



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | vi.williamsbay.wi.gov

Phone: 262-245-2700

NOTICE

VILLAGE BOARD OF TRUSTEES MEETING

TUESDAY, SEPTEMBER 2, 2025 AT 6:30 PM

Williams Bay School District

250 Theatre Road

Williams Bay, WI 53191

This meeting will be live-streamed on the Williams Bay School District's YouTube page.

Please see the following link: <https://youtube.com/live/iJdT6C34R7E?feature=share>

AGENDA

The following agenda items may be considered for Discussion, Consideration, or Action

I. Call to Order

II. Roll Call

III. Pledge of Allegiance

IV. Meeting Decorum

- A.** Meeting Decorum. *According to Robert's Rules of Order, meeting decorum means maintaining respectful and orderly behavior during a discussion, including addressing the chair to speak, staying relevant to the topic at hand, avoiding personal attacks, and generally adhering to courteous conduct while debating issues; essentially, ensuring that discussions are focused and civil, with only one person speaking at a time when recognized by the chair. Violators of meeting decorum will be excused from the meeting.*

V. Minutes

- A.** Village Board Meeting Minutes of August 18, 2025

VI. Presentation of accounts and petitions

- A.** Payroll ending 08-22-2025 in the amount of \$57,485.36
- B.** Accounts Payable Unpaid dated 08-29-2025 in the amount of \$520,298.45
- C.** Accounts Payable Prepaids dated 08-22-2025 in the amount of \$20.00

VII. Other Items for Discussion, Consideration, or Action

- A.** Updates and Discussion on the Village of Williams Bay Water Do Not Drink Order

VIII. Public Comments

- A.** Public Comments Responses - Responses to Public Comments from the previous Village Board Meeting are included in the Meeting Packet Materials Under this Agenda Item
- B.** *Individual public comments will be limited to two (2) minutes maximum. If your comments align with other comments before you, please consider stating that you are in agreement with those comments. The public may speak on any item that is not included on this agenda as a "Public Hearing or Forum."*

Anyone who wishes to comment should identify himself or herself and provide his or her local address. Board members may discuss any matter raised by the public. However, the Board will refrain from extensive dialogue and should not take action on matters raised by the public during a public comment period. Referrals to committees or staff members might be made. Members may ask the commenter to clarify his or her remarks. The Board President or the presiding officer will maintain control of the meeting.

IX. President's Remarks

X. Committee Reports

A. Protective Services, Chair - Trustee Vlach

1. Original, Renewal, or Temporary Operator License Application(s)

B. Streets & Highways, Chair - Trustee Bartholomew

1. Fontana Triathlon Request for Temporary Street Closures During Event - September 13, 2025

XI. Public Comments

- A.** *Individual public comments will be limited to two (2) minutes maximum. If your comments align with other comments before you, please consider stating that you are in agreement with those comments. The public may speak on any item that is not included on this agenda as a "Public Hearing or Forum." Anyone who wishes to comment should identify himself or herself and provide his or her local address. Board members may discuss any matter raised by the public. However, the Board will refrain from extensive dialogue and should not take action on matters raised by the public during a public comment period. Referrals to committees or staff members might be made. Members may ask the commenter to clarify his or her remarks. The Board President or the presiding officer will maintain control of the meeting.*

XII. Adjournment

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the Village Clerk's office in advance so the appropriate accommodations can be made.

Posted: 08/29/2025 5:00 PM
Amended 08/30/2025 11:00 AM
Posted 08/30/2025 12:00 PM



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UNOFFICIAL MINUTES VILLAGE BOARD 8/18/2025 MEETING MONDAY, AUGUST 18, 2025 AT 6:30 PM VILLAGE HALL COUNCIL ROOM 250 WILLIAMS STREET WILLIAMS BAY, WI 53191

I. Call to Order

President Jaramillo called the meeting to order at 06:30pm.

II. Roll Call

Present: President Adam Jaramillo, Trustees George Vlach, Lowell Wright, Robert Umans, Steven Russell, Mary Bartholomew

Also Present: Administrator David Lothspeich, Police Chief Justin Timm, Public Works Director Wayne Edwards, Treasurer Jennifer Wiese, Clerk Tina Kolls

Excused: Trustee Susan Franzen

III. Pledge of Allegiance

The Pledge of Allegiance was recited by all.

IV. Meeting Decorum

- A. Meeting Decorum. *According to Robert's Rules of Order, meeting decorum means maintaining respectful and orderly behavior during a discussion, including addressing the chair to speak, staying relevant to the topic at hand, avoiding personal attacks, and generally adhering to courteous conduct while debating issues; essentially, ensuring that discussions are focused and civil, with only one person speaking at a time when recognized by the chair. Violators of meeting decorum will be excused from the meeting.*

V. Minutes

- A. Joint Williams Bay Village Board and Fontana Village Board Meeting Minutes of July 15, 2025

The motion to approve the Joint Williams Bay Village Board and Fontana Village Board Meeting Minutes of July 15, 2025 was initiated by Trustee Umans and seconded by Trustee Bartholomew. Trustee Wright Abstained. Motion carries.

