



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | vi.williamsbay.wi.gov

Phone: 262-245-2700

NOTICE

FINANCE & PERSONNEL (F&P) COMMITTEE MEETING

FRIDAY, AUGUST 1, 2025 AT 12:30 PM

Village Hall Council Room

250 Williams Street

Williams Bay, WI 53191

There may be a quorum of Village Trustees present, no board business will be conducted.

AGENDA

The following agenda items may be considered for Discussion, Consideration, or Action

- I. Call to Order
- II. Roll Call
- III. Discussion and Possible Action on Budget Salary Increase Parameters
- IV. Discussion and Possible Action on 2026 Budget Format
- V. Discussion and Possible Action on 2026 Budget Calendar - *Updates and Next Steps*
- VI. Adjourn

Lowell Wright

Finance & Personnel Chair

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the Village Clerk's office in advance so the appropriate accommodations can be made.

Posted: 07/30/2025 5:00 PM

				2026 BUDGET VS		2026 BUDGET VS		2026 BUDGET VS	
		DRAFT		2025 BUDGET		2024 ACTUAL		2025	2025 PROJECTIONS
ACCOUNT	HEADER	TITLE	2026 BUDGET	2025 BUDGET	\$ DIFF	2024 ACTUAL	\$ DIFF	PROJECTIONS	\$ DIFF

Williams Bay 2026 Budget Time-line

5/28/2025

Date	Meeting	Times:	Budget Items
6/2/2025	F&P COW	6:30 PM	FP Meeting Set budget review schedule
6/09/2025 (Week Of)	Finance & Personnel - CIP Review with Department Heads and Baird		2026 CIP Projects and Borrowings
6/17/2025	Department Heads Meeting #1 - Call for Draft Departmental Budgets by July 31st		
7/21/2025 (Week Of)	Finance & Personnel	9:00 AM	FP Meeting Set budget salary increase parameters
7/31/2025	Departmental Draft Budgets Due		
8/04/2025 (week of)	Department Heads Meetings #2 - Review Draft Department Budgets & Draft CIP		
8/15/2025	State of Wisconsin - Net New Construction amount published		
8/18/2025 (week of)	Department Heads Meetings #3 - Final Draft Budget & CIP. Net New Construction to set allowable levy limits		
Village Code Deadline - September 15th			
09/01/2025 (week of)	Protective Services	9:00 AM	Rescue, Dive, Police Fire
Committee Budgets and CIP Reviews	Parks and Lakefront	10:00 AM	Recreation, Parks
	Water & Sewer	11:00 AM	Water & Sewer
	Streets & Highways	12:00 PM	Public Works
9/08/2025 (week of)	Finance & Personnel Individual Departments Meeting		
9/08/2025 (Mon)	Finance & Personnel	9:30 AM	Water
		:	Sewer
		:	Public Works
		11:00 AM	CIP and Debt Service (Baird and Village Engineer)
9/09/2025 (Tues)	Finance & Personnel	9:00 AM	Lakefront
		:	Parks
		:	Recreation
		11:00 AM	General Administration
9/10/2025 (Wed)	Finance & Personnel	9:00 AM	Library
		:	Rescue
		:	Dive
		:	Fire
		11:30 AM	Police
9/22/2025 (week of)	Finance & Personnel	09:00 AM to 11:00 AM	Draft Budget Review (revenues and expenses)
9/30/2025	State of Wisconsin - State Aid \$ published		
10/01/2025 (Wed)	Finance & Personnel	9:00 AM to 11:00 AM	Draft Budgets Review
			2025 Salaries and Wages
			Commitment of Fund Balance 2025
			Levy Limit
			*Public Hearing Notice - publish by Nov 4 for VB 11/18 Public Hearing
10/06/2025 (Mon)	Finance & Personnel - Presentation to Village Board		F&P Presentation of Draft Budget & Draft Appropriations
Village Code Deadline - October 28th			Resolution to the Village Board
10/27/2025	Village Staff - publish public hearing notice		
11/17/2025 (Mon)	Village Board		Public Hearing
			Budget Presentation
			Resolution Adopting Budget and Tax Levy
*Tax Bills mailed by 12/1			