



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | vi.williamsbay.wi.gov

Phone: 262-245-2700

NOTICE

TREE ENHANCEMENT COMMITTEE MEETING

THURSDAY, NOVEMBER 20, 2025 AT 10:30 AM

Village Hall Council Room

250 Williams Street

Williams Bay, WI 53191

AGENDA

The following agenda items may be considered for Discussion, Consideration, or Action

- I. Call to Order
- II. Roll Call
- III. Approval of Unofficial Tree Enhancement Meeting Minutes of September 12, 2025
- IV. Update on Donations/Expenses
- V. Update and Discussion on the future of the Tree Enhancement Committee
- VI. Review of Phase 3 Triangle Park Tree Installations October 4, 2025 and Discussion and Possible Action of Planting Additional Trees Spring 2026
- VII. Discussion and Possible Action on Phase 4 Dog Park 2026 Tree Plantings, Marketing, and Fund-Raising Efforts
- VIII. Discussion and Possible Action on Phase 5 Bailey Estates Public Park 2026 Tree Plantings, Marketing and Fund-Raising Efforts
- IX. Set the Next Meeting Date/Time
- X. Adjourn

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the Village Clerk's office in advance so the appropriate accommodations can be made.

Posted: 11/14/2025 5:00 PM



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UNOFFICIAL MINUTES TREE ENHANCEMENT COMMITTEE MEETING 9/12/2025 MEETING

FRIDAY, SEPTEMBER 12, 2025 AT 2:00 PM

VILLAGE HALL COUNCIL ROOM

250 WILLIAMS STREET

WILLIAMS BAY, WI 53191

I. Call to Order

Chairman Trustee Umans called the meeting to order at 02:00pm.

II. Roll Call

Present: Trustees Umans and Russell, Members Marra, Skalla, and Speare

III. Approval of Unofficial Tree Enhancement Committee Meeting Minutes of July 17, 2025

The motion to approve the Unofficial Tree Enhancement Committee Meeting Minutes of July 17, 2025 was initiated by Member Skalla and seconded by Member Marra. Unanimously carried.

IV. Update on Donations/Expenses

Trustee Umans reported that there remains available funds in the amount of \$1,635.69.

V. Discussion on Phase 3 Triangle Park Location, Tree Planting, Timing, Diggers Hotline, and Volunteers needed to install New Trees

The Committee discussed phase 3 planting regarding Triangle Park. The highlights were:

- Land was donated to the Village on December 19, 2002, and was to remain as Triangle Park.
- Fourteen (14) trees have been ordered.
- Eleven (11) trees will be planted on October 4, 2025. Remaining three (3) trees (crab apples) will be available from the nursery in late October.
- September 26, 2025 Diggers Hotline will mark the utilities in Triangle Park and Wayne Edwards will place the flags for planting locations.
- Trustee Russell will reach out to Gunnar Olsen and ask that he drill/bore the planting holes on October 2, 2025.
- Trustee Umans will arrange to pick up the trees on either October 2, 2025 or October 3, 2025 at Johnson Nursery. Member Skalla will follow up with Vanessa at the nursery. Member Skalla may add additional trees to the order for KNC (paid by KNC).
- Volunteer status for October 4, 2025 planting:
 - Lions Club has offered to help with planting
 - Williams Bay schools will encourage students to participate
 - Shovels - provided by Member Skalla through KNC
 - Water - KNC tank trailer
 - Metal Cage - 1 roll needed for protecting trees

VI. Discussion and Possible Action on Phase 4 Dog Park New Marketing and Fund-Raising Efforts

The Committee discussed phase 4. The Dog Park was suggested.

VII. Set the Next Meeting Date/Time

The next meeting date was set for November 13, 2025 at 10:30am.

VIII. Adjourn

The motion to adjourn was initiated by Member Skalla and seconded by Member Marra at 02:55pm. Unanimously carried.

/s/ Tina Kolls, Village Clerk

These are not official Minutes until approved by the Governing Body.

Ad Hoc Tree Enhancement Committee Financial Report

Phase 1	Lake Front Installed 10/11/24					Lions Club		
Phase 2	Lion's Field House / Community Gardens Installed 04/26/25					OR Code / Cash / Checks		
Phase 3	Triangle Park Install Date Saturday October 4th.					Donations as per 11/10/25		
Expenses						Units	Cost	Total
Banners						6	\$62.00	\$372.00
Tree bags						0	\$35.00	\$0.00
Metal protection						1	\$663.03	\$663.03
Book marks						1	\$67.35	\$67.35
Delivery Charge Phase 2						1	\$400.00	\$400.00
Flyer/Insert/Printing/Mail						1	\$502.54	\$502.54
Trees	Tree name	Height in ft	Width in ft	Trunk in ft	Lifespan years	Units	Act. Cost	
Carlson Park	River Birch	30-40	up to 20	up to 2	40 - 70	3	\$170.00	\$510.00
	Autumn Service Berry	10-20	scrub form		30-100+	3	\$170.00	\$510.00
Canoe/Statue area	Red Maple	50-75	35-65	up to 3	100+	1	\$195.00	\$195.00
	Kentucky Coffee	40-60	30-50	2	100+	3	\$220.00	\$660.00
	Eastern Red Bud	scrub form	15-20		50-70	2	\$195.00	\$390.00
West of Rec office building	Swamp Bur Oak	50-80	50-80	3	up to 300	1	\$195.00	\$195.00
	Wisc Red Muscledwood	scrub form	15-20	12" - 15"	25-50	2	\$195.00	\$390.00
Lions Field House area	Swamp White Oak	50-80	50-80	3	up to 300	1	\$205.00	\$205.00
	Autumn Red Maple	50-75	35-65	up to 3	100+	1	\$205.00	\$205.00
	Autumn Blaze Maple	50-75	35-65	up to 3	100+	1	\$180.00	\$180.00
	Fall Fiesta Sugar Maple	50-75	35-65	up to 3	100+	1	\$230.00	\$230.00
	Autumn Serviceberry	10-20	scrub form		30-100+	1	\$170.00	\$170.00
Lions Field House play equip	Red Oak	50-80	50-80	3	up to 300	3	\$170.00	\$510.00
Lions Field House sign area	Wisc Red Muscledwood	scrub form	15-20	12" - 15"	25-50	1	\$205.00	\$205.00
Community Gardens area	Bald Cypress	50-70	25	3	up to 600	1	\$180.00	\$180.00
	Autumn Serviceberry	10-20	scrub form		30-100+	3	\$170.00	\$510.00
	Moraine Sweetgum					1	\$190.00	\$190.00
	Kentucky Coffee	40-60	30-50	2	100+	3	\$230.00	\$690.00
Triangle Park	Hot Wings Tatarian Maple	10-20	15-20	12"	100+	1	\$160.00	\$160.00
	Fall Fiesta Sugar Maple	50-75	35-65	up to 3	100+	3	\$230.00	\$690.00
	Eastern White Pine	55-85	35	3-4	100+	3	\$215.00	\$645.00
	Early Glow Buckeye	30-50	25	3"	up to 80	1	\$230.00	\$230.00
	Donald Wyman Crabapple	10-20	20	3"	up to 50	3	\$170.00	\$510.00
	Bald Cypress	50-70	25	3	up to 600	3	\$180.00	\$540.00
					Total	46		\$10,904.92

11/11/25

[illegible]