- B. Special Village Board Meeting Minutes of August 1, 2025

The motion to approve the Special Village Board Meeting Minutes of August 1, 2025 was initiated by Trustee Umans and seconded by Trustee Bartholomew. Trustee Wright abstained. Motion carries.

- C. Village Board Meeting Minutes of August 4, 2025

The motion to approve the Village Board Meeting Minutes of August 4, 2025 as corrected was initiated by Trustee Wright and seconded by Trustee Russell. Unanimously carried.

VI. Public Comments

Tom Shaughnessy, 45 Liechty Dr, Thanked Trustee Bartholomew and Trustee Franzen for taking the time to listen and sit in his driveway. Shaughnessy thanked Chief Timm for his help with the sign. Shaughnessy spoke regarding the need for

the public to be involved.

- A. Public Comments Responses - Responses to Public Comments from the previous Village Board Meeting are included in the Meeting Packet Materials Under this Agenda Item
- B. *Individual public comments will be limited to two (2) minutes maximum. If your comments align with other comments before you, please consider stating that you are in agreement with those comments. The public may speak on any item that is not included on this agenda as a "Public Hearing or Forum." Anyone who wishes to comment should identify himself or herself and provide his or her local address. Board members may discuss any matter raised by the public. However, the Board will refrain from extensive dialogue and should not take action on matters raised by the public during a public comment period. Referrals to committees or staff members might be made. Members may ask the commenter to clarify his or her remarks. The Board President or the presiding officer will maintain control of the meeting.*

VII. Consent Agenda

The motion to approve the Consent Agenda as adjusted was initiated by Trustee Umans and seconded by Trustee Bartholomew. Unanimously carried.

- A. R-54-25 Approving A Work Order from Baxter & Woodman for Sanitary Sewer Replacement Design Engineering for the following Projects: (1) Oakwood & Easements Sewer Replacement and (2) Lift Station #4 Gravity Sewer Replacement
- B. R-55-25 Authorizing Disposing of Village Property - Recreation Department Mower(s) and Misc. Items & Public Works Vehicle and Equipment
- C. R-56-25 Accepting GFL's offer to provide customers with the option to replace their existing 95-gallon carts with smaller 65-gallon containers for all WB customers for an amount not to exceed \$40 per cart, with the exception that all residents with physical limitations or seniors 65 and older to be provided the smaller container at no charge
- D. Approval of Eliminating Accepting Cash for Williams Bay Launch Fees

This item was removed from the Consent Agenda for further discussion.

The motion to accept the Approval of Eliminating Accepting Cash for Williams Bay Launch Fees was initiated by President Jaramillo and seconded by Trustee Wright. Unanimously carried.

The motion to accept the Approval of Eliminating Accepting Cash for Williams Bay Launch Fees was amended to include the conditions that the proceeds of the Boat Launch must exceed the budget in the amount of the cost and staff picks the payment method was initiated by Trustee Russell and seconded by Trustee Wright. Unanimously carried.

- E. Approval of 2023 Audit Management Letter Responses

VIII. Presentation of accounts and petitions

- A. Payroll ending 08-08-2025 in the amount of \$57,204.92

The motion to approve the Payroll ending 08-08-2025 in the amount of \$57,204.92 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

- B. Accounts Payable Prepays dated 08-12-2025 in the amount of \$2,000.00

The motion to approve the Accounts Payable Prepays dated 08-12-2025 in the amount of \$2,000.00 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

- C. Accounts Payable Unpays dated 08-15-2025 in the amount of \$546,528.40

The motion to approve the Accounts Payable Unpays dated 08-15-2025 in the amount of \$546,528.40 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

- D. Library Accounts Prepays dated 08-14-2025 in the amount of \$1,747.86

The motion to approve the Library Accounts Prepaids dated 08-14-2025 in the amount of \$1,747.86 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

E. Monthly EFT Payments for July 2025 in the amount of \$150,753.13

The motion to approve the Monthly EFT Payments for July 2025 in the amount of \$150,753.13 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

F. June 2025 Financial Statements

The motion to approve the June 2025 Financial Statements was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

IX. Plan Commission

A. APPLICANT: Kristin J Belongia, James M Leronimo (Owner)

TAX KEYS: IA320900001-IA320900004

STREET ADDRESS: W4340 Laurel Street

The applicant is requesting approval of a 3-lot certified survey map (CSM) located within the Town of Linn ETZ. The proposed CSM is a re-division of existing Lots 1-3 to remove an existing outlot and create 3 larger lots, all with a 50' wide access easement.

