VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | vi.williamsbay.wi.gov

Phone: 262-245-2700

NOTICE

WATER & SEWER (W&S) COMMITTEE MEETING

TUESDAY, SEPTEMBER 2, 2025 AT 11:00 AM

Village Hall Council Room
250 Williams Street
Williams Bay, WI 53191

There may be a quorum of Village Trustees present, no board business will be conducted.

AGENDA

The following agenda items may be considered for Discussion, Consideration, or Action

I. Call to Order

II. Roll Call

III. Discussion and Possible Action on the First Draft Department Budget for 2026

IV. Adjourn

Rob Umans
Water & Sewer Chair

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the Village Clerk's office in advance so the appropriate accommodations can be made.

Posted: 08/29/2025 5:00 PM

8/29/2025											
		2022	2023	2024	2025	2025	2025	2026	2026 Budget vs	2026 Budget vs	
EXPENDITURES		Prior Year 3	Prior Year 2	Prior Year 1	Current Year	Current Year	Current Year	Future Year	2025 Estimates	2025 Budget	
Account	Title	Actual Audited	Actual Audited	Actual	Actual 6 Mo	Estimates	Budget	Budget	$ DIFF	$ DIFF	
200-51990-000	EMPLOYEE RECOGNITION	0	250	341	0	0	475	475	475	0	
200-57346-000	NEW WATER METERS (E)	22,926.00-	4,192	0	6,510	13,019	25,000	25,000	11,981	0	
200-57346-100	METER REPLACEMENT PROGRAM (E)	26,351	0	275	13,616	27,231	30,000	30,000	2,769	0	
200-57403-000	WATER DEPRECIATION (E)	223,863	212,323	274,586	0	0	0	0	0	0	
200-57404-000	WATER AMORTIZATION (E)			(18,458)	0	0	0	0	0	0	Inlcude Amortization?
200-57408-000	WATER TAX EQUIVALENT (E)	99,961	74,355	100,875	0	0	100,800	100,800	100,800	0	
200-57427-000	INTEREST EXPENSE (E)	122,973	247,536	232,359	2,576	5,152	0	0	(5,152)	0	
200-57599-000	WATER INSURANCE EXPENSE (E)	26,532	29,330	34,706	32,727	32,727	33,000	33,000	274	0	
200-57600-150	WELL #3 - REPAIRS (E)	609	690	1,310	270	540	800	800	260	0	
200-57601-150	WELL #1 - REPAIRS (E)	0	451	0	0	0	800	800	800	0	
200-57602-150	WELL #2 - REPAIRS (E)	13,059	0	1,514	90,550	181,101	800	800	(180,301)	0	
200-57610-140	WATER FUND CAPITAL OUTLAY (E)	43,127.17-	1,852	7,148	1,539,478	3,078,956	0	0	(3,078,956)	0	
200-57622-170	WATER POWER - NATURAL GAS (E)	6,500	6,740	2,054	3,201	6,402	7,000	7,000	598	0	
200-57622-171	WATER POWER - ELECTRIC (E)	70,409	78,729	76,963	42,313	84,626	65,000	84,000	(626)	19,000	
200-57623-160	WATER PUMPING SUPPLIES (E)	206	170	574	0	0	200	200	200	0	
