



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | vi.williamsbay.wi.gov

Phone: 262-245-2700

NOTICE

VILLAGE BOARD OF TRUSTEES MEETING

MONDAY, DECEMBER 1, 2025 AT 6:30 PM

Village Hall Council Room

250 Williams Street

Williams Bay, WI 53191

AGENDA

The following agenda items may be considered for Discussion, Consideration, or Action

I. Call to Order

II. Roll Call

III. Pledge of Allegiance

IV. Meeting Decorum

- A.** Meeting Decorum. *According to Robert's Rules of Order, meeting decorum means maintaining respectful and orderly behavior during a discussion, including addressing the chair to speak, staying relevant to the topic at hand, avoiding personal attacks, and generally adhering to courteous conduct while debating issues; essentially, ensuring that discussions are focused and civil, with only one person speaking at a time when recognized by the chair. Violators of meeting decorum will be excused from the meeting.*

V. Minutes

- A.** Special Village Board Meeting Minutes of November 12, 2025
B. Village Board Meeting Minutes of November 17, 2025

VI. Public Comments

- A.** Public Comments Responses - Responses to Public Comments from the previous Village Board Meeting are included in the Meeting Packet Materials Under this Agenda Item
- B.** *Individual public comments will be limited to two (2) minutes maximum. If your comments align with other comments before you, please consider stating that you are in agreement with those comments. The public may speak on any item that is not included on this agenda as a "Public Hearing or Forum." Anyone who wishes to comment should identify himself or herself and provide his or her local address. Board members may discuss any matter raised by the public. However, the Board will refrain from extensive dialogue and should not take action on matters raised by the public during a public comment period. Referrals to committees or staff members might be made. Members may ask the commenter to clarify his or her remarks. The Board President or the presiding officer will maintain control of the meeting.*

VII. Presentation of accounts and petitions

- A.** Payroll ending 11-14-2025 in the amount of \$50,247.08
B. Accounts Payable Unpaids dated 11-28-2025 in the amount of \$128,819.78
C. Accounts Payable Prepaids dated 11-17-2025 in the amount of \$22,529.73

VIII. President's Remarks

IX. Ordinances and Resolutions

- A. 2025-12 An Ordinance Renumbering Sections 128-8 and Creating Section 128-8 of the Code of Ordinances Regulating Licenses for the Sale of Alcohol Beverages. Establishing standards for renewal of unused liquor licenses. *Second reading and possible adoption.*
- B. R-74-25 Resolution to Appoint Chief Inspectors, Election Officials and Special Voting Deputies for the 2026-2027 Election Term

X. Committee Reports

- A. Protective Services, Chair - Trustee Vlach
 - 1. Original, Renewal, or Temporary Operator License Application(s)

XI. Public Comments

- A. *Individual public comments will be limited to two (2) minutes maximum. If your comments align with other comments before you, please consider stating that you are in agreement with those comments. The public may speak on any item that is not included on this agenda as a "Public Hearing or Forum." Anyone who wishes to comment should identify himself or herself and provide his or her local address. Board members may discuss any matter raised by the public. However, the Board will refrain from extensive dialogue and should not take action on matters raised by the public during a public comment period. Referrals to committees or staff members might be made. Members may ask the commenter to clarify his or her remarks. The Board President or the presiding officer will maintain control of the meeting.*

XII. Other Items for Discussion, Consideration, or Action

- A. Oath of Office for New Hire Williams Bay Patrol Officer Carlton
- B. Village Clerk Receipt of Appeal From the Affected Party Requesting Waiver of Chapter 299, Village's Sex Offenders Ordinance.
- C. Approval of the Meeting Schedules for Village Board and Joint Meeting of the Village Board Committee of the Whole Meeting Schedules for Year 2026

XIII. Adjournment

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the Village Clerk's office in advance so the appropriate accommodations can be made.

Posted: 11/26/2025 5:00 PM



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | vi.williamsbay.wi.gov

Phone: 262-245-2700

UNOFFICIAL MINUTES SPECIAL VILLAGE BOARD MEETING MEETING WEDNESDAY, NOVEMBER 12, 2025 AT 4:00 PM VILLAGE HALL COUNCIL ROOM 250 WILLIAMS STREET WILLIAMS BAY, WI 53191

[IGNORE_INDENT]

I. Call to Order

President Jaramillo called the meeting to order at 04:00pm.

II. Roll Call

Present: President Adam Jaramillo, Trustees George Vlach, Lowell Wright, Steven Russell, and Susan Franzen

Also Present: Administrator David Lothspeich, Police Chief Justin Timm, Treasurer Jennifer Wiese, Clerk Tina Kolls

Excused: Trustees Robert Umans and Mary Bartholomew

III. Items for Discussion, Consideration, or Action

A. Discussion and Possible Action on the Hiring of a New Williams Bay Police Officer Candidate

The motion to approve a conditional offer of employment for New Williams Bay Police Officer Candidate Bailey Carlton was initiated by Trustee Russell and seconded by Trustee Vlach. Unanimously carried.

IV. Adjournment

The motion to adjourn was initiated by Trustee Wright and seconded by Trustee Vlach at 04:06pm. Unanimously carried.

/s/ Tina Kolls, Village Clerk

These are not official Minutes until approved by the Governing Body.



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | vi.williamsbay.wi.gov

Phone: 262-245-2700

UNOFFICIAL MINUTES VILLAGE BOARD MEETING 11/17/2025 MEETING MONDAY, NOVEMBER 17, 2025 AT 6:30 PM VILLAGE HALL COUNCIL ROOM 250 WILLIAMS STREET WILLIAMS BAY, WI 53191

I. Call to Order

President Jaramillo called the meeting to order at 06:30pm.

II. Roll Call

Present: President Adam Jaramillo, Trustees George Vlach, Lowell Wright, Robert Umans, Steven Russell, Mary Bartholomew, Susan Franzen

Also Present: Administrator David Lothspeich, Attorney Mark Schroeder, Police Chief Justin Timm, Village Engineer Doug Snyder, Public Works Director Wayne Edwards, Recreation Director Ryan Knop, Treasurer Jennifer Wiese, Clerk Tina Kolls

III. Pledge of Allegiance

The Pledge of Allegiance was recited by all.

IV. Meeting Decorum

- A. Meeting Decorum. *According to Robert's Rules of Order, meeting decorum means maintaining respectful and orderly behavior during a discussion, including addressing the chair to speak, staying relevant to the topic at hand, avoiding personal attacks, and generally adhering to courteous conduct while debating issues; essentially, ensuring that discussions are focused and civil, with only one person speaking at a time when recognized by the chair. Violators of meeting decorum will be excused from the meeting.*

V. Minutes

- A. Village Board Meeting Minutes of November 3, 2025

The motion to approve the Village Board Meeting Minutes of November 3, 2025 was initiated by Trustee Umans and seconded by Trustee Vlach. Unanimously carried.

VI. Public Comments

Mark Noland, 627 Jackson Parkway, spoke regarding the dead end roads. Noland stated that he doesn't see why the signs are coming down. Noland stated he feels it is a safety issue because there are no sidewalks so people walk on the street.

John Perryman, 391 Hawthorne Street, stated that he will be running for State Representative for the 31st Assembly District and would like to hear any concerns from the Village Board Members and Village residents.

