



VILLAGE OF WILLIAMS BAY

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OFFICIAL MINUTES VILLAGE BOARD 07/06/21 MEETING TUESDAY, JULY 6, 2021 AT 7:00 PM VILLAGE HALL COUNCIL ROOM

I. Call to Order

President Duncan called the meeting to order at 7:00pm.

II. Roll Call

Present: Bill Duncan, Don Parker, George Vlach, Jim D'Alessandro, Lowell Wright, Robert Umans, Matt Stanek
Also Present: Administrator Tobin, Clerk Pankau, Chief Timm and DPW Director Edwards

III. Pledge of Allegiance

IV. 2020 Audit Presentation

A. 2020 Audit Presentation

Paul Frantz from Baker Tilly gave a presentation on the 2020 Audit results. Frantz stated that the Village is in a very healthy position with the Operating Fund. Frantz stated that the Village has about \$6.9 million in debt with the General and Utility Funds combined. He complimented Treasurer Peternell and the team for all of the work put in to finish the Audit in a timely manner this year. Frantz made the Village Board aware that there is not enough separation of duties in the office, but that this is commonly found with small office staffs. Frantz stated that he is happy to present the Board with a "clean bill of health" this year.

The motion to Accept the 2020 Audit was initiated by Don Parker and seconded by Lowell Wright. Unanimously carried.

V. Minutes

A. Village Board Meeting Minutes of June 21, 2021

The motion to Approve the Village Board Meeting Minutes of June 21, 2021 was initiated by Robert Umans and seconded by George Vlach. Unanimously carried.

VI. Consent Agenda

A. None

VII. Presentation of accounts and petitions

A. Payroll period 06-05-2021 thru 06-18-2021; check date 06-25-2021 in the amount of \$53,335.04

The motion to Approve the Payroll period 06-05-2021 thru 06-18-2021; check date 06-25-2021 in the amount of \$53,335.04 was initiated by Don Parker and seconded by Robert Umans. Unanimously carried.

B. Accounts Payable Unpaid dated 07-02-2021 in the amount of \$94,000.65

The motion to Approve the Accounts Payable Unpaid dated 07-02-2021 in the amount of \$94,000.65 but would like Staff to hold the check to Computer Professionals Unlimited in the amount of \$1,162.50 until Village IT issues are

resolved was initiated by Don Parker and seconded by Robert Umans. Unanimously carried.

C. Prepaids dated 6-23-2021 in the amount of \$359.16

The motion to Approve the Prepaids dated 6-23-2021 in the amount of \$359.16 was initiated by Don Parker and seconded by Robert Umans. Unanimously carried.

VIII. Plan Commission

A. None

IX. Joint Extraterritorial Zoning Committee: pursuant to section 18.171F(A)

A. None

X. PUBLIC COMMENTS

President Duncan read an email submitted by Susie Pegel that her mother, Plan Commission Member Jane Pegel, has been inducted in the Sailing Hall of Fame.

XI. President's Remarks

A. Donate to the Fireworks Fund

President Duncan announced that the Fireworks Fund is accepting donations and has asked the Board Members to get the word out.

B. Return of Community Events

President Duncan stated that he is happy to see the community events like the KNC 5K Run, Pancake Breakfast and the Art & Craft Fest coming back this year.

C. Burn Ban Ordinance and Process Update

President Duncan stated that the Ordinance was passed and published, but does not feel it is necessary to issue one at this time. He stated that the Fire Chief would make a recommendation to the Village President if there is a need for one.

XII. Ordinances and Resolutions

A. 2nd Reading -Ordinance 2021-06 An Ordinance creating Section 2.12 of the Code of Ordinances of the Village of Williams Bay

The motion to Approve the 2nd Reading of Ordinance 2021-06 An Ordinance creating Section 2.12 of the Code of Ordinances of the Village of Williams Bay was initiated by Lowell Wright and seconded by Don Parker. Unanimously carried.

The motion to Adopt the Ordinance 2021-06 An Ordinance creating Section 2.12 of the Code of Ordinances of the Village of Williams Bay was initiated by Lowell Wright and seconded by Don Parker. Unanimously carried.

B. 2nd Reading - Ordinance 2021-07 An Ordinance renumbering Section 7.045 (5) through (8), and creating Section 7.045 (5) of the Code of Ordinances of the Village of Williams Bay

Trustee Wright presented Ordinance 2021-07 and explained that this would amend the current Ordinance to include the option to make a donation to KNC rather than planting a new tree.

