



VILLAGE OF WILLIAMS BAY

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OFFICIAL MINUTES VILLAGE BOARD MEETING 11/3/2025 MEETING MONDAY, NOVEMBER 3, 2025 AT 6:30 PM VILLAGE HALL COUNCIL ROOM 250 WILLIAMS STREET WILLIAMS BAY, WI 53191

I. Call to Order

President Jaramillo called the meeting to order at 06:30pm.

II. Roll Call

Present: President Adam Jaramillo, Trustees George Vlach, Robert Umans, Steven Russell, Mary Bartholomew, Susan Franzen and Lowell Wright (Via Teams)

Also Present: Administrator David Lothspeich, Village Attorney Mark Schroeder, Police Chief Justin Timm, Village Engineer Doug Snyder, Williams Bay Fire Chief Doug Smith, Williams Bay EMS Captain Richard Gluth, Public Works Director Wayne Edwards, Recreation Director Ryan Knop, Library Director Joy Schnupp, Treasurer Jennifer Wiese, Clerk Tina Kolls

III. Pledge of Allegiance

The Pledge of Allegiance was recited by all.

IV. Meeting Decorum

- A. Meeting Decorum. *According to Robert's Rules of Order, meeting decorum means maintaining respectful and orderly behavior during a discussion, including addressing the chair to speak, staying relevant to the topic at hand, avoiding personal attacks, and generally adhering to courteous conduct while debating issues; essentially, ensuring that discussions are focused and civil, with only one person speaking at a time when recognized by the chair. Violators of meeting decorum will be excused from the meeting.*

V. Minutes

- A. Village Board Meeting Minutes of October 20, 2025

The motion to approve the Village Board Meeting Minutes of October 20, 2025 was initiated by Trustee Umans and seconded by Trustee Franzen. Trustees Russell and Bartholomew abstained. Motion carries.

VI. Public Comments

Jack Jones, 34 Elm Street, spoke requested an update on the parking near Green Grocer. Jones stated he was still witnessing large trucks and traffic issues. Jones inquired about the possibility of an Employee parking lot. Jones inquired how is it to get his leaves picked up with all the vehicles parked in front of his house. Jones spoke on behalf of his neighbor regarding the hotel renovations. Jones explained that the added windows overlook the neighbors yard and inquired if they would be able to further their fence.

Mark Noland, 627 Jackson Pkwy, spoke regarding the intersection at Elkhorn Rd and Hwy 67. Noland asked that the Village call to inquire about getting that intersection striped as a single lane as it is dangerous as it is.

- A. Public Comments Responses - Responses to Public Comments from the previous Village Board Meeting are included in the Meeting Packet Materials Under this Agenda Item
- B. *Individual public comments will be limited to two (2) minutes maximum. If your comments align with other comments before you, please consider stating that you are in agreement with those comments. The public may speak on any item that is not included on this agenda as a "Public Hearing or Forum." Anyone who wishes to comment should identify himself or herself and provide his or her local address. Board members may discuss any matter raised by the public. However, the Board will refrain from extensive dialogue and should not take action on matters raised by the public during a public comment period. Referrals to committees or staff members might be made. Members may ask the commenter to clarify his or her remarks. The Board President or the presiding officer will maintain control of the meeting.*

VII. Presentation of accounts and petitions

- A. Payroll ending 10-17-2025 in the amount of \$51,118.80

The motion to approve the Payroll ending 10-17-2025 in the amount of \$51,118.80 was initiated by Trustee Umans and seconded by Trustee Bartholomew. Unanimously carried.

- B. Accounts Payable Prepays dated 10-22-2025 in the amount of \$500.00

The motion to approve the Accounts Payable Prepays dated 10-22-2025 in the amount of \$500.00 was initiated by Trustee Umans and seconded by Trustee Bartholomew. Unanimously carried.

- C. Accounts Payable Prepays dated 10-27-2025 in the amount of \$45.00

The motion to approve the Accounts Payable Prepays dated 10-27-2025 in the amount of \$45.00 was initiated by Trustee Umans and seconded by Trustee Bartholomew. Unanimously carried.

- D. Accounts Payable Unpays dated 10-31-2025 in the amount of \$683,863.82

The motion to approve the Accounts Payable Unpays dated 10-31-2025 in the amount of \$683,863.82 was initiated by Trustee Umans and seconded by Trustee Bartholomew. Unanimously carried.

VIII. President's Remarks

- A. Thank you and congratulations to the Recreation Department and everyone else involved for Boo in the Bay

President Jaramillo offered a big thank you to the Williams Bay Recreation Department, Police Department and all others involved for all of their handwork for a great Boo in the Bay.

- B. Report on Intergovernmental Cooperation Council (ICC) meeting - October 28, 2025

President Jaramillo gave a brief report on the Intergovernmental Cooperation Council Meeting that occurred on October 28, 2025. President Jaramillo explained that the attached documents were for informational purposes.

1. DOJ Rule on Accessibility of Web Content and Mobile Apps
2. One Step Ahead-Preparing for the Future of Fire and EMS" report by Wisconsin Policy Forum
3. Walworth County Transit Services
4. Department of Revenue Innovation Grant

IX. Committee Reports

- A. **Protective Services, Chair - Trustee Vlach**

1. Original, Renewal, or Temporary Operator License Application(s)

The motion to approve the Original, Renewal, or Temporary Operator License Application(s) was initiated by Trustee Vlach and seconded by Trustee Umans. Unanimously carried.

X. Public Comments

Mark Noland, 627 Jackson Pkwy, spoke regarding the removal of the dead end street signs going into Cedar Point Park

Association. Noland stated he would like to see either all or none of the signs come down for consistency.

Rick Dasko, 521 Morgan Dr, spoke regarding Canyon Development requesting that the Board consider all affected residents. Dasko stated that there was no way they would be able to put in their own landscape buffer. Dasko would like to see a solution that everyone would be happy with.

Mike Fieweger, 536 Morgan Drive, spoke regarding Canyon Development requesting the opportunity to sit down with the Board and Canyon Development and come up with a plan that works for everyone.

Amber Gonska, 537 Free Church Dr, spoke regarding Canyon Development regarding the retention pond. Gonska stated that she is concerned with the placement of the water and having young children. Gonska stated she is concerned about the health and safety risks.

Jenny Wroble, 541 Morgan Dr, spoke regarding Canyon Development stating that she was confused on giving the land to the developer rather than giving it to the neighboring properties.

- A. Individual public comments will be limited to two (2) minutes maximum. If your comments align with other comments before you, please consider stating that you are in agreement with those comments. The public may speak on any item that is not included on this agenda as a "Public Hearing or Forum." Anyone who wishes to comment should identify himself or herself and provide his or her local address. Board members may discuss any matter raised by the public. However, the Board will refrain from extensive dialogue and should not take action on matters raised by the public during a public comment period. Referrals to committees or staff members might be made. Members may ask the commenter to clarify his or her remarks. The Board President or the presiding officer will maintain control of the meeting.*

XI. Adjournment

The motion to adjourn was initiated by Trustee Umans and seconded by Trustee Russell at 06:57pm. Unanimously carried.

/s/ Tina Kolls, Village Clerk

These are not official Minutes until approved by the Governing Body.