Plan Commission recommendation for approval of an Extraterritorial Zoning 3 Lot Certified Survey Map

The motion to approve the of a 3-lot certified survey map (CSM) located within the Town of Linn ETZ. The proposed CSM is a re-division of existing Lots 1-3 to remove an existing outlot and create 3 larger lots, all with a 50' wide access easement was initiated by Trustee Bartholomew and seconded by Trustee Russell. Unanimously carried.

B. APPLICANT: Dancing Dudes, LLC (Owner)

TAX KEY: WOP 00088

STREET ADDRESS: 77 N. Walworth Ave, Williams Bay, WI 53191

The applicant previously requested a recommendation to the Village Board for approval for an architectural design alteration to remove the window shutters and to have black metal awnings on the upper level and black cloth awnings on the lower level at the May 13, 2025, Plan Commission Meeting. A motion to recommend a 90-day architectural review on the building to determine whether or not the shutters will or will not need to be included and installed, whether or not planter boxes need to be installed, as well as review a written opinion as to the feasibility of the shielding of the vent from the north side of the property.

Plan Commission recommendation **(1)** providing an additional 90-day to install the shutters and planter boxes and **(2)** accepting the written opinion that the vent cannot be shielded.

The motion to accept the written opinion as to the feasibility of the shielding of the vent from the north side of the property was initiated by President Jaramillo and seconded by Trustee Bartholomew. Trustees Vlach and Russell No. Motion carries.

The motion to approve a 30-day architectural review of the building to provide documentation that the awnings have been purchased, that the planter boxes have been purchased and to determine whether the shutters will or will not need to be included and installed was initiated by President Jaramillo and seconded by Trustee Wright. Unanimously carried.

C. APPLICANT: Gianna Hogan, Sweat Collective LLC (Owner)

TAX KEY: WOGC 00001

STREET ADDRESS: 77 N. Walworth Avenue Unit 1, Williams Bay, WI 53191

Applicant requests the approval of additional wall signage for the Heatwave yoga studio. The original approval for the building was for unlit awning and wall signage but did not include any signage for Unit 1 of the building.

Plan Commission recommendation denying the requested additional wall signage for Heatwave Yoga Studio.

The motion to deny the requests the approval of additional wall signage for the Heatwave yoga studio was initiated by President Jaramillo and seconded by Trustee Umans. Unanimously carried.

X. President's Remarks

- A.** Congratulations and Thanks to the Williams Lions Club and everyone else involved in the Annual Corn & Brat Fest

President Jaramillo congratulated and thanked the Williams Lions Club and everyone else involved in the Annual Corn & Brat Fest.

- B.** Geneva Lake Law Enforcement Agency (GLLEA) - Update

President Jaramillo gave a brief update on the status of the Geneva Lake Law Enforcement Agency (GLLEA)

President Jaramillo informed the public that there was an additional Open Book date added for August 25, 2025, from 9am to 5pm with a lunch break from 12pm to 1pm.

XI. Ordinances and Resolutions

- A.** Ordinance 2025-11 Amending Chapter 189 Fire and Fire Prevention Section 189-19 Regulating Open Burning. *Amending the Code adding The Preserve Nature Conservancy and Yerkes as exempt properties. Second reading for approval.*

The motion to approve the second reading and adoption of Ordinance 2025-11 Amending Chapter 189 Fire and Fire Prevention Section 189-19 Regulating Open Burning. *Amending the Code adding The Preserve Nature Conservancy and Yerkes as exempt properties* was initiated by Trustee Russell and seconded by Trustee Vlach. Trustees Wright and Russell No, Trustee Bartholomew abstained. Motion carries.

XII. Committee Reports

- A. Ad-hoc Tree Preservation Committee - Chair Trustee Umans**

- 1. Phase III Tree Planting Program - Village-owned "Triangle" Property (WWUP 00087A)

The motion to recommend approval to the Parks & Lakefront Committee of the Phase III Tree Planting Program - Village-owned "Triangle" Property (WWUP 00087A) on October 4, 2025 was initiated by Trustee Umans and seconded by Trustee Vlach. Unanimously carried.

- B. Protective Services, Chair - Trustee Vlach**

- 1. Original, Renewal, or Temporary Operator License Application(s)

The motion to approve the Original, Renewal, or Temporary Operator License Application(s) was initiated by Trustee Vlach and seconded by Trustee Bartholomew. Unanimously carried.

XIII. Public Comments

Linda Schuberth, 70 Cedar Point Dr, spoke regarding concerns about the cost of the water in Williams Bay. Schuberth spoke about the water being treated with fluoride, which is a neurotoxin. Schuberth stated that the EWG will show chemicals in the Williams Bay water that are not reported in the reports that the Village distributes. Schuberth stated that the Village Board needs to step up. Schuberth stated that chlorine dioxide can be used to clean the water.

Don Mason, 508 Wiswell Drive, spoke regarding the timeline for the smaller GFL trash cans.