- A. Public Comments Responses - Responses to Public Comments from the previous Village Board Meeting are included in the Meeting Packet Materials Under this Agenda Item

- B. *Individual public comments will be limited to two (2) minutes maximum. If your comments align with other comments before you, please consider stating that you are in agreement with those comments. The public may speak on any item that is not included on this agenda as a "Public Hearing or Forum." Anyone who wishes to comment should identify himself or herself and provide his or her local address. Board members may discuss any matter raised by the public. However, the Board will refrain from extensive dialogue and should not take action on matters raised by the public during a public comment period. Referrals to committees or staff members might be made. Members may ask the commenter to clarify his or her remarks. The Board President or the presiding officer will maintain control of the meeting.*

VII. Consent Agenda

The motion to approve the Consent Agenda excluding items D and E was initiated by Trustee Wright and seconded by Trustee Bartholomew. Unanimously carried.

- A. Approval of Resolution R-66-25 Approving Roadway Classification Changes
- B. Approval of Resolution R-68-25 Re-establishing the Ad-Hoc Tree Enhancement Committee for Two Years
- C. Approval of a Request by The World's Largest Glass Christmas Tree to Temporarily Locate A Glass Recycling Dumpster in the Village Boat Rigging Area (WWUP 00049)
- D. Approval of Resolution R-71-25 Approving Declaration of Official Intent. *Intent to reimburse General Fund by future borrowings for the purchase of 121 N. Elkhorn Road (FNBT Bank Property) and improvements to Police Department offices at 250 Williams Street*

The motion to approve resolution R-71-25 Approving Declaration of Official Intent. *Intent to reimburse General Fund by future borrowings for the purchase of 121 N. Elkhorn Road (FNBT Bank Property) and improvements to Police Department offices at 250 Williams Street* was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

- E. Approval of Resolution R-72-25 Authorizing An Offer To Purchase the First National Bank and Trust Property (WOP 00005) for the Consolidation of Administrative Offices and Operations for the Expansion of Police Department Space into the Current Village Hall Administrative Offices

The motion to approve resolution R-72-25 Authorizing An Offer To Purchase the First National Bank and Trust Property (WOP 00005) for the Consolidation of Administrative Offices and Operations for the Expansion of Police Department Space into the Current Village Hall Administrative Offices was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

- F. Approval of Resolution R-73-25 Establishing the New Position of Water & Sewer Utilities Supervisor

VIII. Presentation of accounts and petitions

- A. Payroll ending 10-31-2025 in the amount of \$55,685.63

The motion to approve the Payroll ending 10-31-2025 in the amount of \$55,685.63 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

- B. Accounts Payable Unpays dated 11-14-2025 in the amount of \$34,549.55

The motion to approve the Accounts Payable Unpays dated 11-14-2025 in the amount of \$34,549.55 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

- C. Library Accounts Unpays dated 11-13-2025 in the amount of \$2,417.40

The motion to approve the Library Accounts Unpays dated 11-13-2025 in the amount of \$2,417.40 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

- D. Monthly EFT Payments for October 2025 in the amount of \$508,455.63

The motion to approve the Monthly EFT Payments for October 2025 in the amount of \$508,455.63 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

- E. September 2025 Financial Statements

The motion to approve the September 2025 Financial Statements was initiated by Trustee Wright and seconded by

Trustee Umans. Unanimously carried.

IX. Plan Commission

A. APPLICANT: Dancing Dudes, LLC (Owner)

TAX KEY: WOP 00088

STREET ADDRESS: 77 N. Walworth Ave, Williams Bay, WI 53191

The applicant previously requested a recommendation to the Village Board for approval for an architectural design alteration to remove the window shutters and to have black metal awnings on the upper level and black cloth awnings on the lower level at the May 13, 2025 Plan Commission Meeting. A motion to recommend a 90-day architectural review on the building to determine whether the shutters will or will not need to be included and installed, whether or not planter boxes need to be installed, as well as review a written opinion as to the feasibility of the shielding of the vent from the north side of the property. Following the 90-day deadline Plan Commission and Village Board voted to extend the deadline by 30 days to have the planter boxes ordered/installed, and the metal awnings ordered/installed.

The motion to approve an architectural design alteration to remove the window shutters and to have black metal awnings on the upper level and black cloth awnings on the lower level was initiated by President Jaramillo and seconded by Trustee Wright. Unanimously carried.

X. President's Remarks

A. Southeastern Regional Planning Commission Appointment

President Jaramillo announced his appointment to the Southeastern Wisconsin Regional Planning commission. President Jaramillo gave a brief explanation of the appointment and what the Southeastern Wisconsin Regional Planning Commission does.

President Jaramillo gave a brief update on a collaboration between Southeastern Wisconsin Regional Planning Commission and GLEA to update the Geneva Lake Management Plan, announcing that there would be a meeting on Thursday, November 20, 2025.

XI. Public Hearing - Proposed Village of Williams Bay Annual Budget for Year 2026

A. Open Public Hearing

President Jaramillo opened the public hearing at 06:57 pm.

B. 2026 Proposed Budget Public Hearing Notice

Clerk Kolls confirmed the budget was noticed properly.

C. 2026 Proposed Budget Presentation

Trustee Wright presented the 2026 Budget.

Mark Noland, 627 Jackson Parkway, Inquired if there was an \$8 fee to paint the water towers still included on each water bill

D. Close Public Hearing

President Jaramillo closed the public hearing at 07:15 pm.

XII. Resolutions and Ordinances

A. Resolution R-69-25 Adopting The 2026 Annual Budget & Establishing The Property Tax Levy For The Village of Williams Bay

The motion to approve Resolution R-69-25 Adopting The 2026 Annual Budget & Establishing The Property Tax Levy For The Village of Williams Bay was initiated by Trustee Franzen and seconded by Trustee Wright. Unanimously carried.

B. Resolution R-70-25 Authorizing A Lease Agreement with Adrenaline Homes LLC for Temporary Emergency Medical Services (EMS) Quarters Located Immediately East of the Williams Bay Fire Station

The motion to approve Resolution R-70-25 Authorizing A Lease Agreement with Adrenaline Homes LLC for Temporary

Emergency Medical Services (EMS) Quarters Located Immediately East of the Williams Bay Fire Station was initiated by Trustee Franzen and seconded by Trustee Vlach. Unanimously carried.

The motion to approve Resolution R-70-25 Authorizing A Lease Agreement with Adrenaline Homes LLC for Temporary Emergency Medical Services (EMS) Quarters Located Immediately East of the Williams Bay Fire Station amended to include language from the Village Attorney was initiated by Trustee Russell and seconded by Trustee Umans. Unanimously carried.

- C. Resolution R-67-25 Authorizing An Agreement with TowerCom for Installation of a New 175' Cellular Communications Monopole on the Village Water Tower Property WHV 00060 & WHV 00061 (Potawatomi Road). *Subject to Required Zoning Approvals.*

The motion to approve Resolution R-67-25 Authorizing An Agreement with TowerCom for Installation of a New 175' Cellular Communications Monopole on the Village Water Tower Property WHV 00060 & WHV 00061 (Potawatomi Road), *Subject to Required Zoning Approvals*, was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

- D. Ordinance 2025-12 Renumbering Sections 128-8 and Creating Section 128-8 of the Code of Ordinances Regulating Licenses for the Sale of Alcohol Beverages. Establishing standards for renewal of unused liquor licenses. *First reading and possible waiver of second reading for adoption.*

The motion to approve the first reading of Ordinance 2025-12 Renumbering Sections 128-8 and Creating Section 128-8 of the Code of Ordinances Regulating Licenses for the Sale of Alcohol Beverages. Establishing standards for renewal of unused liquor licenses was initiated by Trustee Vlach and seconded by Trustee Russell. Unanimously carried.

