



VILLAGE OF WILLIAMS BAY

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Phone: 262-245-2700

OFFICIAL MINUTES VILLAGE BOARD 8/18/2025 MEETING MONDAY, AUGUST 18, 2025 AT 6:30 PM VILLAGE HALL COUNCIL ROOM 250 WILLIAMS STREET WILLIAMS BAY, WI 53191

I. Call to Order

President Jaramillo called the meeting to order at 06:30pm.

II. Roll Call

Present: President Adam Jaramillo, Trustees George Vlach, Lowell Wright, Robert Umans, Steven Russell, Mary Bartholomew

Also Present: Administrator David Lothspeich, Police Chief Justin Timm, Public Works Director Wayne Edwards, Treasurer Jennifer Wiese, Clerk Tina Kolls

Excused: Trustee Susan Franzen

III. Pledge of Allegiance

The Pledge of Allegiance was recited by all.

IV. Meeting Decorum

- A. Meeting Decorum. *According to Robert's Rules of Order, meeting decorum means maintaining respectful and orderly behavior during a discussion, including addressing the chair to speak, staying relevant to the topic at hand, avoiding personal attacks, and generally adhering to courteous conduct while debating issues; essentially, ensuring that discussions are focused and civil, with only one person speaking at a time when recognized by the chair. Violators of meeting decorum will be excused from the meeting.*

V. Minutes

- A. Joint Williams Bay Village Board and Fontana Village Board Meeting Minutes of July 15, 2025

The motion to approve the Joint Williams Bay Village Board and Fontana Village Board Meeting Minutes of July 15, 2025 was initiated by Trustee Umans and seconded by Trustee Bartholomew. Trustee Wright Abstained. Motion carries.

- B. Special Village Board Meeting Minutes of August 1, 2025

The motion to approve the Special Village Board Meeting Minutes of August 1, 2025 was initiated by Trustee Umans and seconded by Trustee Bartholomew. Trustee Wright abstained. Motion carries.

- C. Village Board Meeting Minutes of August 4, 2025

The motion to approve the Village Board Meeting Minutes of August 4, 2025 as corrected was initiated by Trustee Wright and seconded by Trustee Russell. Unanimously carried.

VI. Public Comments

Tom Shaughnessy, 45 Liechty Dr, Thanked Trustee Bartholomew and Trustee Franzen for taking the time to listen and sit in his driveway. Shaughnessy thanked Chief Timm for his help with the sign. Shaughnessy spoke regarding the need for

the public to be involved.

- A. Public Comments Responses - Responses to Public Comments from the previous Village Board Meeting are included in the Meeting Packet Materials Under this Agenda Item
- B. *Individual public comments will be limited to two (2) minutes maximum. If your comments align with other comments before you, please consider stating that you are in agreement with those comments. The public may speak on any item that is not included on this agenda as a "Public Hearing or Forum." Anyone who wishes to comment should identify himself or herself and provide his or her local address. Board members may discuss any matter raised by the public. However, the Board will refrain from extensive dialogue and should not take action on matters raised by the public during a public comment period. Referrals to committees or staff members might be made. Members may ask the commenter to clarify his or her remarks. The Board President or the presiding officer will maintain control of the meeting.*

VII. Consent Agenda

The motion to approve the Consent Agenda as adjusted was initiated by Trustee Umans and seconded by Trustee Bartholomew. Unanimously carried.

- A. R-54-25 Approving A Work Order from Baxter & Woodman for Sanitary Sewer Replacement Design Engineering for the following Projects: (1) Oakwood & Easements Sewer Replacement and (2) Lift Station #4 Gravity Sewer Replacement
- B. R-55-25 Authorizing Disposing of Village Property - Recreation Department Mower(s) and Misc. Items & Public Works Vehicle and Equipment
- C. R-56-25 Accepting GFL's offer to provide customers with the option to replace their existing 95-gallon carts with smaller 65-gallon containers for all WB customers for an amount not to exceed \$40 per cart, with the exception that all residents with physical limitations or seniors 65 and older to be provided the smaller container at no charge
- D. Approval of Eliminating Accepting Cash for Williams Bay Launch Fees

This item was removed from the Consent Agenda for further discussion.

