



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | vi.williamsbay.wi.gov

Phone: 262-245-2700

NOTICE

TREE ENHANCEMENT COMMITTEE MEETING THURSDAY, JULY 17, 2025 AT 10:30 AM

AGENDA

The following agenda items may be considered for Discussion, Consideration, or Action

- I. Call to Order
- II. Roll Call
- III. Approval of Unofficial Tree Enhancement Committee Meeting Minutes of May 15, 2025
- IV. Update on Donations/Expenses
- V. Discussion on Phase 3 Location, Tree Planting, Timing and Volunteers needed to install new trees
- VI. Discussion and Possible Action on Ordering Tree Watering Bags and Watering of New Trees Phases 1 and 2
- VII. Discussion and Possible Action on New Marketing and Fund-Raising Efforts
- VIII. Set the Next Meeting Date/Time
- IX. Adjourn

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the Village Clerk's office in advance so the appropriate accommodations can be made.

Posted: 07/14/2025 5:00 PM



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UNOFFICIAL MINUTES TREE ENHANCEMENT COMMITTEE MEETING 5/15/2025 MEETING

**THURSDAY, MAY 15, 2025 AT 10:30 AM
VILLAGE HALL COUNCIL ROOM
250 WILLIAMS STREET
WILLIAMS BAY, WI 53191**

THERE MAY BE A QUORUM OF VILLAGE TRUSTEES PRESENT, NO BOARD BUSINESS WILL BE CONDUCTED.

I. Call to Order

Trustee Umans called the meeting to order at 10:32am.

II. Roll Call

Present: Trustees Umans and Russell, Members Skalla, Marra and Speare

Also Present: Clerk Kolls

III. Approval of Unofficial Tree Enhancement Committee Meeting Minutes of March 20, 2025

The motion to approve the Unofficial Tree Enhancement Committee Meeting Minutes of March 20, 2025 was initiated by Member Skalla and seconded by Member Marra. Trustee Russell abstained. Motion carries.

IV. Update on Donations/Expenses

The motion to create a bill in the amount of \$4,014.30 to present to the Lions Club for Phase 2 was initiated by Member Skalla and seconded by Trustee Russell. Unanimously carried.

V. Review Phase 2 Planting of Trees at Lion's Field House/Community Gardens April 26, 2025

Phase 2 Planting of Trees at Lion's Field House/Community Gardens April 26, 2025 was reviewed.

VI. Discussion and Possible Action on the Selection of Phase 3 Location, Tree Planting Timing and Volunteers Needed to Install New Trees

The motion to Select the Triangle location for the Phase 3 Location for the fall Tree Planting was initiated by Member Speare and seconded by Member Marra. Unanimously carried.

VII. Discussion and Possible Action on Ordering New Fund-Raising Banners

The Committee discussed advertising in the Quarterly Newsletter as well as creating a bookmark advertisement.

VIII. Discussion and Possible Action on Ordering Tree Watering Bags and Watering of New Trees Phase 1 and 2

The Committee discussed ordering tree watering bags and the watering of new trees from phase 1 and phase 2.

IX. Set the Next Meeting Date/Time

The next Tree Enhancement Committee Meeting Date is set for July 17, 2025 at 10:30 am.

X. Adjourn

The motion to adjourn was initiated by Member Skalla and seconded by Member Speare at 11:34am. Unanimously carried.

/s/ Tina Kolls, Village Clerk

These are not official Minutes until approved by the Governing Body.

Ad Hoc Tree Enhancement Committee Financial Report

07/11/25

Donations as per 07/11/25			Phase 1	Installed 10/11/24					Lion's club
QR Code / Cash			Phase 2	Installed 04/26/25					
		LOC	Phase 3	Fall 2025					Total
Expenses							Units	Cost	Total
Banners							6	\$62.00	\$372.00
Tree bags (Est. Spring 2025)							0	\$35.00	\$0.00
Metal protection							1	\$486.19	\$486.19
Book marks							1	\$67.35	\$67.35
Flyer/Insert/Printing/Mail							1	\$502.54	\$502.54
Trees	Tree name		Height in ft	Width in ft	Trunk in ft	Lifespan years	Units	Act. Cost	
Carlson Park	River Birch		30-40	up to 20	up to 2	40 - 70	3	\$170.00	\$510.00
	Autumn Service Berry		10-20	scrub form		30-100+	3	\$170.00	\$510.00
Canoe/Statue area	Red Maple		50-75	35-65	up to 3	100+	1	\$195.00	\$195.00
	Kentucky Coffee		40-60	30-50	2	100+	3	\$220.00	\$660.00
	Eastern Red Bud		scrub form	15-20		50-70	2	\$195.00	\$390.00
West of Rec office building	Swamp Bur Oak		50-80	50-80	3	up to 300	1	\$195.00	\$195.00
	Wisc Red Musclewood		scrub form	15-20	12" - 15"	25-50	2	\$195.00	\$390.00
Lions Field House area	Swamp White Oak	1	50-80	50-80	3	up to 300	1	\$205.00	\$205.00
	Autumn Red Maple	2	50-75	35-65	up to 3	100+	1	\$205.00	\$205.00
	Autumn Blaze Maple	3	50-75	35-65	up to 3	100+	1	\$180.00	\$180.00
	Fall Fiesta Sugar Maple	4	50-75	35-65	up to 3	100+	1	\$230.00	\$230.00
	Autumn Serviceberry	5					1	\$170.00	\$170.00
Lions Field House play equip	Red Oak	6-8	50-80	50-80	3	up to 300	3	\$170.00	\$510.00
Lions Field House sign area	Wisc Red Musclewood	9					1	\$205.00	\$205.00
Community Gardens area	Bald Cypress	10					1	\$180.00	\$180.00
	Autumn Serviceberry	11-13	10-20	scrub form		30-100+	3	\$170.00	\$510.00
	Moraine Sweetgum	14					1	\$190.00	\$190.00
	Kentucky Coffee	15-17	40-60	30-50	2	100+	3	\$230.00	\$690.00
						Total	32		\$7,553.08