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meeting.

XIV. Other Items for Discussion, Consideration, or Action

- A.** Village Clerk receipt of appeal from the affected party requesting waiver of Chapter 299, Village's sex offenders ordinance.

The motion to deny the Village Clerk receipt of appeal from the affected party requesting waiver of Chapter 299, Village's sex offenders ordinance and give the affected party one week notice to vacate with police enforcement if not followed was initiated by Trustee Vlach and seconded by Trustee Russell. Unanimously carried.

XV. Adjournment

The motion to adjourn was initiated by Trustee Wright and seconded by Trustee Umans at 07:29pm. Unanimously carried.

These are not official Minutes until approved by the Governing Body.

08/09/2025 - 08/22/2025

Pay Date:

8/29/2025

Department	Gross Regular Wages	Gross OT Wages	Payroll Taxes & Deductions	Net Wages
Crossing Guard	\$0.00	\$0.00	\$0.00	\$0.00
General Administration	\$12,268.05	\$137.20	\$5,603.70	\$6,801.55
KNC	\$4,340.84	\$0.00	\$1,053.59	\$3,287.25
Lakefront/Beach	\$10,465.06	\$195.36	\$1,667.76	\$8,992.66
Library	\$7,899.29	\$0.00	\$3,017.78	\$4,881.51
Parks	\$1,772.38	\$0.00	\$200.88	\$1,571.50
Police	\$28,166.97	\$1,931.51	\$9,791.03	\$20,307.45
Protective Services (F&R)	\$0.00	\$0.00	\$0.00	\$0.00
Public Works/W&S	\$12,692.59	\$342.06	\$4,622.66	\$8,411.99
Recreation Department	\$4,538.93	\$0.00	\$1,307.48	\$3,231.45
Village Board				\$0.00
Total Net Wages				\$57,485.36

GL Account and Title	Description	Amount	GL Period
725			
HYDRO CORP			
200-57656-150 CROSS CONNECTION INSPECTION	CROSS CONNECTION PROGRA	1,404.92	725
200-57656-150 CROSS CONNECTION INSPECTION	CROSS CONNECTION PROGRA	427.13	725
Total HYDRO CORP:		1,832.05	
WISCONSIN STATE LABORATORY OF HYGIENE			
200-57623-170 WATER TESTING	2 FLOURIDE TESTS	62.00	725
Total WISCONSIN STATE LABORATORY OF HYGIENE:		62.00	
Total 725:		1,894.05	
825			
AFLAC			
100-21259 AFLAC PAYABLE	VOLUNTARY INSUR POLICY	481.68	825
Total AFLAC:		481.68	
AIRGAS USA LLC			
200-57631-160 WATER TREATMENT CHEMICALS	CARBON DIOXIDE	4,247.13	825
Total AIRGAS USA LLC:		4,247.13	
ASSOCIATED BANK			
600-59260-000 INTEREST-DEBT SERVICE LTD	GO REFUNDING BONDS 2016A	2,500.00	825
600-59260-000 INTEREST-DEBT SERVICE LTD	GO REFUNDING BONDS 2017A	34,068.00	825
200-57935-150 WATER PLANT REPAIRS/MAINT	GO REFUNDING BONDS 2017A	682.00	825
300-58961-000 SEWER DEPT SERVICE - INTEREST	GO REFUNDING BONDS 2017A	1,168.75	825
600-59260-000 INTEREST-DEBT SERVICE LTD	GO REFUNDING BONDS 2020 I	11,041.25	825
200-57934-150 WATER DEBT SERVICE - INTEREST	GO REFUNDING BONDS 2020 I	563.00	825
300-58961-000 SEWER DEPT SERVICE - INTEREST	GO REFUNDING BONDS 2020 I	472.00	825
600-59260-000 INTEREST-DEBT SERVICE LTD	GO REFUNDING BONDS 2022 I	67,073.00	825
200-57934-150 WATER DEBT SERVICE - INTEREST	GO REFUNDING BONDS 2022 I	104,815.00	825
300-58961-000 SEWER DEPT SERVICE - INTEREST	GO REFUNDING BONDS 2022 I	52,562.00	825
Total ASSOCIATED BANK:		274,945.00	
BAXTER WOODMAN			
100-51630-000 LEGAL/ENGINEER/PLANNING AR	THE PRESERVE PLAN REVIEW	1,040.00	825
100-51630-000 LEGAL/ENGINEER/PLANNING AR	WILLABAY MEADOWS JULY/AU	7,900.00	825
100-51630-000 LEGAL/ENGINEER/PLANNING AR	CANYON DEVELOPEMENT PLA	4,835.00	825
100-51630-000 LEGAL/ENGINEER/PLANNING AR	THE RPRESEVE WATER METE	2,520.00	825
100-51630-000 LEGAL/ENGINEER/PLANNING AR	PALN REVIEW ASSISTANCE	555.00	825
100-51630-000 LEGAL/ENGINEER/PLANNING AR	100 UPPER LOCH VISTA REIMB	520.00	825
100-51630-000 LEGAL/ENGINEER/PLANNING AR	PLAN REVIEW 533 GLENVIEW	520.00	825
100-51630-000 LEGAL/ENGINEER/PLANNING AR	MEETING & REVIEW YERKES SI	520.00	825
100-51630-000 LEGAL/ENGINEER/PLANNING AR	SITE PLAN REVIEW- POTAWAT	715.00	825
Total BAXTER WOODMAN:		19,125.00	
BAY WAREHOUSE			
100-51720-160 LIONS FIELD HOUSE SUPPLIES	STORAGE UNIT 10/1/25 -9/30/25	630.00	825
100-51730-160 VH BLDG SUPPLIES	STORAGE UNIT 10/1/25- 9/30/25	630.00	825
Total BAY WAREHOUSE:		1,260.00	