- E. Ordinance #2025-13 Amending Sections 308-7a. (1), 308-8a. (1) And 308-9 Of The Code Of Ordinances Of The Village Of Williams Bay Regulating Solid Waste And Recycling. Amending the Village Recycling Ordinance in Compliance With The Wisconsin Department of Natural Resources (WDNR) Revised Administrative Code. *First reading and possible waiver of second reading for adoption*

The motion to approve the first reading of Ordinance #2025-13 Amending Sections 308-7a. (1), 308-8a. (1) And 308-9 Of The Code Of Ordinances Of The Village Of Williams Bay Regulating Solid Waste And Recycling. Amending the Village Recycling Ordinance in Compliance With The Wisconsin Department of Natural Resources (WDNR) Revised Administrative Code was initiated by Trustee Franzen and seconded by Trustee Russell. Unanimously carried.

The motion to waive the second reading of Ordinance #2025-13 Amending Sections 308-7a. (1), 308-8a. (1) And 308-9 Of The Code Of Ordinances Of The Village Of Williams Bay Regulating Solid Waste And Recycling. Amending the Village Recycling Ordinance in Compliance With The Wisconsin Department of Natural Resources (WDNR) Revised Administrative Code was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

The motion to approve the first reading of Ordinance #2025-13 Amending Sections 308-7a. (1), 308-8a. (1) And 308-9 Of The Code Of Ordinances Of The Village Of Williams Bay Regulating Solid Waste And Recycling. Amending the Village Recycling Ordinance in Compliance With The Wisconsin Department of Natural Resources (WDNR) Revised Administrative Code was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

XIII. Committee Reports

A. Protective Services, Chair - Trustee Vlach

1. Original, Renewal, or Temporary Operator License Application(s)

The motion to approve the Original, Renewal, or Temporary Operator License Application(s) was initiated by Trustee Vlach and seconded by Trustee Franzen. Unanimously carried.

XIV. Public Comments

Don Parker, 354 Forest Drive, spoke regarding the collaboration between the Southeastern Wisconsin Regional Planning Commission and the Geneva Lakes Environmental Agency to update the Geneva Lake Management Plan. Parker stated that within the 318-page document there are 90 recommendations from the Southeastern Wisconsin Regional Planning Commission. Parker stated that many of those recommendations would affect the Village.

Mark Noland, 627 Jackson Parkway, inquired about the \$8 fee to paint the water towers asking if it is still on the water bill.

- A. *Individual public comments will be limited to two (2) minutes maximum. If your comments align with other comments before you, please consider stating that you are in agreement with those comments. The public may speak on any item that is not included on this agenda as a "Public Hearing or Forum." Anyone who wishes to comment should identify himself or herself and provide his or her local address. Board members may discuss any matter raised by the public. However, the Board will refrain from extensive dialogue and should not take action on matters raised by the public during a public comment period. Referrals to committees or staff members might be made. Members may ask the commenter to clarify his or her remarks. The Board President or the presiding officer will maintain control of the meeting.*

XV. Closed Session

- A. **Closed Session.** Closed session pursuant to Wis. Stat. Sec. 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Canyon Development, LLC Development Agreement commonly known as Hanson's Addition

The motion to enter into Closed session pursuant to Wis. Stat. Sec. 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Canyon Development, LLC Development Agreement commonly known as Hanson's Addition was initiated by Trustee Umans and seconded by Trustee Vlach at 07:34pm.

Votes:

Yes: President Jaramillo, Trustees, Bartholomew, Umans, Wright, Vlach, Russell and Franzen

No: None

Abstain: None

Result: Passes

XVI. Open Session

- A. **Return to Open Session.** *There will be no action taken or discussion following Open Session. The earliest that any action will be taken on this item will be the next regularly scheduled Village Board Meeting on Monday, December 1, 2025.*

The motion to return to open session was initiated by Trustee Wright and seconded by Trustee Umans at 08:45pm. Unanimously carried.

There was no action taken.

XVII. Adjournment

The motion to adjourn was initiated by Trustee Wright and seconded by Trustee Vlach at 08:45pm. Unanimously carried.

/s/ Tina Kolls, Village Clerk

These are not official Minutes until approved by the Governing Body.

11/01/2025 - 11/14/2025

Pay Date:

11/21/2025

Department	Gross Regular Wages	Gross OT Wages	Payroll Taxes & Deductions	Net Wages
Crossing Guard	\$761.40	\$0.00	\$62.10	\$699.30
General Administration	\$12,268.04	\$18.29	\$5,579.72	\$6,706.61
KNC	\$3,311.04	\$0.00	\$900.47	\$2,410.57
Lakefront/Beach	\$2,460.42	\$0.00	\$467.44	\$1,992.98
Library	\$8,339.58	\$0.00	\$3,159.14	\$5,180.44
Parks	\$1,359.12	\$0.00	\$143.81	\$1,215.31
Police	\$27,607.66	\$3,370.35	\$10,445.76	\$20,532.25
Protective Services (F&R)	\$0.00	\$0.00	\$0.00	\$0.00
Public Works/W&S	\$13,150.28	\$342.54	\$4,833.62	\$8,659.20
Recreation Department	\$4,077.43	\$0.00	\$1,227.01	\$2,850.42
Village Board				\$0.00
Total Net Wages				\$50,247.08

GL Account and Title	Description	Amount	GL Period
1125			
ACCURATE APPRAISAL			
100-51520-000 ASSESSOR CONTRACT	ASSESSMENT SERVICES	2,500.00	1125
Total ACCURATE APPRAISAL:		2,500.00	
AMAZON CAPITAL SERVICES			
100-52120-160 POLICE SUPPLIES	POLICE SUPPLIES	50.15	1125
100-52120-190 POLICE TRAINING	POLICE TRAINING	44.92	1125
Total AMAZON CAPITAL SERVICES:		95.07	
AXON ENTERPRISE INC			
100-52120-130 POLICE IT EXPENSE	2025 AXON BWC CONTRACT P	12,579.36	1125
Total AXON ENTERPRISE INC:		12,579.36	
BAXTER WOODMAN			
100-51630-000 LEGAL/ENGINEER/PLANNING AR	R-WILLABAY MEADOWS OCTO	5,920.00	1125
100-51630-000 LEGAL/ENGINEER/PLANNING AR	R-THE PRESERVE PLAN REVIE	11,265.00	1125
500-54310-140 STREETS/HIGHWAYS	2024 ROADWAY IMPROVEMENT	2,072.76	1125
100-51630-000 LEGAL/ENGINEER/PLANNING AR	R-THE PRESERVE WATER MET	1,260.00	1125
300-58965-140 SEWER CAPITAL OUTLAY	SANITARY SEWER REPLACEM	4,928.00	1125
100-51630-000 LEGAL/ENGINEER/PLANNING AR	R-FORMER SCHOOL PROJECT	220.00	1125
Total BAXTER WOODMAN:		25,665.76	
BINGHAM ARS INC			
600-59160-000 PRINCIPAL-DEBT SERVICE LTD	ARBITRAGE REBATE SERVICE	333.34	1125
200-57945-000 WATER DEBT SERVICE MISC EXP	ARBITRAGE REBATE SERVICE	333.33	1125
300-58965-000 SEWER DEBT SERVICE MISC EXP	ARBITRAGE REBATE SERVICE	333.33	1125
Total BINGHAM ARS INC:		1,000.00	
COLUMN SOFTWARE PBC			
100-51670-000 MISC MUNI SERVICES COST RECOV	R-DAVIDSON ETZ COST RECOV	68.63	1125
100-51670-000 MISC MUNI SERVICES COST RECOV	R- RODRIGUEZ ZBA NOTICE C	67.13	1125
Total COLUMN SOFTWARE PBC:		135.76	
DEPARTMENT OF ADMINISTRATION			
100-51414-000 SOFTWARE LICENSE & IT SUPPORT	GSB EMAIL FILTERING	24.40	1125
Total DEPARTMENT OF ADMINISTRATION:		24.40	
ELKHORN NAPA AUTO PARTS			
100-52120-150 POLICE REPAIRS/MAINT	OIL	51.48	1125
Total ELKHORN NAPA AUTO PARTS:		51.48	
EMERGENCY COMMUNICATION SYSTEMS			
100-52130-150 EMERGENCY MANAGEMENT	SIREN BATTERIES	960.00	1125
Total EMERGENCY COMMUNICATION SYSTEMS:		960.00	
ENERGENECS			
100-51630-000 LEGAL/ENGINEER/PLANNING AR	R-NEW SITE RADIO TOWER	1,810.00	1125

