



VILLAGE OF WILLIAMS BAY

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OFFICIAL MINUTES VILLAGE BOARD MEETING 6/02/2025 MEETING MONDAY, JUNE 2, 2025 AT 6:30 PM VILLAGE HALL COUNCIL ROOM 250 WILLIAMS STREET WILLIAMS BAY, WI 53191

I. Call to Order

President Jaramillo called the meeting to order at 06:30pm.

II. Roll Call

Present: President Adam Jaramillo, Trustees George Vlach, Lowell Wright, Robert Umans, Steven Russell, Mary Bartholomew, Susan Franzen

Also Present: Administrator David Lothspeich, Police Chief Justin Timm, Fire Chief Doug Smith, Village Engineer Doug Snyder, Public Works Director Wayne Edwards, Recreation Director Ryan Knop, Clerk Tina Kolls

III. Pledge of Allegiance

The Pledge of Allegiance was recited by all.

IV. Meeting Decorum

- A. Meeting Decorum. *According to Robert's Rules of Order, meeting decorum means maintaining respectful and orderly behavior during a discussion, including addressing the chair to speak, staying relevant to the topic at hand, avoiding personal attacks, and generally adhering to courteous conduct while debating issues; essentially, ensuring that discussions are focused and civil, with only one person speaking at a time when recognized by the chair. Violators of meeting decorum will be excused from the meeting.*

V. Minutes

- A. Village Board Meeting Minutes of May 19, 2025

The motion to approve the Village Board Meeting Minutes of May 19, 2025 as corrected was initiated by Trustee Franzen and seconded by Trustee Wright. Unanimously carried.

VI. Presentation of accounts and petitions

- A. Payroll ending 05-16-2025 in the amount of \$51,139.97

The motion to approve the Payroll ending 05-16-2025 in the amount of \$51,139.97 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

- B. Accounts Payable Prepays dated 05-21-2025 in the amount of \$2,810.00

The motion to approve the Accounts Payable Prepays dated 05-21-2025 in the amount of \$2,810.00 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

- C. Accounts Payable Unpays dated 05-30-2025 in the amount of \$505,201.79

The motion to approve the Accounts Payable Unpays dated 05-30-2025 in the amount of \$505,201.79 was initiated by

Trustee Wright and seconded by Trustee Umans. Unanimously carried.

D. Monthly EFT Payments for April 2025 in the amount of \$172,900.86

The motion to approve the Monthly EFT Payments for April 2025 in the amount of \$172,900.86 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

VII. PUBLIC COMMENTS

Don Mason, 508 Wiswell, Requested information on the status of the smaller trash cans from GFL.

- A.** Public Comments Responses - *Responses to Public Comments from the previous Village Board Meeting are included in the Meeting Packet Materials Under this Agenda Item*
- B.** *Individual public comments will be limited to two (2) minutes maximum. If your comments align with other comments before you, please consider stating that you are in agreement with those comments. The public may speak on any item that is not included on this agenda as a "Public Hearing or Forum." Anyone who wishes to comment should identify himself or herself and provide his or her local address. Board members may discuss any matter raised by the public. However, the Board will refrain from extensive dialogue and should not take action on matters raised by the public during a public comment period. Referrals to committees or staff members might be made. Members may ask the commenter to clarify his or her remarks. The Board President or the presiding officer will maintain control of the meeting.*

VIII. President's Remarks

- A.** Recognition and Thank you to Bonnie Schaeffer for her service as Zoning Administrator

President Jaramillo recognized Bonnie Schaeffer for her service as Zoning Administrator as she retires and recognizes her knowledge and hard work as they have been invaluable to the Village.

President Jaramillo recognized Kishwauketoe Nature Conservancy as it was designated and recognized as a Community Forest by the Old Growth Forest Network, the third in Wisconsin and the first in Walworth County to receive this designation. President Jaramillo congratulated KNC Vice Chair Jim Killian for his two-year effort he put into this initiative. President Jaramillo thanked the KNC Board as well as all the volunteers whose hard work makes Williams Bay so special.

IX. Public Comments

Jim Killian, 91 Potawatomi, Thanked the Board for their support of KNC and thanked President Jaramillo for his recognition of KNC's designation as a Community Forest.

- A.** *Individual public comments will be limited to two (2) minutes maximum. If your comments align with other comments before you, please consider stating that you are in agreement with those comments. The public may speak on any item that is not included on this agenda as a "Public Hearing or Forum." Anyone who wishes to comment should identify himself or herself and provide his or her local address. Board members may discuss any matter raised by the public. However, the Board will refrain from extensive dialogue and should not take action on matters raised by the public during a public comment period. Referrals to committees or staff members might be made. Members may ask the commenter to clarify his or her remarks. The Board President or the presiding officer will maintain control of the meeting.*

X. Other Items for Discussion, Consideration, or Action

- A.** Appointment of Williams Bay Enhancement Committee Members for a one-year term

The motion to approve the Appointments of Williams Bay Enhancement Committee Members as presented below for a one-year term was initiated by President Jaramillo and seconded by Trustee Vlach. Unanimously carried.

Halina Marra - President
Rita Pilarski
Sarah Elliott

Mary Ann Bucaro
Pat Grove
Mari Jo Petullo
Kathy O'Brien
Laurie Ihde
Diane Kelly
Ashley Sopchyk

XI. Adjournment

The motion to adjourn was initiated by Trustee Umans and seconded by Trustee Wright at 06:40pm. Unanimously carried.

/s/ Tina Kolls, Village Clerk

These are not official Minutes until approved by the Governing Body.