GL Account and Title	Description	Amount	GL Period
BUCKLIN TREE SERVICE LLC			
225-54635-130 RECYCLING OTHER EXPENSE	HAUL OUT BRUSH CGRINDING	11,250.00	825
Total BUCKLIN TREE SERVICE LLC:		11,250.00	
BURLINGTON WASTEWATER UTILITY			
200-57623-170 WATER TESTING	3 DIST 2 WELL BAC T TEST	200.00	825
Total BURLINGTON WASTEWATER UTILITY:		200.00	
CINTAS OH			
200-57935-150 WATER PLANT REPAIRS/MAINT	WATER PLANT MEDICAL CABIN	65.05	825
100-54310-150 STREETS EQUIP REPAIRS/MAINT	ST DEPT MEDICAL CABINET SU	112.30	825
Total CINTAS OH:		177.35	
CORE & MAIN			
200-57346-100 METER REPLACEMENT PROGRAM	WATER METERS	3,840.00	825
200-57346-000 NEW WATER METERS	METER PIT CABLES	901.20	825
200-57346-100 METER REPLACEMENT PROGRAM	SHIPPING	95.92	825
300-58968-150 SEWER COLLECTION SYSTEM MAINT	REAPIR CLAMPS	382.70	825
200-57652-150 WATER SERVICES REPAIRS/ MAINT	BRASS COUPLINGS	97.02	825
Total CORE & MAIN:		5,316.84	
CRACK FILLING SERVICE CORP.			
100-54310-175 STREETS ROAD MAINTENANCE	CRACK SEALING STREETS 202	20,000.00	825
Total CRACK FILLING SERVICE CORP.:		20,000.00	
DEPARTMENT OF ADMINISTRATION			
100-51414-000 SOFTWARE LICENSE & IT SUPPORT	GSB EMAIL FILTERING	24.40	825
Total DEPARTMENT OF ADMINISTRATION:		24.40	
DROSKE, CHANDA			
100-55210-275 REC DEPT PROGRAM EXPENSES	ART CAMP	106.37	825
Total DROSKE, CHANDA:		106.37	
EDWARDS, WAYNE			
100-54310-125 STREETS UNIFORMS	STEEL TOE WORK BOOTS	200.00	825
Total EDWARDS, WAYNE:		200.00	
GAGE MARINE CORPORATION			
100-55411-154 LAKEFRONT PIER INSTALLATION	SPRING PIER INSTALLATION	36,711.00	825
100-55411-154 LAKEFRONT PIER INSTALLATION	BOAT LIFT INSTALLATION	14,280.00	825
100-55411-154 LAKEFRONT PIER INSTALLATION	TRANSPORT LIFTS FROM STO	5,865.00	825
100-55411-153 LAKEFRONT PIER REPAIRS	CRIB REPAIRS	1,152.84	825
100-55411-154 LAKEFRONT PIER INSTALLATION	DIVER CRIB INSPECTION	461.53	825
Total GAGE MARINE CORPORATION:		58,470.37	
GORDON FLESCH			
100-55210-130 REC DEPT TECHNOLOGY/IT	REC DEPT COPIER USAGE JUN	83.04	825
100-51410-162 GEN ADMIN COPIER EXPENSE	VH COPIER USAGE JUNE 2025	169.23	825
100-55210-130 REC DEPT TECHNOLOGY/IT	REC DEPT COPIER USAGE	17.43	825