GL Account and Title	Description	Amount	GL Period
Total ENERGENECS:		1,810.00	
FBI - LEEDA			
100-52120-190 POLICE TRAINING	FBI LEEDA M-PO	795.00	1125
Total FBI - LEEDA:		795.00	
GRAINGER INC.			
400-58100-150 LIBRARY BLDG REPAIRS & MAINT	FURNANCE FILTERS	225.48	1125
400-58100-150 LIBRARY BLDG REPAIRS & MAINT	FURNANCE FILTERS	80.16	1125
Total GRAINGER INC.:		305.64	
GRAYMONT WESTERN LIME INC.			
200-57631-160 WATER TREATMENT CHEMICALS	HYDRATED LIME	2,834.63	1125
Total GRAYMONT WESTERN LIME INC.:		2,834.63	
HARVEY, STEVE & CAROLYNE			
001-15100 UTILITY CASH CLEARING	REFUND OVERPAYMENT WATE	225.08	1125
Total HARVEY, STEVE & CAROLYNE:		225.08	
HERPEL, MICHAELA			
100-52120-190 POLICE TRAINING	REIMBURSEMENT FOR TRAINI	45.73	1125
Total HERPEL, MICHAELA:		45.73	
HYDRO CORP			
200-57656-150 CROSS CONNECTION INSPECTION	CROSS CONNECTION PROGRA	1,404.92	1125
200-57656-150 CROSS CONNECTION INSPECTION	CROSS CONNECTION PROGRA	427.13	1125
Total HYDRO CORP:		1,832.05	
JEFFERSON FIRE & SAFETY			
215-52320-165 FIRE DUES 2% EXPENDITURES	TURN OUT GEAR	893.00	1125
100-52320-150 FIRE DEPT REPAIRS/MAINT	AIR PACK SERVICE	1,448.49	1125
Total JEFFERSON FIRE & SAFETY:		2,341.49	
JORGENSEN, LOIS			
001-15100 UTILITY CASH CLEARING	REFUND OVERPAYMENT WATE	180.48	1125
Total JORGENSEN, LOIS:		180.48	
KOLLS, TINA			
100-51410-190 GEN ADMIN TRAINING	REIMBURSEMENT FOR MILEAG	92.40	1125
Total KOLLS, TINA:		92.40	
MAK TIRE			
200-57933-150 WATER TRANSP REPAIRS/MAINT	TIRE REPAIR	45.00	1125
Total MAK TIRE:		45.00	
MBC CENTER LLC			
001-15100 UTILITY CASH CLEARING	REFUND OVERPAYMENT WATE	4.59	1125

GL Account and Title	Description	Amount	GL Period
Total MBC CENTER LLC:		4.59	
MURRAY, LYNN & DAN			
001-15100 UTILITY CASH CLEARING	REFUND OVERPAYMENT WATE	311.90	1125
Total MURRAY, LYNN & DAN:		311.90	
NOKAKOWSKI, NICK			
001-15100 UTILITY CASH CLEARING	REFUND OVERPAYMENT WATE	189.50	1125
Total NOKAKOWSKI, NICK:		189.50	
PLOTKY, MARTY			
001-15100 UTILITY CASH CLEARING	REFUND OVERPAYMENT WATE	5.56	1125
Total PLOTKY, MARTY:		5.56	
POMP'S TIRE SERVICE			
100-52120-150 POLICE REPAIRS/MAINT	292 TIRES	704.00	1125
Total POMP'S TIRE SERVICE:		704.00	
PROPHOENIX CORPORATION			
100-52120-130 POLICE IT EXPENSE	PROPHOENIX RECORDS MANA	6,049.13	1125
Total PROPHOENIX CORPORATION:		6,049.13	
TOP PACK DEFENSE LLC			
100-52120-190 POLICE TRAINING	TRAINING AMMUNITION	187.50	1125
Total TOP PACK DEFENSE LLC:		187.50	
WALCOMET			
300-58980-300 WALCOMET SEWERAGE EXPENSES	OCTOBER 2025 SEWER SERVI	59,385.67	1125
Total WALCOMET:		59,385.67	
WALWORTH COUNTY SHERIFF'S OFFICE			
100-52120-190 POLICE TRAINING	FIREARMS TRAINING 10/30/25	150.00	1125
Total WALWORTH COUNTY SHERIFF'S OFFICE:		150.00	
WESTECH			
200-57935-150 WATER PLANT REPAIRS/MAINT	LIME SOFTNER REPAIR	8,251.00	1125
Total WESTECH:		8,251.00	
WOLSKI, AMY			
100-52120-190 POLICE TRAINING	TRAINING EXPENSE	61.60	1125
Total WOLSKI, AMY:		61.60	
Total 1125:		128,819.78	
Grand Totals:		128,819.78	

GL Account and Title	Description	Amount	GL Period
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Village Board Approval Date: _____

GL Account and Title	Description	Amount	Date Paid	GL Period
WILLIAMS BAY BUSINESS ASSN				
100-51965-000 WMS BAY BUSINESS ASSOC	3RD QUARTER ROOM TA	22,529.73		1125
Total WILLIAMS BAY BUSINESS ASSN:		22,529.73		
Grand Totals:		22,529.73		

Village Board Approval Date: _____

ORDINANCE #2025-12-25
AN ORDINANCE AMENDING SECTION 128-2, RENUMBERING SECTION 128-8
AND CREATING SECTION 128-8 OF THE CODE OF ORDINANCES REGULATING LICENSES
FOR THE SALE OF ALCOHOL BEVERAGES

WHEREAS, the issuance of a license to sell alcohol beverages in the Village of Williams Bay (Village) is a valuable commodity; and

WHEREAS, the ability of a business to sell alcohol beverages provides an economic benefit to the business and a service to the residents of and visitors to the Village; and

WHEREAS, the Village has an interest in ensuring that any licenses issued to sell alcohol beverages are being fully utilized, so that businesses serving the public and wishing to serve alcohol beverages have such licenses available, within the limits imposed by state statute; and

WHEREAS, the holding of a license to sell alcohol beverages by a business which is not operating is of no benefit to the Village, its residents or visitors; and

WHEREAS, the Building, Zoning and Ordinance Committee has recommended to the Village Board the enactment of an ordinance providing for the nonrenewal of a license to sell alcohol beverages in the event of abandonment of licensed premises as well as the establishment of a fee for the late filing of an application for license renewal; and

WHEREAS, the Village Board of the Village of Williams Bay having determined that it is the best interests of the Village, its residents, businesses and visitors to follow the recommendation of the Building, Zoning and Ordinance Committee.

NOW, THEREFORE, the Village Board of the Village of Williams Bay hereby ordains as follows:

Section I. Section I. §128-2 of the Code of Ordinances of the Village of Williams Bay is hereby amended to read as follows:

§128-2. License fees.

Fees for licenses issued pursuant to this chapter are set from time to time by the Village Board by resolution. Current fees are on file with the Village Clerk. Failure to file an application for renewal of the license within the time period established by the Village Clerk shall result in the assessment of a late fee, in addition to the renewal fee. Current fees are on file with the Village Clerk.