200-57623-170	WATER TESTING (E)	2,606	6,012	3,090	1,188	2,375	3,000	3,000	625	0	
200-57630-110	WATER TREATMENT - WAGES (E)	57,757	53,275	48,941	32,529	65,057	55,000	58,000	(7,057)	3,000	
200-57630-112	WATER TREATMENT - OT WAGES (E)	1,466	1,562	1,786	545	1,090	1,500	1,500	410	0	
200-57630-113	WATER TREATMENT - DBL OT WAGES (E)	1,027	1,050	1,160	316	633	1,500	1,500	867	0	
200-57630-121	WATER TREATMENT - FICA (E)	3,698	4,049	4,210	2,603	5,206	4,400	4,600	(606)	200	
200-57630-122	WATER TREATMENT - RETIREMENT (E)	2,507	3,914	3,987	2,343	4,687	4,000	4,200	(487)	200	
200-57630-123	WATER TREATMENT - HEALTH INS (E)	10,158	8,596	5,660	3,338	6,676	6,800	7,600	924	800	
200-57630-124	WATER TREATMENT - LIFE INS (E)	121	111	58	31	62	100	110	48	10	
200-57630-127	WATER TREATMENT HSA FUNDING (E)	3,333	3,472	1,667	972	1,944	1,700	1,700	(244)	0	
200-57631-160	WATER TREATMENT CHEMICALS (E)	122,518	138,862	112,083	60,980	121,960	140,000	130,000	8,040	(10,000)	
200-57632-160	WATER TREATMENT SUPPLIES (E)	2,239	2,440	1,858	743	1,485	2,200	8,200	6,715	6,000	
200-57635-150	WATER TREATMENT REPAIRS/ MAINT (E)	2,567	4,341	2,597	2,159	4,319	5,000	5,000	681	0	
200-57640-110	WATER DISTRIBUTION - WAGES (E)	48,985	57,925	51,704	32,417	64,835	55,000	58,000	(6,835)	3,000	
200-57640-112	WATER DISTRIBUTION - OT WAGES (E)	1,466	1,562	1,786	545	1,090	1,500	1,500	410	0	
200-57640-113	WATER DISTRIBUTION-DBL OT WAGE (E)	1,027	1,050	1,161	317	633	1,500	1,500	867	0	
200-57640-121	WATER DISTRIBUTION - FICA (E)	3,699	4,050	4,211	2,604	5,207	4,225	4,600	(607)	375	
200-57640-122	WATER DISTRIBUTION -RETIREMENT (E)	3,870	3,915	3,988	2,344	4,689	4,000	4,200	(489)	200	
200-57640-123	WATER DISTRIBUTION - HLTH INS (E)	10,158	8,596	4,794	3,338	6,676	6,800	7,600	924	800	
200-57640-124	WATER DISTRIBUTION - LIFE INS (E)	121	111	58	31	62	100	100	38	0	
200-57640-127	WATER DISTRIBUTION HSA FUNDING (E)	3,334	3,473	1,667	972	1,945	1,800	1,800	(145)	0	
200-57641-160	WATER DISTRIBUTION SUPPLIES (E)	5,829	3,907	5,523	1,670	3,341	6,000	6,000	2,659	0	
200-57650-150	WATER TOWERS REPAIRS/MAINT (E)	114	780	13,846	0	0	8,000	1,500	1,500	(6,500)	
200-57651-150	WATER MAINS REPAIRS/MAINT (E)	44,000	18,654	32,983	32,825	65,649	25,000	35,000	(30,649)	10,000	
200-57652-150	WATER SERVICES REPAIRS/ MAINT (E)	8,303	4,165	6,711	5,554	11,109	10,000	10,000	(1,109)	0	