GL Account and Title	Description	Amount	GL Period
100-51410-162 GEN ADMIN COPIER EXPENSE	VH COPIER USAGE	483.70	825
Total GORDON FLESCH:		753.40	
GRAYMONT WESTERN LIME INC.			
200-57631-160 WATER TREATMENT CHEMICALS	LIME	5,589.51	825
Total GRAYMONT WESTERN LIME INC.:		5,589.51	
GUNNAR OLSEN LANDSCAPING			
100-55410-115 PARKS CONTRACT LABOR	WEEDING	762.50	825
Total GUNNAR OLSEN LANDSCAPING:		762.50	
INTERSTATE POWER SYSTEMS			
100-52320-150 FIRE DEPT REPAIRS/MAINT	ENGINE 3621 TURBO CHARGE	11,837.65	825
Total INTERSTATE POWER SYSTEMS:		11,837.65	
JANESVILLE INDUSTRIAL SUPPLY			
400-58100-175 JANITORIAL SERVICES	AUG 2025 LIBRARY CLEANING	675.00	825
100-51720-175 JANITORIAL SERVICES	AUG 2025 FIELDHOUSE CLEANI	435.74	825
100-51730-175 JANITORIAL SERVICES	AUG 2025 VH CLEANING	675.00	825
Total JANESVILLE INDUSTRIAL SUPPLY:		1,785.74	
JEFFERSON FIRE & SAFETY			
215-52320-165 FIRE DUES 2% EXPENDITURES	HOSE ADAPTERS	645.32	825
Total JEFFERSON FIRE & SAFETY:		645.32	
KOLLS, TINA			
100-51410-190 GEN ADMIN TRAINING	MILEAGE REIMBURSEMENT	284.20	825
Total KOLLS, TINA:		284.20	
NORTHERN LAKE SERVICE INC.			
200-57623-170 WATER TESTING	QUARTERLY WATER FEES	246.05	825
Total NORTHERN LAKE SERVICE INC.:		246.05	
PUBLIC SERVICE COMMISSION			
200-57925-100 WATER RATE STUDY EXPENSE	ASSESSMENT OF EXPENSE JU	670.95	825
Total PUBLIC SERVICE COMMISSION:		670.95	
RITEWAY HEATING COOLING & PLUMBING SERV			
400-58100-150 LIBRARY BLDG REPAIRS & MAINT	LIBRARY AC REPAIR	872.26	825
Total RITEWAY HEATING COOLING & PLUMBING SERV:		872.26	
ROANHAUS, EMMA			
100-55210-275 REC DEPT PROGRAM EXPENSES	SUMMER CAMP	206.25	825
Total ROANHAUS, EMMA:		206.25	
SIREN SERVICES LLC			
100-52320-150 FIRE DEPT REPAIRS/MAINT	3621 REPAIRS	2,366.76	825

GL Account and Title	Description	Amount	GL Period
Total SIREN SERVICES LLC:		2,366.76	
STATE OF WISCONSIN DNR			
200-57600-150 WELL #3 - REPAIRS	HIGH CAPACITY WELL FEE	125.00	825
Total STATE OF WISCONSIN DNR:		125.00	
TRAFFIC LOGIX			
100-52120-130 POLICE IT EXPENSE	SOLAR PANEL REPLACEMENT	180.00	825
Total TRAFFIC LOGIX:		180.00	
VANDEWALLE & ASSOCIATES			
100-51630-000 LEGAL/ENGINEER/PLANNING AR	THE PRESERVE - COST RECOV	1,680.00	825
500-50000-140 Capital Improvements	DOWNTOWN MASTER PLAN	1,057.50	825
Total VANDEWALLE & ASSOCIATES:		2,737.50	
VELOCITY			
100-51414-000 SOFTWARE LICENSE & IT SUPPORT	AZURE BACK UP SERVICE 3 SE	261.24	825
100-52120-130 POLICE IT EXPENSE	ENDPOINT SECURITY 29 LICEN	1,160.00	825
100-55411-130 LAKEFRONT IT	MICROSOFT 365 - LAKEFRONT	35.00	825
100-55210-130 REC DEPT TECHNOLOGY/IT	MICROSOFT 365 - RECREATIO	267.50	825
100-51414-000 SOFTWARE LICENSE & IT SUPPORT	MICROSOFT 365- GENERAL	925.00	825
100-52130-130 GENEVA LAKE LAW ENFORCEMENT	MICROSOFT 365-POLICE	915.00	825
100-52360-130 RESCUE DEPT IT EXPENSE	MICROSOFT 365- RESCUE	35.00	825
100-52320-130 FIRE DEPT IT	MICROSOFT 365-FIRE	70.00	825
200-58801-000 IT SUPPORT/ANNUAL FEES	MICROSOFT 365 WATER	77.50	825
100-54310-150 STREETS EQUIP REPAIRS/MAINT	MICOSOF 365-STREETS	77.50	825
100-51210-150 MUNICIPAL COURT IT FEES	MICROSOFT 365 COURT	77.50	825
100-51414-000 SOFTWARE LICENSE & IT SUPPORT	IT SUPPORT GENERAL	500.00	825
100-52120-130 POLICE IT EXPENSE	IT SUPPORT POLICE	200.00	825
100-52320-130 FIRE DEPT IT	IT SUPPORT FIRE	300.00	825
200-58801-000 IT SUPPORT/ANNUAL FEES	IT SUPPORT WATER	477.50	825
100-52360-130 RESCUE DEPT IT EXPENSE	IT SUPPORT STREETS	277.50	825
400-58310-000 IT/LICENSES/CONTRACTED SERVICE	IT SUPPORT LIBRARY	700.00	825
Total VELOCITY:		6,356.24	
WALCOMET			
300-58980-300 WALCOMET SEWERAGE EXPENSES	JULY 2025 SEWER SERVICE CH	85,789.63	825
Total WALCOMET:		85,789.63	
WALWORTH COUNTY CLERK OF COURTS			
100-45001 COURT FINE REVENUE	J SWANGREN FINE	136.60	825
100-45001 COURT FINE REVENUE	J SWANGREN FINE	98.80	825
Total WALWORTH COUNTY CLERK OF COURTS:		235.40	
WALWORTH COUNTY SHERIFF'S OFFICE			
100-52120-190 POLICE TRAINING	FIREARMS TRAINING 07/07 AN	300.00	825
Total WALWORTH COUNTY SHERIFF'S OFFICE:		300.00	
WI DEPT OF JUSTICE - TIME			
100-52120-130 POLICE IT EXPENSE	TIME ACCESS	307.50	825