Section II. §128-8 of the Code of Ordinances of the Village of Williams Bay is hereby renumbered §128-9 the Code of Ordinances of the Village of Williams Bay.

Section III. §128-8 of the Code of Ordinances of the Village of Williams Bay is hereby created to read as follows:

§128-8 Abandonment of premises.

A. Any licensee holding a license to sell alcohol beverages who has operated and subsequently abandons such business, forfeits any right or preference they may have to the renewal of such license. Abandonment shall be grounds for nonrenewal of an alcohol license. ~~The nonoperation of a previously operated licensed premises for least 120 days in a license year shall be prima facie evidence of abandonment.~~ The failure to operate a previously operated licensed premises for at least 120 days in a license year shall be prima facie evidence of abandonment. When filing an application for license renewal, the licensee shall include a copy of the sales tax reports for the previous license year filed with the State of Wisconsin Department of Revenue, as proof of having been in operation as a licensed premises for not less than 120 days in a license year.

B. Notwithstanding the provisions of sub. A, beginning January 1, 2026, any licensee granted an original license after that date to sell alcohol beverages shall have an initial period of 180 days to begin operation of their licensed premises. In the license application, the licensee may request that the initial time period to begin operation of their licensed premises be extended for a specified period of time, stating the reasons for the request. The initial time period may be extended by the Village Board in its sole discretion, based upon good cause and reasonable necessity.

C. No license shall be granted to a person, whose license has not been renewed due to abandonment of premises, for a period of one year from the date of non-renewal.

Section IV. This ordinance shall take effect upon passage and publication as provided by law.

Approved by the Village Board of the Village of Williams Bay this 1st day of December, 2025.

VILLAGE OF WILLIAMS BAY

By: _____
Adam Jaramillo, President

Attest: _____
Tina Kolls, Clerk

First Reading: _____

Second Reading: _____

Date Adopted: _____

Date Published: _____

RESOLUTION
R-74-25

A RESOLUTION TO APPOINT CHIEF INSPECTORS, ELECTION INSPECTORS AND SPECIAL VOTING DEPUTIES FOR THE 2026-2027 TERM

WHEREAS, Wisconsin State Statutes require the appointment of election inspectors; and

WHEREAS, the below individuals have indicated their willingness to serve the Village of Williams Bay in the capacity of Chief Inspector, Election Inspector, or Special Voting Deputy; and

NOW THEREFORE BE IT FURTHER RESOLVED that the Village Board of the Village of Williams Bay hereby appoints the following individuals as Chief Inspectors, Election Inspectors and Special Voting Deputies for a two-year term which will run from January 1, 2026 to December 31, 2027:

Chief Inspector:

1. Rena Monroe – Unaffiliated
2. Cathee Laughlin - Unaffiliated

25. Elizabeth Bianchi-Knod - Unaffiliated
26. Nancy Bucuk – Unaffiliated
27. Sheryl Michaelson - Unaffiliated
28. Rose Estrada - Unaffiliated

Election Inspector:

1. Crissy Handley – Republican
2. Kim Travis – Republican
3. Debra Black – Republican
4. David Black – Republican
5. Amy DeVries – Republican
6. Brent Schramer – Republican
7. Kathy Jones - Republican
8. Patricia Grosso – Democratic
9. Rita Rhode – Democratic
10. Judith Tiggelaar - Democratic
11. Suzanne Arnold - Democratic
12. Cora Byrnes – Democratic
13. Patrick Byrnes – Democratic
14. Bruce Creed – Democratic
15. Anna Gagliardo - Democratic
16. Sonya Dailey - Unaffiliated
17. Patricia Heise - Unaffiliated
18. Nancy Vier - Unaffiliated
19. Laurie Leitner – Unaffiliated
20. Stacey Sheets – Unaffiliated
21. Heather Perkins – Unaffiliated
22. Mercy Stevenson - Unaffiliated
23. William Hunt – Unaffiliated
24. Claus Wellhausen - Unaffiliated

29. Christine Gooding-Farley - Unaffiliated
30. Robert Kantor - Unaffiliated
31. Mark Kolls - Unaffiliated
32. John Laughlin - Unaffiliated
33. Susan Pegel - Unaffiliated
34. John Perryman - Unaffiliated
35. James Riedel - Unaffiliated
36. Libby Rumary – Unaffiliated
37. Susan Rumary - Unaffiliated
38. Patricia Schneider - Unaffiliated
39. Roxanne Stroud - Unaffiliated
40. Kathryn Tenyer - Unaffiliated
41. Susan Vavra - Unaffiliated
42. Susan Steele - Unaffiliated
43. George Mackey - Unaffiliated
44. Carol Mackey – Unaffiliated
45. Julia Wilson Burgh – Unaffiliated
46. Audrey Klein-Deger – Unaffiliated
47. Pam Travis – Unaffiliated
48. Russ Hannula – Unaffiliated
49. Richard Vandenbroucke – Unaffiliated
50. Larry Ockelmann – Unaffiliated
51. Bill Donohue - Unaffiliated

Special Voting Deputies

1. Rena Monroe
2. Cathee Laughlin
3. Kim Travis – Republican
4. Kathy Jones – Republican
5. Crissy Handley – Republican
6. Debra Black – Republican
7. David Black – Republican
8. Amy DeVries – Republican
9. Brent Schramer - Republican
10. Rita Rhode – Democratic

Passed and adopted this 1st day of December 2025.

VILLAGE OF WILLIAMS BAY:

Adam Jaramillo, President

ATTEST:

Tina Kolls, Clerk



MEMORANDUM

DATE: DECEMBER 1, 2025
TO: VILLAGE TRUSTEES
FROM: TINA KOLLS, VILLAGE CLERK
RE: OPERATOR LICENSE APPLICATIONS

The following License applications have been filed with the Village Clerk.

All applications have completed a records check, and PASS/FAIL suggestions have been made by the Williams Bay Police Department based on their findings.

Original/ Renewal	Name	Address	Establishment	Record Check
T	Rena Monroe	Williams Bay, WI	Worlds Tallest Glass Tree	P
O	Daniel James Smith	Williams Bay, WI	Daddy Maxwells	P

November 21, 2025

Village of Williams Bay, Wisconsin, Village Board
c/o Village of Williams Bay Village Clerk
250 Williams St.
Williams Bay, WI 53191

Re: Appeal to Village of Williams Bay Village Board Regarding Alleged Violation of Chapter 299 of the Village Code

Joseph Griffin, personally and by his attorney, Steven Harvey, hereby appeals the notice of an alleged violation of Chapter 299-3 of the Village of Williams Bay, Wisconsin, municipal code, served upon him 11/17/2025. In further support, he states as follows:

1. Joseph Griffin is an adult resident of the Village of Williams Bay, Wisconsin, and resides 91 Potawatomi, Unit G-4, Williams Bay, WI 53191.
2. Mr. Griffin moved to this address on or about 8/11/2025.
3. Mr. Griffin is required to register as a sex offender, transferring here from the state of Michigan, where the conviction occurred.
4. Specifically, Mr. Griffin was convicted of Children — Accosting for Immoral Purposes (Attempt), contrary to Section 750.145AA [A] on 12/19/2022. See attached Exhibit A. This conviction is what is referred to in Michigan as a "High Court Misdemeanor". This is his first and only criminal conviction, and he is presently on year 3 of a 5-year probation sentence.
5. Mr. Griffin moved to his present address, which he purchased, on or about 8/11/2025, and he has not had criminal or even traffic violations since coming here.
6. Mr. Griffin is presently fully compliant with his probation requirements.
7. As a sex offender, Mr. Griffin had to register with the sex offender database, which he has done in a timely manner, and to also report to the Walworth County Sheriff's department and the Williams Bay police department his current residence, which he also performed in a timely manner.
8. On 11/17/2025, Mr. Griffin was served with a letter from Village Police Chief Justin Timm notifying him that he was in violation of Section 299-3 of the Village of Williams Bay municipal code, regarding an alleged residence restriction violation. See attached Exhibit B.

