



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | vi.williamsbay.wi.gov

Phone: 262-245-2700

OFFICIAL MINUTES VILLAGE BOARD MEETING 7/7/2025 MEETING MONDAY, JULY 7, 2025 AT 6:30 PM VILLAGE HALL COUNCIL ROOM 250 WILLIAMS STREET WILLIAMS BAY, WI 53191

I. Call to Order

President Jaramillo called the meeting to order at 06:30pm.

II. Roll Call

Present: President Adam Jaramillo, Trustees George Vlach, Lowell Wright, Robert Umans, Steven Russell, Mary Bartholomew, and Susan Franzen

Also Present: Administrator David Lothspeich, Police Chief Justin Timm, Police Lieutenant Will Kostock, Fontana Fire Chief Richard Manthy Jr, Village Engineer Doug Snyder, Public Works Director Wayne Edwards, Library Director Joy Schnupp, Recreation Director Ryan Knop, Treasurer Jennifer Wiese, Clerk Tina Kolls

III. Pledge of Allegiance

The Pledge of Allegiance was recited by all.

IV. Meeting Decorum

- A. Meeting Decorum. *According to Robert's Rules of Order, meeting decorum means maintaining respectful and orderly behavior during a discussion, including addressing the chair to speak, staying relevant to the topic at hand, avoiding personal attacks, and generally adhering to courteous conduct while debating issues; essentially, ensuring that discussions are focused and civil, with only one person speaking at a time when recognized by the chair. Violators of meeting decorum will be excused from the meeting.*

V. Minutes

- A. Village Board Meeting Minutes of June 16, 2025

The motion to approve the Village Board Meeting Minutes of June 16, 2025 as corrected was initiated by Trustee Umans and seconded by Trustee Franzen. Trustee Wright abstained. Motion carries.

VI. PUBLIC COMMENTS

Jim Demeo, 91 Potawatomi, Spoke regarding bikes on the lake path which would include the lakefront. Demeo stated that they are moving too fast and he would like the Police to do something about it.

Connie Gluth, 95 Lackey, Spoke regarding the Pancake breakfast stating that they reached out to the residents of Shorewood Lodge to invite them and several came. Gluth feels that the residents of Shorewood Lodge should be more involved and the Village should continue to invite them.

- A. Public Comments Responses - Responses to Public Comments from the previous Village Board Meeting are included in the Meeting Packet Materials Under this Agenda Item

- B.** *Individual public comments will be limited to two (2) minutes maximum. If your comments align with other comments before you, please consider stating that you are in agreement with those comments. The public may speak on any item that is not included on this agenda as a "Public Hearing or Forum." Anyone who wishes to comment should identify himself or herself and provide his or her local address. Board members may discuss any matter raised by the public. However, the Board will refrain from extensive dialogue and should not take action on matters raised by the public during a public comment period. Referrals to committees or staff members might be made. Members may ask the commenter to clarify his or her remarks. The Board President or the presiding officer will maintain control of the meeting.*

VII. Presentation of accounts and petitions

- A.** Payroll ending 06-13-2025 in the amount of \$58,451.83

The motion to approve the Payroll ending 06-13-2025 in the amount of \$58,451.83 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

- B.** Payroll ending 06-27-2025 in the amount of \$60,212.63

The motion to approve the Payroll ending 06-27-2025 in the amount of \$60,212.63 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

- C.** Accounts Payable Prepays dated 06-18-2025 in the amount of \$500.00

The motion to approve the Accounts Payable Prepays dated 06-18-2025 in the amount of \$500.00 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

- D.** Accounts Payable Unpays dated 07-03-2025 in the amount of \$1,477,433.85

The motion to approve the Accounts Payable Unpays dated 07-03-2025 in the amount of \$1,477,433.85 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

VIII. President's Remarks

- A.** New standing date for Plan Commission meetings

President Jaramillo stated that the new standing date for Plan Commission Meetings would be the first Tuesday of every month (as needed) at 6:30pm, beginning in August.

- B.** Thanks and congratulations to all involved in the Kishwauketoe 5K

President Jaramillo thanked and congratulated all involved in the Kishwauketoe 5K.

- C.** Thanks and congratulations to all involved in the Lions Club Pancake Breakfast

President Jaramillo thanked and congratulated all involved in the Lions Club Pancake Breakfast.

IX. Committee Reports

- A. Protective Services, Chair - Trustee Vlach**

1. Original, Renewal, or Temporary Operator License Applications

The motion to approve the Original, Renewal, or Temporary Operator License Applications was initiated by Trustee Vlach and seconded by Trustee Umans. Unanimously carried.

X. Public Comments

Tim Halas, 134 Elmhurst, Stated that he understood the Topography conservation easement however requested that they maintain the utility easement. Halas stated that on Saturday the Library was closed and while they were standing there they heard lots of questions about traffic and parking on Elm street and was wondering if the Board could do something to address that. Halas asked where the Village Board was with the Downtown Business Plan and asked that the Village Board have a draft for public review by the first public meeting in September.

- A.** *Individual public comments will be limited to two (2) minutes maximum. If your comments align with other comments before you, please consider stating that you are in agreement with those comments. The public may speak on any item that is not included on this agenda as a "Public Hearing or Forum."*

Anyone who wishes to comment should identify himself or herself and provide his or her local address. Board members may discuss any matter raised by the public. However, the Board will refrain from extensive dialogue and should not take action on matters raised by the public during a public comment period. Referrals to committees or staff members might be made. Members may ask the commenter to clarify his or her remarks. The Board President or the presiding officer will maintain control of the meeting.

XI. Adjournment

The motion to adjourn was initiated by Trustee Wright and seconded by Trustee Umans at 06:52pm. Unanimously carried.

/s/ Tina Kolls, Village Clerk

These are not official Minutes until approved by the Governing Body.