8/29/2025											
		2022	2023	2024	2025	2025	2025	2026	2026 Budget vs	2026 Budget vs	
EXPENDITURES		Prior Year 3	Prior Year 2	Prior Year 1	Current Year	Current Year	Current Year	Future Year	2025 Estimates	2025 Budget	
Account	Title	Actual Audited	Actual Audited	Actual	Actual 6 Mo	Estimates	Budget	Budget	$ DIFF	$ DIFF	
200-57653-151	WATER METER TESTING (E)	0	3,230	376	0	0	4,000	4,000	4,000	0	
200-57654-150	HYDRANT REPAIRS/MAINT (E)	276.52-	2,018	0	0	0	12,000	12,000	12,000	0	
200-57656-110	WATER ACCOUNTING - WAGES (E)	46,863	47,663	52,431	32,620	57,000	57,000	58,181	1,181	1,181	
200-57656-150	CROSS CONNECTION INSPECTION (E)	19,080	20,840	21,720	10,904	21,808	22,000	23,000	1,192	1,000	
200-57902-110	WATER ACCOUNTING - OT WAGES	0	0	0	161	322	0	300	(22)	300	12% Health Increase & Dental Vision 549.51
200-57902-121	WATER ACCOUNTING - FICA (E)	3,464	3,459	3,994	2,571	5,142	4,400	4,500	(642)	100	
200-57902-122	WATER ACCOUNTING- RETIREMENT (E)	3,470	3,207	3,769	2,278	4,557	4,100	4,189	(368)	89	
200-57902-123	WATER ACCOUNTING - HEALTH INS (E)	16,326	10,232	12,504	7,622	15,245	15,500	17,318	2,073	1,818	2,732
200-57902-124	WATER ACCOUNTING - LIFE INS (E)	0	0	129	95	190	150	150	(40)	0	
200-57902-127	WATER ACCT HSA FUNDING (E)	3,281	2,865	3,125	1,823	3,200	3,200	3,125	(75)	(75)	
200-57903-125	WATER METER READING - UNIFORMS (E)	4,916	2,267	2,673	952	1,905	5,500	4,000	2,095	(1,500)	
200-57920-110	WATER ADMIN - WAGES (E)	33,397	34,304	38,352	23,606	41,000	41,000	41,579	579	579	12% Health Increase & Dental Vision 416.54
200-57920-121	WATER ADMIN - FICA (E)	2,300	2,297	2,640	1,715	3,200	3,200	3,200	0	0	
200-57920-122	WATER ADMIN - RETIREMENT (E)	2,425	2,429	(15,514)	1,634	3,268	2,900	2,994	(274)	94	
200-57920-123	WATER ADMIN - HEALTH INS (E)	7,162	6,542	7,831	4,991	9,982	10,100	11,277	1,295	1,177	
200-57920-124	WATER ADMIN - LIFE INS (E)	0	0	148	93	150	150	229	79	79	
200-57920-127	WATER ADMIN HSA FUNDING (E)	2,000	2,313	2,000	1,167	2,000	2,000	2,000	0	0	
200-57920-127	WATER IT EXPENSE (E)	107	601	671	19	37	1,200	1,200	1,163	0	
200-57921-130	BANK-CR CARD-PMT PROCESS'G FEE	0	396	12,771	3,836	7,672	0	7,700	28	7,700	
200-57921-160	WATER OFFICE SUPPLIES (E)	8,378	12,134	4,775	4,020	8,040	10,000	6,000	(2,040)	(4,000)	
200-57921-200	WATER TELEPHONE (E)	988	1,247	3,842	1,721	3,441	850	700	(2,741)	(150)	
200-57922-000	SOFTWARE LIC FEES & IT SUPPORT (E)	809	16	0	0	0	0	0	0	0	
200-57923-000	WATER ATTORNEY EXPENSE (E)	0	982	437	0	0	1,200	1,200	1,200	0	
200-57924-000	WATER ENGINEERING EXPENSE (E)	739	3,920	21,626	3,290	6,580	10,000	10,000	3,420	0	
200-57925-000	WATER AUDIT EXPENSE (E)	11,179	17,329	32,455	17,823	17,823	12,000	18,000	177	6,000	
200-57925-100	WATER RATE STUDY EXPENSE (E)	5,968	0	20,157	19,512	39,024	0	0	(39,024)	0	
200-57928-000	WATER REGULATORY EXPENSE (E)	822	818	0	0	0	950	0	0	(950)	
200-57930-130	WATER DRUG TESTING EXPENSE (E)	0	0	0	0	0	1,000	1,000	1,000	0	
200-57930-140	WATER DIGGERS HOTLINE EXPENSE (E)	243	692	341	311	621	3,000	600	(21)	(2,400)	
200-57929-000	WATER TRAINING EXPENSE (E)	1,981	2,122	2,043	1,560	3,120	3,500	3,500	380	0	
200-57930-190	WATER TRAINING EXPENSE	2,231	1,738	3,023	1,552	3,104	1,500	3,000	(104)	1,500	
200-57933-150	WATER TRANSP REPAIRS/MAINT (E)	1,159	558	1,294	458	916		1,000	84	1,000	
200-57933-180	WATER FUEL EXPENSE (E)	1,240	994	1,030	687	1,374	1,500	1,200	(174)	(300)	
200-57933-000	WATER DEBT SERVICE PRINCIPAL (E)	0	0	0	196,829	393,659	667,513	667,513	273,854	0	
200-57933-150	WATER DEBT SERVICE INTEREST (E)	0	0	0	110,785	221,570	299,363	299,363	77,793	0	
200-57935-150	WATER PLANT REPAIRS/MAINT (E)	4,525	11,188	8,100	8,325	16,651	15,000	15,000	(1,651)	0	
200-57934-000	DEBT ISSUANCE COST (E)	90,558	0	0	0	0	0	0	0	0	
200-57934-000	WATER DEBT SERVICE MISC EXP (E)	158	317	726	483	967	0	0	(967)	0	
200-57951-000	WATER SHOP TOOLS (E)	281	146	514	0	0	500	500	500	0	