9. According to Chief Timm's letter, there is only one violation, specifically, that Mr. Griffin resides within 1,500 feet of a Village Park, to wit, "The Triangle Park".
10. This park is located adjacent to Mr. Griffin's residence. It consists of a roughly triangle-shaped section of grass and a few trees and bushes, less than one acre, with a Williams Bay sign but no other improvements of any kind. It appears for all intents and purposes to just be an unused, small, triangle parcel between E. Geneva Street and Laurel Street.
11. Mr. Griffin has never seen anyone use this area for recreational purposes, although the Village appears to mow the grass regularly.
12. Pursuant to Section 299-10 of the Williams Bay municipal code, Mr. Griffin hereby appeals the Chief's decision, and requests permission to reside in the Village and/or waiver of this provision.
13. Per the ordinance, Mr. Griffin is at substantially reduced risk of reoffending because as part of his sentence, he completed a psychological evaluation and risk assessment on 12/17/2022, by [REDACTED] which evaluated Mr. Griffin, and placed him in "Risk Level 2 (below average risk) for being charged or convicted of another sexual offense," which works out to a 1-2% risk of him being charged with a new sexual offense after 5 years in the community.
14. Further, Mr. Griffin also completed a 12-week class on recidivism risk management in October of 2023 (see Exhibit C). Said treatment discharge states regarding "Prognosis and Discharge Recommendations: Prognosis is good. Research suggests successful completion of an evidence-based treatment program can effectively reduce sexual recidivism. As a result, Mr. Griffin's successful completion of treatment should be considered a mitigating factor to his overall priority risk and supervision level. As a whole, based upon treatment, it appears the client has been able to lower his risk to the community."
15. Mr. Griffin is also on the Wisconsin sex offender registry, and has timely contacted county and municipal law enforcement about his residence and the details of his conviction, as required by the law.
16. Mr. Griffin is participating in ongoing probation, where he has had no violations. He meets with his agent every two weeks.
17. Per the ordinance, Mr. Griffin will suffer an undue hardship if no waiver is provided. He has a mortgage on his present residence, and would be required to sell his residence to comply with the ordinance. Mr. Griffin did his diligence before purchasing the residence by reviewing Google maps and Triangle Park was not found nor shown on the map.

18. After a careful review of the Google map for the Village of Williams Bay, there appears to be no other parks or "child safety location"[s] within 1,500 feet of his residence, other than the one, essentially unused "park" cited by Chief Timm. The location of this "park" is the only reason Mr. Griffin has to seek the waiver herein.
19. Please direct all future communications to Mr. Griffen's attorney, Steven Harvey, as provided below.

Wherefore, Joseph Griffin respectfully requests that the Village Board grant him a waiver of the subject ordinance, and such other related relief as may be necessary to effectuate the terms of such waiver.

Respectfully submitted.

11/21/2025
Date

11/21/2025
Date

Steven C. Harvey SB#1021173
Steven C. Harvey

Joseph T. Griffin
Joseph Griffin

Steven Harvey Law, LLC
205 County Rd. H, Suite B
Elkhorn, WI 53121
(262) 728-0700|(FAX) 565-5108



Village of Williams Bay Police Department



PO Box 580
250 Williams Street
Williams Bay, WI 53191

Phone: 262.245.2710

Chief Justin P Timm

Fax: 262.245.2711

To: Joseph Griffin
From: Justin P Timm; Chief of Police

Reference: Violation of Chapter 299 of the Village Code of Ordinances

Mr. Griffin,

According to the Wisconsin Department of Corrections Sex Offender Registry, you are currently residing at 91 Potawatomi Rd Unit G4 in Williams Bay WI 53191.

Under 299-3 of the Village of Williams Bay's Ordinances, "no sex offender shall reside within a child safety zone." A child safety zone is further defined in 299-2 as "any place within the Village that is physically located within 1,500 feet of any child safety location." Furthermore, a child safety location is defined under 299-2 to include "any public park, parkway, parkland, or park facility."

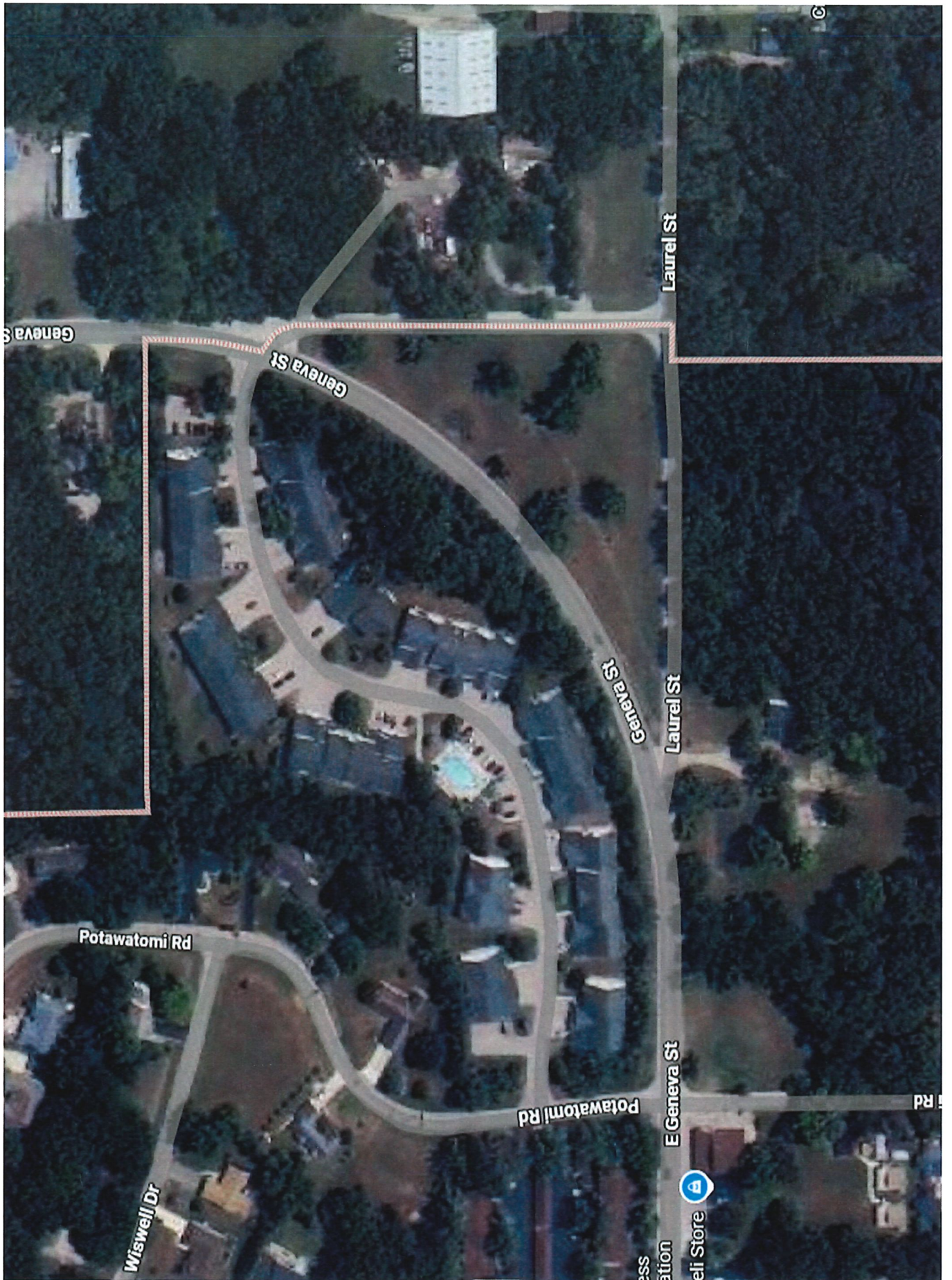
Your residence, 91 Potawatomi Rd Unit G4, is within 1,500 feet of The Triangle Park, located at E. Geneva Street and Laurel Road.