GL Account and Title	Description	Amount	GL Period
Total WI DEPT OF JUSTICE - TIME:		307.50	
WISCONSIN PROFESSIONAL POLICE			
100-21262 UNION DUES PAYABLE	AUGUST 2025 UNION DUES	274.20	825
100-21262 UNION DUES PAYABLE	SEPTEMBER 2025 UNION DUR	274.20	825
Total WISCONSIN PROFESSIONAL POLICE:		548.40	
Total 825:		518,404.40	
Grand Totals:		520,298.45	

Village Board Approval Date: _____

Segment FUND	GL Account Number	Description	Amount	GL Activity Number
DEPT OF FINANCIAL INSTITUTIONS				
GENERAL FU	100-51410-160	NOTARY RENEWAL STANEK	20.00	0
Total DEPT OF FINANCIAL INSTITUTIONS:			20.00	
Grand Totals:			20.00	

August 27, 2025

Dear Williams Bay Residents,

Due to high nitrite levels, the Wisconsin Department of Natural Resources (WDNR) has issued a “Do Not Drink” order to the Village of Williams Bay Water System. The Village’s priority is the health and safety of our community, and the Village is committed to resolving this issue as quickly as possible and provide the necessary support to all.

The Village has partnered with the Williams Bay School District to provide a water distribution site at the Williams Bay School. Residents will be able pick-up bottled water from the School, the time/date will be provided on the Village website and the WB Police social media page as soon as water is available.

The Village was informed by WDNR of a potential issue on Monday, August 25 and in response the Village ordered water tests from various locations throughout the Village. The lab results of these water samples came back late Wednesday, August 27 confirming nitrite levels within the water distribution system exceeded the maximum level allowed. Based upon these water samples, the WDNR informed the Village that they would be issuing a Do Not Drink order for the Village. The Village received the enclosed order late evening Wednesday, August 27. This order is effective today, August 27 and will remain in effect until the nitrite levels throughout the system are acceptable and below the maximum threshold. The short-term remedial process will take some time with the hope that the order will be lifted within a couple of weeks.

Based upon the WDNR verbal notice on Wednesday, August 27, the Village Board held an emergency meeting on that same evening to discuss the situation. During this meeting, the Village Board unanimously authorized expenditures up to \$100,000 to provide emergency supplies to address the high nitrite levels and to provide bottled drinking water for all residents while the order is in effect.

To address the immediate nitrite problem, the Village will be temporarily increasing chlorine levels at the water plant and flushing the distribution system to eliminate the nitrite. In 2021, the WDNR notified the Village that the Village water system ammonia levels were trending upwards which eventually can result in elevated nitrite levels. In response, the Village developed a solution that was approved by WDNR for modifying the water plant to automatically add chlorine to the water. The Village designed the solution, approved the necessary borrowed funds, and approved bids for these improvements. These improvements are currently under construction and the project is anticipated to be completed and operational by the end of November 2025. In essence, the temporary solution will be manually adding chlorine just as will be done automatically when these improvements to the water plant are operational in November.

The Village Board invites all residents to attend the **Board Meeting at Williams Bay School on Tuesday, September 2** to hear additional details and updates and have your questions answered. The Village will be providing regular updates on the Village website, the Police and Recreation Department social media sites, and emails. Please share this information with your neighbors, friends, etc.

On behalf of the Village Board.

Adam Jaramillo

Adam Jaramillo
Village President



WATER ALERT

Williams Bay Waterworks water is contaminated with high levels of nitrite

DO NOT DRINK OR COOK WITH YOUR WATER

Failure to follow this advisory could result in illness.