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		2022	2023	2024	2025	2025	2025	2026	2026 Budget vs	2026 Budget vs	
EXPENDITURES		Prior Year 3	Prior Year 2	Prior Year 1	Current Year	Current Year	Current Year	Future Year	2025 Estimates	2025 Budget	
Account	Title	Actual Audited	Actual Audited	Actual	Actual 6 Mo	Estimates	Budget	Budget	$ DIFF	$ DIFF	
200-57952-000	WATER LAB EQUIPMENT	154	198	1,470	0	0	0	6,500	6,500	6,500	
200-57995-000	SWLF PRINC	0	0	0	5,628	11,256	0		(11,256)	0	
200-57995-150	SWFL INTEREST	0	0	0	1,488	2,976	0		(2,976)	0	
200-57996-000	CLEAN WATER FUND LOAN EXP	0	0	17,009	9	18	0	0	(18)	0	
200-57997-000	SAFE DRINKING WATER LOAN EXP	0	0	20,009	9	18	0	0	(18)	0	
200-57999-000	CWFL PRINC	0	0	0	0	0	0	0	0	0	
200-57999-150	CWLF INTEREST	0	0	0	862	1,723	0		(1,723)	0	
200-58801-000	IT SUPPORT/ANNUAL FEES	4,048	6,126	4,985	13,028	26,056	0	15,000	(11,056)	15,000	
	WATER FUND - REVENUES:										
	WATER FUND - EXPENDITURES:	**1,211,619**	**1,197,675**	**1,323,230**	**2,406,072**	**4,746,096**	**1,829,276**	**1,891,102**			
	WATER FUND - TOTAL:	**(1,211,619)**	**(1,197,675)**	**(1,323,230)**	**(2,406,072)**	**(4,746,096)**	**(1,829,276)**	**(1,891,102)**	**0**	**0**	
SEWER FUND											
300-51990-000	EMPLOYEE RECOGNITION	0	250	341	0	0	200	200	200	0	
300-58403-000	SEWER DEPRECIATION			158,856	0	0	0	0	0	0	Budget depreciation?
300-57408-000	SEWER TAX EQUIVALENT	3,673	2,890	3,695	0	0	0	0	0	0	
300-58427-000	INTEREST EXPENSE	60,000	122,719	114,244	0	0	0	0	0	0	
300-58428-000	SEWER AMORTIZATION			(9,229)					0	0	Budget Amortization?
300-58801-000	IT SUPPORT/ANNUAL FEES (E)	4,048	3,977	4,577	8,982	17,963	4,000	0	(17,963)	(4,000)	
300-58929-000	SEWER SYSTEM MAPPING (E)	0	60	0	0	0	250	250	250	0	
300-58930-000	DEBT ISSUANCE COST (E)	45,279	0	0	0	0	0	0	0	0	
300-58960-000	SEWER DEBT SERVICE - PRINCIPAL (E)	0	0	0	103,313	103,313	110,800	110,800	7,487	0	
300-58961-000	SEWER DEBT SERVICE - INTEREST (E)	0	0	0	56,597	103,156	103,156	103,156	0	0	
300-58964-110	SEWER ACCOUNTING - WAGES (E)	45,993	49,925	54,541	32,620	57,000	57,000	58,181	1,181	1,181	
300-58964-112	SEWER ACCOUNTING - OT WAGES	0	0	0	161	322	0	0	(322)	0	
300-58964-121	SEWER ACCOUNTING - FICA (E)	3,464	3,459	3,994	2,571	4,400	4,400	4,451	51	51	
300-58964-122	SEWER ACCOUNTING - RETIREMENT (E)	3,470	3,207	3,769	2,278	4,100	4,100	4,189	89	89	
300-58964-123	SEWER ACCOUNTING - HEALTH INS (E)	16,326	10,232	12,348	7,622	15,245	16,000	17,318	2,073	1,318	12% Increase Health & Dental/Vision 416.54
300-58964-124	SEWER ADMIN - LIFE INS (E)	0	0	129	95	189	0	229	40	229	
300-58964-127	SEWER ACCT HSA FUNDING (E)	3,281	2,864	3,125	1,823	3,200	3,200	3,125	(75)	(75)	
300-58965-000	SEWER DEBT SERVICE MISC EXP (E)	158	317	722	483	967	750	1,000	33	250	
300-58965-110	SEWER ADMIN - WAGES (E)	36,260	36,023	38,352	23,606	41,000	41,000	41,579	579	579	
300-58965-121	SEWER ADMIN - FICA (E)	2,300	2,297	2,640	1,715	3,200	3,200	3,181	(19)	(19)	
300-58965-122	SEWER ADMIN - RETIREMENT (E)	1,971	2,429	(5,154)	1,634	2,900	2,900	2,900	0	0	
300-58965-123	SEWER ADMIN - HEALTH INS (E)	7,162	6,542	7,757	4,991	9,981	10,100	11,277	1,295	1,177	
300-58965-124	SEWER ADMIN - LIFE INS (E)	0	0	148	93	185	200	200	15	0	
300-58965-127	SEWER ADMIN HSA FUNDING (E)	2,000	2,313	2,000	1,167	2,333	2,000	2,000	(333)	0	
300-58965-130	SEWER ADMIN MISC EXPENSE			256					0	0	
300-58965-140	SEWER CAPITAL OUTLAY (E)	0	0	62,728	0	0	0	0	0	0	

