



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | vi.williamsbay.wi.gov

Phone: 262-245-2700

OFFICIAL MINUTES VILLAGE BOARD MEETING 9/2/2025 MEETING TUESDAY, SEPTEMBER 2, 2025 AT 6:30 PM WILLIAMS BAY SCHOOL DISTRICT 250 THEATRE ROAD WILLIAMS BAY, WI 53191

THIS MEETING WILL BE LIVE-STREAMED ON THE WILLIAMS BAY SCHOOL DISTRICT'S YOUTUBE PAGE. PLEASE SEE THE FOLLOWING

LINK: <https://youtube.com/live/iJdT6C34R7E?feature=share>

I. Call to Order

President Jaramillo called the meeting to order at 06:30pm.

II. Roll Call

Present: President Adam Jaramillo, Trustees George Vlach, Robert Umans, Steven Russell, Mary Bartholomew, and Susan Franzen
Trustee Lowell Wright arrived at 06:40pm

Also Present: Administrator David Lothspeich, Police Chief Justin Timm, Police Lieutenant Will Kostock, Village Engineer Doug Snyder, Public Works Director Wayne Edwards, Library Director Joy Schnupp, Assistant Library Director Emily Sanders, Recreation Director Ryan Knop, Treasurer Jennifer Wiese, Clerk Tina Kolls

III. Pledge of Allegiance

The Pledge of Allegiance was recited by all.

IV. Meeting Decorum

- A.** Meeting Decorum. *According to Robert's Rules of Order, meeting decorum means maintaining respectful and orderly behavior during a discussion, including addressing the chair to speak, staying relevant to the topic at hand, avoiding personal attacks, and generally adhering to courteous conduct while debating issues; essentially, ensuring that discussions are focused and civil, with only one person speaking at a time when recognized by the chair. Violators of meeting decorum will be excused from the meeting.*

V. Minutes

- A.** Village Board Meeting Minutes of August 18, 2025

The motion to approve the Village Board Meeting Minutes of August 18, 2025 as corrected was initiated by Trustee Russell and seconded by Trustee Vlach. Unanimously carried.

VI. Presentation of accounts and petitions

- A.** Payroll ending 08-22-2025 in the amount of \$57,485.36

The motion to approve the Payroll ending 08-22-2025 in the amount of \$57,485.36 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

B. Accounts Payable Unpays dated 08-29-2025 in the amount of \$520,298.45

The motion to approve the Accounts Payable Unpays dated 08-29-2025 in the amount of \$520,298.45 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

C. Accounts Payable Prepays dated 08-22-2025 in the amount of \$20.00

The motion to approve the Accounts Payable Prepays dated 08-22-2025 in the amount of \$20.00 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

VII. Other Items for Discussion, Consideration, or Action

A. Updates and Discussion on the Village of Williams Bay Water Do Not Drink Order

Jesse Jensen with the Department of Natural Resources discussed how the do not drink order came to be and what is being done to fix the water.

Dr. Andrew Jacque with Water Quality Investigations, LLC gave a presentation on Nitrification and Chlorination.

President Jaramillo opened the Public Forum at 07:18pm.

President Jaramillo closed the Public Forum at 09:09pm.

VIII. Public Comments

Connie Gluth, 95 Lackey Drive, Spoke regarding the crosswalks on Geneva Street

A. Public Comments Responses - Responses to Public Comments from the previous Village Board Meeting are included in the Meeting Packet Materials Under this Agenda Item

B. *Individual public comments will be limited to two (2) minutes maximum. If your comments align with other comments before you, please consider stating that you are in agreement with those comments. The public may speak on any item that is not included on this agenda as a "Public Hearing or Forum." Anyone who wishes to comment should identify himself or herself and provide his or her local address. Board members may discuss any matter raised by the public. However, the Board will refrain from extensive dialogue and should not take action on matters raised by the public during a public comment period. Referrals to committees or staff members might be made. Members may ask the commenter to clarify his or her remarks. The Board President or the presiding officer will maintain control of the meeting.*

IX. President's Remarks

President Jaramillo offered special thanks to Chief Timm, Lieutenant Kostock, Lieutenant Jason Rowland Walworth County Emergency Management, Williams Bay Police Officers and all Officers from other departments who assisted, Dr. William White, Williams Bay School Staff, Students and families, Ryan Quinn, Fire Chief Doug Smith, all the Fire Fighters who assisted, Captain Rich Gluth, all the Fire and EMS Staff who assisted, Recreation Director Ryan Knop, Assistant Library Director Emily Sanders, Library Director Joy Schnupp, Village Clerk Kolls, Utility Clerk Stanek, Administrator Lothspeich, Village Engineer Doug Snyder, Public Works Director Edwards, DPW Staff, Disaster Response Team, Lions Club, Lioness Club and All Civic Groups for their hard work, extra time and dedication during this water emergency.

President Jaramillo offered thanks for the water and financial donations received from Hyvee, Quik Trip, Topography, and all others who gave donations.

President Jaramillo offered thanks to the Walworth County Health Services, the Wisconsin Department of Natural Resources, the Williams Bay Residents and Visitors for their help and patience during this time.

X. Committee Reports

A. Protective Services, Chair - Trustee Vlach

1. Original, Renewal, or Temporary Operator License Application(s)

The motion to approve the Original, Renewal, or Temporary Operator License Application(s) was initiated by Trustee

Vlach and seconded by Trustee Franzen. Unanimously carried.

B. Streets & Highways, Chair - Trustee Bartholomew

1. Fontana Triathlon Request for Temporary Street Closures During Event - September 13, 2025

The motion to approve the Fontana Triathlon Request for Temporary Street Closures During Event - September 13, 2025 was initiated by Trustee Bartholomew and seconded by Trustee Wright. Unanimously carried.

XI. Public Comments

There were no public comments.

- A.** *Individual public comments will be limited to two (2) minutes maximum. If your comments align with other comments before you, please consider stating that you are in agreement with those comments. The public may speak on any item that is not included on this agenda as a "Public Hearing or Forum." Anyone who wishes to comment should identify himself or herself and provide his or her local address. Board members may discuss any matter raised by the public. However, the Board will refrain from extensive dialogue and should not take action on matters raised by the public during a public comment period. Referrals to committees or staff members might be made. Members may ask the commenter to clarify his or her remarks. The Board President or the presiding officer will maintain control of the meeting.*

XII. Adjournment

The motion to adjourn was initiated by Trustee Bartholomew and seconded by Trustee Vlach at 09:20pm. Unanimously carried.

/s/ Tina Kolls, Village Clerk

These are not official Minutes until approved by the Governing Body.