP 00084, and JG 3100009A  
STREET ADDRESS: Vacant Land off E Geneva Street and Highway 50, Williams Bay, WI 53191  
The applicant requests final plat approval per Section 375, Article 3, Article 5, and Section 375-0304, and temporary zoning designation approval upon direct annexation per Section 390-0205 for two parcels, one located in the Town of Linn, and one located in the Town of Geneva.

## **X. President's Remarks**

- A.** Acknowledgment of Emily Sanders's service to the Village

## **XI. Ordinances and Resolutions**

- A.** 2025-14 An Ordinance Providing For Direct Annexation By Unanimous Consent of Electors and Property Owners of Territory Located in the Town of Geneva, Walworth County, Wisconsin, and Town of Linn, Walworth County, to the Village of Williams Bay, Walworth County, Wisconsin. *Approving Annexation and Temporary Zoning For Willabay Meadows Subdivision*
- B.** R-81-25 Resolution Approving Final Plat of Subdivision for Willabay Meadows Subdivision
- C.** R-76-25 Resolution Authorizing Insurance Policy Renewals With League Of Wisconsin Municipalities Mutual Insurance Company (LWMMIC) And R&R Insurance For Year 2026

- D. R-78-25 Resolution Authorizing the Village President or Village Administrator to Sign All Documents Necessary to Facilitate the Closing on the Purchase of 121 N. Elkhorn Road

**XII. Public Comments**

- A. *Individual public comments will be limited to two (2) minutes maximum. If your comments align with other comments before you, please consider stating that you are in agreement with those comments. The public may speak on any item that is not included on this agenda as a "Public Hearing or Forum." Anyone who wishes to comment should identify himself or herself and provide his or her local address. Board members may discuss any matter raised by the public. However, the Board will refrain from extensive dialogue and should not take action on matters raised by the public during a public comment period. Referrals to committees or staff members might be made. Members may ask the commenter to clarify his or her remarks. The Board President or the presiding officer will maintain control of the meeting.*

**XIII. Other Items for Discussion, Consideration, or Action**

- A. Discussion and Possible Action to Extend a Conditional Offer for the Police Officer Position

**XIV. Closed Session**

- A. **Closed Session.** Closed session pursuant to Wis. Stat. Sec. 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Canyon Development, LLC Development Agreement commonly known as Hanson's Addition. *There will be no action taken or discussion following Open Session. The earliest that any action will be taken on this item will be the next regularly scheduled Village Board Meeting on Monday, January 5.*

**XV. Open Session**

- A. **Return to Open Session.** *There will be no action taken or discussion following Open Session. The earliest that any action will be taken on this item will be the next regularly scheduled Village Board Meeting on Monday, January 5.*

**XVI. Adjournment**

*Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the Village Clerk's office in advance so the appropriate accommodations can be made.*

Posted: 12/12/2025 5:00 PM