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EXPENDITURES		Prior Year 3	Prior Year 2	Prior Year 1	Current Year	Current Year	Current Year	Future Year	2025 Estimates	2025 Budget
Account	**Title**	**Actual Audited**	**Actual Audited**	**Actual**	**Actual 6 Mo**	**Estimates**	**Budget**	**Budget**	**$ DIFF**	**$ DIFF**
300-58966-142	BANK-CR CARD-PMT PROCESS'G FEE	0	0	0	3,841	7,682	0	7,700	19	7,700
300-58966-160	SEWER OPERATING SUPPLIES (E)	253	535	55	0	0	500	500	500	0
300-58966-170	SEWER UTILITIES - NATURAL GAS (E)	3,127	9,604.18-	1,326	1,302	2,604	3,750	3,000	396	(750)
300-58966-171	SEWER UTILITIES - ELECTRIC (E)	11,929	11,856	11,835	7,562	15,125	14,200	15,200	75	1,000
300-58967-000	SEWER FUEL EXPENSE (E)	2,271	1,468	1,978	868	1,737	1,780	1,500	(237)	(280)
300-58967-150	SEWER VEHICLE REPAIRS & MAINT (E)	932	2,675	0	184	369	3,000	3,000	2,631	0
300-58968-150	SEWER COLLECTION SYSTEM MAINT (E)	8,900	11,403	17,825	55	110	10,000	15,000	14,890	5,000
300-58969-130	SEWER IT EXPENSE (E)	107	367	0	0	0	650	0	0	(650)
300-58969-160	SEWER OFFICE SUPPLIES (E)	10,908	8,830	4,172	2,631	5,262	10,000	3,500	(1,762)	(6,500)
300-58969-200	SEWER TELEPHONE (E)	940	1,264	3,842	1,709	3,417	1,000	1,000	(2,417)	0
300-58970-000	SEWER ATTORNEY EXPENSE (E)	0	982	437	0	0	925	925	925	0
300-58972-000	SEWER AUDIT EXPENSE (E)	9,779	12,339	29,455	17,823	17,823	12,000	17,000	(823)	5,000
300-58973-000	SEWER ENGINEERING EXPENSE (E)	1,429	3,080	3,191	1,300	2,600	2,000	2,000	(600)	0
300-58974-000	SEWER INSURANCE EXPENSE (E)	26,532	29,330	34,706	32,727	32,727	38,000	36,000	3,273	(2,000)
300-58975-190	SEWER DRUG TESTING EXPENSE (E)	86	0	0	0	0	0	0	0	0
300-58976-000	SEWER TRAINING EXPENSE (E)	250	171	806	0	0	250	250	250	0
300-58977-000	SEWER REPLACEMENT FUND (E)	0	7,260	0	0	0	8,000	8,000	8,000	0
300-58978-000	SLIP LINERS (E)	0	0	0	0	0	0	0	0	0
300-58980-300	WALCOMET SEWERAGE EXPENSES (E)	689,148	717,448	775,033	384,768	769,537	760,000	780,000	10,463	20,000
300-58980-310	WALCOMET SEWER CONNECTION FEE (E)	66,000	76,000	71,910	4,230	8,460	71,910	20,000	11,540	(51,910)
300-58996-000	I & I REDUCTION (E)	37,135	0	0	0	0	20,000	20,000	20,000	0
	SEWER DEBT SERVICE PRINCIPAL (E)						103,156	103,156	103,156	0
	SEWER DEBT SERVICE INTEREST (E)						154,259	154,259	154,259	0
	Rev:									
	Exp:	**1,105,109**	**1,134,510**	**1,416,411**	**708,750**	**1,236,907**	**1,578,636**	**1,556,025**		
	Total:	**(1,105,109)**	**(1,134,510)**	**(1,416,411)**	**(708,750)**	**(1,236,907)**	**(1,578,636)**	**(1,556,025)**	**0**	**0**