You will be afforded until December 1st 2025, to find another residence. If you do not, please know the Williams Bay Police Department may cite you for every day you are living within the child safety zone.

If you have questions regarding the violation please see chapter 299 of the Village of Williams Bay Code of Ordinance.

Justin P Timm
Chief of Police
Village of Williams Bay Police Department





*Village of Williams Bay, WI
Tuesday, November 25, 2025*

Chapter 299. Sex Offenders

§ 299-1. Findings and intent.

- A. The Wisconsin legislature has provided for the punishment, treatment and supervision of persons convicted or otherwise responsible for sex crimes against children, including their release into the community.
- B. The United States Supreme Court has recognized that the risk of recidivism posed by sex offenders is high, and when convicted sex offenders reenter society, they are much more likely than any other type of offender to be rearrested for a new rape or sexual assault. See *Smith v. Doe*, 538 US 84, 123 S.Ct. 1140, 155 L.Ed. 2d 164 (2003) and *McKune v. Lile*, 536 US 24, 34, 122 S.Ct. 2017, 153 L.Ed.2d 47 (2002), citing United States Department of Justice Bureau of Justice Statistics, *Sex Offenses and Offenders*, 27 (1997) U.S. Department of Justice Bureau of Justice Statistics *Recidivism of Prisoners Released in 1983* (1997).
- C. The Eighth District has found that up to 2,000-foot restriction on the residence of sex offenders is reasonable given that reducing the frequency of contact between sex offenders and children is likely to reduce temptation and opportunity, which in turn is important to reducing the risk of harm to children. See *Doe v. Miller*, 405 F.3d 700 (8th Cir. 2005).
- D. The Village of Williams Bay Board finds that the negative consequences of failing to regulate the movement and residency of sex offenders is a hazard to children and the community. Thus, the Village of Williams Bay has a duty and need to regulate where sex offenders reside and loiter within the Village once they are reintegrated into the community. This chapter is a regulatory measure aimed at protecting the health and safety of the children in the Village of Williams Bay from the risk that convicted sex offenders may reoffend in locations close to their residences. It is the intent of this chapter not to impose a criminal penalty but rather to serve the Village's compelling interest to promote, protect, and improve the health, safety, and welfare of the citizens of the Village by creating areas around locations where children regularly congregate in concentrated numbers wherein certain sexual offenders and sexual predators are prohibited from establishing residence or loitering; and by regulating certain activities that may be used by sexual offenders to prey on children.
- E. The Village of Williams Bay finds and declares that sex offenders are a serious threat to public safety. When convicted sex offenders reenter society, they are much more likely than any other type of offender to be rearrested for a new rape or sexual assault. Given the high rate of recidivism for sex offenders and that reducing opportunity and temptation is important to minimizing the risk of re-offense, there is a need to protect children where they congregate or play in public places in addition to the protections afforded by state law near schools, day-care centers and other places children frequent. The Village finds and declares that in addition to schools and day-care centers, children congregate or play at public parks.
- F. The Village Board notes that § 61.34, Wis. Stats., authorizes the Village Board to enact legislation for the health, safety and welfare of the public. In addition, § 61.34(5), Wis. Stats., notes that the powers, rights and privileges accorded villages under said section are to be liberally construed in order to promote the general welfare, peace, good order and prosperity of the Village.
- G. This chapter will not apply to sexually violent persons, as defined in § 980.01(7), Wis. Stats., because those persons are controlled under the regulations of Ch. 980, Wis. Stats.

§ 299-2. Definitions.

As used in this chapter and unless the context otherwise requires, the following terms shall have the meanings indicated:

CHILD

A person under the age of 18.

CHILD SAFETY LOCATION

The site upon which any of the following are located:

- A. A public park, parkway, parkland, or park facility.
- B. A public beach.
- C. A public library.
- D. A recreational trail.
- E. A public playground.
- F. A school for children.
- G. Athletic fields used by children.
- H. A day-care center.
- I. A tutoring facility.
- J. Any specialized school for children, including, but not limited to, a gymnastics academy, dance academy or music school.
- K. Any facility for children [which means a public or private school or a group home, as defined in § 48.02(7), Wis. Stats.; a residential care center for children and youth, as defined in § 48.02(15d), Wis. Stats.; a shelter care facility, as defined in § 48.02(17), Wis. Stats.; a foster home, as defined in § 48.02(6), Wis. Stats.; a treatment foster home, as defined in § 48.02(17q),^[1] Wis. Stats.; a day-care center licensed under § 48.65, Wis. Stats.; a day-care program established under § 120.13(14), Wis. Stats.; a day-care provider certified under § 48.651, Wis. Stats.; or a youth center, as defined in § 961.01(22), Wis. Stats.].

CHILD SAFETY ZONE

Any place within the Village that is physically located within 1,500 feet of any child safety location.

CRIME AGAINST CHILDREN

Any of the offenses set forth within the Wisconsin Statutes, as amended, or the laws of this or any other state or the federal government, having like elements necessary for conviction, respectively:

Wisconsin Statute Section	
940.225(1)	First-degree sexual assault
940.225(2)	Second-degree sexual assault
940.225(3)	Third-degree sexual assault
940.22(2)	Sexual exploitation by therapist
940.30	False imprisonment - victim was minor and not the offender's child
940.31	Kidnapping - victim was minor and not the offender's child
944.01	Rape (prior statute)
944.06	Incest
944.10	Sexual intercourse with a child (prior statute)

Wisconsin Statute Section	
944.11	Indecent behavior with a child (prior statute)
944.12	Enticing child for immoral purposes (prior statute)
948.02(1)	First-degree sexual assault of a child
948.02(2)	Second-degree sexual assault of a child
948.025	Engaging in repeated acts of sexual assault of the same child
948.05	Sexual exploitation of a child
948.055	Causing a child to view or listen to sexual activity
948.06	Incest with a child
948.07	Child enticement
948.075	Use of a computer to facilitate a child sex crime
948.08	Soliciting a child for prostitution
948.095	Sexual assault of a child by a school staff person or a person who works or volunteers with children
948.11(2)(a) or (am)	Exposing a child to harmful material or harmful descriptions or narrations - felony sections
948.12	Possession of child pornography
948.13	Child sex offender working with children
948.30	Abduction of another's child
971.17	Commitment of persons found not guilty by reason of mental disease or mental defect - of an included offense
975.06	Sex Crimes Law commitment

RESIDENCE

A structure where a person sleeps, which may include more than one location and may be mobile or transitory.

SEX OFFENDER

A person who has been convicted of or has been found delinquent of or has been found not guilty by reason of disease or mental defect of a sexually violent offense and/or a crime against children.

SEXUALLY VIOLENT OFFENSE

Shall have the meaning as set forth in § 980.01(6), Wis. Stats., as amended from time to time.

[1] *Editor's Note: This provision was repealed by 2009 Act 28.*

§ 299-3. Residency restrictions.