The motion to Approve the 2nd Reading of Ordinance 2021-07 An Ordinance renumbering Section 7.045 (5) through (8), and creating Section 7.045 (5) of the Code of Ordinances of the Village of Williams Bay was initiated by Lowell Wright and seconded by Don Parker. Unanimously carried.

The motion to Adopt Ordinance 2021-07 An Ordinance renumbering Section 7.045 (5) through (8), and creating Section 7.045 (5) of the Code of Ordinances of the Village of Williams Bay was initiated by Lowell Wright and seconded by Don Parker. Unanimously carried.

XIII. Committee Reports

A. Finance & Personnel, Trustee Parker - Chair

1. No Report

B. Protective Services, Trustee Vlach - Chair

1. Original, Renewal, or Temporary Operator License Applications

The motion to Approve the Original, Renewal, or Temporary Operator License Applications listed below was initiated by George Vlach and seconded by Robert Umans. Unanimously carried.

Original/ Renewal	Name	Address	Establishment	Record Check
R	Elizabeth Gardner	3493 Edgewater Ct, Delavan, WI	Harpoon Willies	PASS
R	Kelsey Norma Cole	668 Bluebill Ln, Genoa City, WI	Big Bay LLC	PASS
O	Jennifer A. Veith	6835 Buckby Rd, Lake Geneva, WI	Green Grocer, Inc.	PASS
R	Lauren E. Benkendorf	126 Potawatomi Rd, Williams Bay, WI	Gage Marine Corp.	PASS
R	Benjamin L. Burling	1035 Springbrook Dr, Burlington, WI	Gage Marine Corp.	PASS
O	Joel K. Jacobsen	200 Peters Pkwy, Burlington, WI	Gage Marine Corp.	PASS
Temporary	Bruce Nelson	5031 Bailey Rd, Delavan, WI	WB Lions Club	PASS
Temporary	Douglas H. Knight	35 Johnson Terrace, Williams Bay, WI	WB Lions Club	PASS

C. Parks & Lakefront, Trustee D'Alessandro - Chair

1. No Report

D. Building, Zoning, & Ordinance, Trustee Wright - Chair

1. No Report

E. Water & Sewer, Trustee Umans - Chair

1. No Report

F. Streets & Highways, Trustee Stanek - Chair

1. No Report

XIV. Public Comments

Jaclyn Romando stated that she is a social worker and stated that she speaks today to be an advocate for quieter fireworks for those who suffer in silence like veterans with PTSD, animals, children and the elderly. She stated that literature on trauma caused by fireworks is profound and that she has spoke to many officials in Walworth County about investing in phantom or noiseless fireworks. She stated that she is confident that the Village of Williams Bay can be a leader in this movement.

XV. Other Items for Discussion, Consideration, or Action

- A.** Consider a motion to convene in closed session pursuant to the exemption contained in Wis. Stats. § 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and Wis. Stats. 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

The motion to convene in closed session pursuant to the exemption contained in Wis. Stats. § 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and Wis. Stats. 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other

specified public business, whenever competitive or bargaining reasons require a closed session. was initiated by Jim D'Alessandro and seconded by Matt Stanek at 7:41pm.

Votes:

Yes: Bill Duncan, Don Parker, George Vlach, Jim D'Alessandro, Lowell Wright, Robert Umans, Matt Stanek

No: None

Abstain: None

Result: Passed

1. Police Department
2. Village IT Services

B. Motion to reconvene into open session

The Motion to reconvene into open session was initiated by George Vlach and seconded by Jim D'Alessandro at 8:24pm. Unanimously carried.

C. Possible discussion of/action for those items discussed in closed session

Chief Timm announced that Officer Kamps turned in her letter of resignation which Chief Timm accepted effective July 1, 2021.

The motion to Approve the advertising of two new Police Officer positions was initiated by George Vlach and seconded by Don Parker. Unanimously carried.

The motion to re-direct the previously approved funds for IT to address the more urgent needs of the Village was initiated by Don Parker and seconded by Lowell Wright. Unanimously carried.

XVI. Adjournment

The motion to adjourn was initiated by George Vlach and seconded by Lowell Wright at 8:28pm. Unanimously carried.

/s/ Jackie Pankau, Village Clerk

These are not official Minutes until approved by the Governing Body.