



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | vi.williamsbay.wi.gov

Phone: 262-245-2700

NOTICE

TREE ENHANCEMENT COMMITTEE MEETING

FRIDAY, SEPTEMBER 12, 2025 AT 2:00 PM

Village Hall Council Room

250 Williams Street

Williams Bay, WI 53191

AGENDA

The following agenda items may be considered for Discussion, Consideration, or Action

- I. Call to Order
- II. Roll Call
- III. Approval of Unofficial Tree Enhancement Committee Meeting Minutes of July 17, 2025
- IV. Update on Donations/Expenses
- V. Discussion on Phase 3 Triangle Park Location, Tree Planting, Timing, Diggers Hotline, and Volunteers needed to install New Trees
- VI. Discussion and Possible Action on Phase 4 Dog Park New Marketing and Fund-Raising Efforts
- VII. Set the Next Meeting Date/Time
- VIII. Adjourn

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the Village Clerk's office in advance so the appropriate accommodations can be made.

Posted: 09/09/2025 5:00 PM
Amended: 09/10/2025 8:30 AM
Posted: 09/10/2025 10:00 AM



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UNOFFICIAL MINUTES TREE ENHANCEMENT COMMITTEE MEETING 7/17/2025 MEETING THURSDAY, JULY 17, 2025 AT 10:30 AM

I. Call to Order

Chairman Trustee Umans called the meeting to order at 10:30am.

II. Roll Call

Present: Trustees Robert Umans, Steven Russell, Members Halina Marra, Don Skalla, and William Speare

Also Present: Tom Prudden - Resident - Retired Certified Arborist

III. Approval of Unofficial Tree Enhancement Committee Meeting Minutes of May 15, 2025

The motion to approve the Unofficial Tree Enhancement Committee Meeting Minutes of May 15, 2025 was initiated by Trustee Umans and seconded by Member Skalla. Unanimously carried.

IV. Update on Donations/Expenses

The Committee discussed the Tree Enhancement Committee Financial Report dated 07/11/2025. Total Donations through 07/11/2025 were \$12,173.56. Total Expenses \$8,159.21. Total Available Balance \$4,620.48. No Motion - information only.

V. Discussion on Phase 3 Location, Tree Planting, Timing and Volunteers needed to install new trees

The Committee discussed and agreed to the following:

Location: Triangle Lot between Geneva Street and Laurel Street.

Tree Planting: Member Skalla and Arborist Tom Prudden to advise on 15-17 species and location of trees.

Timing: Mid-October to coincide with Highschool Fall Service Day. Trustee Umans to contact Dr. Bill White.

Volunteers: Trustee Russell to contact Gunnar Olson to drill holes and Lion's Club to help with installation. Trustee Umans to discuss with Dr. Bill White for student volunteers.

VI. Discussion and Possible Action on Ordering Tree Watering Bags and Watering of New Trees Phases 1 and 2

The Committee discussed and agreed to the following:

Ordering Tree Watering Bags: Member Skalla volunteered to use previously used watering bags from KNC

Watering New Trees Phases 1&2: Williams Bay Public Works is now watering the new trees on a weekly basis. We have new Red Oak trees in phase 2 by the Lion's Field House, which have developed a fungus and need watering two times a week in addition to a chemical anti fungus treatment.

VII. Discussion and Possible Action on New Marketing and Fund-Raising Efforts

The Committee discussed past fund-raising efforts through banners with QR codes, bookmarks, inserts with the water/sewer quarterly bills. Going forward, the Committee found it best to replace past fund-raising efforts with a more personal approach where people can pay for a tree and stone marker in the next phase. One idea was to plant personalized "pet memorial" trees near and in the dog parks to remember lost pets. Further discussion is needed in the next Tree Enhancement, or possible combined Tree Enhancement and Parks and Memorial Advisory Committee

Meeting.

VIII. Set the Next Meeting Date/Time

The next meeting date was set for September 11, 2025 at 10:30am.

IX. Adjourn

The motion to adjourn was initiated by Trustee Umans and seconded by Trustee Russell at 11:25am. Unanimously carried.

/s/ Tina Kolls, Village Clerk

These are not official Minutes until approved by the Governing Body.

Ad Hoc Tree Enhancement Committee Financial Report

Phase 1	Lake Front Installed 10/11/24					Lions Club		
Phase 2	Lion's Field House / Community Gardens Installed 04/26/25					OR Code / Cash / Checks		
Phase 3	Triangle Park Install Date Saturday October 4th.					Donations as per 07/11/25		
Expenses						Units	Cost	Total
Banners						6	\$62.00	\$372.00
Tree bags						0	\$35.00	\$0.00
Metal protection						1	\$486.19	\$486.19
Book marks						1	\$67.35	\$67.35
Delivery Charge Phase 2						1	\$400.00	\$400.00
Flyer/Insert/Printing/Mail						1	\$502.54	\$502.54
Trees	Tree name	Height in ft	Width in ft	Trunk in ft	Lifespan years	Units	Act. Cost	
Carlson Park	River Birch	30-40	up to 20	up to 2	40 - 70	3	\$170.00	\$510.00
	Autumn Service Berry	10-20	scrub form		30-100+	3	\$170.00	\$510.00
Canoe/Statue area	Red Maple	50-75	35-65	up to 3	100+	1	\$195.00	\$195.00
	Kentucky Coffee	40-60	30-50	2	100+	3	\$220.00	\$660.00
	Eastern Red Bud	scrub form	15-20		50-70	2	\$195.00	\$390.00
West of Rec office building	Swamp Bur Oak	50-80	50-80	3	up to 300	1	\$195.00	\$195.00
	Wisc Red Musclewood	scrub form	15-20	12" - 15"	25-50	2	\$195.00	\$390.00
Lions Field House area	Swamp White Oak	50-80	50-80	3	up to 300	1	\$205.00	\$205.00
	Autumn Red Maple	50-75	35-65	up to 3	100+	1	\$205.00	\$205.00
	Autumn Blaze Maple	50-75	35-65	up to 3	100+	1	\$180.00	\$180.00
	Fall Fiesta Sugar Maple	50-75	35-65	up to 3	100+	1	\$230.00	\$230.00
	Autumn Serviceberry	10-20	scrub form		30-100+	1	\$170.00	\$170.00
Lions Field House play equip	Red Oak	50-80	50-80	3	up to 300	3	\$170.00	\$510.00
Lions Field House sign area	Wisc Red Musclewood	scrub form	15-20	12" - 15"	25-50	1	\$205.00	\$205.00
Community Gardens area	Bald Cypress	50-70	25	3	up to 600	1	\$180.00	\$180.00
	Autumn Serviceberry	10-20	scrub form		30-100+	3	\$170.00	\$510.00
	Moraine Sweetgum					1	\$190.00	\$190.00
	Kentucky Coffee	40-60	30-50	2	100+	3	\$230.00	\$690.00
Triangle Park	Hot Wings Tatarian Maple	10-20	15-20	12"	100+	1	\$160.00	\$160.00
	Fall Fiesta Sugar Maple	50-75	35-65	up to 3	100+	3	\$230.00	\$690.00
	Eastern White Pine	55-85	35	3-4	100+	3	\$215.00	\$645.00
	Early Glow Buckeye	30-50	25	3"	up to 80	1	\$230.00	\$230.00
	Donald Wyman Crabapple	10-20	20	3"	up to 50	3	\$170.00	\$510.00
	Dawn Redwood	50-70	25	3	up to 600	3	\$205.00	\$615.00
					Total	46		\$10,803.08

08/07/25

[illegible]