- A. Child safety zone restriction. Subject to the definitions in § **299-2** above and the exemptions set forth in § **299-4** below, no sex offender shall reside within a child safety zone.
- B. Measurement/distance. The distance shall be measured from the closest boundary line of the real property supporting the residence of an offender to the closest boundary line of real property that supports or upon which there exists any of the applicable above-enumerated uses.

§ 299-4. Residency restriction exemptions.

A person residing within a child safety zone does not commit a violation of this chapter if any of the following apply:

- A. During a person's incarceration, if the person is required to serve a sentence at a jail, prison, juvenile facility, or other correctional institution or facility.
- B. The person is a minor or ward under guardianship.
- C. The person established a residence prior to the effective date of this chapter which is within a child safety zone.
- D. The applicable enumerated use identified in § **299-2**, in the definition of "child safety location," above, is newly established after the effective date of this chapter and it is located within such 1,500 feet of a residence of a person which was established prior to the newly established enumerated use.

§ 299-5. Renting real property.

No person shall let or rent any place, structure, or part thereof, trailer, or other conveyance with the knowledge that it will be used as a permanent or temporary residence by a sex offender contrary to the provisions of § **299-3** above, unless said individual is exempted under § **299-4** above.

§ 299-6. Holiday events and public gatherings.

- A. It is unlawful for a sex offender to actively take part in any public holiday event involving children under 18 years of age where the distributing of candy or other items to children takes place, including but not limited to holiday parades or similar gatherings, Halloween trick-or-treating, wearing a Santa Claus costume in a public place in relationship to Christmas, wearing an Easter Bunny costume in a public place in relationship to Easter, or wearing any other costume reasonably expected to attract children in a public place, or other similar activities that may, under the circumstances then present, tend to entice a child to have contact with a sex offender.
- B. Exception. This section does not apply to any event in which the sex offender is the parent or guardian of the child(ren) involved, and the sex offender's child(ren) are the only child(ren) present.

§ 299-7. Loitering.

- A. It shall be unlawful for any sex offender, as defined in § **299-2**, above, to loiter or prowl within a child safety zone at a time or in a manner not usual for law-abiding individuals and under circumstances that warrant alarm for the safety of children in the vicinity. Among the circumstances which may be considered in determining whether such alarm is warranted is the fact that the actor takes flight upon appearance of a law enforcement officer, refuses to identify himself or herself or manifestly endeavors to conceal himself or herself or any object.
- B. Unless flight by an actor or other circumstances make it impractical, a law enforcement officer shall, prior to any arrest for an offense under this section, afford the actor an opportunity to dispel any alarm which would otherwise be warranted by requesting him or her to identify himself or herself or explain his or her presence and conduct at the aforementioned locations. No person shall be convicted of an offense under this section if the law enforcement officer did not comply with the preceding sentence, or if it appears at trial that the explanation given by the actor was true and, if believed by law enforcement at the time, would have dispelled the alarm.
- C. An offender does not commit a violation of loitering in a child safety zone as stated above and the enumerated uses may allow such person on the property supporting such use if any of the following apply:
 - (1) The property supporting an enumerated use also supports a church, synagogue, mosque, temple or other house of religious worship (collectively "church"), subject to the following

conditions:

- (a) Entrance and presence upon the property occurs only during hours of worship or other religious program/service as posted to the public;
 - (b) Written advance notice is made from the person to an individual in charge of the church, and approval from an individual in charge of the church as designated by the church is made in return, of the attendance by the person; and
 - (c) The person shall not participate in any religious education programs which include individuals under the age of 18.
- (2) The property supporting an enumerated use also supports a use lawfully attended by a person's natural or adopted child(ren), which child's use reasonably requires the attendance of the person as the child's parent upon the property, subject to the following conditions:
- (a) Entrance and presence upon the property occurs only during hours of activity related to the use as posted to the public; and
 - (b) Written advance notice is made from the person to an individual in charge of the use upon the property, and approval from an individual in charge of the use upon the property as designated by the owner of the use upon the property is made in return, of the attendance by the person.
- (3) The property supporting an enumerated use also supports a polling location in a local, state or federal election, subject to the following conditions:
- (a) The person is eligible to vote;
 - (b) The designated polling place for the person is an enumerated use; and
 - (c) The person enters the polling place property and proceeds to cast a ballot with whatever usual and customary assistance is provided to any member of the electorate, and the person vacates the property immediately after voting.
- (4) The property supporting an enumerated use also supports an elementary or secondary school lawfully attended by a person as a student, under which circumstances the person who is a student may enter upon that property supporting the school at which the person is enrolled, as is reasonably required for the educational purposes of the school.

§ 299-8. Child safety zone map.

The Village Clerk's office shall maintain an official map showing the child safety zones within the Village. The Village Clerk's office shall update the map at least annually to reflect any changes in the location of child safety zones. The map is to be displayed in the office of the Village Clerk. In the event of a conflict, the terms of this chapter shall control. In no event shall a failure to update the map in compliance with this section preclude the prosecution or conviction of any sex offender under this chapter.

§ 299-9. Violations and penalties.

- A. Any violation of this chapter shall be subject to the general penalty provisions set forth in § 1-4 of this Code. Each day of each violation shall constitute a separate offense.
- B. Violation of this chapter shall constitute a public nuisance which, in addition to monetary forfeitures, shall be subject to action by the Village to abate and enjoin such nuisance.
- C. If a person violates any residency provision of this chapter, without any applicable exceptions set forth in this chapter, the Village Attorney, upon referral from the Chief of Police and the written

determination by the Chief of Police that upon all of the facts and circumstances and the purpose of this chapter such residence occupancy presents an activity or use of property that interferes substantially with the comfortable enjoyment of life, health or safety of another or others, shall bring an action in the name of the Village in the Circuit Court for Walworth County to permanently enjoin such residency as a public nuisance.

§ 299-10. Appeal.

The above restrictions in this chapter may be waived upon approval of the Village of Williams Bay Village Board through appeal by the affected party if clear and convincing evidence can be provided which shows the affected party has a substantially reduced risk of re-offending when compared to other sexual offenders and that an undue hardship would fall on the affected party if no waiver is provided. Such appeal shall be made to the Village Clerk's office, which shall forward the request to the Village Board President, who shall receive reports from the Police Department on such appeal. The Village Board shall convene and consider the public interest, risk to the public, as well as the affected party's presentation and concerns. After deliberation, the Village Board shall forward its decision in writing to the Police Department for its information and action. A written copy of the decision shall be provided to the affected party.



2026

**Village of Williams Bay
Committee of the Whole & Village Board
Regularly Scheduled Meeting Dates***

Committee of the Whole & Committees:

January 5, 2026	July 5, 2026
February 2, 2026	August 3, 2026
March 2, 2026	September 8, 2026 (Tuesday)***
April 6, 2026	October 5, 2026
May 4, 2026	November 2, 2026
June 1, 2026	December 7, 2026

Village Board:

January 5, 2026	July 5, 2026
Tuesday, January 20, 2026***	July 20, 2026
February 2, 2026	August 3, 2026
February 16, 2026	August 17, 2026
March 2, 2026	September 8, 2026 (Tuesday)***
March 16, 2026	September 21, 2026
April 6, 2026	October 5, 2026
April 20, 2026	October 19, 2026
April 21, 2025 (Tuesday)****	November 2, 2025
May 4, 2026	November 16, 2026
May 18, 2026	December 7, 2026
June 1, 2026	December 21, 2026
June 15, 2026	

*The Village of Williams Bay Committee of the Whole & Committees typically meets at 6:30 p.m. on the 1st Monday of each month.

**The Village of Williams Bay Village Board typically meets at 6:30 p.m. every 1st and 3rd Monday of each month.

***Regularly Scheduled meeting date falls on a Federal Holiday

****Village Board Organizational Meeting, 3rd Tuesday of April.