The motion to accept the Approval of Eliminating Accepting Cash for Williams Bay Launch Fees was initiated by President Jaramillo and seconded by Trustee Wright. Unanimously carried.

The motion to accept the Approval of Eliminating Accepting Cash for Williams Bay Launch Fees was amended to include the conditions that the proceeds of the Boat Launch must exceed the budget in the amount of the cost and staff picks the payment method was initiated by Trustee Russell and seconded by Trustee Wright. Unanimously carried.

- E. Approval of 2023 Audit Management Letter Responses

VIII. Presentation of accounts and petitions

- A. Payroll ending 08-08-2025 in the amount of \$57,204.92

The motion to approve the Payroll ending 08-08-2025 in the amount of \$57,204.92 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

- B. Accounts Payable Prepays dated 08-12-2025 in the amount of \$2,000.00

The motion to approve the Accounts Payable Prepays dated 08-12-2025 in the amount of \$2,000.00 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

- C. Accounts Payable Unpays dated 08-15-2025 in the amount of \$546,528.40

The motion to approve the Accounts Payable Unpays dated 08-15-2025 in the amount of \$546,528.40 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

- D. Library Accounts Prepays dated 08-14-2025 in the amount of \$1,747.86

The motion to approve the Library Accounts Prepaids dated 08-14-2025 in the amount of \$1,747.86 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

E. Monthly EFT Payments for July 2025 in the amount of \$150,753.13

The motion to approve the Monthly EFT Payments for July 2025 in the amount of \$150,753.13 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

F. June 2025 Financial Statements

The motion to approve the June 2025 Financial Statements was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

IX. Plan Commission

A. APPLICANT: Kristin J Belongia, James M Leronimo (Owner)

TAX KEYS: IA320900001-IA320900004

STREET ADDRESS: W4340 Laurel Street

The applicant is requesting approval of a 3-lot certified survey map (CSM) located within the Town of Linn ETZ. The proposed CSM is a re-division of existing Lots 1-3 to remove an existing outlot and create 3 larger lots, all with a 50' wide access easement.

Plan Commission recommendation for approval of an Extraterritorial Zoning 3 Lot Certified Survey Map

The motion to approve the of a 3-lot certified survey map (CSM) located within the Town of Linn ETZ. The proposed CSM is a re-division of existing Lots 1-3 to remove an existing outlot and create 3 larger lots, all with a 50' wide access easement was initiated by Trustee Bartholomew and seconded by Trustee Russell. Unanimously carried.

B. APPLICANT: Dancing Dudes, LLC (Owner)

TAX KEY: WOP 00088

STREET ADDRESS: 77 N. Walworth Ave, Williams Bay, WI 53191

The applicant previously requested a recommendation to the Village Board for approval for an architectural design alteration to remove the window shutters and to have black metal awnings on the upper level and black cloth awnings on the lower level at the May 13, 2025, Plan Commission Meeting. A motion to recommend a 90-day architectural review on the building to determine whether or not the shutters will or will not need to be included and installed, whether or not planter boxes need to be installed, as well as review a written opinion as to the feasibility of the shielding of the vent from the north side of the property.

Plan Commission recommendation **(1)** providing an additional 90-day to install the shutters and planter boxes and **(2)** accepting the written opinion that the vent cannot be shielded.

The motion to accept the written opinion as to the feasibility of the shielding of the vent from the north side of the property was initiated by President Jaramillo and seconded by Trustee Bartholomew. Trustees Vlach and Russell No. Motion carries.

The motion to approve a 30-day architectural review of the building to provide documentation that the awnings have been purchased, that the planter boxes have been purchased and to determine whether the shutters will or will not need to be included and installed was initiated by President Jaramillo and seconded by Trustee Wright. Unanimously carried.

C. APPLICANT: Gianna Hogan, Sweat Collective LLC (Owner)

TAX KEY: WOGC 00001

STREET ADDRESS: 77 N. Walworth Avenue Unit 1, Williams Bay, WI 53191

Applicant requests the approval of additional wall signage for the Heatwave yoga studio. The original approval for the building was for unlit awning and wall signage but did not include any signage for Unit 1 of the building.

