



VILLAGE OF WILLIAMS BAY

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OFFICIAL MINUTES FINANCE & PERSONNEL COMMITTEE MEETING - THURSDAY, 05/01/2025 MEETING THURSDAY, MAY 1, 2025 AT 9:30 AM VILLAGE HALL COUNCIL ROOM 250 WILLIAMS STREET WILLIAMS BAY, WI 53191

THERE MAY BE A QUORUM OF VILLAGE TRUSTEES PRESENT, NO BOARD BUSINESS WILL BE CONDUCTED.

I. Call to Order

Chairman Trustee Wright called the meeting to order at 09:32am.

II. Roll Call

Present: Trustees Wright, Umans, and Bartholomew

Also Present: Administrator Lothspeich, President Jaramillo, Police Chief Timm, Treasurer Wiese, Clerk Kolls

III. Discussion and Possible Action on Zoning Administrator Position

The motion to recommend Village Board approval the contract with Municipal Code Enforcement, LLC for Zoning Administrator Position as amended was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

IV. Discussion and Possible Action on the Draft Finance and Personnel Committee Workplan 2025

Trustee Wright presented the Committee with a draft Finance and Personnel Committee workplan for 2025 for their review.

V. Discussion and Possible Action on Village Financial Systems, including: (1) Inventory; (2) Assure Coordination, eliminate need to re-enter information.

The Committee gave direction for village staff to set up meetings with PSN within the next 60 days.

VI. **Closed Session.** Closed session pursuant to the exemption contained in Wis. Stats. § 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility re: Village Administrator Annual Performance Review.

The motion to enter into closed session pursuant to the exemption contained in Wis. Stats. § 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility re: Village Administrator Annual Performance Review was initiated by Trustee Umans and seconded by Trustee Bartholomew at 10:09am.

The motion to the **Closed Session.** Closed session pursuant to the exemption contained in Wis. Stats. § 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility re: Village Administrator Annual Performance Review. was initiated by None and seconded by None. Unanimously carried.

VII. Motion to reconvene into open session.

The motion to reconvene into open session was initiated by Trustee Umans and seconded by Trustee Bartholomew at 10:28am. Unanimously carried.

VIII. Possible discussion of/action for those items discussed in closed session

The motion to approve the Village Administrator Annual Performance Review was initiated by Trustee Umans and seconded by Trustee Bartholomew. Unanimously carried.

IX. Adjourn

The motion to adjourn was initiated by Trustee Umans and seconded by Trustee Bartholomew at 10:30am. Unanimously carried.

/s/ Tina Kolls, Village Clerk

These are not official Minutes until approved by the Governing Body.