Williams Bay Waterworks is advising residents of the Village of Williams Bay to NOT USE THE TAP WATER FOR DRINKING AND COOKING UNTIL FURTHER NOTICE.

Tap water can be used for showering, hand/dish washing, and toilet flushing while this notice is in place.

Water quality testing indicate elevated levels of nitrite in the drinking water supplied by the Williams Bay Waterworks. Nitrite levels in some samples exceed the safe drinking water standard of 1 milligram per liter (mg/L). Based on these initial sample results, Williams Bay Waterworks is advising consumers to not drink the water.

What should I do?

- DO NOT DRINK YOUR TAP WATER – USE ONLY BOTTLED WATER. Bottled water should be used for all drinking (including baby formula and juice), brushing teeth, making ice and food preparation **until further notice.**
- DO NOT TRY AND TREAT THE WATER YOURSELF. Boiling, freezing, adding chlorine or other disinfectants, or letting water stand will not make the water safe.

What is being done to resolve the situation:

Nitrate and nitrite are chemically similar and both occur naturally in the environment. It is believed that the source of these high nitrite levels are from the nitrification of ammonia occurring within the water system. Williams Bay Waterworks is working in collaboration with the Wisconsin Department of Natural Resources to reduce the nitrite in the system, and conduct more sampling for both nitrate and nitrite. We are taking the following actions to address this situation: hydrant flushing, chlorinating to reduce nitrifying bacteria, collecting additional water samples, and taking samples to certified laboratories for analyses.

Health Impacts:

Infants and people who are pregnant who drink water containing nitrite above the public health threshold (1mg/L) may be at a higher risk for health effects. Studies have shown that high levels of nitrite may cause methemoglobinemia (also known as blue baby syndrome), birth defects, and increase the risk of some cancers. Seek medical care if severe symptoms develop.

For more information:

HEALTH RELATED QUESTIONS

Wisconsin Department of Health Services

Division of Public Health, Bureau of Environmental and Occupational Health

Main Line: (608) 266-1120

DHS Environmental Health Mailbox: dhsenvhealth@dhs.wisconsin.gov

EMERGENCY MANAGEMENT QUESTIONS

Local Emergency Management for Williams Bay: Chief Justin Timm (262) 581-3061

Walworth County Emergency Management Director: Jason Rowland (262) 741-4616

This notice is being sent to you by WILLIAMS BAY WATERWORKS water system

Date Distributed: 08/27/2025

Please share this information with all other people who receive this water, especially those who may not have received this notice directly (for example, people in apartments, nursing homes, schools, and businesses). You can do this by posting this notice in a public place or distributing copies by hand.



VILLAGE OF WILLIAMS BAY

Water Advisory – Village of Williams Bay

Bottled water distribution will be 3pm – 7pm August 28 – September 1.
4pm – 7pm September 2 moving forward.

Water distribution will be at Williams Bay School District. Residents need to enter from Theater Rd traveling towards the weight room entrance. Refer to map for travel directions at school.

Please monitor official updates for further information.

The Wisconsin Department of Natural Resources (DNR) has issued a Do Not Drink or Cook with Tap Water advisory for the Village of Williams Bay due to elevated nitrite levels in the water system.

This advisory will remain in effect until further notice.

Tap water may be used for:

- Showering and bathing
- Handwashing and dishwashing
- Toilet flushing

Tap water must not be used for:

- Drinking (including baby formula, juice, or mixing with beverages)
- Cooking or food preparation
- Brushing teeth
- Making ice

Use bottled water for all drinking, cooking, brushing teeth, and food preparation.

Do not attempt to treat the water yourself. Boiling, freezing, adding chlorine, or letting water stand will not make it safe.

To address the issue, the Village of Williams Bay is working in collaboration with the Wisconsin DNR.

Current actions include:

- Hydrant flushing throughout the system
- Collecting additional water samples
- Sending samples to certified laboratories for analysis

Bottled water distribution times and directions will be announced shortly. Please monitor official updates for further information.

Regards,

William L Kostock III

Lieutenant

Williams Bay Police Department

250 Williams St.

Williams Bay, WI 53191

[Work: 262.245.2710](tel:262.245.2710) [Mobile: 262.581.7002](tel:262.581.7002)



MEMORANDUM

DATE: SEPTEMBER 2, 2025
TO: VILLAGE TRUSTEES
FROM: TINA KOLLS, VILLAGE CLERK
RE: OPERATOR LICENSE APPLICATIONS

The following License applications have been filed with the Village Clerk.

All applications have completed a records check, and PASS/FAIL suggestions have been made by the Williams Bay Police Department based on their findings.

Original/ Renewal	Name	Address	Establishment	Record Check
T	Jennifer Yunker	Lake Geneva, WI	Kishwauketoe Nature Conservancy	P
T	Alison Larkin	Delavan, WI	Kishwauketoe Nature Conservancy	P