Plan Commission recommendation denying the requested additional wall signage for Heatwave Yoga Studio.

The motion to deny the requests the approval of additional wall signage for the Heatwave yoga studio was initiated by President Jaramillo and seconded by Trustee Umans. Unanimously carried.

X. President's Remarks

- A.** Congratulations and Thanks to the Williams Lions Club and everyone else involved in the Annual Corn & Brat Fest

President Jaramillo congratulated and thanked the Williams Lions Club and everyone else involved in the Annual Corn & Brat Fest.

- B.** Geneva Lake Law Enforcement Agency (GLLEA) - Update

President Jaramillo gave a brief update on the status of the Geneva Lake Law Enforcement Agency (GLLEA)

President Jaramillo informed the public that there was an additional Open Book date added for August 25, 2025, from 9am to 5pm with a lunch break from 12pm to 1pm.

XI. Ordinances and Resolutions

- A.** Ordinance 2025-11 Amending Chapter 189 Fire and Fire Prevention Section 189-19 Regulating Open Burning. *Amending the Code adding The Preserve Nature Conservancy and Yerkes as exempt properties. Second reading for approval.*

The motion to approve the second reading and adoption of Ordinance 2025-11 Amending Chapter 189 Fire and Fire Prevention Section 189-19 Regulating Open Burning. *Amending the Code adding The Preserve Nature Conservancy and Yerkes as exempt properties* was initiated by Trustee Russell and seconded by Trustee Vlach. Trustees Wright and Russell No, Trustee Bartholomew abstained. Motion carries.

XII. Committee Reports

- A. Ad-hoc Tree Preservation Committee - Chair Trustee Umans**

- 1. Phase III Tree Planting Program - Village-owned "Triangle" Property (WWUP 00087A)

The motion to recommend approval to the Parks & Lakefront Committee of the Phase III Tree Planting Program - Village-owned "Triangle" Property (WWUP 00087A) on October 4, 2025 was initiated by Trustee Umans and seconded by Trustee Vlach. Unanimously carried.

- B. Protective Services, Chair - Trustee Vlach**

- 1. Original, Renewal, or Temporary Operator License Application(s)

The motion to approve the Original, Renewal, or Temporary Operator License Application(s) was initiated by Trustee Vlach and seconded by Trustee Bartholomew. Unanimously carried.

XIII. Public Comments

Linda Schuberth, 70 Cedar Point Dr, spoke regarding concerns about the cost of the water in Williams Bay. Schuberth spoke about the water being treated with fluoride, which is a neurotoxin. Schuberth stated that the EWG will show chemicals in the Williams Bay water that are not reported in the reports that the Village distributes. Schuberth stated that the Village Board needs to step up. Schuberth stated that chlorine dioxide can be used to clean the water.

Don Mason, 508 Wiswell Drive, spoke regarding the timeline for the smaller GFL trash cans.

- A.** *Individual public comments will be limited to two (2) minutes maximum. If your comments align with other comments before you, please consider stating that you are in agreement with those comments. The public may speak on any item that is not included on this agenda as a "Public Hearing or Forum." Anyone who wishes to comment should identify himself or herself and provide his or her local address. Board members may discuss any matter raised by the public. However, the Board will refrain from extensive dialogue and should not take action on matters raised by the public during a public comment period. Referrals to committees or staff members might be made. Members may ask the commenter to clarify his or her remarks. The Board President or the presiding officer will maintain control of the*

meeting.

XIV. Other Items for Discussion, Consideration, or Action

- A.** Village Clerk receipt of appeal from the affected party requesting waiver of Chapter 299, Village's sex offenders ordinance.

The motion to deny the Village Clerk receipt of appeal from the affected party requesting waiver of Chapter 299, Village's sex offenders ordinance and give the affected party one week notice to vacate with police enforcement if not followed was initiated by Trustee Vlach and seconded by Trustee Russell. Unanimously carried.

XV. Adjournment

The motion to adjourn was initiated by Trustee Wright and seconded by Trustee Umans at 07:29pm. Unanimously carried.

These are not official Minutes until approved by the Governing Body.